

Oak Multi Academy Trust (formerly Manor High School)

Registered number: 07695364

Trustees report and financial statements

For the year ended 31 August 2018



OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)
(A Company Limited by Guarantee)

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OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 31 AUGUST 2018

Members	M Alton (resigned 31 March 2018) S Qureshi (resigned 31 August 2018) A Manjothi (resigned 31 March 2018) N Butt (resigned 31 March 2018) S Cole (effective from 1 April 2018) K Karim (effective from 1 April 2018) M Galton (effective from 1 April 2018)
Trustees	M Alton (resigned 31 March 2018) A Dawes, Staff Trustee (resigned 31 March 2018) E Harewood (resigned 6 January 2018) N Handley, Staff Trustee (resigned 31 March 2018) A Mehta (resigned 31 March 2018) L Powell, Head Teacher and Accounting Officer (resigned 31 March 2018) A Manjothi, Chair (resigned 31 March 2018) A Watson, Staff Trustee (resigned 10 November 2017) S Qureshi, Vice Chair (resigned 31 March 2018) N Butt (resigned 31 March 2018) L Okhai (resigned 31 March 2018) A Stutz (resigned 31 March 2018) P Reeve (effective from 1 April 2018) K Karaji (effective from 1 April 2018) D Thurston (effective from 1 April 2018) E Sahu (effective from 1 April 2018) J Lawlor (effective from 1 April 2018) S Rose (effective from 1 April 2018) R Grant, Chair (effective from 1 April 2018)
Company secretary	C Payne
Senior management team	K Hayles, CEO and Accounting Officer C Payne, CFO L Powell, Exec K Stuart, Exec G Brown, Exec J Hart, Exec
Company name	Oak Multi Academy Trust (formerly Manor High School)
Principal and registered office	Manor High School Cope Close Oadby Leicestershire LE2 4FU
Company registered number	07695364

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2018

Advisers (continued)

Independent auditor	Mazars LLP Chartered Accountants 6 Dominus Way Meridian Business Park Leicester LE19 1RP
Internal auditor	Leicestershire Internal Audit Service Leicestershire County Council Glenfield Leicestershire LE3 8RB
Solicitors	Brown Jacobson LLP Mowbray House Castle Meadow Road Nottingham NG2 1BJ Flint Bishop LLP St Michael's Court St Michael's Lane Derby DE1 3HQ
Bankers	Lloyds Bank plc 7 High Street Leicester LE1 9FS

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2018

The Trustees present their annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 August 2018. The annual report serves the purposes of both a trustees' report and a directors' report under company law.

The Single Academy Trust (SAT) Manor High School formed a Multi Academy Trust on 1 April 2018 and changed its name to Oak Multi Academy Trust (MAT). Oak Multi Academy Trust operates five academies across the Oadby and Knighton area of Leicester, Manor High School, Woodland Grange Primary School, Brookside Primary School, Overdale Junior School and Overdale Infant School. The Trust operates schools for pupils aged 4 – 16 and two nurseries for pre-school children. It has a pupil capacity of 2,569 and had a roll of 2,444 in the school census October 2017.

Structure, governance and management

a. Constitution

The multi academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the multi academy trust.

The trustees of Oak Multi Academy Trust are also the directors of the charitable company for the purposes of company law. The charitable company operates as Oak Multi Academy Trust. Other trading names by which the trust makes itself know as are Oak MAT T/A Manor High School, Oak MAT T/A Woodland Grange Primary School, Oak MAT T/A Brookside Primary School, Oak MAT T/A Overdale Junior School and Oak MAT T/A Overdale Infant School.

Details of the trustees who served during the year, and to the date these accounts are approved are included in the Reference and Administrative Details on page 1.

b. Members' liability

Each Member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

c. Trustees' indemnities

A Trustee may benefit from any indemnity insurance purchased at the trust's expense to cover the liability of the Trustees which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Multi Academy Trust. Provided that any such insurance shall not extend to any claim arising from any act or omission which the Trustees knew to be a breach of trust or breach of duty or which was committed by the Trustees in reckless disregard to whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Trustees in their capacity as directors of the Trust.

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TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 AUGUST 2018

d. Method of recruitment and appointment or election of Trustees

The Members of the multi academy trust comprise of the signatories to the Memorandum and shall not be less than 3. The Members may agree by passing a special resolution to appoint such additional Members as they think fit.

The Board of Trustees is comprised of 7 appointed Trustees and shall not be less than 3 but is subject to no maximum. The Trustees may also appoint Co-opted Trustees. A Co-opted Trustee means a person who is appointed to be a Trustee by being Co-opted by Trustees who have not themselves been so appointed. The term of office for any Trustee shall be 4 years

The Board of Trustees have appointed committees known as Local Governing Bodies (LGB). Staff Governors are appointed by members of staff employed by the Academies by means of a secret ballot. Parent Governors are elected by parents of registered students at the Academies.

e. Policies and procedures adopted for the induction and training of Trustees

The training and induction provided for each new Trustee will depend on their existing experience. The Trust purchases support that provides for individual and full board of Trustees training through an annual Course Directory which is reviewed each year to reflect any changes in practice and legislation. The trust performs an annual skills audit of trustees and should any gaps be identified, training courses are offered to address these gaps.

f. Organisational structure

The Trust management structure consists of the Board of Trustees; the Executive Board consisting of the Chief Executive Officer who is also the Accounting Officer, the Chief Finance Officer and the Headteachers from each of the academies the trust operates and the Local Governing Bodies.

The trust has drawn up a scheme of delegation which will be reviewed annually. The scheme of delegation sets out what decisions are reserved for the board of trustees and the decisions that are delegated to the local governing bodies and headteachers of each academy.

The trustees are responsible for the strategic development of the trust and for those decisions which may not legally be delegated.

The local governing bodies are responsible for their academies development plans and budgets; monitoring the academy by the use of budgets and management accounts and making major decisions about the direction of the academy, capital expenditure and senior staff appointments.

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TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 AUGUST 2018

g. Pay policy for key management personnel

Pay and remuneration for key management staff is set out in the Trust's pay policy for Teachers and support staff which is annually reviewed and ratified by Trustees. The pay policies set out the framework for making decisions on all pay including key management staff. The teachers' pay policy has been developed to comply with current legislation and the requirements of the School Teachers' Pay and Conditions Document (STPCD) and has been consulted on with staff and/or the recognised trade unions. The pay policies underpin the trust's Performance Management Policy which provides the opportunity for all staff to discuss their performance and development needs in relation to their job role and pay progression. Where eligible for pay progression, the recommendation made by the appraiser is based on the assessment of their performance against the agreed objectives. The final decision lies with the pay committee of each academy's local governing body and is based on the statutory criteria and guidance set out in the STPCD and the relevant teacher standards. No remuneration payments are made to Trustee or Governors.

h. Trade union facility time

Relevant union officials

Number of employees who were relevant union officials during the year	6
Full-time equivalent employee number	4.54

Percentage of time spent on facility time

Percentage of time	Number of employees
0%	2
1%-50%	4
51%-99%	-
100%	-

Percentage of pay bill spent on facility time

	£	
Total cost of facility time	1,159	
Total pay bill	8,760,318	
Percentage of total pay bill spent on facility time	-	%

Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours	100	%
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i. Connected organisations, including related party relationships

The trust is a Multi Academy Trust, financially independent and does not work in federation with any other organisation. Oak trust does however, work collaboratively with other local schools, universities, ITT providers and businesses to help raise achievement and gain best value.

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TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 AUGUST 2018

Objectives and Activities

a. Objects and aims

The principal object and activity of the multi academy trust is to provide education for pupils between the ages of 4 and 16 by operating a number of schools currently consisting of five schools, Manor High School, Woodland Grange Primary School, Brookside Primary School, Overdale Junior School and Overdale Infant School.

b. Objectives, strategies and activities

The trust will work towards its strategic ambitions through focusing on five strategic objectives that will be measured and reported to the Trust Board.

Objective 1

Leadership and capacity building – developing an infrastructure that will support the ambitions and growth of the trust.

Objective 2

Teaching, Learning and Assessment – ensuring the highest quality of provision for pupils/students.

Objective 3

Outcomes & Curriculum – securing the highest possible levels of attainment and progress and ensuring pupils/students have access to inspirational curriculums.

Objective 4

Resources (including estates) – ensuring a financially viable and sustainable trust through: effective deployment of resources, securing value for money, making cost savings, income generation and development of the trust's estate.

Objective 5

Personal Development, Behaviour and Welfare – ensuring the very best personal development and welfare of pupils/students, staff and governors, Trustees and Members. Securing the highest standards of behaviour, high levels of attendance and safety of pupils/students.

c. Public benefit

The Board of Trustees have complied with the duty in Section 17 of the Charities Act 2011, to have due regard to public benefit guidance published by the Charity Commission in exercising their powers or duties. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set. The trust has provided a fully comprehensive education to all pupils in its care. It fully complies with all statutory guidance and seeks to support its wider educational objectives via a strong community role.

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TRUSTEES' REPORT (continued) **FOR THE YEAR ENDED 31 AUGUST 2018**

Achievements and performance

Strategic report

a. Key performance indicators

All the trust's primary phase schools have completed end of year national testing and teacher assessment. Brookside Primary and Woodland Grange Primary had their first set of KS2 results following age range change.

The results from national testing and teacher assessment for each (infant, junior or primary) school is shown in the following tables:

WGP = Woodland Grange Primary
BP = Brookside Primary
ODI = Overdale Infant
ODJ = Overdale Junior

Foundation Stage Attainment

	WGP		BP*		ODI		NATIONAL
	2017	2018	2017	2018	2017	2018	2018
GLD %	81.7	60.3	63.2	58.6	55	65	71.5
SLD Av. Points	40.5	35.6	-	31.8	-	tbc	34.5

GLD = Good level of development (children are defined as having achieved a GLD if they achieve at least the expected level in the early learning goals (ELGs) in the 3 prime areas of learning (communication and language; physical development; and personal, social and emotional development) AND the ELGs in the specific areas of mathematics and literacy.

KS1 Attainment

Year 1 Phonics

Percentage that achieved the expected standard.

	WGP		BP*		ODI		NATIONAL
	2017	2018	2017	2018	2017	2018	2018
Achieved Std %	75	86	93	84	76	79	81

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TRUSTEES' REPORT (continued) **FOR THE YEAR ENDED 31 AUGUST 2018**

Year 2 Outcomes for last two years

Percentage working AT or GREATER than expected standard (all 2018 figures are provisional).

	WGP		BP*		ODI		NATIONAL
	2017	2018	2017	2018	2017	2018	2018
Reading	74	77	71	67	72	64	75
Writing	72	79	64	61	62	48	70
Maths	73	71	69	67	76	63	76
Science	82	85	76	77	82	76	83

KS2 Attainment

SATS & Teacher Assessment 2018

Percentage achieving and exceeding the expected standard (data is provisional).

	WGP		BP*		ODJ		NATIONAL	
	% Achieving Std.	% Exceeding Std.	% Achieving Std.	% Exceeding Std.	% Achieving Std.	% Exceeding Std.	% Achieving Std.	% Exceeding Std.
Maths	91	36	76	23	88	28	76	23
Reading	77	30	87	25	85	34	75	25
GPS	84	42	92	30	90	31	78	31
Writing	58	0	92	10	88	15	78	18
Science	81	n/a	88	n/a	91	n/a	82	n/a
RWM**	55	0	66	tbc	83	10	64	10

GPS = Grammar, punctuation and spelling

*BP data does not include SEN unit

**RWM = reading, writing, maths combined (this is NOT an average of all three)

KS1 to KS2 Progress

	WGP		BP		ODJ	
	Progress Score	Banding	Progress Score	Banding	Progress Score	Banding
Reading	-1.2 (-2.8 to 0.4)	Average	0.4 (-1 to 1.9)	Average	0.2 (-1.0 to 1.4)	Average
Writing	-5.9 (-7.4 to -4.4)	Below average	-0.3 (-1.9 to 1.1)	Average	-0.7 (-1.9 to 0.5)	Average
Maths	2.4 (1.0 to 3.8)	Above average	-1.0 (-2.4 to 0.4)	Average	0.8 (-0.3 to 1.9)	Average

The trust's secondary phase school is still in a phase of age range change having retained pupils in KS4 (Year 10) for the first time during 2017/18.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2018

KS3

- Students make outstanding progress during KS3. Attainment and progress has continued to increase over the last three years and is above LA and national comparisons; this facilitates the outstanding progress made at KS4. (See KS4 statements below)
- During KS3 and KS4 the progress of disadvantaged students exceeds that of other students nationally. This rapid progress means that the attainment gap is rapidly closing.
- The percentage of students on a flight path to achieving Grade 5+ in English and Maths is 72%. At GCSE level this is significantly above national figures.
- Progress from the KS2 starting point in a full range of subjects is much better than national expected levels. Year 9 Progress 8 score is +1.05 (Similar to Progress 8 with English and Maths double weighted).

KS4

- Three of the five years of study after KS2 are delivered by Manor High School. KS4 outcomes in terms of attainment and progress are outstanding.
- Students' attainment at KS4 is significantly above national figures. 69% of MHS students that continue to study 14-16 in Leicestershire achieved a grade 5-9 in English and Maths (national 42%)
- All prior ability groups make outstanding progress KS2-KS4 in a range of subjects. Progress 8 score +0.85
- The high level of challenge, differentiated teaching and targeted intervention means that KS2-KS4 progress in English and Maths is outstanding (+0.6 and +0.9 respectively).

The trust currently using the following KPIs to monitor its schools:

Contextual Data Summary Autumn term 2018	Brookside (BPS)	Manor (MHS)	Overdale I. (OIS)	Overdale J. (OJS)	Woodland Grange (WGP)	TOTALS or AVERAGE
Number on roll	450	816*	354	441	441**	2502
Pupil Mobility to date (No. joined + left/no. on roll x100)	9.5%	3.6%	2.8%	1.8%	3.6%	4.3%
Number arrived / left	22 / 22	22 / 7	7 / 3	6 / 2	15 / 1	72 / 35
EAL (English as an additional language) (National 16.4%)	43.9%^	1.7%	20%	28.4%	64%	32%
Pupil Premium Entitled pupils %	8.6%	15.4%	5.9%	14.3%	4.5%	9.7%
Number of pupils	38	127	21	63	20	269
LAC (Looked after children) %	0.2%	0.4%	2.8%	0.4%	0	0.8%
Number of pupils	1	3	10	2	0	16
SEN (Special Needs) Register - Total %	13%	9.9%	20.9%↑	19.5%	4.1%	13.5%
Number of pupils	43	81	74↑	86	18	302↑
Enhanced provision (top up etc) %	0.7%	8.9%	2.8%	2.3%	1.4%	3.2%
Number of pupils	3	73	10	10	7	103
SEN EHCP (Education, Health and Care Plan) %	5.0%^	1.0%	1.4%	2.0%	1.4%	2.2%
Number of pupils	22^	8	5	9	6	50
Attendance to date% (National: Pri. 96%, Sec. 94.8%)	97.4%	96.4%	96.1%	97.6%	97.4%	96.98%
Unauthorised %	0.6%	0.9%	0.6%	0.4%	0.9%	0.7%
Persistent Absence <90%	6.8%	8.3%	12.1%	7.3%	3.2%	7.5%
Number of pupils	30	68	43	32	14	187
Persistent Absence <80%	2%	3.3%	3.1%	1.8%	1.8%	2.4%
Number of pupils	9	27	11	8	8	63

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

Exclusions to date: Permanent - number of pupils	0	0	0	0	0	0
Fixed term - number of pupils	0	2	0	1	0	3
Fixed term - number of days	0	2	0	3	0	5
Notifiable Accidents to date	0	5	1	0	0	6
Number Notifiable under Riddor	0	0	1	0	0	1
Safeguarding: Child Protection Plan in place - No.	2	2	0	0	2	6
CIN (Children in Need) - No.	1 pending	4	2	1	1	9
PREVENT (no referral/referral)	0 / 0	0 / 3	0	0 / 0	0 / 0	0 / 3
E-Safety Concerns recorded	0	1	0	0	0	1
Hate incidents to date (including racist incidents)	0	2	0	1	0	3
Staffing: Number of teachers (FTE)	18	43.5 ^{\$\$}	14	22.7	17.4 [@]	115.6
Number of current teacher vacancies	0	0	0	0	0	0
Teacher Absence - YTD no. of days	12	21	9	20 [~]	4	66
Absence per FTE teacher	0.6	0.5	0.6	0.9	0.2	0.56
Ofsted Inspection Date	10/2016	05/2014	01/2016	09/2013	04/2013	-
Overall grading: 1 - Outstanding, 2- Good, 3 - Requires Improvement, 4 - Inadequate	2	2	2	2	1	-

An arrow indicates a significant change (up or down) from the last report

*MHS has started with fewer pupils since age range change

**WGP has a further 65 pupils on roll in its preschool

^ BPS figure is far lower than on last report but previous figure was incorrect

^^ BPS has a MLD unit so a higher than average level of higher SEN pupils

\$\$ MHS FTE Teachers is less than usual 50 due to slimmest part of age range change

@ WGP teacher staffing figure includes 1 pre-school teacher (i.e. 16.4 if just main school)

~ OJS High teacher absence relates to a member of staff who is on long term sick leave

b. Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

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TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 AUGUST 2018

Financial review

a. Reserves policy

The majority of the trust's income is obtained from the Department for Education (DfE) via the Education and Skills Funding Agency (ESFA) in the form of recurrent grants, the use of which is restricted for particular purposes. Such grants and all associated expenditure are shown as restricted funds in the Statement of Financial Activities for the year ended 31 August 2018.

The trust also receives grants for fixed assets from the DfE and such grants are shown in the Statement of Financial Activities as restricted income in the fixed asset fund. The restricted fixed asset fund balance is reduced by annual depreciation charges over the expected useful life of the assets concerned.

During the year ended 31 August 2018 total expenditure was £7,963,980. At 31 August 2018, the trust holds total funds of £15,447,358.

The trust's Finance Policy is annually reviewed by Trustees, the last review being 08 June 2017. This document sets out key financial responsibilities. All expenditure of the trust is made in line with this Policy which supports the provision of Education of all students on role.

The Trustees review the reserve levels of the trust annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The level of free reserves at the end of the year ended 31 August 2018 was £1,479,347. The reserves are intended and will continue to support the trust through the significant organisational change in age range. In the meantime surplus reserves are invested at low risk.

The trust has restricted fixed assets fund, with a balance of £17,081,011 which is in respect of fixed assets and capital expenditure of the trust, which is not available for general purpose of the charity and will only be realised by disposing of the tangible assets. The pension liability at 31 August 2018 is £3,113,000, which is shown separately in a restricted fund and the trustees continue to review the contribution due based on the reports received from the scheme actuary ensuring the cash is available to meet contributions as they fall due.

b. Investments policy

Trustees have adopted an Investment Policy to invest surplus funds in low risk short term bank deposits due to the current economic climate to try to achieve a better rate of interest than the academy's current bank account.

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TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 AUGUST 2018

c. Principal risks and uncertainties

The trust has a risk register which highlights the potential risks relating to the financial and risk management facing the trust. These are managed through financial procedures, policies and delegation of the financial activities of the trust which are reviewed on a regular basis. The trust's main source of funding is from the Education and Skills Funding Agency (ESFA) and as such this minimises the trust's exposure to cash flow or liquidity issues. Cash flow is managed on a monthly basis to reflect the profile of income received and expenditure requirements of the trust.

The charity trustees have considered the major risks to which the charity is exposed and have reviewed these risks and established systems and procedures to manage these risks.

The trust has undertaken a financial risk assessment based on potential keys risks identified as:

- Not operating within its budget and running a deficit
- Failure to recruit sufficient learners during age range change
- Changes in funding
- Inappropriate or insufficient financial controls and systems
- Fraudulent activity
- Financial commitments made without adequate authorisation

The key controls used by the academy to reduce risk include:

- Formal agendas for the Trust Board and Local Governing Bodies
- Schemes of delegation and formal financial regulations
- Formal written policies
- Clear authorisation and approval levels

The Trustees have adopted the statement of recommended practice (SORP) approach to identifying and managing the risks of the trust. The schedule of risks will be tabled at the Board of Trustees meetings on a termly basis and mitigating actions agreed as required.

Fundraising

The trust undertakes fund raising for a number of charities that the individual schools have adopted as well for annual charity such as Children in Need and Comic Relief. The trust's schools also undertake fundraising activities through their own Parent / Teacher Associations. The trust collects and banks all donations. The trust does not use any commercial participators or professional fundraisers.

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TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31 AUGUST 2018

Plans for future periods

a. Future developments

The Trustees have a set of Strategic Ambitions for all schools within the trust as follows:

1. All schools have highly engaging curriculums that motivate and inspire pupils, equipping them with the skills, knowledge, understanding and attitudes to help them have successful lives
2. Attainment exceeds floor targets and all children are making at least expected progress with more children making above expected progress year on year
3. All teaching is good or better
4. Leadership and governance is strong and developing
5. All schools are judged as good or better within two years of joining the trust
6. Attendance is in line or higher than the national average
7. GREEN RAG ratings for safeguarding
8. GREEN RAG ratings for behaviour and exclusion levels
9. Honest and accurate self-evaluation underpins all improvement work and contributes to a culture of high expectation
10. High staff satisfaction levels and provision of quality CPD mean the trust is able to attract, keep and develop effective staff members
11. All schools are in a good financial position with appropriate reserves and have financial plans that are realistic and robust. There will be highly positive financial audit reports with NO RED RAG ratings for financial probity and the trust will secure cost savings for its schools
12. Growth that is underpinned by the capacity to support new schools as they join the trust, keeping a distinct geographical character (schools within a half hour drive of Oadby/Knighton)

From the above strategic ambitions, will come priorities that are set out in the trust's Strategic Development Plan as follows:

1. Leadership and capacity building – developing an infrastructure that will support the ambitions and growth of the trust.
2. Teaching, Learning and Assessment – ensuring the highest quality of provision for pupils/students
3. Outcomes & Curriculum – securing the highest possible levels of attainment and progress and ensuring pupils/students have access to inspirational curriculums.
4. Resources (including estates) – ensuring a financially viable and sustainable trust through: effective deployment of resources, securing value for money, making cost savings, income generation and development of the trust's estate.
5. Personal Development, Behaviour and Welfare – ensuring the very best personal development and welfare of pupils/students, staff and governors, Trustees and Members. Securing the highest standards of behaviour, high levels of attendance and safety of pupils/students.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

Disclosure of information to auditor

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

The Trustees' Report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on 28 November 2018 and signed on its behalf by:

A handwritten signature in black ink, appearing to be 'R Grant', written over a horizontal line.

R Grant
Chair of Trustees

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

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GOVERNANCE STATEMENT

Scope of Responsibility

As trustees, we acknowledge we have overall responsibility for ensuring that Oak Multi Academy Trust (formerly Manor High School) has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Chief Executive Officer, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Oak Multi Academy Trust (formerly Manor High School) and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of trustees has formally met 7 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings attended	Out of a possible
M Alton	4	5
A Dawes, Staff Trustee	3	4
E Harewood	1	3
N Handley, Staff Trustee	3	5
A Mehta, Chair	3	5
L Powell, Head Teacher and Accounting Officer	4	5
A Manjothi, Chair	5	5
A Watson, Staff Trustee	2	3
S Qureshi, Vice Chair	5	5
N Butt	3	5
L Okhai	4	5
A Stutz	3	5
P Reeve	2	2
K Karaji	2	2
D Thurston	1	2
E Sahu	2	2
J Lawlor	2	2
S Rose	2	2
R Grant, Chair	2	2

The finance and audit committee is a sub-committee of the main MAT board of trustees.

Attendance at meetings during the period 1 April 2018 – 31 August 2018 was as follows:

Trustee	Meetings attended	Out of a possible
S Rose (Chair)	1	1
P Reeve	1	1
R Grant	1	1

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

(A Company Limited by Guarantee)

GOVERNANCE STATEMENT (continued)

Review of Value for Money

As Accounting Officer, the Chief Executive Officer has responsibility for ensuring that the academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the academy's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the academy has delivered improved value for money during the year by:

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the Academy Trust has delivered improved value for money during the year by:

Focus on Improving educational results

- Developing excellent tracking systems to record all aspects of pupil progress throughout the trust in order to ensure that interventions and support are targeted to achieve best value.
- Targeted support for pupils in need of intervention in key curriculum areas.
- Regular review of the staffing structure to ensure staff are efficiently deployed, are appropriately qualified and are specialists in their area.

Ensuring robust governance and oversight of finances

- The board of trustees acknowledge overall responsibility for ensuring an effective and appropriate system of financial control. The system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability.
- The board of trustees ensure that comprehensive budgeting and monitoring systems exist and approve the trust annual budget.
- The board of trustees have appointed External and Internal Auditors to provide the necessary assurances on internal controls.

Ensuring value for money purchasing and use of resources

- Promoting fair competition through quotations and tenders in accordance with financial policies, to ensure that goods and services are secured in the most economical way.
- Reviewing all contracts with service providers on an annual basis to ensure they are fit for purpose and provide best value.
- Monitoring energy costs through effective central management of the school sites.

Improving Income generation

- Investing surplus funds to try to achieve a better rate of interest than school's current bank accounts.
- Exploring opportunities to generate income through the increased hire of the site and the provision of early years' education.
- Recognising the need to continue to explore every opportunity to generate further income for both the public and stakeholder benefit.

Reviewing Controls and managing risk

- Undertaking financial risk assessments based on the potential keys risks and ensuring the key controls are in place to reduce the risks.

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

(A Company Limited by Guarantee)

GOVERNANCE STATEMENT (continued)

The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Oak Multi Academy Trust (formerly Manor High School) for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements.

Capacity to Handle Risk

The board of trustees has reviewed the key risks to which the academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy's significant risks, that has been in place for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

The Risk and Control Framework

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the Finance and Audit Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

The board of trustees has considered the need for a specific internal audit function and has decided to appoint Leicestershire Internal Audit Service, a service provided by Leicestershire County Council, to provide the necessary assurances.

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

(A Company Limited by Guarantee)

GOVERNANCE STATEMENT (continued)

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy's financial systems. In particular the checks carried out in the current period include testing that:

- Effective Governance is in place and statutory responsibilities are carried out;
- Effective risk management procedures are in place;
- The Financial Information System used is fit-for-purpose and capable of generating the year-end statutory financial accounts;
- The Academy is appropriately registered as a data user under the Data Protection Act 1998;
- Cash held on the premises is retained securely and within established insurance limits and that adequate arrangements exist for the banking of income;
- A trust approved Investment Strategy exists and the trust's assets are invested wisely in low-risk investments and in accordance with the policy;
- The trust's assets and equipment are appropriately recorded on an appropriate record;
- The minibus is maintained in accordance with statutory requirements and recommended practice;
- Adequate arrangements exist for payroll, personnel and safer recruitment;
- Budgetary planning, monitoring and reporting is sound;
- The trusts bank accounts are being operated satisfactorily with adequate division of duties and appropriate cheque signatories in each school;
- The use of petty cash is appropriately recorded and controlled;
- The trust's charge cards are used appropriately, transactions are promptly applied to the Financial Information System and the cards are retained securely at all times;
- Adequate controls exist for the completion and authorisation of orders and payments are made only in respect of goods and services received;
- The trust has a formal procurement policy which sets out tendering and quotation limits / requirements / procedures and is being complied with;
- The trust is able to demonstrate that value-for-money is routinely sought;
- Income is received in all appropriate circumstances and is suitably recorded and controlled;
- Invoicing procedures are sound;

On a quarterly basis, the auditor reports to the board of trustees through the Finance and Audit Committee on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

Review of Effectiveness

As Accounting Officer, the Chief Executive Officer has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 28 November 2018 and signed on their behalf, by:



R Grant
Chair of Trustees



K Hayles
Accounting Officer

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)
(A Company Limited by Guarantee)

STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Oak Multi Academy Trust (formerly Manor High School) I have considered my responsibility to notify the academy trust board of trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



K Hayles
Accounting Officer

Date: 28 November 2018

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

(A Company Limited by Guarantee)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2018

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction issued by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

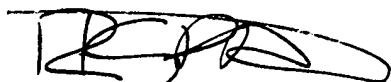
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees and signed on its behalf by:



R Grant
Chair of Trustees

Date: 28 November 2018

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL) **(A Company Limited by Guarantee)**

INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

Opinion

We have audited the financial statements of Oak Multi Academy Trust (formerly Manor High School) (the 'trust') for the year ended 31 August 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, the Academies Accounts Direction 2017 to 2018 issued by the Education and Skills Funding Agency and United Kingdom Accounting Standards including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ((Charities SORP 2015 (FRS 102)) (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Academy Trust's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Academy Trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report, other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

(A Company Limited by Guarantee)

INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report including the incorporated strategic report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Annual Report including the incorporated strategic report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement set out on page 20, the Trustees (who are directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the academy or to cease operations, or have no realistic alternative but to do so.

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)
(A Company Limited by Guarantee)

**INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE
MEMBERS OF OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)**

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's Report.

Use of the audit report

This report is made solely to the academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



David Hoose (Senior Statutory Auditor)

for and on behalf of

Mazars LLP

Chartered Accountants
Statutory Auditor

6 Dominus Way
Meridian Business Park
Leicester
LE19 1RP

Date: 28/11/18

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

(A Company Limited by Guarantee)

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL) AND THE EDUCATION & SKILLS FUNDING AGENCY

In accordance with the terms of our engagement letter dated 25 September 2018 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Oak Multi Academy Trust (formerly Manor High School) during the year 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Oak Multi Academy Trust (formerly Manor High School) and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Oak Multi Academy Trust (formerly Manor High School) and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Oak Multi Academy Trust (formerly Manor High School) and the ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Oak Multi Academy Trust (formerly Manor High School)'s accounting officer and the reporting accountant

The Accounting Officer is responsible, under the requirements of Oak Multi Academy Trust (formerly Manor High School)'s funding agreement with the Secretary of State for Education dated 28 March 2018, and the Academies Financial Handbook extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)
(A Company Limited by Guarantee)

**INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY
TO OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL) AND THE
EDUCATION & SKILLS FUNDING AGENCY (continued)**

The work undertaken to raw to our conclusion includes:

- Planning our assurance procedures including identifying key risks;
- Carrying out sample testing on controls;
- Carrying out substantive testing including analytical review; and
- Concluded on procedures carried out.

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Mazars LLP

Mazars LLP

Chartered Accountants
Statutory Auditor

6 Dominus Way
Meridian Business Park
Leicester
LE19 1RP

Date: 28/11/18

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2018

	Note	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	As restated Total funds 2017 £
Income from:						
Donations & capital grants:						
Transfer from local authority on conversion	2	1,024,949	(2,547,000)	11,556,468	10,034,417	-
Other donations and capital grants	2	38,997	-	233,277	272,274	320,102
Charitable activities:						
Funding for the academy trust's educational operations	3	-	6,991,101	-	6,991,101	3,821,164
Other trading activities	4	32,541	88,195	-	120,736	98,519
Investments	5	2,122	-	-	2,122	2,680
Total income		<u>1,098,609</u>	<u>4,532,296</u>	<u>11,789,745</u>	<u>17,420,650</u>	<u>4,242,465</u>
Expenditure on:						
Raising funds		17,971	36,052	-	54,023	188,550
Charitable activities:						
Academy trust educational operations		-	7,501,181	408,776	7,909,957	4,212,590
Total expenditure	6	<u>17,971</u>	<u>7,537,233</u>	<u>408,776</u>	<u>7,963,980</u>	<u>4,401,140</u>
Net income / (expenditure) before transfers		<u>1,080,638</u>	<u>(3,004,937)</u>	<u>11,380,969</u>	<u>9,456,670</u>	<u>(158,675)</u>
Transfers between Funds	17	(41,848)	97,288	(55,440)	-	-
Net income / (expenditure) before other recognised gains and losses		<u>1,038,790</u>	<u>(2,907,649)</u>	<u>11,325,529</u>	<u>9,456,670</u>	<u>(158,675)</u>
Actuarial gains on defined benefit pension schemes	21	-	754,000	-	754,000	268,000
Net movement in funds		<u>1,038,790</u>	<u>(2,153,649)</u>	<u>11,325,529</u>	<u>10,210,670</u>	<u>109,325</u>
Reconciliation of funds:						
Total funds brought forward		394,944	(913,738)	5,755,482	5,236,688	3,850,431
Prior year adjustment		-	-	-	-	1,276,932
Total funds carried forward		<u>1,433,734</u>	<u>(3,067,387)</u>	<u>17,081,011</u>	<u>15,447,358</u>	<u>5,236,688</u>

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

Registered number: 07695364

(A Company Limited by Guarantee)**BALANCE SHEET
AS AT 31 AUGUST 2018**

	Note	£	2018 £	As restated 2017 £
Fixed assets				
Tangible assets	13		17,081,011	5,726,903
Current assets				
Debtors	14	1,097,746		101,575
Cash at bank and in hand		1,064,780		524,514
		<u>2,162,526</u>		<u>626,089</u>
Creditors: amounts falling due within one year	15	(576,485)		(140,304)
Net current assets			1,586,041	485,785
Total assets less current liabilities			18,667,052	6,212,688
Creditors: amounts falling due after more than one year	16		(106,694)	-
Net assets excluding pension scheme liabilities			18,560,358	6,212,688
Defined benefit pension scheme liability	21		(3,113,000)	(976,000)
Net assets including pension scheme liabilities			<u>15,447,358</u>	<u>5,236,688</u>
Funds of the academy				
Restricted income funds:				
Restricted income funds	17	45,613		62,262
Restricted fixed asset funds	17	17,081,011		5,755,482
Restricted income funds excluding pension liability		17,126,624		5,817,744
Pension reserve		(3,113,000)		(976,000)
Total restricted income funds			14,013,624	4,841,744
Unrestricted income funds	17		1,433,734	394,944
Total funds			<u>15,447,358</u>	<u>5,236,688</u>

The financial statements on pages 26 to 52 were approved by the Trustees, and authorised for issue, on 28 November 2018 and are signed on their behalf, by:



R Grant
Chair of Trustees

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)
(A Company Limited by Guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2018

	Note	2018 £	2017 £
Cash flows from operating activities			
Net cash used in operating activities	19	(720,082)	(294,460)
Cash flows from investing activities:			
Dividends, interest and rents from investments		2,122	2,680
Purchase of tangible fixed assets		-	(200,282)
Capital grants from DfE Group		233,277	314,325
Net cash provided by investing activities		235,399	116,723
Cash received on conversion		1,024,949	-
Net cash provided by financing activities		1,024,949	-
Change in cash and cash equivalents in the year		540,266	(177,737)
Cash and cash equivalents brought forward		524,514	702,251
Cash and cash equivalents carried forward	20	1,064,780	524,514

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2018

1. Accounting Policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation of financial statements

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Oak Multi Academy Trust (formerly Manor High School) constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

1. Accounting Policies (continued)

1.3 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

1. Accounting Policies (continued)

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on Raising Funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

All resources expended is inclusive of irrecoverable VAT.

1.5 Tangible fixed assets and depreciation

Assets costing £3,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets and assets under construction, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Leasehold property	-	50 years
Leasehold land	-	Over the term of the lease
Furniture and fixtures	-	5 years
Computer equipment	-	3 years

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

1. Accounting Policies (continued)

1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.7 Provisions

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.8 Leased assets

Rentals under operating leases are charged on a straight line basis over the lease term..

1.9 Financial instruments

The academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments.

Cash at bank - is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in notes 15 and 16. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

1.10 Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

1. Accounting Policies (continued)

1.11 Pensions

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.12 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

1. Accounting Policies (continued)

1.13 Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgment:

The trustees consider that there are no critical areas of judgment with the exception of the pension valuation noted above.

2. Income from donations and capital grants

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	Total funds 2017 £
Transfer from local authority on conversion	1,024,949	(2,547,000)	11,556,468	10,034,417	-
Other donations	38,997	-	-	38,997	5,777
Capital grants	-	-	233,277	233,277	314,325
Subtotal	38,997	-	233,277	272,274	320,102
	1,063,946	(2,547,000)	11,789,745	10,306,691	320,102
Total 2017	5,777	-	314,325	320,102	

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3. Funding for Academy's educational operations

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
DfE/ESFA grants				
General Annual Grant (GAG)	-	5,953,852	5,953,852	3,523,728
Other DfE Group grants	-	467,433	467,433	188,403
	-	6,421,285	6,421,285	3,712,131
Other government grants				
Local authority grants	-	318,294	318,294	33,755
	-	318,294	318,294	33,755
Other funding				
Other income from the academy trust's educational operations	-	251,522	251,522	75,278
	-	251,522	251,522	75,278
	-	6,991,101	6,991,101	3,821,164
Total 2017	75,278	3,745,886	3,821,164	

4. Other trading activities

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Hire of facilities	29,711	-	29,711	15,192
Income from other charitable activities	2,830	88,195	91,025	83,327
	32,541	88,195	120,736	98,519
Total 2017	98,519	-	98,519	

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NOTES TO THE FINANCIAL STATEMENTS
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5. Investment income

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Interest from short term deposits	2,122	-	2,122	2,680
Total 2017	2,680	-	2,680	

6. Expenditure

	Staff costs 2018 £	Premises 2018 £	Other costs 2018 £	Total 2018 £	Total 2017 £
Expenditure on fundraising trading	-	-	54,023	54,023	188,550
Activities:					
Direct costs	4,098,086	195,577	463,581	4,757,244	2,536,219
Support costs	1,966,995	540,071	645,647	3,152,713	1,676,371
	6,065,081	735,648	1,163,251	7,963,980	4,401,140
Total 2017	3,297,573	500,826	602,741	4,401,140	

7. Charitable activities

	Educational operations 2018 £	Total 2018 £	Total 2017 £
Direct costs	4,757,244	4,757,244	2,536,219
Support costs	3,152,713	3,152,713	1,676,371
Total 2018	7,909,957	7,909,957	4,212,590
Total 2017	4,212,590	4,212,590	

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FOR THE YEAR ENDED 31 AUGUST 2018

7. Charitable activities (continued)

Support costs

	Total 2018 £	Total 2017 £
Staff costs	1,966,995	958,637
Depreciation	6,783	102,687
Premises costs	540,071	349,389
Other support costs	614,295	245,282
Governance costs	24,569	20,376
	<u>3,152,713</u>	<u>1,676,371</u>
At 31 August 2017	<u>1,676,371</u>	

8. Net income/(expenditure)

This is stated after charging:

	2018 £	2017 £
Depreciation of tangible fixed assets:		
- owned by the charity	202,360	102,687
Auditor's remuneration - audit	11,000	12,500
Auditor's remuneration - other services	3,895	3,850
Operating lease rentals	<u>21,710</u>	<u>5,715</u>

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NOTES TO THE FINANCIAL STATEMENTS
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9. Staff costs

a. Staff costs

Staff costs were as follows:

	2018 £	2017 £
Wages and salaries	4,317,861	2,817,220
Social security costs	409,435	216,763
Operating costs of defined benefit pension schemes	1,179,474	120,000
	<u>5,906,770</u>	<u>3,153,983</u>
Agency staff costs	158,311	143,590
	<u>6,065,081</u>	<u>3,297,573</u>

b. Staff numbers

The average number of persons employed by the academy during the year was as follows:

	2018 No.	2017 No.
Teachers	128	43
Administration and support	249	55
Management	16	5
	<u>393</u>	<u>103</u>

c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2018 No.	2017 No.
In the band £60,001 - £70,000	3	2
In the band £70,001 - £80,000	3	1
In the band £80,001 - £90,000	1	0

d. Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy trust was £312,801 (2017: £472,714).

10. Central services

No central services were provided by the academy to its academies during the year and no central charges arose.

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NOTES TO THE FINANCIAL STATEMENTS
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11. Trustees' remuneration and expenses

One or more Trustees has been paid remuneration or has received other benefits from an employment with the academy trust. The Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and other staff members under their contracts of employment, and not in respect of their role as Trustees. The value of Trustees' remuneration and other benefits was as follows:

		2018	2017
		£	£
L Powell, Headteacher	Remuneration	40,000-45,000	75,000-80,000
	Pension contributions paid	5,000-10,000	10,000-15,000
A Dawes, Staff trustee	Remuneration	10,000-15,000	20,000-25,000
	Pension contributions paid	0-5,000	0-5,000
A Watson, staff trustee	Remuneration	10,000-15,000	50,000-55,000
	Pension contributions paid	0-5,000	5,000-10,000
N Handley	Remuneration	15,000-20,000	45,000-50,000
	Pension contributions paid	0-5,000	5,000-10,000

During the year ended 31 August 2018, no Trustees received any reimbursement of expenses (2017 - £1,238).

12. Trustees' and Officers' Insurance

In accordance with normal commercial practice the academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £3,000,000 on any one claim and the cost for the year ended 31 August 2018 was £2,181 (2017 - £1,166).

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NOTES TO THE FINANCIAL STATEMENTS
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13. Tangible fixed assets

	Long-term leasehold property £	Computer equipment £	Fixtures and fittings £	Total £
Cost				
At 1 September 2017 (as previously stated)	5,025,411	31,152	33,777	5,090,340
Prior year adjustment	1,276,932	-	-	1,276,932
At 1 September 2017 (as restated)	6,302,343	31,152	33,777	6,367,272
Transfer on conversion	11,556,468	-	-	11,556,468
At 31 August 2018	17,858,811	31,152	33,777	17,923,740
Depreciation				
At 1 September 2017	589,495	18,090	32,784	640,369
Charge for the year	195,577	5,790	993	202,360
At 31 August 2018	785,072	23,880	33,777	842,729
Net book value				
At 31 August 2018	17,073,739	7,272	-	17,081,011
At 31 August 2017 (as restated)	5,712,848	13,062	993	5,726,903

14. Debtors

	2018 £	2017 £
Trade debtors	43,820	8,210
Other debtors	132,976	63,182
Prepayments and accrued income	920,950	30,183
	1,097,746	101,575

15. Creditors: Amounts falling due within one year

	2018 £	2017 £
Trade creditors	1,337	-
Other taxation and social security	226,268	63,245
Other creditors	72,880	50,821
Accruals and deferred income	266,153	26,238
CIF loan	9,847	-
	576,485	140,304

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NOTES TO THE FINANCIAL STATEMENTS
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15. Creditors: Amounts falling due within one year (continued)

	2018 £	2017 £
Deferred income		
Deferred income at 1 September 2017	7,690	25,572
Resources deferred during the year	199,450	7,690
Amounts released from previous years	(7,690)	(25,572)
	<u>199,450</u>	<u>7,690</u>
Deferred income at 31 August 2018	<u>199,450</u>	<u>7,690</u>

At 31 August 2018, the academy trust was holding funds received in advance of £168,031 relating to Universal Infants Free School Meals, £15,513 in relation to Rates Relief and £15,906 in relation to trip income for the 2018-2019 academical year.

16. Creditors: Amounts falling due after more than one year

	2018 £	2017 £
CIF loan	<u>106,694</u>	<u>-</u>
Included within the above are amounts falling due as follows:		
	2018 £	2017 £
Between one and two years		
CIF loan	<u>9,847</u>	<u>-</u>
Between two and five years		
CIF loan	<u>43,694</u>	<u>-</u>
Over five years		
CIF loan	<u>53,153</u>	<u>-</u>

Creditors include amounts not wholly repayable within 5 years as follows:

	2018 £	2017 £
Repayable by instalments	<u>53,153</u>	<u>-</u>

The CIF loans are repayable over 10 years.

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NOTES TO THE FINANCIAL STATEMENTS
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17. Statement of funds

	Balance at 1 September 2017 As restated £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2018 £
Unrestricted funds						
General Funds	394,944	1,098,609	(17,971)	(41,848)	-	1,433,734
Restricted funds						
General Annual Grant (GAG)	62,262	5,953,852	(6,113,402)	97,288	-	-
Pupil Premium	-	200,977	(155,364)	-	-	45,613
Other grants	-	924,467	(924,467)	-	-	-
Pension reserve	(976,000)	(2,547,000)	(344,000)	-	754,000	(3,113,000)
	(913,738)	4,532,296	(7,537,233)	97,288	754,000	(3,067,387)
Restricted fixed asset funds						
Transfer on conversion	5,532,150	11,556,468	(202,360)	-	-	16,886,258
DfE Group capital grants	223,332	233,277	(206,416)	(55,440)	-	194,753
	5,755,482	11,789,745	(408,776)	(55,440)	-	17,081,011
Total restricted funds	4,841,744	16,322,041	(7,946,009)	41,848	754,000	14,013,624
Total of funds	5,236,688	17,420,650	(7,963,980)	-	754,000	15,447,358

The specific purposes for which the funds are to be applied are as follows:

Restricted general funds

This fund represents grants received for the academy trust's operational activities and development. This includes the pension reserve which represents the potential liabilities due by the academy at the year end.

Restricted other funds

From time to time, additional funds are applied as set out above for specific purposes laid down by the grant provider and to be used in the short term.

Fixed asset fund

This fund represents the net book value of fixed assets that the academy have purchased out of grants received and have been transferred on conversion.

Transfer relate to capital income used for restricted general maintenance costs in accordance with grant conditions and unrestricted reserves used to fund GAG costs.

Under the funding agreement with the Secretary of State, the academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2018.

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NOTES TO THE FINANCIAL STATEMENTS
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17. Statement of funds (continued)

Analysis of academies by fund balance

Fund balances at 31 August 2018 were allocated as follows:

	Total 2018 £	Total 2017 £
Manor High School	438,204	457,206
Brookside Primary School	478,618	-
Overdale Infant School	65,518	-
Overdale Junior School	133,523	-
Woodland Grange Primary School	363,484	-
Total before fixed asset fund and pension reserve	1,479,347	457,206
Restricted fixed asset fund	17,081,011	4,478,550
Pension reserve	(3,113,000)	(976,000)
Total	<u>15,447,358</u>	<u>3,959,756</u>

Analysis of academies by cost

Expenditure incurred by each academy during the year was as follows:

	Teaching and educational support staff costs £	Other support staff costs £	Educational supplies £	Other costs excluding depreciat- ion £	Total 2018 £	Total 2017 £
Manor High School	2,309,164	1,054,488	197,016	785,050	4,345,718	4,298,453
Brookside Primary School	380,486	327,647	31,165	121,205	860,503	-
Overdale Infant School	470,181	123,398	9,136	101,274	703,989	-
Overdale Junior School	553,559	115,933	64,074	164,883	898,449	-
Woodland Grange Primary School	384,696	345,529	43,549	179,152	952,926	-
Central	-	-	-	35	35	-
	<u>4,098,086</u>	<u>1,966,995</u>	<u>344,940</u>	<u>1,351,599</u>	<u>7,761,620</u>	<u>4,298,453</u>

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17. Statement of funds (continued)

Comparative information in respect of the preceding period is as follows :

	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2017 As restated £
General Funds	401,240	182,254	(188,550)	-	-	394,944
Restricted funds						
General Annual Grant (GAG)	81,398	3,523,728	(3,645,460)	102,596	-	62,262
Other DfE/ESFA grants	-	287,688	(287,688)	-	-	-
Other grants	-	33,755	(33,755)	-	-	-
Pension reserve	(1,101,000)	-	(143,000)	-	268,000	(976,000)
	<u>(1,019,602)</u>	<u>3,845,171</u>	<u>(4,109,903)</u>	<u>102,596</u>	<u>268,000</u>	<u>(913,738)</u>
Restricted fixed asset funds						
Transferred on conversion	5,629,308	-	(97,158)	-	-	5,532,150
DfE Group capital grants	116,417	215,040	(5,529)	(102,596)	-	223,332
	<u>5,745,725</u>	<u>215,040</u>	<u>(102,687)</u>	<u>(102,596)</u>	<u>-</u>	<u>5,755,482</u>
Total restricted funds	<u>4,726,123</u>	<u>4,060,211</u>	<u>(4,212,590)</u>	<u>-</u>	<u>268,000</u>	<u>4,841,744</u>
Total of funds	<u>5,127,363</u>	<u>4,242,465</u>	<u>(4,401,140)</u>	<u>-</u>	<u>268,000</u>	<u>5,236,688</u>

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NOTES TO THE FINANCIAL STATEMENTS
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18. Analysis of net assets between funds

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £
Tangible fixed assets	-	-	17,081,011	17,081,011
Current assets	1,433,734	728,792	-	2,162,526
Creditors due within one year	-	(576,485)	-	(576,485)
Creditors due in more than one year	-	(106,694)	-	(106,694)
Provisions for liabilities and charges	-	(3,113,000)	-	(3,113,000)
	<u>1,433,734</u>	<u>(3,067,387)</u>	<u>17,081,011</u>	<u>15,447,358</u>

Comparative information in respect of the preceding period is as follows :

	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £
Tangible fixed assets	-	-	5,726,903	5,726,903
Current assets	394,944	202,566	28,579	626,089
Creditors due within one year	-	(140,304)	-	(140,304)
Provisions for liabilities and charges	-	(976,000)	-	(976,000)
	<u>394,944</u>	<u>(913,738)</u>	<u>5,755,482</u>	<u>5,236,688</u>

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2018 £	2017 £
Net income/(expenditure) for the year (as per Statement of Financial Activities)	9,456,670	(158,675)
Adjustment for:		
Depreciation charges	202,360	102,687
Interest receivable	(2,122)	(2,680)
Increase in debtors	(996,171)	(61,570)
Increase/(decrease) in creditors	542,875	(2,897)
Capital grants from DfE and other capital income	(233,277)	(314,325)
Defined benefit pension scheme cost less contributions payable	290,000	120,000
Defined benefit pension scheme finance cost	54,000	23,000
Net (loss) on assets and liabilities from local authority on conversion	(10,034,417)	-
Net cash used in operating activities	<u>(720,082)</u>	<u>(294,460)</u>

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

20. Analysis of cash and cash equivalents

	2018	2017
	£	£
Cash in hand	1,064,780	524,514
Total	<u>1,064,780</u>	<u>524,514</u>

21. Pension commitments

The academy trust's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Leicestershire County Council;. Both are Multi-Employer Defined Benefit Pension Schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £72,890 were payable to the schemes at 31 August 2018 (2017 - 49,035) and are included within creditors.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge.
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million.
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations.
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

21. Pension commitments (continued)

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £456,384 (2017 - £255,278).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2018 was £442,000 (2017 - £362,000), of which employer's contributions totalled £352,000 (2017 - £319,000) and employees' contributions totalled £90,000 (2017 - £43,000). The agreed contribution rates for future years are 25.3% for employers and 5.5 to 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

On 26 October 2018, the High Court handed down a judgement involving the Lloyds Banking Group's defined benefit pension schemes. The judgement concluded the schemes should be amended to equalise pension benefits for men and women in relation to guaranteed minimum pension benefits, ('GMP'). The Government will need to consider this outcome in conjunction with the Government's recent consultation on GMP indexation in public sector schemes before concluding on any changes required to LGPS schemes.

Principal actuarial assumptions:

	2018	2017
Discount rate for scheme liabilities	2.80 %	2.50 %
Rate of increase in salaries	3.40 %	3.40 %
Rate of increase for pensions in payment / inflation	2.40 %	2.40 %

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2018	2017
Retiring today		
Males	22.1	22.1
Females	24.3	24.3
Retiring in 20 years		
Males	23.8	23.8
Females	26.2	26.2

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

21. Pension commitments (continued)

Sensitivity analysis	At 31 August 2018 £	At 31 August 2017 £
Discount rate +0.5%	1,018,000	-
Salary increase +0.5%	198,000	-
Pension increase rate +0.5%	804,000	-

The academy trust's share of the assets in the scheme was:

	Fair value at 31 August 2018 £	Fair value at 31 August 2017 £
Equities	2,856,000	1,260,270
Bonds	1,244,000	376,200
Property	415,000	150,480
Other assets	92,000	94,050
Total market value of assets	4,607,000	1,881,000

The amounts recognised in the Statement of Financial Activities are as follows:

	2018 £	2017 £
Current service cost	(642,000)	(273,000)
Net interest cost	(54,000)	(23,000)
Plan introductions, changes, gains/(losses) on curtailment and gain/(loss) on settlement	-	(166,000)
Total	(696,000)	(462,000)

Movements in the present value of the defined benefit obligation were as follows:

	2018 £	2017 £
Opening defined benefit obligation	2,857,000	2,448,000
Upon conversion	4,635,000	-
Current service cost	642,000	273,000
Interest cost	128,000	53,000
Employee contributions	90,000	43,000
Actuarial gains	(610,000)	(101,000)
Benefits paid	(22,000)	(25,000)
Plan introductions, benefit changes, curtailments and settlements	-	166,000
Closing defined benefit obligation	7,720,000	2,857,000

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

21. Pension commitments (continued)

Movements in the fair value of the academy trust's share of scheme assets:

	2018 £	2017 £
Opening fair value of scheme assets	1,881,000	1,347,000
Upon conversion	2,088,000	-
Interest income	74,000	30,000
Actuarial losses	144,000	167,000
Employer contributions	352,000	319,000
Employee contributions	90,000	43,000
Benefits paid	(22,000)	(25,000)
	<u>4,607,000</u>	<u>1,881,000</u>
Closing fair value of scheme assets	<u>4,607,000</u>	<u>1,881,000</u>

22. Operating lease commitments

At 31 August 2018 the total of the Academy Trust's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
Amounts payable:		
Within 1 year	20,400	13,394
Between 1 and 5 years	16,986	19,515
	<u>37,386</u>	<u>-</u>
Total	<u>37,386</u>	<u>-</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

23. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

24. Related party transactions

Owing to the nature of the academy trust and the composition of the board of governors being drawn from local public and private sector organisations, transactions may take place with organisations in which Governors have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and with the trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

No related party transactions took place in the period of account, other than certain trustees' remuneration and expenses already disclosed in note 11.

25. Prior year adjustment

The prior year adjustment arises because of a change in accounting policy in respect of the capitalisation of the value of the school's land. The amount of the restatement was £1,276,932.

26. Conversion to an academy trust

On 1 April 2018 Brookside Primary School converted to academy trust status under the Academies Act 2010 and all the operations and assets and liabilities were transferred to Oak Multi Academy Trust (formerly Manor High School) from Leicestershire County Council for £NIL consideration.

The transfer has been accounted for as a combination that is in substance a gift. The assets and liabilities transferred were valued at their fair value and recognised in the Balance Sheet under the appropriate headings with a corresponding net amount recognised as a net gain in the Statement of Financial Activities as Donations - transfer from local authority on conversion

The following table sets out the fair values of the identifiable assets and liabilities transferred and an analysis of their recognition in the Statement of Financial Activities.

	Unrestricted funds £	Restricted funds £	Restricted fixed asset funds £	Total funds £
Leasehold land and buildings	-	-	3,056,427	3,056,427
Budget surplus on LA funds	415,000	-	-	415,000
Net assets	415,000	-	3,056,427	3,471,427

The above net assets include £415,000 that were transferred as cash.

OAK MULTI ACADEMY TRUST (FORMERLY MANOR HIGH SCHOOL)

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

Conversion to an academy trust (continued)

On 1 April 2018 Woodland Grange Primary School converted to academy trust status under the Academies Act 2010 and all the operations and assets and liabilities were transferred to Oak Multi Academy Trust (formerly Manor High School) from Leicestershire County Council for £NIL consideration.

The transfer has been accounted for as a combination that is in substance a gift. The assets and liabilities transferred were valued at their fair value and recognised in the Balance Sheet under the appropriate headings with a corresponding net amount recognised as a net gain in the Statement of Financial Activities as Donations - transfer from local authority on conversion

The following table sets out the fair values of the identifiable assets and liabilities transferred and an analysis of their recognition in the Statement of Financial Activities.

	Unrestricted funds £	Restricted fixed asset funds £	Total funds £
Leasehold land and buildings	-	3,084,025	3,084,025
Budget surplus on LA funds	420,399	-	420,399
Net assets	420,399	3,084,025	3,504,424

The above net assets include £420,399 that were transferred as cash.

On 1 April 2018 Overdale Infant School converted to academy trust status under the Academies Act 2010 and all the operations and assets and liabilities were transferred to Oak Multi Academy Trust (formerly Manor High School) from Leicester City Council for £NIL consideration.

The transfer has been accounted for as a combination that is in substance a gift. The assets and liabilities transferred were valued at their fair value and recognised in the Balance Sheet under the appropriate headings with a corresponding net amount recognised as a net gain in the Statement of Financial Activities as Donations - transfer from local authority on conversion

The following table sets out the fair values of the identifiable assets and liabilities transferred and an analysis of their recognition in the Statement of Financial Activities.

	Unrestricted funds £	Restricted fixed asset funds £	Total funds £
Leasehold land and buildings	-	2,483,778	2,483,778
Net assets	-	2,483,778	2,483,778

The above net assets include £Nil that were transferred as cash.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2018

Conversion to an academy trust (continued) (continued)

On 1 April 2018 Overdale Junior School converted to academy trust status under the Academies Act 2010 and all the operations and assets and liabilities were transferred to Oak Multi Academy Trust (formerly Manor High School) from Leicester City Council for £NIL consideration.

The transfer has been accounted for as a combination that is in substance a gift. The assets and liabilities transferred were valued at their fair value and recognised in the Balance Sheet under the appropriate headings with a corresponding net amount recognised as a net gain in the Statement of Financial Activities as Donations - transfer from local authority on conversion

The following table sets out the fair values of the identifiable assets and liabilities transferred and an analysis of their recognition in the Statement of Financial Activities:

	Unrestricted funds £	Restricted fixed asset funds £	Total funds £
Leasehold land and buildings	-	2,932,238	2,932,238
Budget surplus on LA funds	189,550	-	189,550
Net assets	189,550	2,932,238	3,121,788

The above net assets include £189,550 that were transferred as cash.

The total pension liability inherited for all 4 new convertors in the year was £2,547,000.