

AP01

Appointment of director



You can use the WebFiling service to file this form online

Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to appoint
an individual as a director

☒ **What this form is NOT for**
You cannot use the form to appoint
a corporate director. To do this,
please use form AP02 'Appointment
of corporate director'

TUESDAY



AFQPDZUA

A11

06/12/2011

101

COMPANIES HOUSE

1 Company details

Company number

Company name in full

Filing in this form
Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Date of director's appointment

Date of appointment

3 New director's details

Title*

Full forename(s)

Surname

Former name(s) ¹

Country/State of residence ²

Nationality

Date of birth

Business occupation
(if any) ³

- 1 Former name(s)**
Please provide any previous names
which have been used for business
purposes in the past 20 years
- Mamed women do not need to give
former names unless previously used
for business purposes
- Continue in section 6 if required
- 2 Country/State of residence**
This is in respect of your usual
residential address as stated in
Section 4a
- 3 Business occupation**
If you have a business occupation,
please enter here. If you do not,
please leave blank

4 New director's service address ⁴

Please complete your service address below. You must also complete your usual
residential address in Section 4a

Building name/number

Street

Post town

County/Region

Postcode

Country

- 4 Service address**
This is the address that will appear
on the public record. This does not
have to be your usual residential
address
- Please state 'The Company's
Registered Office' if your service
address is recorded in the company's
register of directors as the
company's registered office
- If you provide your residential
address here it will appear on the
public record

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Signatures

New director's
signature

Signature

X

Adelobell

X

Authorising signature

Signature

X

KL

X

This form may be signed and authorised by
Director ¹, Secretary, Person authorised ², Administrator, Administrative
Receiver, Receiver, Receiver manager, Charitable commission receiver and manager,
CIC manager, Judicial factor

¹ Societas Europaea

If the form is being filed on behalf
of a Societas Europaea (SE) please
delete 'director' and insert details
of which organ of the SE the person
signing has membership

² Person authorised

Under either section 270 or 274 of
the Companies Act 2006

6

Additional former names (continued from Section 3)



Former names ³

³ Additional former names

Use this space to enter any
additional names

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 Presenter information	
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	
Contact name	Amanda Deakin
Company name	Kitsons LLP
Address	
Minerva House	
Orchard Way	
Edginswell Park	
Post town	Torquay
County/Region	Devon
Postcode	T Q 2 7 F A
Country	
DX	DX 744650 TORQUAY 8
Telephone	01803 202020
 Checklist	
We may return forms completed incorrectly or with information missing	
Please make sure you have remembered the following.	
<input type="checkbox"/> The company name and number match the information held on the public Register	
<input type="checkbox"/> You have provided a business occupation if you have one	
<input type="checkbox"/> You have provided a correct date of birth	
<input type="checkbox"/> You have completed the date of appointment	
<input type="checkbox"/> You have completed the nationality box in Section 3	
<input type="checkbox"/> You have provided both the service address and the usual residential address	
<input type="checkbox"/> Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number	
<input type="checkbox"/> You have included all former names used for business purposes over the last 20 years	
<input type="checkbox"/> You have enclosed a relevant section 243 application if applying for this at the same time as completing this form	
<input type="checkbox"/> The new director has signed the form	
<input type="checkbox"/> You have provided an authorising signature	

 Important information	
Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.	
 Where to send	
You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.	
For companies registered in England and Wales. The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff	
For companies registered in Scotland. The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)	
For companies registered in Northern Ireland. The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1	
Section 243 exemption If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE	

 Further information	
For further information please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk	
This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk	