

Charity Registration No. 1146871

Company Registration No. 07637299 (England and Wales)

LIFTON COMMUNITY CENTRE LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2019



LIFTON COMMUNITY CENTRE LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J N Dyke	
	R B Cheves	
	P F Cleary	(Appointed 1 June 2018)
	M Grenney	(Appointed 21 November 2018)
	Professor C T Lewis	
	L G Marshall	
	A P Phillips	
	Dr M A Sparrow	(Appointed 1 June 2018)
Charity number	1146871	
Company number	07637299	
Registered office	Lakeside Old Tinhay Lifton Devon PL19 0AL	
Independent examiner	Baldwins 20 Western Road Launceston Cornwall PL15 7BA	

LIFTON COMMUNITY CENTRE LIMITED

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LIFTON COMMUNITY CENTRE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MAY 2019

The trustees present their report and financial statements for the year ended 31 May 2019.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

To further or benefit the residents of Lifton and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for residents.

In the furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in the furtherance of the above objects.

Having now completed substantially all of Lifton Community Centre its facilities are now available for the benefit of Lifton and the surrounding community, in accordance with the objectives and aims set out in the Charity's Articles of Association.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Significant activities

This year was the first full year that the Community Centre has been open for public use.

Public benefit

The charity was formed to establish or secure the establishment of a community centre and to maintain or manage this facility for the benefit of the whole of the local community in Lifton and the surrounding area. The Trustees confirm they have referred to the Charity Commission's guidance on the Public Benefit when reviewing the aims and objectives of the Charity.

Achievements and performance

The trustees consider that the performance and achievements made during the year meet the objectives and expectations set by the trustees at the start of the year.

Financial review

At the year end the charity had the following on the balance sheet:

Tangible fixed assets of £902,429

Current assets of £82,839

Current liabilities of £1,000

Net assets of £984,268, of which £13,140 were unrestricted funds and £971,128 were in the form of restricted funds.

LIFTON COMMUNITY CENTRE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MAY 2019**

The trustees have considered the various risks the charity might be exposed and the trustees consider that the reserve policy adopted is suitable to meet the objectives and aims of the charity to provide a balance between its objectives and aims, including:

- The maintenance and management of the facility now that it is complete;
- The charity's ability to continue to meet its other aims, objectives and obligations, including its long term financial stability

The trustees of the charity conduct regular meetings where they review and record the actual level of reserves held in the bank. During these meetings the Trustees discuss targets previously set and take action as they see fit to reach the Charity's aims and objectives.

Principle funding sources

During the year the charity received further funding through both donations and grants. These funds were used to carry out additional work to the new community centre. Amongst other smaller grants, funds were received in the year to assist the Charity in building a new wall to the car park, a project which will start in the next accounting year.

The board of trustees have reviewed all of the major risks to which the charity is exposed and collectively they are satisfied that the current policies and procedures are sufficient to mitigate the charity's exposure to risk. The board meet regularly to review and monitor the charity's exposure to risk.

Future plans

The Trustees will continue to manage the community centre now that construction is complete providing facilities for use by those in Lifton and the surrounding area.

Structure, governance and management

The charity is a company limited by guarantee, as defined by the Companies Act and is controlled by its governing documents, a deed of trust.

Charity constitution

The Lifton Community Centre was incorporated as a charitable company on the 17 May 2011. The Charity is managed according to its Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J N Dyke	
R B Cheves	
P F Cleary	(Appointed 1 June 2018)
M Grenney	(Appointed 21 November 2018)
Professor C T Lewis	
L G Marshall	
A P Phillips	
Dr M A Sparrow	(Appointed 1 June 2018)
P W Watkinson	(Resigned 10 October 2018)

Trustees are recruited and appointed as governed by the charity's Articles of Association.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Lifton Community Centre Limited is controlled and managed by its trustees whose powers are restricted by the charity's Articles of Association.

LIFTON COMMUNITY CENTRE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MAY 2019**

As the charity has no employees all decisions are made during regular meetings held by the trustees.

The trustees consider the board of trustees the board of trustees the key management personnel of the charity. All trustees give their time up freely to assist with the day to day running of the charity. None of the trustees were remunerated nor did they receive an other benefits from the charity for their work during the year.

The trustees' report was approved by the Board of Trustees.

A P Phillips
trustee

Dated: 16 December 2019

A handwritten signature in black ink, appearing to read 'A P Phillips', written over the printed name and title.

LIFTON COMMUNITY CENTRE LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MAY 2019

	Notes	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £	Total 2018 £
<u>Income from:</u>					
Donations and legacies	2	3,132	7,727	10,859	307,428
Charitable activities	3	14,208	-	14,208	2,580
Total income		<u>17,340</u>	<u>7,727</u>	<u>25,067</u>	<u>310,008</u>
<u>Expenditure on:</u>					
Raising funds	4	<u>1,476</u>	<u>600</u>	<u>2,076</u>	<u>1,080</u>
Charitable activities	5	<u>5,549</u>	<u>21,752</u>	<u>27,301</u>	<u>6,318</u>
Total resources expended		<u>7,025</u>	<u>22,352</u>	<u>29,377</u>	<u>7,398</u>
Net income/(expenditure) for the year/ Net movement in funds		10,315	(14,625)	(4,310)	302,610
Fund balances at 1 June 2018		<u>2,825</u>	<u>985,753</u>	<u>988,578</u>	<u>685,969</u>
Fund balances at 31 May 2019		<u><u>13,140</u></u>	<u><u>971,128</u></u>	<u><u>984,268</u></u>	<u><u>988,579</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

LIFTON COMMUNITY CENTRE LIMITED

BALANCE SHEET

AS AT 31 MAY 2019

	Notes	2019 £	£	2018 £	£
Fixed assets					
Tangible assets	9		902,429		877,982
Current assets					
Debtors	10	162		15,106	
Cash at bank and in hand		82,677		97,634	
		82,839		112,740	
Creditors: amounts falling due within one year	11	(1,000)		(2,143)	
Net current assets			81,839		110,597
Total assets less current liabilities			984,268		988,579
Income funds					
Restricted funds	13		971,128		985,754
Unrestricted funds			13,140		2,825
			984,268		988,579

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 May 2019.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

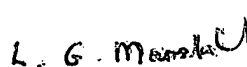
The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 16 December 2019



J N Dyke
Trustee



L G Marshall
Trustee

Company Registration No. 07637299

LIFTON COMMUNITY CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2019

1 Accounting policies

Charity information

Lifton Community Centre Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Lakeside, Old Tinhay, Lifton, Devon, PL19 0AL.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

LIFTON COMMUNITY CENTRE LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MAY 2019

	Notes	2019 £	£	2018 £	£
Cash flows from operating activities					
Cash generated from operations	16		28,072		299,705
Investing activities					
Purchase of tangible fixed assets		(43,028)		(366,493)	
Net cash used in investing activities			(43,028)		(366,493)
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(14,956)		(66,788)
Cash and cash equivalents at beginning of year			97,634		164,423
Cash and cash equivalents at end of year			82,678		97,635

LIFTON COMMUNITY CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MAY 2019

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation will be charged from 1 June 2018 in the first full year the new community centre is in use. The charge will be recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% straight line
Plant and equipment	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Taxation

The charity is exempt from corporation tax on its charitable activities.

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2019 £	2019 £	2019 £	2018 £
Donations and gifts	2,017	-	2,017	84,365
Grants	-	7,727	7,727	222,973
Sponsorship	1,115	-	1,115	90
	<u>3,132</u>	<u>7,727</u>	<u>10,859</u>	<u>307,428</u>
For the year ended 31 May 2018	<u>5,381</u>	<u>302,047</u>		<u>307,428</u>

LIFTON COMMUNITY CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MAY 2019

3 Charitable activities

	Charitable Income 2019 £	Charitable Income 2018 £
Hall hire and other income received	14,208	2,580

4 Raising funds

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £	Total 2018 £
<u>Fundraising and publicity</u>				
Staging fundraising events	-	600	600	-
Other fundraising costs	1,476	-	1,476	1,080
Fundraising and publicity	1,476	600	2,076	1,080
	1,476	600	2,076	1,080
For the year ended 31 May 2018				
Fundraising and publicity	1,080	-		1,080

LIFTON COMMUNITY CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MAY 2019

5

Charitable activities

	Charitable Expenditure 2019 £	Charitable Expenditure 2018 £
Depreciation and impairment	18,581	-
Share of support costs (see note 6)	7,720	4,318
Share of governance costs (see note 6)	1,000	2,000
	<u>27,301</u>	<u>6,318</u>
Analysis by fund		
Unrestricted funds	5,549	4,262
Restricted funds	21,752	2,056
	<u>27,301</u>	<u>6,318</u>
For the year ended 31 May 2018		
Unrestricted funds	4,262	
Restricted funds	2,056	
	<u>6,318</u>	

6 Support costs

	Support costs £	Governance costs £	2019 £	2018 £
Insurance	929	-	929	594
Postage, stationery and advertising	189	-	189	458
Sundries	305	-	305	339
Rates and water	247	-	247	-
Telephone and internet	475	-	475	43
Light and heat	2,542	-	2,542	2,199
Repairs and renewals	1,195	-	1,195	266
Cleaning costs	1,838	-	1,838	419
Accountancy and legal fees	-	1,000	1,000	2,000
	<u>7,720</u>	<u>1,000</u>	<u>8,720</u>	<u>6,318</u>
Analysed between Charitable activities	<u>7,720</u>	<u>1,000</u>	<u>8,720</u>	<u>6,318</u>

Governance costs includes a figure to the independent examiners of £1,000 (2018- £2,000) for fees.

LIFTON COMMUNITY CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MAY 2019

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. Collectively providing their services free from remuneration to assist with the daily running of the Community Centre.

8 Employees

There were no employees during the year.

9 Tangible fixed assets

	Freehold land and buildings £	Plant and equipment £	Total £
Cost			
At 1 June 2018	873,713	4,269	877,982
Additions	42,813	215	43,028
At 31 May 2019	916,526	4,484	921,010
Depreciation and impairment			
Depreciation charged in the year	17,474	1,107	18,581
At 31 May 2019	17,474	1,107	18,581
Carrying amount			
At 31 May 2019	899,052	3,377	902,429
At 31 May 2018	873,713	4,269	877,982

Land at Parkwood Rise was formally transferred to the charity on the 31st August 2012 by way of donation and is included at value at date of transfer in the sum of £10,000.

Professional and planning fees post 1st June 2014 have been capitalised.

10 Debtors

	2019 £	2018 £
Amounts falling due within one year:		
Other debtors	-	15,001
Prepayments and accrued income	162	105
	162	15,106

LIFTON COMMUNITY CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MAY 2019

11 Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors	1,000	-
Other creditors	-	2,143
	<u>1,000</u>	<u>2,143</u>

12 Retirement benefit schemes

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 June 2018 £	Movement in funds		Balance at 31 May 2019 £
		Incoming resources £	Resources expended £	
Big Lottery Fund	571,861	-	(11,571)	560,290
The Heydown Trust	1,000	-	(20)	980
Devon County Council Locality Budget	1,500	-	(30)	1,470
Garfield Weston Foundation Grant	25,000	-	(500)	24,500
Donations	343,393	-	(8,875)	334,518
Bernard Sunley Charitable Foundation	10,000	-	(200)	9,800
Kitchen Fund	9,000	-	(167)	8,833
Table and Chairs Fund	1,000	-	(250)	750
West Devon Grant	20,000	-	(400)	19,600
Groundwork UK	3,000	1,000	-	4,000
Badminton Grant	-	790	(39)	751
Parish Council Grant	-	300	(300)	-
CAF - Co-op	-	5,636	-	5,636
	<u>985,753</u>	<u>7,726</u>	<u>(22,352)</u>	<u>971,128</u>

14 Analysis of net assets between funds

	Unrestricted 2019 £	Restricted 2019 £	Total 2019 £	Total 2018 £
Fund balances at 31 May 2019 are represented by:				
Tangible assets	192	902,237	902,429	877,982
Current assets/(liabilities)	12,948	68,891	81,839	110,597
	<u>13,140</u>	<u>971,128</u>	<u>984,268</u>	<u>988,579</u>

LIFTON COMMUNITY CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MAY 2019

15 Related party transactions

There were no disclosable related party transactions during the year (2018 - none).

16 Cash generated from operations	2019 £	2018 £
(Deficit)/surplus for the year	(4,310)	302,610
Adjustments for:		
Depreciation and impairment of tangible fixed assets	18,581	-
Movements in working capital:		
Decrease in debtors	14,944	103,917
(Decrease) in creditors	(1,143)	(106,822)
Cash generated from operations	28,072	299,705