

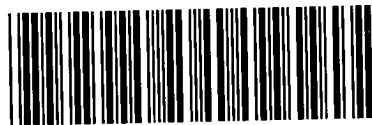
Registered number: 07627163

NPS LEEDS LIMITED

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

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COMPANIES HOUSE

NPS LEEDS LIMITED

COMPANY INFORMATION

DIRECTORS

J Pratt
D L Barrow
B S Chana
D T Wetteland

REGISTERED NUMBER

07627163

REGISTERED OFFICE

280 Fifers Lane
Norwich
Norfolk
NR6 6EQ

INDEPENDENT AUDITORS

PricewaterhouseCoopers LLP
Chartered Accountants & Statutory Auditors
The Maurice Wilkes Building
St John's Innovation Park
Cambridge
CB4 0DS

BANKERS

Barclays Bank Plc
5/6 Red Lion Street
Norwich
Norfolk
NR1 3QH

SOLICITORS

nplaw
Norfolk County Council
County Hall
Martineau Lane
Norwich
Norfolk
NR1 2DH

NPS LEEDS LIMITED

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NPS LEEDS LIMITED

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2019

The directors present their annual report and the audited financial statements for the year ended 31 March 2019.

PRINCIPAL ACTIVITIES

The company's principal activities are that of professional property consultants and design services.

RESULTS AND DIVIDENDS

The profit for the financial year, amounted to £171,698 (2018 - £189,804).

Net assets at the year end were £822,742 (2018 - £557,462).

The directors have not recommended a dividend for the year (2018 - £nil).

DIRECTORS

The directors who were in office during the year and up to the date of signing the financial statements were:

J Pratt
D L Barrow
B S Chana
D G Outram (resigned 21 May 2019)
R P A Ellis (resigned 18 July 2018)
D T Wetteland (appointed 16 April 2018)

QUALIFYING THIRD PARTY INDEMNITY PROVISIONS

The company has maintained liability insurance for its directors and officers throughout the year and up to the date of signing the financial statements. The directors and officers have also been granted a qualifying third party indemnity provision under section 234 of the Companies Act 2006 which is in force to the date of approval of the financial statements. Neither the company's indemnity nor insurance provides cover in the event that a director or officer is proved to have acted fraudulently or dishonestly.

FUTURE DEVELOPMENTS

The company continued to operate within its core markets, despite reductions in Local Authority capital related funded expenditure and declining fee rates.

The company continues to derive the majority of its revenue from Leeds City Council as part of the long-term partnership agreement; however the Board fully accept that additional successes are required to address any future shortfalls in revenue from the company's core client.

NPS LEEDS LIMITED

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

DIRECTORS' RESPONSIBILITIES STATEMENT

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulation.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising FRS 101 'Reduced Disclosure Framework', and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing the financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable United Kingdom Accounting Standards, comprising FRS 101, have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006.

The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DISCLOSURE OF INFORMATION TO AUDITORS

In the case of each director in office at the date when the directors' report is approved:

- so far as the director is aware, there is no relevant audit information of which the company's auditors are unaware, and
- they have taken all the steps that ought to have been taken as a director in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

NPS LEEDS LIMITED

**DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2019**

INDEPENDENT AUDITORS

Pursuant to section 487 of the Companies Act 2006, the auditors will be deemed reappointed and PricewaterhouseCoopers LLP will therefore continue in office.

SMALL COMPANIES EXEMPTION

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board and signed on its behalf by:



D T Wetteland

Director

Date: 2.8.19

Independent auditors' report to the members of NPS Leeds Limited

Report on the audit of the financial statements

Opinion

In our opinion, NPS Leeds Limited's financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2019 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising FRS 101 "Reduced Disclosure Framework", and applicable law); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

We have audited the financial statements, included within the Annual Report and Financial Statements (the "Annual Report"), which comprise: the statement of financial position as at 31 March 2019; the statement of comprehensive income, the statement of changes in equity for the year then ended; and the notes to the financial statements, which include a description of the significant accounting policies.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities under ISAs (UK) are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Independence

We remained independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, which includes the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

Conclusions relating to going concern

ISAs (UK) require us to report to you when:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

We have nothing to report in respect of the above matters.

However, because not all future events or conditions can be predicted, this statement is not a guarantee as to the company's ability to continue as a going concern. For example, the terms on which the United Kingdom may withdraw from the European Union are not clear, and it is difficult to evaluate all of the potential implications on the company's trade, customers, suppliers and the wider economy.

Reporting on other information

The other information comprises all of the information in the Annual Report other than the financial statements and our auditors' report thereon. The directors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except to the extent otherwise explicitly stated in this report, any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify an apparent material inconsistency or material misstatement, we are required to perform procedures to conclude whether there is a material misstatement of the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report based on these responsibilities.

With respect to the Directors' Report, we also considered whether the disclosures required by the UK Companies Act 2006 have been included.

Based on the responsibilities described above and our work undertaken in the course of the audit, ISAs (UK) require us also to report certain opinions and matters as described below.

Directors' Report

In our opinion, based on the work undertaken in the course of the audit, the information given in the Directors' Report for the year ended 31 March 2019 is consistent with the financial statements and has been prepared in accordance with applicable legal requirements.

In light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we did not identify any material misstatements in the Directors' Report.

Responsibilities for the financial statements and the audit

Responsibilities of the directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement set out on page 2, the directors are responsible for the preparation of the financial statements in accordance with the applicable framework and for being satisfied that they give a true and fair view. The directors are also responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditors' report.

Use of this report

This report, including the opinions, has been prepared for and only for the company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and for no other purpose. We do not, in giving these opinions, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing.

Other required reporting

Companies Act 2006 exception reporting

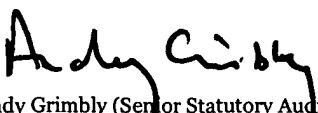
Under the Companies Act 2006 we are required to report to you if, in our opinion:

- we have not received all the information and explanations we require for our audit; or
- adequate accounting records have not been kept by the company, or returns adequate for our audit have not been received from branches not visited by us; or
- certain disclosures of directors' remuneration specified by law are not made; or
- the financial statements are not in agreement with the accounting records and returns.

We have no exceptions to report arising from this responsibility.

Entitlement to exemptions

Under the Companies Act 2006 we are required to report to you if, in our opinion, the directors were not entitled to: prepare financial statements in accordance with the small companies regime; take advantage of the small companies exemption in preparing the Directors' Report; and take advantage of the small companies exemption from preparing a strategic report. We have no exceptions to report arising from this responsibility.


Andy Grimbly (Senior Statutory Auditor)
for and on behalf of PricewaterhouseCoopers LLP
Chartered Accountants and Statutory Auditors
Cambridge

02 August 2019

NPS LEEDS LIMITED

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2019**

	Note	2019 £	2018 £
Revenue	4	5,466,168	5,144,207
Cost of sales		(4,094,984)	(3,873,892)
GROSS PROFIT		1,371,184	1,270,315
Administrative expenses		(1,159,360)	(1,034,290)
Other operating income		500	-
OPERATING PROFIT AND PROFIT BEFORE TAX	5	212,324	236,025
Tax on profit	9	(40,626)	(46,221)
PROFIT AND TOTAL COMPREHENSIVE INCOME FOR THE FINANCIAL YEAR		171,698	189,804

There were no recognised gains and losses for 2019 or 2018 other than those included in the statement of comprehensive income.

There was no other comprehensive income for 2019 (2018: *£NIL*).

The notes on pages 9 to 28 form an integral part of these financial statements.

NPS LEEDS LIMITED
REGISTERED NUMBER: 07627163

STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2019

	Note	2019 £	2018 £
FIXED ASSETS			
Property, plant and equipment	10	46,270	60,958
		<u>46,270</u>	<u>60,958</u>
CURRENT ASSETS			
Trade and other receivables: amounts falling due after more than one year	11	7,305	8,865
Trade and other receivables: amounts falling due within one year	11	1,151,380	589,951
Cash and cash equivalents	12	961,144	1,340,844
		<u>2,119,829</u>	<u>1,939,660</u>
Trade and other payables: amounts falling due within one year	13	(1,343,357)	(1,443,156)
NET CURRENT ASSETS		776,472	496,504
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>822,742</u>	<u>557,462</u>
NET ASSETS		<u>822,742</u>	<u>557,462</u>
EQUITY			
Called up share capital	15	10	10
Profit and loss account		822,732	557,452
TOTAL EQUITY		<u>822,742</u>	<u>557,462</u>

The company's financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements on pages 6 to 28 were approved and authorised for issue by the board and were signed on its behalf by:



D T Wetteland

Director

Date: 2.8.19

The notes on pages 9 to 28 form an integral part of these financial statements.

NPS LEEDS LIMITED

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2019**

	Called up share capital	Profit and loss account	Total equity
	£	£	£
At 1 April 2018 (as originally presented)	10	557,452	557,462
Impact on change in accounting standard (note 20)	-	93,582	93,582
At 1 April 2018 (as restated)	10	651,034	651,044
COMPREHENSIVE INCOME FOR THE YEAR			
Profit for the financial year	-	171,698	171,698
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	-	171,698	171,698
AT 31 MARCH 2019	10	822,732	822,742

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2018**

	Called up share capital	Profit and loss account	Total equity
	£	£	£
At 1 April 2017	10	367,648	367,658
COMPREHENSIVE INCOME FOR THE YEAR			
Profit for the year	-	189,804	189,804
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	-	189,804	189,804
AT 31 MARCH 2018	10	557,452	557,462

The notes on pages 9 to 28 form an integral part of these financial statements.

NPS LEEDS LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

1. GENERAL INFORMATION

The company is a private company, limited by shares, incorporated and domiciled in the UK and registered at 280 Fifers Lane, Norwich, Norfolk, NR6 6EQ. The reporting period is from 1 April 2018 to 31 March 2019.

The company's principal activities are that of professional property consultants and design services.

2. ACCOUNTING POLICIES

The principle accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with applicable accounting standards and in accordance with Financial Reporting Standard 101 'Reduced Disclosure Framework' (FRS 101). The financial statements have been prepared under the historical cost convention and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 101 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the Company's accounting policies. These areas involving a higher degree of complexity, or where assumptions and estimates are significant to the financial statements are disclosed in note 3. The financial statements are presented in pound sterling (£).

NPS LEEDS LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

2. ACCOUNTING POLICIES (CONTINUED)

2.2 Financial reporting standard 101 - reduced disclosure exemptions

The company has taken advantage of the following disclosure exemptions under FRS 101:

- the requirements of IFRS 7 Financial Instruments: Disclosures
- the requirements of paragraphs 91-99 of IFRS 13 Fair Value Measurement
- the requirements of the second sentence of paragraph 110 and paragraphs 113(a), 114, 115, 118, 119(a) to (c), 120 to 127 and 129 of IFRS 15 Revenue from Contracts with Customers
- the requirements of paragraph 52, the second sentence of paragraph 89, and paragraphs 90, 91 and 93 of IFRS 16 Leases. The requirements of paragraph 58 of IFRS 16, provided that the disclosure of details in indebtedness relating to amounts payable after 5 years required by company law is presented separately for lease liabilities and other liabilities, and in total
- the requirement in paragraph 38 of IAS 1 'Presentation of Financial Statements' to present comparative information in respect of:
 - paragraph 79(a)(iv) of IAS 1;
 - paragraph 73(e) of IAS 16 Property, Plant and Equipment;
 - paragraph 118(e) of IAS 38 Intangible Assets;
- the requirements of paragraphs 10(d), 10(f), 16, 38A, 38B, 38C, 38D, 40A, 40B, 40C, 40D, 111 and 134-136 of IAS 1 Presentation of Financial Statements
- the requirements of IAS 7 Statement of Cash Flows
- the requirements of paragraphs 30 and 31 of IAS 8 Accounting Policies, Changes in Accounting Estimates and Errors
- the requirements of paragraph 17 and 18A of IAS 24 Related Party Disclosures
- the requirements in IAS 24 Related Party Disclosures to disclose related party transactions entered into between two or more members of a group, provided that any subsidiary which is a party to the transaction is wholly owned by such a member

2.3 New standards, amendments and IFRIC interpretations

IFRS 9 and IFRS 15 are new accounting standards that are effective for the year ended 31 March 2019. Further information on the impact of these new accounting standards is disclosed in note 20. There are no other new accounting standards, or amendments to accounting standards, or IFRIC interpretations that are effective for the year end 31 March 2019 have had a material impact on the company.

NPS LEEDS LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

2. ACCOUNTING POLICIES (CONTINUED)

2.4 Going concern

Whilst the entity remains profit making and has positive net current assets and net assets the entity operates as part of a wider group and as such the directors have received confirmation from Norse Group Limited that it will provide, for a period of at least 12 months from the date of the signing of these financial statements, such financial support as is necessary to allow the company to meet its liabilities as they fall due. Accordingly, the directors believe it remains appropriate to prepare the financial statements on a going concern basis.

2.5 Revenue recognition

Revenue is measured based on the consideration specified in a contract with a customer and excludes amounts collected on behalf of third parties. The company recognises revenue when it transfers control over a product or service to a customer.

The company does not expect to have any contracts where the period between the transfer of the promised goods or services to the customer and payment by the customer exceeds one year. As a consequence, the company does not adjust any of the transaction prices for the time value of money.

Rendering of services

Revenue from providing services is recognised in the accounting period in which the services are rendered.

For fixed-price contracts, revenue is recognised based on the actual service provided to the end of the reporting period as a proportion of the total services to be provided because the customer receives and uses the benefits simultaneously.

Where contracts include multiple performance obligations, the transaction price will be allocated to each performance obligation based on the stand alone selling prices. Where these are not directly observable, they are estimated based on expected cost plus margin. For service contracts including a goods element, revenue for the separate good is recognised at a point in time when the good is delivered, the legal title has passed and the customer has accepted the good.

Estimates of revenue, costs or extent of progress toward completion are revised if circumstances change. Any resulting increases or decreases in estimated revenues or costs are reflected in profit or loss in the period in which the circumstances that give rise to the revision become known by management. In case of fixed price contracts, the customer pays the fixed amount based on a payment schedule. If the services rendered by the company exceed the payment, a contract asset is recognised. If the payments exceed the services rendered, a contract liability is recognised.

NPS LEEDS LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

2. ACCOUNTING POLICIES (CONTINUED)

2.6 Intangible assets

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

Amortisation is provided on the following bases:

Computer software	- 20 % straight line
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Amortisation is charged to the statement of comprehensive income with administrative expenses.

2.7 Property, plant and equipment

Property, plant and equipment under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives.

Depreciation is provided on the following basis:

Leasehold property improvements	- over the period of the lease
Plant and machinery	- 25% reducing balance
Computer equipment	- 20% straight line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the statement of comprehensive income.

NPS LEEDS LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

2. ACCOUNTING POLICIES (CONTINUED)

2.8 Operating leases

Rentals paid under operating leases are charged to the Statement of Comprehensive Income on a straight line basis over the lease term.

Associated costs, such as maintenance and insurance are expensed as incurred.

2.9 Inventories

Work in progress is valued at the lower of cost and net realisable value. Costs include only directly attributable variable costs and does not include a proportion of fixed overheads. Net realisable value is based on estimated selling price less the estimated costs of disposal.

At each reporting date, inventories are assessed for impairment. If inventory is impaired, the carrying amount is reduced to its selling price less costs to complete and sell. The impairment loss is recognised immediately in Statement of comprehensive income..

2.10 Trade and other receivables

Trade receivables are amounts due from customers for merchandise sold or services performed in the ordinary course of business. If collection is expected in one year or less, they are classified as current assets. If not, they are presented as non-current assets.

Trade receivables are initially recognised at fair value. The company holds the trade receivables with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost, less any provision for impairment. Appropriate allowances for estimated irrecoverable amounts are recognised in profit or loss. Prior to the adoption of IFRS 9, allowances were made when there was objective evidence that the asset was impaired. From 1 April 2018, the company has applied IFRS 9 and has used the simplified approach to measuring credit losses, using a lifetime expected loss allowance for all trade receivables and contract assets. No material measurement changes were recorded as a result of adopting IFRS 9. When a trade receivable is considered uncollectable, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

2.11 Cash at bank and in hand

Cash represents cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

2. ACCOUNTING POLICIES (CONTINUED)

2.12 Financial instruments

The company recognises financial instruments when it becomes a party to the contractual arrangements of the instrument. Financial instruments are de-recognised when they are discharged or when the contractual terms expire. The company's accounting policies in respect of financial instruments transactions are explained below:

Financial assets and financial liabilities are initially measured at fair value.

Financial assets

All recognised financial assets are subsequently measured in their entirety at either fair value or amortised cost, depending on the classification of the financial assets.

Fair value through profit or loss

All of the company's financial assets are subsequently measured at fair value at the end of each reporting period, with any fair value gains or losses being recognised in profit or loss to the extent they are not part of a designated hedging relationship. The net gain or loss recognised in profit or loss includes any dividend or interest earned on the financial asset.

Impairment of financial assets

The company always recognises lifetime expected credit loss (ECL) for trade receivables and amounts due on contracts with customers. The expected credit losses on these financial assets are estimated based on the company's historical credit loss experience, adjusted for factors that are specific to the receivables, general economic conditions and an assessment of both the current as well as the forecast direction of conditions at the reporting date, including time value of money where appropriate. Lifetime ECL represents the expected credit losses that will result from all possible default events over the expected life of a financial instrument.

Financial liabilities

Fair value through profit or loss

Financial liabilities are classified as at fair value through profit or loss, when the financial liability is held for trading, or is designated as at fair value through profit or loss. This designation may be made if such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise, or the financial liability forms part of a group of financial instruments which is managed and its performance is evaluated on a fair value basis, or the financial liability forms part of a contract containing one or more embedded derivatives, and IFRS 9 permits the entire combined contract to be designated as at fair value through profit or loss. Any gains or losses arising on changes in fair value are recognised in profit or loss to the extent that they are not part of a designated hedging relationship.

At amortised cost

Financial liabilities which are neither contingent consideration of an acquirer in a business combination, held for trading, nor designated as at fair value through profit or loss are subsequently measured at amortised cost using the effective interest method. This is a method of calculating the

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

2. ACCOUNTING POLICIES (CONTINUED)

2.12 Financial instruments (continued)

amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments through the expected life of the financial liability, or where appropriate a shorter period, to the amortised cost of a financial liability.

2.13 Trade and other payables

Trade and other payables are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers.

Short term payables are measured at the transaction price. Other financial liabilities are measured initially at fair value net of transaction costs and are measured subsequently at amortised cost using the effective interest method.

2.14 Pensions

Defined contribution pension plan

The contributions to the company pension scheme have been treated as a money purchase pension scheme, despite employees being members of the West Yorkshire Pension Fund, a local government pension scheme. Under the terms of transfer agreement, the actuarial risks associated with the scheme remain with Leeds City Council. The contributions paid by NPS Leeds Limited are set in relation to the current service year only and as such the company has accounted for the contributions to the scheme as if it were a defined contributions scheme.

The contributions are recognised as an expense in the statement of comprehensive income when they fall due. Amounts not paid are shown in accruals as a liability on the statement of financial position. The assets of the plan are held separately from the company in independently administered funds.

2.15 Called up share capital

Ordinary shares are classified as equity.

NPS LEEDS LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

2. ACCOUNTING POLICIES (CONTINUED)

2.16 Current and deferred taxation

The tax expense for the year comprises current and deferred tax. Tax is recognised in the statement of comprehensive income, except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the company operates and generates income.

Deferred tax balances are recognised in respect of all timing differences that have originated but not reversed by the statement of financial position date, except that:

- The recognition of deferred tax assets is limited to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits; and
- Any deferred tax balances are reversed if and when all conditions for retaining associated tax allowances have been met.

Deferred tax balances are not recognised in respect of permanent differences except in respect of business combinations, when deferred tax is recognised on the differences between the fair values of assets acquired and the future tax deductions available for them and the differences between the fair values of liabilities acquired and the amount that will be assessed for tax. Deferred tax is determined using tax rates and laws that have been enacted or substantively enacted by the reporting date.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

3. JUDGEMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY

To be able to prepare financial statements according to FRS 101, management must make estimates and assumptions that affect the asset and liability items and revenue and expense amounts recorded in the financial statements. These estimates are based on historic experience and various other assumptions that management and the Board of directors believe are reasonable under the circumstances. The results of this form the basis for making judgements about the carrying value of assets and liabilities that are not readily available from other sources.

The actual results are likely to differ from the judgements, estimates and assumptions made by management, and will seldom equal the estimated results.

Information about the significant judgements, estimates and assumptions that have the most significant effect on the recognition and measurement of assets, liabilities, income and expenses are discussed below.

Critical judgements

Revenue and profit on property consultancy contracts

In respect of certain property consultancy services the stage of completion of any contract is assessed by management by taking into consideration all information available at the reporting date. In this process management carries out significant judgements about milestones, actual work performed and the estimated costs to complete the work. Further information on the company's accounting policy for these contracts is provided in note 2.5.

Critical estimates

Deferred tax assets

The assessment of the probability of future taxable income in which deferred tax assets can be utilised is based on the company's latest approved budget forecast, which is adjusted for significant non-taxable income and expenses and specific limits to the use of any unused tax loss or credit. If a positive forecast of taxable income indicates the probable use of a deferred tax asset, especially when it can be utilised without a time limit, that deferred tax asset is usually recognised in full. The recognition of deferred tax assets that are subject to certain legal or economic limits or uncertainties is assessed individually by management based on the specific facts and circumstances.

4. REVENUE

The whole of the revenue is attributable to property consultancy and design services.

All revenue arose within the United Kingdom.

NPS LEEDS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

5. OPERATING PROFIT

The operating profit is stated after charging:

	2019 £	2018 £
Wage and salaries	2,522,469	2,240,523
Social security costs	273,620	236,055
Other pension costs	94,824	76,130
Depreciation of property, plant and equipment	17,870	16,546
Operating lease expenses	74,954	74,450
	<u>74,954</u>	<u>74,450</u>

6. AUDITORS' REMUNERATION

	2019 £	2018 £
Fees payable to the company's auditors and their associates for the audit of the company's annual financial statements	10,170	19,089
	<u>10,170</u>	<u>19,089</u>

The company has taken advantage of the exemption not to disclose amounts paid for non audit services as these are disclosed in the group financial statements of the parent company.

NPS LEEDS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

7. EMPLOYEES

The average monthly number of employees, including the directors, during the year was as follows:

	2019 No.	2018 No.
Architectural services	22	19
Clerk of Works	3	3
Planning and CDM	2	4
Quantity surveyors	7	7
Mechanical, electrical and structural engineers	16	13
Landscape designers	1	1
Building surveying	12	11
Administration and management	9	6
	<u>72</u>	<u>64</u>

8. DIRECTORS' REMUNERATION

	2019 £	2018 £
Directors' emoluments	88,428	83,118
	<u>88,428</u>	<u>83,118</u>

During the year retirement benefits were accruing to one director (2018 - one) in respect of defined benefit pension schemes.

Directors' emoluments above relate to the services provided by one director (2018 - one) and are borne by NPS South East Limited but recharged to the company in full. One director (2018 - two) in position during the year is remunerated within the immediate parent undertaking, NPS Property Consultants Limited, with no recharge made to the company. One director (2018 - nil) in position during the year is remunerated within Norse Commercial Services Limited with no recharge made to the company. The disclosure excludes three directors (2018 - three) who receive no remuneration for services provided to the company.

NPS LEEDS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

9. TAX ON PROFIT

	2019 £	2018 £
CURRENT TAX		
UK corporation tax on profits for the year	41,584	47,269
Adjustments in respect of prior periods	(2,518)	5,244
TOTAL CURRENT TAX	<u>39,066</u>	<u>52,513</u>
DEFERRED TAX		
Origination and reversal of timing differences	(776)	(1,868)
Adjustments in respect of prior periods	2,336	(4,424)
TOTAL DEFERRED TAX	<u>1,560</u>	<u>(6,292)</u>
TAX ON PROFIT	<u>40,626</u>	<u>46,221</u>

FACTORS AFFECTING TAX CHARGE FOR THE YEAR

The tax assessed for the year is higher than (2018 - *higher than*) the standard rate of corporation tax in the UK for the year ended 31 March 2019 of 19% (2018 - 19%). The differences are explained below:

	2019 £	2018 £
Profit before tax	<u>212,324</u>	<u>236,025</u>
Profit before tax multiplied by standard rate of corporation tax in the UK of 19% (2018 - 19%)	40,342	44,845
EFFECTS OF:		
Expenses not deductible for tax purposes	466	337
Adjustments in respect of prior periods	(182)	820
Change in the rate of tax	-	219
TOTAL TAX CHARGE FOR THE YEAR	<u>40,626</u>	<u>46,221</u>

NPS LEEDS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

9. TAX ON PROFIT (CONTINUED)

FACTORS THAT MAY AFFECT FUTURE TAX CHARGES

Changes to the UK corporation tax rates were substantively enacted as part of Finance Bill 2016 (on 6 September 2016). These include reductions to the main rate, to reduce the rate to 17% from 1 April 2020. Deferred taxes at the balance sheet date have been measured using these enacted tax rates and reflected in these financial statements.

10. PROPERTY, PLANT AND EQUIPMENT

	Leasehold property improvements £	Plant and machinery £	Computer equipment £	Total £
COST				
At 1 April 2018	12,457	77,150	61,668	151,275
Additions	-	2,942	240	3,182
At 31 March 2019	12,457	80,092	61,908	154,457
ACCUMULATED DEPRECIATION				
At 1 April 2018	7,682	47,618	35,017	90,317
Charge for the year	1,246	7,731	8,893	17,870
At 31 March 2019	8,928	55,349	43,910	108,187
NET BOOK AMOUNT				
At 31 March 2019	3,529	24,743	17,998	46,270
At 31 March 2018	4,775	29,532	26,651	60,958

NPS LEEDS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

11. TRADE AND OTHER RECEIVABLES

	2019 £	2018 £
DUE AFTER MORE THAN ONE YEAR		
Deferred tax asset	7,305	8,865
	<u>7,305</u>	<u>8,865</u>
	2019 £	2018 £
DUE WITHIN ONE YEAR		
Trade receivables	776,766	264,265
Amounts owed by group undertakings	1,450	-
Other receivables	2,263	1,415
Prepayments and accrued income	61,484	41,546
Amounts recoverable on long term contracts	309,417	282,725
	<u>1,151,380</u>	<u>589,951</u>

Amounts owed by group undertakings are unsecured, interest free, have no fixed date of repayment and are repayable on demand.

Trade receivables are stated after provisions for impairment of £nil (2018 - £nil).

12. CASH AND CASH EQUIVALENTS

	2019 £	2018 £
Cash at bank and in hand	<u>961,144</u>	<u>1,340,844</u>

NPS LEEDS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

13. TRADE AND OTHER PAYABLES: amounts falling due within one year

	2019 £	2018 £
Trade payables	24,673	21,037
Amounts owed to group undertakings	278,586	304,848
Corporation tax	63,536	47,269
Other taxation and social security	69,052	60,171
Other payables	21,930	20,935
Accruals and deferred income	885,580	988,896
	<u>1,343,357</u>	<u>1,443,156</u>

Amounts owed to parent and fellow group undertakings are unsecured, interest free, have no fixed date of repayment and are repayable on demand.

Included within other payables at the year end are outstanding pension contributions of £21,930 (2018 - £20,955).

14. DEFERRED TAXATION

The movement in the deferred tax asset during the year was:

	2019 £	2018 £
At beginning of year	8,865	2,573
(Charged)/credited to profit or loss	(1,560)	6,292
AT END OF YEAR	<u>7,305</u>	<u>8,865</u>

Deferred tax is provided for at 17% (2018 - 17%) in the financial statements and consists of the following:

	2019 £	2018 £
Difference between depreciation and capital allowances	4,301	5,923
Other timing differences	3,004	2,942
	<u>7,305</u>	<u>8,865</u>

NPS LEEDS LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

15. CALLED UP SHARE CAPITAL

	2019 £	2018 £
Allotted, called up and fully paid		
8 (2018 - 8) Ordinary A shares of £1.00 each	8	8
2 (2018 - 2) Ordinary B shares of £1.00 each	2	2
	<hr/>	<hr/>
	10	10
	<hr/>	<hr/>

The 'A' and 'B' ordinary shares rank pari passu in all respects.

16. CONTINGENT LIABILITIES

The company is part of the NPS Property Consultants Limited VAT group and as such is jointly and severally liable for the VAT liability of the entire group. The group liability at the year end was £1,543,836 (2018 - £1,435,201).

A cross guarantee in favour of Barclays Bank plc is in place between NPS Leeds Limited and the following group companies: NPS Property Consultants Limited, NPS North West Limited, NPS Humber Limited, NPS Barnsley Limited, NPS South West Limited, NPS London Limited, NPS Norwich Limited, Norse Energy Limited, Norse Development Company Limited, International Aviation Academy-Norwich Limited, NPS Newport Limited, NPS Peterborough Limited, Hamson Barron Smith Limited, NPS Infinity Limited, NPS South East Limited. This cross guarantee is also in place between NPS Leeds Limited and Beattie Passive Norse Limited, a joint venture company within the NPS Group. The indebtedness subject to this guarantee at the year end was £nil (2018 - £nil).

17. OTHER PROVISIONS

The nature of the company's activities, particularly in relation to its operations, is such that from time to time it faces challenges in respect of contractual disputes, laws and regulations and tax arising in the normal course of business. Provisions are made for these actions where this is appropriate. No provisions have been made in the financial statements for this year (2018 - £nil).

NPS LEEDS LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

18. COMMITMENTS UNDER OPERATING LEASES

At 31 March the company had future minimum lease payments under non-cancellable operating leases as follows:

	2019 £	2018 £
Not later than 1 year	74,654	74,450
Later than 1 year and not later than 5 years	139,313	213,672
	<u>213,967</u>	<u>288,122</u>

19. RELATED PARTY TRANSACTIONS

The company had the following transactions and balances in the normal course of trade with related parties within the NPS Property Consultants group and the minority shareholder, Leeds City Council.

	Year ended 31 March 2019 Sales £	Year ended 31 March 2019 Purchases £	31 March 2019 Receivables £	31 March 2019 Payables £
NPS Property Consultants Limited	5,600	517,586	-	249,998
NPS North West Limited	40,616	23,968	-	-
NPS Humber Limited	15,678	144,312	-	-
NPS Barnsley Limited	39,890	198,576	-	12,084
NPS South West Limited	6,000	-	550	-
NPS London Limited	9,000	-	900	-
Hamson Barron Smith Limited	-	127,953	-	13,942
NPS Infinity Limited	4,542	39,534	-	-
Norse Commercial Services Limited	-	1,000	-	2,562
Leeds City Council	<u>3,577,664</u>	<u>295,179</u>	<u>502,774</u>	<u>539,752</u>

NPS LEEDS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

19. RELATED PARTY TRANSACTIONS (Continued)

	Year ended 31 March 2018 Sales £	Year ended 31 March 2018 Purchases £	31 March 2018 Receivables £	31 March 2018 Payables £
NPS Property Consultants Limited	31,702	32,479	-	262,050
NPS North West Limited	6,415	46,281	-	217
NPS Humber Limited	10,081	127,471	-	8,191
NPS Barnsley Limited	33,193	266,475	-	11,469
NPS South West Limited	19,780	-	-	-
NPS London Limited	950	-	-	-
NPS Peterborough Limited	1,500	-	-	-
Hamson Barron Smith Limited	4,566	44,315	-	10,127
NPS Infinity Limited	381	3,213	-	2,918
NPS South East Limited	-	-	-	9,876
Leeds City Council	3,691,732	15,814	31,300	515,882

In addition to the above, management charges, insurance recharges and IT recharges of £495,274 (2018 - £466,234) were charged to the company by the immediate parent undertaking, NPS Property Consultants Limited.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

20. CHANGES IN ACCOUNTING STANDARDS

Following the adoption in the year of IFRS 9, 'Financial Instruments' and IFRS 15, 'Revenue from Contracts with Customers', the following details the impact of the adoption on the company's financial statements.

IFRS 9, 'Financial Instruments'

As at 1 April 2018, the company assessed the requirements of IFRS 9. The standard includes requirements for impairment, classification and measurement.

IFRS 9 introduces an 'expected loss' model for recognising impairment of financial assets held at amortised cost. This is different from IAS 39, which had an incurred loss model where provisions were recognised only when there was objective evidence of impairment. This change of approach requires the company to consider forward-looking information to calculate expected credit losses regardless of whether there has been an impairment trigger. Given the quality and short-term nature of the trade receivables within the company, there is no material impact to the level of impairment required and as such no adjustment has been made to the opening balance of retained earnings as at 1 April 2018.

The application of IFRS 9 has also not resulted in a significant increase of impairment of financial assets measured at amortised cost in the current year as compared to impairment recognised under previous accounting policies.

The company has also considered the changes to classification and measurement of financial assets and liabilities and has concluded that these changes do not impact the company.

IFRS 15, 'Revenue from Contracts with Customers'

The adoption of IFRS 15 by the company from 1 April 2018 has resulted in changes in accounting policies and adjustments to the amounts recognised in the financial statements. In accordance with the transition provisions in IFRS 15, the company has applied the modified retrospective approach, which results in the cumulative effect of initially applying this standard being an adjustment to the opening balance of accumulated losses as at 1 April 2018.

Under IFRS 15, revenue recognition is based on the principle that revenue is recognised when control of a good or service transfers to a customer. For the company, the transfer of control under IFRS 15 and the previous recognition criteria under IAS 18 are broadly consistent, except where the IAS 18 criteria are not met.

Previously under IAS 18, if the recognition criteria was not met, revenue as only recognised up to the extent of the expenses recognised that were recoverable (a "cost-recovery approach"), with any additional payments deferred, until the recognition criteria was met. Under IFRS 15, this is no longer the case.

NPS LEEDS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

20. CHANGES IN ACCOUNTING STANDARDS (CONTINUED)

The impact of the adoption of IFRS 15 on the company's opening balance sheet at 1 April 2018 is shown in the following table. Line items that were not affected by the changes have not been included. As a result, the sub totals and totals disclosed cannot be recalculated from the numbers provided.

Statement of financial position (extract)

	31 March 2018 As originally presented £	IFRS 15 adjustment £	1 April 2018 As restated £
CURRENT LIABILITIES			
Trade and other payables: amounts falling due within one year	(1,443,156)	93,582	(1,349,574)
EQUITY			
Profit and loss account	557,452	93,582	651,034

Comparative figures for the items of the financial statements affected by the first time application of IFRS 15

As at 31 March 2019, included within Trade and other payables: amounts falling due within one year, are amounts totalling £118,316 relating to contract liabilities. Under previous accounting policies, these amounts would have been included at £209,614 as deferred income, with further adjustments as follows: £17,347 decrease to Corporation tax, £73,952 decrease to Retained earnings, £24,237 increase to Revenue and £4,605 increase to Tax on profit.

21. ULTIMATE PARENT UNDERTAKING AND CONTROLLING PARTY

The immediate parent undertaking and smallest group to consolidate these financial statements is NPS Property Consultants Limited and consolidated financial statements for this group are available from Companies House, Cardiff, CF14 3UZ.

The company's ultimate controlling party and largest group to consolidate these financial statements is Norfolk County Council by virtue of its ownership of 100% of the ordinary share capital of Norse Group Limited. Copies of the Norfolk County Council consolidated financial statements can be viewed online at the Council's website www.norfolk.gov.uk.