

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 7 6 2 0 9 8 9

Company name in full Karma Communications Group Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Simon James

Surname Bonney

### 3 Liquidator's address

Building name/number High Holborn House

Street 52-54 High Holborn

Post town London

County/Region

Postcode W C 1 V 6 R L

Country

### 4 Liquidator's name ①

Full forename(s) Chris

Surname Newell

#### ① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number High Holborn House

Street 52-54 High Holborn

Post town London

County/Region

Postcode W C 1 V 6 R L

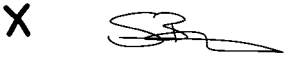
Country

#### ② Other liquidator

Use this section to tell us about  
another liquidator.

# LIQ03

## Notice of progress report in voluntary winding up

<b>6</b>	<b>Period of progress report</b>															
From date	d	0	d	8	m	0	m	8	y	2	y	0	y	1	y	9
To date	d	0	d	7	m	0	m	8	y	2	y	0	y	2	y	1
<b>7</b>	<b>Progress report</b>															
	<input checked="" type="checkbox"/> The progress report is attached															
<b>8</b>	<b>Sign and date</b>															
Liquidator's signature	<div>Signature</div> <div>  </div>															
Signature date	d	0	d	5	m	1	m	0	y	2	y	0	y	2	y	1

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Sian Stokes**

Company name **Quantuma Advisory Limited**

Address **High Holborn House**

**52-54 High Holborn**

Post town **London**

County/Region

Postcode **W C 1 V 6 R L**

Country

DX

Telephone **020 3856 6720**

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

# **KARMA COMMUNICATIONS GROUP LIMITED (IN LIQUIDATION)**

## **THE JOINT LIQUIDATORS' PROGRESS REPORT**

5 October 2021

This report has been prepared for the sole purpose of updating the members for information purposes. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

Simon Bonney and Chris Newell of Quantuma Advisory Limited, High Holborn House, 52-54 High Holborn, London, WC1V 6RL were appointed Joint Liquidators of Karma Communications Group Limited on 8 August 2019.

Both Simon Bonney and Chris Newell are licensed to act as Insolvency Practitioners by the Insolvency Practitioners Association.

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## ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986 (as amended)
"the Rules"	Insolvency (England and Wales) Rules 2016
"the Joint Liquidators"	Simon James Bonney and Chris Newell of Quantuma Advisory Limited
"the Company"	Karma Communications Group Limited (in Liquidation)
"SIP"	Statement of Insolvency Practice (England & Wales)
"Review Period"	Period covered by the report from 8 August 2020 to 7 August 2021

## 1. INTRODUCTION

### Introduction

This report has been prepared to provide Members with an update on the progress of the Liquidation of the Company since our last report to members dated 5 October 2020.

Please be aware that on 1 August 2020, Quantuma LLP transferred its business to Quantuma Advisory Limited.

Given the information previously provided to Members in our earlier report to Members, we have not included detailed background information in respect of the Company and have focussed on the progress of the Liquidation subsequent to that report.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

### Details of the appointment of the Joint Liquidators

Simon Bonney and Chris Newell of Quantuma Advisory Limited were appointed Joint Liquidators of the Company on 8 August 2019.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

## 2. THE PROGRESS OF THE LIQUIDATION

### **The Joint Liquidators' receipts and payments account**

Attached at Appendix 2 is a receipts and payments account covering the Review Period together with a summary of the transactions in the previous Review Period. I confirm this has been reconciled with that held with the Bank.

We have summarised the main asset realisations during the Review Period and an estimation of the those assets yet to be realised, together with details of costs incurred but as yet remaining unpaid.

### VAT Basis

Receipts and payments are shown net of VAT, with any amount due from HM Revenue and Customs shown separately. The small amount of VAT receivable (£50.98) has been written off as irrecoverable on the grounds of the time it will take to collect the balance from HMRC being uncommercial as the Liquidation is now ready for closure. This has been agreed with the sole member.

### Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the estate, they have assisted in the efficient and compliant progressing of the Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards.

During the Review Period, primarily these tasks have included:

- Informing all relevant persons of the commencement of the Liquidation, including filing statutory documents at Companies House and meeting statutory advertising requirements;
- Drafting and issuing the progress report to Members;

- Consulting with and instructing staff and independent advisers as regards practical, technical and legal aspects of the case to ensure efficient progress;
- Maintaining electronic case files, which must include records to show and explain the Liquidation and any decisions made by the Joint Liquidators that materially affect the Liquidation;
- Monitoring and maintaining an adequate statutory bond;
- Conducting periodic case reviews to ensure that the Liquidation is progressing efficiently, effectively and in line with the statutory requirements;
- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments; and
- Completing periodic tax returns.

## Realisation of Assets

### Book Debts

During the Review Period, £9,790.93 was received from Karmarama Limited, a connected company that had utilised the Company's credit card facilities prior to the Liquidators' appointment and, during the Review Period, repaid the Company accordingly.

Similarly, Karma Communications Debtco Limited (In Liquidation), paid the Company £2,079.00 during the Review Period which, in line with the Declaration of Solvency, is the figure they owe to the Company.

All book debts have now been collected and there will be no further realisations from this source.

### Gross Bank Interest

Gross bank interest of £1.96 has been received during the Review Period. In total gross bank interest of £8.94 has been received during the course of the Liquidation.

### Details of what remains to be done

All assets have now been realised and verbal tax clearance has been received from HM Revenue & Customs regarding VAT and PAYE. Written tax clearance in respect of Corporation Tax has been received. Once written confirmation has been received in respect of the VAT and PAYE clearance (which is actively being chased) the Joint Liquidators can close the liquidation.

A distribution of the Company's cash at bank has been made to the sole member outside of the Review Period and will be reported on in the Final Report to members which will be issued as soon as the above clearance has been received.

## 3. CREDITORS: CLAIMS AND DISTRIBUTIONS

### Secured Creditors

The Company had not granted a fixed or floating charge to any creditor and accordingly did not have any secured creditors.

### Preferential Creditors

There are no known preferential creditors.

## Unsecured Creditors

Unsecured claims were estimated at £10,466.00 in the Declaration of Solvency. During the Review Period the Joint Liquidators issued a Notice of Intended Dividend and the only claim received was from HM Revenue & Customs in relation to the statutory interest due on the settlement of a pre-appointment PAYE liability (paid in full during the Review Period) for £123.67. This has been paid in full in the Liquidation period.

All other expected creditors confirmed that they had no claim in the Liquidation.

## 4. SHAREHOLDERS DISTRIBUTIONS

There have been no distributions made to shareholders during the Review Period. A distribution of the Company's remaining cash at bank has been made outside of the Review Period and will be reported on in the Final Report to members which will be issued imminently.

## 5. ETHICS

As you are aware, the Joint Liquidator is bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.

### General Ethical Considerations

During the Review Period, no new threats to compliance with the Code of Ethics have been identified.

### Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Joint Liquidator is obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The Joint Liquidators have not needed to instruct specialist agents on this assignment.

## 6. THE JOINT LIQUIDATORS' REMUNERATION AND EXPENSES

### Joint Liquidators' Remuneration

The Joint Liquidators' remuneration was approved by a resolution of the members to be paid as a set amount of £4,500 plus VAT. This fee has been paid in full by Accenture (UK) Limited in the previous review period.

### Summary of Costs

A breakdown of the time costs incurred during the Review Period are summarised at Appendix 4.

In summary the Joint Liquidators' time costs for the Review Period totals £9,333.50, representing 31.30 hours at an average hourly rate of £298.19.



A breakdown of the total remuneration charged for the period of the Liquidation as a whole is provided at Appendix 4. Total time costs amount to £16,787.50 representing 57.90 hours at an average hourly rate of £289.94.

The sum of £4,500.00 has been drawn and paid outside of the Liquidation by Accenture (UK) Limited. The balance has been written off.

The work undertaken is detailed in full at Appendix 5.

The firm's current and historic schedule of charge-out rates and chargeable expenses may be found at [HYPERLINK "https://www.quantuma.com/guide/creditors-guide-fees"](https://www.quantuma.com/guide/creditors-guide-fees).

A hard copy the firm's charge-out rate and expenses policy may be obtained on request at no cost.

#### Sub Contracted Work

The Joint Liquidators have not made any payments to sub-contractors during the Review Period or the entire course of the Liquidation.

#### Payments to Associates

The Joint Liquidators have not made any payments to associates during the Review Period or the entire course of the Liquidation

#### Joint Liquidators' Expenses

Statement of Insolvency Practice 9 (SIP 9) "Payments to Insolvency Office Holders & their Associates", outlines various disclosures in relation to Liquidators' fees and expenses.

SIP 9 does not apply to MVLs and therefore it is intended that while full information will be provided regarding fees and expenses during both the pre and post appointment period, the prescribed disclosure requirements will not be followed in full.

Information in relation to fees and expenses will be available upon request throughout the course of the case. However those parties who are responsible for paying the fees in an MVL may request disclosures in accordance with SIP 9, if they have not already done so.

An amended Statement of Insolvency Practice (SIP), SIP 9, was issued on 1 April 2021. The amended SIP 9 has changed some of the terminology.

The category 1 expenses paid for in the Review Period total £28.19 and represent payments to parties not associated with the firm, who have provided services or goods for the administration of the assignment.

The category 2 expenses for the Review Period total £7.20 The basis of calculation of this category of expense was disclosed to creditors prior to their approval, which was given on 8 August 2019.

Expenses	Type of Expense	Actual expenses incurred in the Review Period £	Actual expenses incurred to date £	Costs Incurred but not Paid £
Postage	Category 1	28.19	28.19	0.00
Statutory Advertising	Category 1	0.00	84.50	0.00

Expenses	Type of Expense	Actual expenses incurred in the Review Period £	Actual expenses incurred to date £	Costs Incurred but not Paid £
Specific Bond	Category 1	135.00	135.00	0.00
Stationery	Category 2	7.20	7.20	0.00
Corporation Tax	Case Expense	1.14	1.14	0.00
PAYE Settlement to HMRC	Case Expense	1,297.46	1,297.46	0.00
TOTAL		1,468.99	1,553.49	0.00

### Members' right to request information

A member may, with the permission of the Court or with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company, request further details of the Joint Liquidators' remuneration and expenses, within 21 days of receipt of this report.

### Members' right to challenge remuneration and/or expenses

A member may, with the permission of the Court or with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company, apply to Court to challenge the amount and/or basis of the Joint Liquidators' fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report.

### Future of the Liquidation

As mentioned above, once written confirmation from HM Revenue & Customs is received, the Joint Liquidators will be in a position to close the Liquidation. A Final Report will be issued shortly.


### Further Information

Members should note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics> Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

To comply with the Provision of Services Regulations, some general information about Quantuma Advisory Limited, including our complaints policy and Professional Indemnity Insurance, can be found at [HYPERLINK "http://www.quantuma.com/legal-information"](http://www.quantuma.com/legal-information).

In compliance with the General Data Protection Regulation, creditors, employees, shareholders, directors and any other stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link [HYPERLINK "http://www.quantuma.com/legal-notices"](http://www.quantuma.com/legal-notices).

Should you have any queries in regard to any of the above please do not hesitate to contact Sian Stokes on 02038 566 745 or by e-mail at [Sian.Stokes@quantuma.com](mailto:Sian.Stokes@quantuma.com).

A handwritten signature in black ink, appearing to be 'SB' followed by a long horizontal stroke.

Simon Bonney  
Joint Liquidator

## KARMA COMMUNICATIONS GROUP LIMITED (IN LIQUIDATION)

## STATUTORY INFORMATION

Company Name	Karma Communications Group Limited
Trading Address	30 Fenchurch Street, London, United Kingdom, EC3M 3BD
Trading Styles	-
Proceedings	In Liquidation
Date of Appointment	8 August 2019
Joint Liquidators	Simon Bonney and Chris Newell Quantuma Advisory Limited High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Registered office Address	c/o Quantuma Advisory Limited High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Former Registered Office	30 Fenchurch Street, London, United Kingdom, EC3M 3BD
Company Number	07620989
Incorporation Date	14 April 2011

KARMA COMMUNICATIONS GROUP LIMITED (IN LIQUIDATION)

**THE JOINT LIQUIDATORS'** RECEIPTS AND PAYMENTS ACCOUNT AS AT 7 AUGUST 2021

Karma Communications Group Limited  
(In Liquidation)  
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 08/08/2020 To 07/08/2021 £	From 08/08/2019 To 07/08/2021 £
	ASSET REALISATIONS		
	Bank Interest	1.96	8.94
3,630.00	Cash at Bank	NIL	293.70
10,156.00	Debtor - Credit Note from The Arch Co	NIL	6,608.32
2,079.00	Debtor - Karma Communications Debt	2,079.00	2,079.00
3,905.00	Debtor - Storage Deposit from the Arc	NIL	NIL
	Debtors - Karmarama Limited	9,790.93	9,790.93
		<u>11,871.89</u>	<u>18,780.89</u>
	COST OF REALISATIONS		
	Postage	28.19	28.19
	Pre-App PAYE Settlement	1,297.46	1,297.46
	Specific Bond	136.14	136.14
	Stationery	7.20	7.20
	Statutory Advertising	NIL	84.50
		<u>(1,468.99)</u>	<u>(1,553.49)</u>
	UNSECURED CREDITORS		
(1,663.00)	HM Revenue and Customs - VAT	NIL	NIL
(8,803.00)	Karmarama Limited	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
<u>9,304.00</u>		<u>10,402.90</u>	<u>17,227.40</u>
	REPRESENTED BY		
	Bank 1 Current		17,176.42
	Vat Receivable		50.98
			<u>17,227.40</u>

KARMA COMMUNICATIONS GROUP LIMITED (IN LIQUIDATION)

THE JOINT LIQUIDATORS' TIMECOSTS FOR THE REVIEW PERIOD

# Time Entry - SIP9 Time & Cost Summary

6004518 - Karma Communications Group Limited  
Project Code: POST  
From: 08/08/2020 To: 07/08/2021

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	1.00	5.40	13.20	1.00	20.60	6,595.50	320.17
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.20	1.90	2.90	5.00	948.50	189.70
Closing Procedures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	1.00	3.90	0.00	4.90	1,561.50	318.67
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pre Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.00	0.00	0.80	0.00	0.80	228.00	285.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	1.00	6.60	19.80	3.90	31.30	9,333.50	298.19
Total Fees Claimed						0.00	
Total Disbursements Claimed						170.39	



# Time Entry - SIP9 Time & Cost Summary

## Category 2 Disbursements

6004518 - Karma Communications Group Limited  
Project Code: POST  
From: 08/08/2020 To: 07/08/2021

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Transaction Date	Type and Purpose	Disbursement Category	Amount
01/10/2020	Stationery: Stationery during lockdown – Accurate Mailing	Category 2	7.20
Total			7.20

KARMA COMMUNICATIONS GROUP LIMITED (IN LIQUIDATION)

THE JOINT LIQUIDATORS' TIME COSTS FOR THE PERIOD FROM 8 AUGUST 2019 TO 7 AUGUST 2021

# Time Entry - SIP9 Time & Cost Summary

6004518 - Karma Communications Group Limited  
Project Code: POST  
To: 07/08/2021

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	4.00	10.10	25.60	1.60	41.30	12,934.00	313.17
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.20	3.90	6.00	10.10	1,848.00	182.97
Closing Procedures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	1.00	3.90	0.00	4.90	1,561.50	318.67
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pre Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.00	0.00	1.60	0.00	1.60	444.00	277.50
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	4.00	11.30	35.00	7.60	57.90	16,787.50	289.94
Total Fees Claimed						4,500.00	
Total Disbursements Claimed						373.19	

# Time Entry - SIP9 Time & Cost Summary

## Category 2 Disbursements

6004518 - Karma Communications Group Limited  
Project Code: POST  
To: 07/08/2021

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Transaction Date	Type and Purpose	Disbursement Category	Amount
01/10/2020	Stationery: Stationery during lockdown – Accurate Mailing	Category 2	7.20
Total			7.20

## KARMA COMMUNICATIONS GROUP LIMITED (IN LIQUIDATION)

## DETAILED LIST OF WORK UNDERTAKEN BY THE JOINT LIQUIDATORS DURING THE REVIEW PERIOD

Description of work undertaken	May include:
<u>ADMINISTRATION &amp; PLANNING</u>	
General Administration - Dealing with all routine correspondence and emails relating to the case.	
Case strategy & completing file reviews every 6 months.	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
VAT & Corporation Tax matters and returns.	Preparation and filing of VAT Returns Preparation and filing of Corporation Tax Returns
<u>CREDITORS</u>	
Dealing with creditor correspondence, emails and telephone conversations.	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Notice of Intended Dividend - issuing a notice of intended dividend to creditors and advertising where appropriate	Preparation of correspondence to creditors advising of intention to declare distribution Advertisement of notice of proposed distribution
Reviewing and adjudicating creditors' claims - adjudicating claims & requesting additional information in support of claims	Agreeing allocation of realisations and costs between fixed and floating charges Receipt of POD Adjudicating POD Request further information from claimants regarding POD Preparation of correspondence to claimant advising outcome of adjudication Seeking solicitors' advice on the validity of complex claims. Dealing with unclaimed dividends
Dealing with HMRC claims	
Annual/Progress Reports	Preparing, circulating and filing progress reports. Disclosure of sales to connected parties
<u>REALISATION OF ASSETS</u>	
Debtors	Collecting supporting documentation Correspondence with debtors Reviewing and assessing debtors' ledgers Receiving updates from factoring companies and arranging for reassignment of ledger Liaising with debt collectors and solicitors Agreeing debt collection agency agreements Dealing with disputes, including communicating with directors/former staff Pursuing credit insurance claims Submitting VAT bad debt relief claims

Description of work undertaken	May include:
<b><u>CASHIERING</u></b>	
Maintaining and managing the Office Holders' cashbook and bank account.	Preparing correspondence opening and closing accounts Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book
Dealing with cheque requisitions	Issuing cheques/BACS payments
Dealing with deposit forms	Banking remittances
Bank Reconciliations	

Current Charge-out Rates of the staff who have worked on the case

Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken.

Support staff include secretarial and administrative support.

The minimum unit of time recorded is 6 minutes.

Rates may have been subject to periodic increase.

Grade of Staff	Charge out rate from 15 June 2020
CEO/Managing Director	£480.00 - £580.00
Appointment Taking Director	£400.00 - £500.00
Director	£370.00 - £475.00
Senior Manager	£340.00 – £415.00
Manager	£310.00 - £375.00
Assistant Manager	£275.00 – £335.00
Senior Administrator	£235.00 – £285.00
Administrator	£200.00 – £240.00
Assistant Administrator	£135.00 - £160.00
Case Accountant	£135.00
Junior Administrator	£100.00 - £115.00
Support Staff/Executive Assistant	£100.00 – £135.00