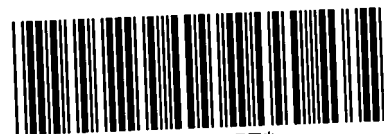


Company no. 07607693  
Charity no. 1143313

**Borderlands (South West) Limited**  
**Report and Unaudited Financial Statements**  
**31 March 2018**

WEDNESDAY



A10      \*A78J1R5T\*      #121  
20/06/2018  
COMPANIES HOUSE

## **Borderlands (South West) Limited**

### **Reference and administrative details**

**For the year ended 31 March 2018**

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<b>Company number</b>	07607693
<b>Charity number</b>	1143313
<b>Registered office and operational address</b>	The Assisi Centre Lawfords Gate Bristol BS5 0RE
<b>Trustees</b>	Trustees, who are also directors under company law, who served during the period and up to the date of this report were as follows: Andrew Bent Peter Browne Alison Clarkson Webb Eileen Emmanuel John Flannery Mary Hopper Richard McKay Antonio Stavrou Nicholas Tarr Margaret Ulloa Appointed 29 July 2017
<b>Bankers</b>	Co-operative Bank PO Box 250 Delf House Southway Skelmersdale WN8 6WT CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
<b>Independent examiners</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

## **Borderlands (South West) Limited**

### **Report of the trustees**

#### **For the year ended 31 March 2018**

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Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2015).

### **Structure, governance and management**

#### **Structure**

Borderlands (South West) Limited is constituted as a registered charity and company limited by guarantee.

#### **Nature of governing document**

The Memorandum and Articles of Association of the Company.

#### **Recruitment and appointment of trustees**

New trustees are recruited by invitation from the networks of existing trustees, by recommendation, and occasionally by advertising. Following a detailed selection process approved by the Board, and the appropriate background checks, they are formally appointed after discussion at a meeting of the trustees.

### **Objectives and activities**

#### **Objects and aims**

To relieve asylum seekers and refugees in need, hardship and distress by reason of their social and economic circumstances by such charitable means as the trustees shall determine including the advancement of education, relief of poverty and the preservation and protection of good health.

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards); crime (either as a victim of crime or as an offender rehabilitating into society); sexual exploitation.

To advance the education of the public in the subject of those groups mentioned above with the aim of increasing community cohesion and to inform public policy. For the purpose of this clause, community cohesion is a term to describe how everyone in a geographical area lives alongside each other with mutual understanding and respect.

To promote general charitable purposes for the benefit of the community of Bristol and the surrounding area, and to provide relief from financial hardship and social and/or economic disadvantage and to advance the education of its residents of all ages; and in particular to provide opportunities for the aforementioned residents to participate fully in the life of their community in ways which address and alleviate social and economic disadvantage.

## **Borderlands (South West) Limited**

### **Report of the trustees**

**For the year ended 31 March 2018**

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#### **Main activities**

##### **Drop-in centre**

Our Drop-in is a safe space where asylum seekers and refugees can receive a warm welcome, a hot meal and support to rebuild their lives. It runs at the Assisi Centre in Easton two days a week for 51 weeks per annum. We offer:

- a compassionate welcome and a free hot meal;
- classes in English, Maths and IT;
- signposting and problem solving, e.g. booking an appointment with a GP or dentist, housing or benefits access, referrals to specialised services, correspondence or questions;
- expert advice from partner agencies such as The Haven (primary healthcare), the Red Cross (benefits and family reunions) and Ashley Community Housing (careers). These agencies attend our Drop-in regularly to deliver their professional advice in a place that our beneficiaries know and feel safe in;
- recreational activities e.g. arts and crafts, table tennis, creative writing, and occasional trips e.g. to the seaside;
- distribution of food bags, toiletries, sanitary towels and donated clothes, all of which help people to survive from one week to the next;
- training and support to become volunteers in our charity and others e.g. at Windmill Hill City Farm; and
- we also host an osteopath, the Prince's Trust (training), and Up Our Street (an organisation who promote community cohesion in Easton & Lawrence Hill). The Royal Literary Fund and the Arnolfini Gallery have both run workshops for our drop-in members.

##### **Mentoring project**

With initial funding from the Big Lottery People's Projects Borderland's innovative Mentoring Project was started in April 2016. The project provides asylum seekers and refugees with one-to-one support through creating a safe relationship with a local 'mentor' to support them to achieve an agreed personal goal within a period of 6 months. Mentors meet mentees once a week for an hour of face-to-face contact and are available by phone or social media at agreed times for more support if needed.

The project aims to:

- build the knowledge and confidence of refugees and asylum seekers to access opportunities, systems and services in Bristol that could improve their lives;
- train and support volunteer mentors to provide practical and emotional support to asylum seekers and refugees living in Bristol;
- build the skills and knowledge of local people in Bristol to support refugees and asylum seekers and enhance community capacity, understanding and inclusion; and
- enable refugees to make their own way in life and help them to lead independent, productive, fulfilled lives and have a greater understanding of UK culture.

Mentors and mentees are matched based on the needs (linguistic, practical and/or emotional) of the mentee and the skill set and experience of the mentor (some mentors were refugees and asylum seekers themselves). Volunteers are trained in the personal and practical skills necessary to be an effective mentor for refugees and asylum seekers e.g. improving their English, finding local places of worship, registering with a GP, dealing with culture shock and with fear and uncertainty, opening a bank account and getting a National Insurance number. Borderlands runs follow-on monthly training, information and advice sessions for volunteers and provides them with 1-2-1 support through team leaders and an 'escalation' service to the Mentoring Project Manager. All volunteer mentors have enhanced DBS checks.

## **Borderlands (South West) Limited**

### **Report of the trustees**

#### **For the year ended 31 March 2018**

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The trustees recognise the value and importance of the project, demonstrated by outcomes achieved within the mentoring relationships, and the feedback received from the mentees and partner organisations. It is a unique project within the South West of England, making the support it provides all the more valuable. As a result, it was agreed by the trustees that the Mentoring Project should be made a core Borderlands project, alongside the Drop-In, and incorporated into core budget planning.

#### **Cross Bridge House**

Borderlands acquired a four bedroom house at the end of 2016 in Stapleton, Bristol. The house was bought with the intention of providing accommodation for refugees. The host moved into the house in Spring 2017 with the first three tenants moving in in June. Tenants can live in the house for an initial six month period, with the idea being to provide the stability and security that is necessary to become independent, if that is through finding a job, beginning training or pursuing further education. All tenants are also offered a mentor. If needed and if it seems suitable, the duration of stay in the house can be extended to 12 months.

#### **Legal fund**

A designated fund established by the trustees, this provides assistance with legal costs to enable asylum-seekers to seek justice when public funds are not available.

#### **Destitution fund**

A designated fund established by the trustees, this provides small sums to support those in destitution or experiencing a sudden financial emergency.

#### **Bristol Pride Without Borders Project**

Borderlands was a founding member, in partnership with other agencies, of Bristol Pride Without Borders group. An increasing number of LGBT+ who have experienced severe persecution as a result of their sexual identity, or for whom it has been impossible to express this identity, claim asylum in the UK. Many risk becoming doubly marginalised, fearing continued prejudice from the wider asylum community, as well as sharing the difficulties experienced by all asylum-seekers.

The Pride Without Borders Group meets regularly to provide them with a safe and confidential space to meet others in a similar situation, to express themselves openly and provide mutual support and encouragement. Sharing activities helps to reduce feelings of loneliness and isolation. Staff and volunteers from partner agencies have acted as witnesses in Immigration Tribunal appeals, with a considerable degree of success.

#### **Campaigning and awareness**

Borderlands regularly gives talks in schools, colleges, churches and community groups to raise awareness of the issues facing asylum seekers and refugees in the UK, as well as giving TV and radio interviews and participating in national campaigns such as Refugee Week and local events. We seek to counteract the negative stereotyping of asylum seekers and refugees presented in the media, and to present a more factual and informed insight into their lives in Bristol. By challenging prejudice and changing attitudes, we aim to contribute to better integration and improve social cohesion.

#### **Public benefit**

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

## **Borderlands (South West) Limited**

### **Report of the trustees**

#### **For the year ended 31 March 2018**

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The charity delivers public benefit both directly to users of its activities, listed above, and to the wider public through increased community cohesion and inclusion, and by increasing general awareness and understanding of issues relating to asylum-seekers and refugees.

### **Achievements and performance**

#### **Our beneficiaries**

There are an increasing number of asylum seekers and refugees attending our Drop-In: in 2017-18 we welcomed over 400 different people from over 51 countries, 203 of them for the first time. Our beneficiaries come from countries that are outside those considered 'safe' by the UK Home Office, such as Eritrea, Ethiopia, Republic of Congo, Nigeria, Iraq, Kenya, Sudan, Somalia, Iran and Afghanistan. 61% of the people we work with are Muslim - many have fled from Al Qaeda, ISIS or Al Shabaab (a militant group in Somalia) in fear for their lives. 25.8% of our beneficiaries are female and 74.2% are male, and 72% are aged between 25 and 49.

We estimate that about 29% of our members are refugees, 46% are asylum seekers and around 8% have had their asylum claims refused and are destitute with no support except from charities. The remaining 17% are a mix of people who are seeking Leave to Remain through the Human Rights Act Article 8 (right to private and family life), spouse visas, temporary admission, immigration bail, etc.

Some asylum seekers attend our Drop-In on a regular basis, and a larger number are in Bristol temporarily before being moved to other cities. Many of our beneficiaries live daily in 'survival mode' and all are impoverished, isolated and excluded within mainstream society.

The majority of our members live in BS5 (Easton & Lawrence Hill), some live in St Paul's (BS2) and Fishponds (BS16), a considerable number live further out, such as Knowle (BS24) and Kingswood (South Gloucestershire / BS16).

#### **Our approach**

Borderlands aims to build the resourcefulness, resilience and capacity of asylum seekers and refugees so that they can help themselves and each other through sharing information, non-specialist advice, experiences and friendship. Approximately 27% of our volunteers are seeking asylum or are former asylum seekers who have gained the right to remain in the UK permanently and can offer appropriate advice and support to more recent arrivals based on their own personal experience.

One of our key principles is that our beneficiaries ('members') have a key role in designing our services based on their own needs and experiences. There are two monthly Members' Forums, a General Forum and a Women's Forum, which all Borderlands members are encouraged to attend and voice any concerns or feedback they may have. The Director of Borderlands facilitates the groups, ensuring that the members' voices guide our services to evolve and respond in reaction to emerging needs. Along with other volunteers, member-volunteers take part in quarterly volunteer consultation meetings and weekly morning briefings, which gives them an opportunity to shape the services provided and a sense of ownership and influence. All Trustees' meetings are attended by an asylum seeker who has been involved with the charity since the early days.

## **Borderlands (South West) Limited**

### **Report of the trustees**

#### **For the year ended 31 March 2018**

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Borderlands works in partnership with a range of other charities and agencies, in particular Bristol Refugee Rights, which has similar charitable aims and runs a drop-in in the Bristol district of St Pauls on some of the days when Borderlands drop-in is not available. The Haven and the Red Cross regularly attend our Drop-in to provide expert services and advice. We work with the Bristol Refugee Forum, which brings together all the local agencies working with asylum seekers and refugees, to co-ordinate our services and identify issues and common problems and joint strategies for responding to them.

#### **Outcomes**

We aim to achieve the following outcomes for our beneficiaries:

- build the knowledge and confidence of refugees and asylum seekers to access opportunities, systems and services in Bristol that could improve their lives;
- train and support volunteer mentors to provide practical and emotional support to asylum seekers and refugees living in Bristol;
- build the skills and knowledge of local people in Bristol to support refugees and asylum seekers and enhance community capacity, understanding and inclusion; and
- enable refugees to make their own way in life and help them to lead independent, productive, fulfilled lives and have a greater understanding of UK culture.

#### **Our impact**

Borderlands regularly carries out monitoring and evaluation of our service delivery. The results are analysed and then reviewed by the Staff, Members' Forum and Board of Trustees to inform our future service. The evaluation methods we use include:

- registration forms to identify the needs of new service users;
- quarterly volunteer consultation meetings and weekly morning briefings;
- a monthly Members' Forum and Women's Member's Forum;
- an annual survey of our beneficiaries; and
- the Mentoring project has its own feedback forms, and this information is compiled into evaluation reports.

#### **Drop-in**

The feedback we receive demonstrates that our Drop-In service has a huge impact on the lives of asylum seekers and refugees, from providing a safe space where they feel welcome, to helping them through the asylum application process, learn English, volunteer with other charities, secure local jobs, find somewhere to live, and get signposting to much needed legal advice.

Over 400 asylum seekers and refugees benefited from our Drop-In service from April 2017 to March 2018. Over this period, we provided 5011 hot meals, 360 English classes and 688 food bags, supported 89 individuals with our Destitution Fund, and funded 49 journeys with our Travel Fund. We also delivered 429 'signposting meetings', where trained volunteers spoke one-on-one with a service user and worked towards resolving their problem. Actions taken included form-filling, making phone calls to landlords, healthcare providers etc., sometimes for refugees who are not proficient in English, money granted from our destitution fund, referrals to other organisations, and information about services available in Bristol. All deliverables increased from the previous year, bar a slight decrease in hot meals served.

"Bristol City of Sanctuary knows how valuable drop in centres run by BRR, RWOB and Borderlands, are to lives of asylum seekers and vulnerable refugees. Places where sanctuary seekers are treated with dignity and respect, safe and feel welcome." Forward Maisokwadzo, City of Sanctuary.

## **Borderlands (South West) Limited**

### **Report of the trustees**

#### **For the year ended 31 March 2018**

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"Asylum seekers and refugees need a safe space to gather together with local people and do amazing things together. That is what the 5 days a week drop in provision in Bristol does for those seeking sanctuary... These are essential services in the city and do a huge amount with very limited financial resources." Rachael Bee, Bristol Hospitality Network.

"Many of our clients are anxious in dealing with figures of authority, for which solicitors and lawyers are often viewed. Your project provides us with an informal setting where we can discuss matters and help build trust. Where language is an issue there are often interpreters or friends in the vicinity, which practically makes a big difference." Adam Sinfield, Albany Solicitors (who have visited the Drop-In in the past).

"It's like a family, home. It's always nice to be introduced to other people and to learn about their culture... finding out which things they have that's different and what's the same. I think that's how friendships start." Florent, Borderlands Member and Volunteer.

"At Borderlands we feel supported. We... have someone to talk to if we have a problem and people working here are really welcoming - they make us feel safe and not worried." Jules, Borderlands Member and Volunteer.

#### **Mentoring project**

Through extensive outreach to partner organisations, the Mentoring Project now receives referrals from many partner organisations, such as Bristol Refugee Rights, Bristol Hospitality Network, Red Cross, medical and wellbeing practices such as Womankind, the Haven and other GPs, social services and solicitors and law firms. The mentees include asylum seekers (living in Bristol or south Glos), refugees, partners of refugee who arrived through family reunion route, unaccompanied asylum seeking children (16 yrs old and over), single mothers and pregnant women, including trafficked women and Syrian refugees as part of the resettlement program.

150 refugees and asylum seekers have taken part in our Mentoring Project to date, and they have all reported improvements to their lives. This includes 61 over the period of 2017-18.

The topics covered in sessions in 2017-18 included help with English language and conversational skills, being able to look for employment, understanding the educational choices available for children, and engaging with healthcare professionals. Other meetings focused on orientation and accompaniment, ranging from locating a Mosque, a Halal butcher, a GP surgery, to court hearings in Newport, Cardiff and London. This type of support was mostly needed by asylum seekers and refugees newly arrived in Bristol, or those suffering from disabilities, anxiety or lack of confidence that made excursions out of the house difficult.

Below are some examples of how the mentoring project has helped participants:

- Dominique mentored J. for 6 months. Throughout this time J. improved his interview skills and Dominique assisted him with job applications and CV writing. After 5 months J. got a job at Starbucks and is now living in London doing an internship with a financial company;
- Natalie mentored a member of Cross Bridge House, N. The goal was to support N. becoming a taxi driver in Bristol. N. and the mentor went through the complicated application and registration process together, applied for N.'s DBS and now N. is a registered taxi driver with Uber company;
- Sophie is helping S. to become confident enough to navigate the train system and overcome her fear to travel by herself. S. is now taking the train by herself to attend appointments with her solicitor in Newport;



## **Borderlands (South West) Limited**

### **Report of the trustees**

#### **For the year ended 31 March 2018**

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- Sophia helped S. increasing her confidence in making phone calls and attending meetings by herself. Now S. has a place in college, feels strong enough to make phone calls by herself and to attend meetings with city council without the mentor's support;
- Andrew supported S. with different aspects of S.' life. Through the mentoring project, S. got a part time job he enjoyed, found a house and passed his theory test.

Feedback from asylum seeker and refugee mentees:

"I feel more confident now in speaking English, I have started school and my friends have noticed an improvement in my English! I'm very happy. I have also started volunteering in a cafe in town thanks to Alex's help." (Phim, mentee)

"I received help with English practice and support through the asylum process and age dispute claim. I feel that I have achieved so much. Jess has helped me through the asylum process, helped with housing and college. Everything is very positive! It is very good to have someone there who is by your side and helping you. Thank you so much to Borderlands for everything." (Luwam, Eritrea)

Volunteer mentors also report positive outcomes for themselves from participating in the project:

"It was a pleasure to work with Mohamed. I enjoyed planning the sessions with the help of appropriate language materials and I always gave a paper copy to Mohamed. I also learned a lot about Sudan and Darfur in particular and Mohamed introduced me to his favourite author (Abdel Aziz Baraka Sakin) which I read (in English)." (Dominique, mentor)

"The programme itself is very well run and I felt very supported by Borderlands throughout, attending regular training and meetup sessions and having the chance to share ideas and stories with other mentors." (Phoebe, mentor)

The mentoring project has been extremely successful in meeting its aims and objectives, reducing social isolation and encouraging integration and inclusion of refugees and asylum seekers in Bristol. The continuation of the project will make use of this valuable resource of trained mentors as well as continue to offer support vital to the wellbeing of asylum seekers and refugees in Bristol.

#### **Cross Bridge House**

Cross Bridge House has had a total of six refugees live in the house from when it first opened to tenants in June 2017 to March 2018. This project financially helps refugees through the early days of renting, when they have not yet opened a bank account, or received an NI number. Unlike most private landlords, there is no deposit charged for the rooms. Furthermore, if benefits do not come in on time, the tenants are not penalised and Borderlands will cover the shortfall if the benefits are not backdated.

Every tenant is also offered a mentor and weekly dinners are held in the house in order to create a feeling of community and homeliness. Mentors can help tenants to access any housing benefit they are entitled to if they do not have work, to ensure that they can pay the rent.

Importantly, in providing a safe home, the tenants have reported feeling more relaxed and secure, and so can focus on working towards an independent and self-sufficient future in the UK.

## **Borderlands (South West) Limited**

### **Report of the trustees**

#### **For the year ended 31 March 2018**

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Below are some positive examples of how providing a stable room in Cross Bridge have helped tenants:

- J was successfully granted a university placement in Windsor;
- J secured an internship in London and has moved on to work there;
- A qualified as a taxi driver, opening up his career path in the UK; and
- S, who was previously street homeless, has been granted contact with his daughter now that he has a stable home.

Quotes from some of the tenants who have moved on:

"Cross Bridge House helped me to focus on getting on with life. This was further aided by the support from Borderlands charity (staff and volunteers) who were always ready to help. It was a pleasure to get to know my housemates as well in this time." J. M.

"While I was going through my asylum process, I was fortunate to live with wonderful individuals from whom I grasped a bit of the British culture and lifestyle. Moving in to Cross Bridge House increased my self-confidence and for the first-time in a very long time, I felt like finally I was spreading my wings and only had the sky as the limit. For instance, mowing the grass in the front garden made me feel like an ordinary person, just like my neighbours. More importantly, the little community we formed on the "Bridge" was simply outstanding. Despite our different backgrounds, we mingled harmoniously and held each other's backs, whether that was for domestic tasks, job hunting, medical appointments or just listening compassionately to someone else's hardship. The best thing was probably sharing foods from all horizons with other mates. When you jump from one plate to another and a savoury explosion is taking place in your mouth, you are reminded of your humanity." Y. P.

#### **Achievements**

Borderlands has grown in both reach and scope since the charity was formed in 2011. Between April 2017 and March 2018 our Drop-In helped over 400 refugees and asylum seekers. Over the last seven years we have:

- helped reduce poverty and social isolation and improved mental health and wellbeing through our Drop-In for over 772 individuals (records begun in 2015);
- expanded our classes from English language tuition to include maths, computer skills, arts and crafts and creative writing;
- provided one-to-one emotional and practical support for 150 asylum seekers and refugees through our Mentoring project;
- begun a housing project for new refugees, which has so far provided a home for six people. This accommodation provides a place of security for the short to medium term, helping to ease the transition from dependency on the Home Office to independent living, and employment or study;
- expanded our team of volunteers, with 27% being member volunteers in 2017-18, promoting community integration and reducing social exclusion;
- increased our partnership working with other local organisations including Bristol Refugee Rights, the Asylum Support Project, Bristol Hospitality Network, the Red Cross, Crisis Centre Ministries, Ashley Community Housing, Up Our Street, Aid Box Community, Prince's Trust, CHAS, Refugee Women of Bristol, and the Haven; and
- given our beneficiaries the opportunity to showcase their artwork and photography, and for local people to learn more about the lived experience of refugees and asylum seekers in Bristol with our 'Rise' exhibition in 2016. Alongside the exhibition a series of events were held including a world music night, a film screening, and a launch opened by the Mayor.

## **Borderlands (South West) Limited**

### **Report of the trustees**

**For the year ended 31 March 2018**

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#### **Financial review**

This financial period has continued to see Borderlands become more established on a ground of sound financial footing. There has been an increase in funds raised from individuals, community groups, charitable trusts and companies.

#### **Policy on reserves**

##### **General reserves**

In respect of the Charity Commission's new guidance on charity reserves and the need to create resilience in order to meet unforeseen financial difficulties, the Trustees have established a General Reserves Policy which protects our operations and essential services from the potential risk of disruption at short notice due to a lack of funds, while at the same time ensuring that Borderlands does not retain income for longer than required. The Reserves Policy also provides parameters for future strategic planning and contributes towards decision-making. It determines an appropriate target level for general reserves, taking into account the following factors:

- the operating expenses of the charity and maintenance of essential services in the event of a downturn in income and/or unforeseen increases in costs; and
- the costs of closure or wind-down of the core operations of the charity.

This approach provides a target base level of general reserves of £90,000. The basis of determining the target reserves level is kept under periodic review and will be adjusted as perceptions of risk and other factors change.

General reserves are not restricted to or designated for a particular purpose.

General reserves are represented by net current assets and are equivalent to approximately six months' expenditure at budgeted 2018-19 levels which the Trustees feel is an appropriate general reserves level for Borderlands.

##### **Designated and restricted funds**

The trustees designated funds throughout the year from our unrestricted income to be used for the operation of the Legal and Destitution funds. These were fully spent at the year end. Subject to continued funding, this work has become an important aspect of the charity's service delivery.

The House fund includes donations designated for the management, maintenance, and general running costs of Borderlands' Cross Bridge House. This fund also holds monies designated by the trustees to cover unexpected eventualities such as major repairs.

Restricted funds are held separately within the charity's financial accounts and are spent within the time-frame indicated by the donor which may cover more than one financial year.

##### **Principal funding sources**

During the period under review, Borderlands continued to receive funding from a wide range of sources. Principal among these are individual giving, both regular and one-off, faith groups and community organisations, and charitable trusts and funds. The Drop-In's main funders continue to be Bristol City Council and the People's Health Trust. The Mentoring Project has received funding from various smaller funding bodies, including the John James Foundation. In February 2018, a group that wishes to remain anonymous donated £100,000 to Borderlands, which will be incorporated into the budget and strategic planning of 2018-20, with focus being on charitable activities that expand and improve the services offered to our members.

## **Borderlands (South West) Limited**

### **Report of the trustees**

**For the year ended 31 March 2018**

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#### **Investment policy and objectives**

All funds are held in the bank current accounts and are immediately available.

#### **Statement of responsibilities of the trustees**

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

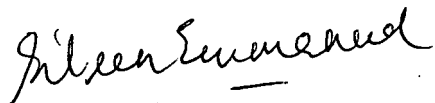
The trustees confirm that to the best of their knowledge there is no information relevant to the independent examination of which the independent examiners are unaware. The trustees also confirm that they have taken all necessary steps to ensure that they themselves are aware of all relevant examination information and that this information has been communicated to the independent examiners.

Members of the charity guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2018 was 10 (2017 - 9). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

#### **Independent examiners**

Godfrey Wilson Limited were re-appointed as independent examiners to the charitable company during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 9 June 2018 and signed on their behalf by



Eileen Emmanuel - Treasurer

## **Independent examiner's report**

**To the trustees of**

### **Borderlands (South West) Limited**

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I report to the trustees on my examination of the accounts of Borderlands (South West) Limited (the charitable company) for the year ended 31 March 2018, which are set out on pages 13 to 24.

#### **Responsibilities and basis of report**

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

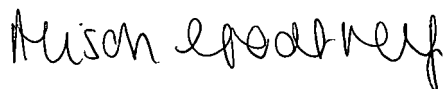
#### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 19 JUNE 2018

**Alison Godfrey FCA**

**Member of the ICAEW**

For and on behalf of:

**Godfrey Wilson Limited**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

**Borderlands (South West) Limited**

**Statement of financial activities (incorporating an income and expenditure account)**

**For the year ended 31 March 2018**

	Note	Restricted £	Unrestricted £	2018 Total £	2017 Total £
<b>Income from:</b>					
Donations and legacies	3	87,661	225,400	<b>313,061</b>	204,066
Charitable activities	4	-	8,388	<b>8,388</b>	-
Other trading activities		-	6,107	<b>6,107</b>	-
Investments		-	1	<b>1</b>	58
<b>Total income</b>		<u>87,661</u>	<u>239,896</u>	<u><b>327,557</b></u>	<u>204,124</u>
<b>Expenditure on:</b>					
Raising funds		-	5,036	<b>5,036</b>	7,856
Charitable activities		<u>52,606</u>	<u>80,142</u>	<u><b>132,748</b></u>	<u>167,772</u>
<b>Total expenditure</b>	5	<u>52,606</u>	<u>85,178</u>	<u><b>137,784</b></u>	<u>175,628</u>
<b>Net income</b>	6	35,055	154,718	<b>189,773</b>	28,496
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		35,055	154,718	<b>189,773</b>	28,496
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>29,438</u>	<u>69,788</u>	<u><b>99,226</b></u>	<u>70,730</u>
<b>Total funds carried forward</b>		<u><u>64,493</u></u>	<u><u>224,506</u></u>	<u><u><b>288,999</b></u></u>	<u><u>99,226</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 14 to the accounts.

**Borderlands (South West) Limited****Balance sheet****As at 31 March 2018**

	Note	£	2018 £	2017 £
<b>Fixed assets</b>				
Tangible assets	9		<b>230,517</b>	<b>234,302</b>
<b>Current assets</b>				
Debtors	10	<b>8,260</b>		7,102
Cash at bank and in hand		<b>274,527</b>		<b>115,993</b>
		<b>282,787</b>		123,095
<b>Liabilities</b>				
Creditors: amounts falling due within 1 year	11	<b>(30,555)</b>		<b>(39,421)</b>
<b>Net current assets</b>			<b>252,232</b>	<b>83,674</b>
<b>Total assets less current liabilities</b>			<b>482,749</b>	<b>317,976</b>
Creditors: amounts falling due after more than 1 year	12		<b>(193,750)</b>	<b>(218,750)</b>
<b>Net assets</b>	13		<b>288,999</b>	<b>99,226</b>
<b>Funds</b>	14			
Restricted funds			<b>64,493</b>	29,438
Unrestricted funds				
Designated funds			<b>17,791</b>	-
General funds			<b>206,715</b>	<b>69,788</b>
<b>Total charity funds</b>			<b>288,999</b>	<b>99,226</b>

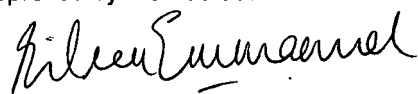
The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the Company keeps proper accounting records which comply with section 386 of the Act; and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 9 June 2018 and signed on their behalf by



Eileen Emmanuel - Treasurer

## **Borderlands (South West) Limited**

### **Notes to the financial statements**

**For the year ended 31 March 2018**

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#### **1. Accounting policies**

##### **a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Borderlands (South West) Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### **b) Going concern basis of accounting**

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

##### **c) Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

##### **d) Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

##### **e) Funds accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

##### **f) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.



## **Borderlands (South West) Limited**

### **Notes to the financial statements**

**For the year ended 31 March 2018**

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**g) Allocation of support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These costs have been allocated in full to the cost of charitable activities this year, on the basis that the charity has not expended any significant resources towards fundraising this year outside of the staff time already allocated.

**h) Tangible fixed assets**

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Freehold property	50 years
Furniture and equipment	4 years

Items of equipment are capitalised where the purchase price exceeds £100.

**i) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**j) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**k) Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**l) Concessionary loans**

The charitable company is in receipt of concessionary loans for furtherance of their charitable activities. Concessionary loans are recognised when the commitment is entered into and the relevant loan documentation has been completed. The loans are initially recognised and measured at the amount received, with the carrying amount adjusted in subsequent years to reflect repayments and if necessary any accrued interest.

**m) Financial instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**n) Pension costs**

The company operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

**Borderlands (South West) Limited**

**Notes to the financial statements**

**For the year ended 31 March 2018**

**2. Statement of financial activities: prior period comparatives**

	Restricted £	Unrestricted £	2017 Total £
<b>Income from:</b>			
Donations and legacies	67,079	136,987	204,066
Investments	-	58	58
<b>Total income</b>	<b>67,079</b>	<b>137,045</b>	<b>204,124</b>
<b>Expenditure on:</b>			
Raising funds	-	7,856	7,856
Charitable activities	55,279	112,493	167,772
<b>Total expenditure</b>	<b>55,279</b>	<b>120,349</b>	<b>175,628</b>
<b>Net income</b>	<b>11,800</b>	<b>16,696</b>	<b>28,496</b>
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<b>11,800</b>	<b>16,696</b>	<b>28,496</b>

**3. Income from donations and legacies**

	Restricted £	Unrestricted £	2018 Total £	2017 Total £
Companies and trusts	78,562	29,246	107,808	88,862
Individuals	9,099	187,865	196,964	104,535
Gift aid	-	8,289	8,289	10,669
<b>Total income from donations and legacies</b>	<b>87,661</b>	<b>225,400</b>	<b>313,061</b>	<b>204,066</b>

**4. Income from charitable activities**

	Restricted £	Unrestricted £	2018 Total £	2017 Total £
Rental income	-	8,388	8,388	-

**Borderlands (South West) Limited**

**Notes to the financial statements**

**For the year ended 31 March 2018**

**5. Total expenditure**

	Raising funds £	Charitable activities £	Support and governance costs £	2018 Total £	2017 Total £
Staff costs (note 7)	836	30,105	35,958	66,899	89,815
Destitution payments	-	11,155	-	11,155	12,417
Drop-in costs	-	11,000	-	11,000	16,116
Mentoring consultancy	-	-	-	-	9,413
Meetings and travel	-	-	424	424	474
Premises costs	-	-	15,891	15,891	15,438
Insurance	-	-	1,443	1,443	1,083
Advertising	-	-	3,043	3,043	1,067
Accountancy	-	-	3,290	3,290	2,712
Consultancy	4,200	-	351	4,551	605
Legal expenses	-	6,975	-	6,975	13,049
Admin costs	-	-	7,853	7,853	7,978
Depreciation	-	-	5,260	5,260	5,461
<b>Sub-total</b>	<b>5,036</b>	<b>59,235</b>	<b>73,513</b>	<b>137,784</b>	<b>175,628</b>
Allocation of support costs	-	73,513	(73,513)	-	-
<b>Total expenditure</b>	<b>5,036</b>	<b>132,748</b>	<b>-</b>	<b>137,784</b>	<b>175,628</b>

**Borderlands (South West) Limited****Notes to the financial statements****For the year ended 31 March 2018****6. Net movement in funds**

This is stated after charging:

	2018 £	2017 £
Depreciation	5,260	5,461
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	193	113
Independent examiner's remuneration		
▪ Independent examination	<u>1,236</u>	<u>1,200</u>

Trustees reimbursed expenses comprised reimbursements to 2 trustees (2017: 1) for travel and subsistence expenses.

**7. Staff costs and numbers**

Staff costs were as follows:

	2018 £	2017 £
Salaries and wages	65,012	75,731
Social security costs	1,125	3,005
Pension costs	762	1,079
Other payroll - settlement	-	10,000
	<u>66,899</u>	<u>89,815</u>

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprised the Trustees and Director (in post for 6 months only in 2018). The total employee benefits of the key management personnel were £15,112 (2017: £38,598).

	2018 No.	2017 No.
Average head count	<u>5</u>	<u>4</u>

**8. Taxation**

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

**Borderlands (South West) Limited****Notes to the financial statements****For the year ended 31 March 2018****9. Tangible fixed assets**

	<b>Freehold property £</b>	<b>Furniture &amp; equipment £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2017	238,500	3,073	<b>241,573</b>
Additions in year	-	1,475	<b>1,475</b>
At 31 March 2018	<u>238,500</u>	<u>4,548</u>	<u><b>243,048</b></u>
<b>Depreciation</b>			
At 1 April 2017	4,770	2,501	<b>7,271</b>
Charge for the year	4,770	490	<b>5,260</b>
At 31 March 2018	<u>9,540</u>	<u>2,991</u>	<u><b>12,531</b></u>
<b>Net book value</b>			
At 31 March 2018	<u><b>228,960</b></u>	<u><b>1,557</b></u>	<u><b>230,517</b></u>
At 31 March 2017	<u><b>233,730</b></u>	<u><b>572</b></u>	<u><b>234,302</b></u>

**10. Debtors**

	<b>2018 £</b>	<b>2017 £</b>
Prepayments	901	-
Other debtors	<u>7,359</u>	<u>7,102</u>
	<u><b>8,260</b></u>	<u><b>7,102</b></u>

**11. Creditors : amounts due within 1 year**

	<b>2018 £</b>	<b>2017 £</b>
Loans	25,000	31,250
Trade creditors	-	1,655
Accruals	4,116	5,732
Net wages	<u>1,439</u>	<u>784</u>
	<u><b>30,555</b></u>	<u><b>39,421</b></u>

**Borderlands (South West) Limited****Notes to the financial statements****For the year ended 31 March 2018**

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**12. Creditors : amounts due after 1 year**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Loans	<u><b>193,750</b></u>	<u><b>218,750</b></u>

The loan is a 10 year loan from a Trustee for purchase of a residential property, secured by a legal mortgage over the property. The loan commenced in 2017 and is repayable at £25,000 per annum. No interest is charged.

**13. Analysis of net assets between funds**

	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	230,517	<b>230,517</b>
Current assets	64,493	218,294	<b>282,787</b>
Current liabilities	-	(30,555)	<b>(30,555)</b>
Non-current liabilities	-	(193,750)	<b>(193,750)</b>
<b>Net assets at 31 March 2018</b>	<u><b>64,493</b></u>	<u><b>224,506</b></u>	<u><b>288,999</b></u>

**Prior period comparatives**

	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	234,302	<b>234,302</b>
Current assets	32,526	90,569	<b>123,095</b>
Current liabilities	(3,088)	(36,333)	<b>(39,421)</b>
Non-current liabilities	-	(218,750)	<b>(218,750)</b>
<b>Net assets at 31 March 2017</b>	<u><b>29,438</b></u>	<u><b>69,788</b></u>	<u><b>99,226</b></u>

**Borderlands (South West) Limited**

**Notes to the financial statements**

**For the year ended 31 March 2018**

**14. Movements in funds**

	At 1 April 2017 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2018 £
<b>Restricted funds</b>					
Future project fund	7,500	-	-	-	<b>7,500</b>
Mentoring project	12,926	33,000	(431)	-	<b>45,495</b>
Drop-in fund	9,012	54,107	(52,175)	-	<b>10,944</b>
Other funds	-	554	-	-	<b>554</b>
<b>Total restricted funds</b>	<b>29,438</b>	<b>87,661</b>	<b>(52,606)</b>	<b>-</b>	<b>64,493</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Destitution and emergency fund	-	-	(7,200)	7,200	-
House fund	-	28,338	(10,547)	-	<b>17,791</b>
Legal fund	-	500	(7,064)	6,564	-
<i>Total designated funds</i>	<i>-</i>	<i>28,838</i>	<i>(24,811)</i>	<i>13,764</i>	<i>17,791</i>
General funds	69,788	211,058	(60,367)	(13,764)	<b>206,715</b>
<b>Total unrestricted funds</b>	<b>69,788</b>	<b>239,896</b>	<b>(85,178)</b>	<b>-</b>	<b>224,506</b>
<b>Total funds</b>	<b>99,226</b>	<b>327,557</b>	<b>(137,784)</b>	<b>-</b>	<b>288,999</b>

**Purposes of restricted funds**

**Future project fund** This is a restricted donation fund made to enable the charity to pursue a specific project, as and when one is identified and is approved by the donor.

**Mentoring project** The underspend of the initial funding from the Big Lottery People's Projects for the Mentoring Project (time-framed to end March 2017) was carried forward to 2017-18 (with the agreement of the funding body). Additional funds from the general fund, including donations, supported the project as more funding was being sought. Several grants were awarded from various Trusts, such as from Van Neste Foundation and John James Bristol Foundation to support the project from the end of 2017 into 2018.

**Drop-in fund** Restricted Drop-In funds comprise funding provided by Bristol City Council alongside funding provided by The People's Health Trust and Quartet Community Foundation (New Beginnings Fund), in order to support, welcome and integrate refugees and asylum seekers into the local community.

# Borderlands (South West) Limited

## Notes to the financial statements

For the year ended 31 March 2018

### 14. Movements in funds (continued)

Other funds An individual donation was received specifically restricted to the Pride without Borders group.

#### Purposes of designated funds

Destitution and emergency fund Provides limited financial support to asylum seekers, refugees and those faced with immigration issues suffering hardship and destitution, and to people in the local area who are faced with a sudden crisis in their lives which impacts on their already precarious financial situation.

Legal fund Provides payment for the provision of legal services to asylum seekers, refugees and those with immigration issues in circumstances where Legal Aid has been exhausted, refused or is not available.

House fund Includes donations designated for the management, maintenance, and general running costs of Borderlands' Cross Bridge House, which provides limited-term accommodation to asylum-seekers who have recently received refugee status. This fund also holds monies designated by the trustees to cover unexpected eventualities such as major repairs.

#### Prior period comparatives

	At 6 April 2016 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2017 £
<b>Restricted funds</b>					
Future project fund	7,500	-	-	-	<b>7,500</b>
Mentoring project 16/17	-	52,446	(39,520)	-	<b>12,926</b>
Drop-in fund	-	13,383	(4,371)	-	<b>9,012</b>
Salary and consultancy	10,000	-	(10,000)	-	-
Other funds	138	1,250	(1,388)	-	-
<b>Total restricted funds</b>	<b>17,638</b>	<b>67,079</b>	<b>(55,279)</b>	<b>-</b>	<b>29,438</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Destitution and emergency fund	3,650	28	(13,504)	9,826	-
House fund	-	4,703	(7,193)	2,490	-
Legal fund	3,777	-	(7,962)	4,185	-
<b>Total designated funds</b>	<b>7,427</b>	<b>4,731</b>	<b>(28,659)</b>	<b>16,501</b>	<b>-</b>
General funds	45,665	132,314	(91,690)	(16,501)	<b>69,788</b>
<b>Total unrestricted funds</b>	<b>53,092</b>	<b>137,045</b>	<b>(120,349)</b>	<b>-</b>	<b>69,788</b>
<b>Total funds</b>	<b>70,730</b>	<b>204,124</b>	<b>(175,628)</b>	<b>-</b>	<b>99,226</b>



**Borderlands (South West) Limited**

**Notes to the financial statements**

**For the year ended 31 March 2018**

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**15. Related party transactions**

The total aggregate donations from trustees during the year were £17,810 (2017: £38,980).

Included within the charity's creditors at the year end is a 10 year loan from a Trustee for the purchase of a residential property, secured by a legal mortgage over the property. The loan commenced in 2017 and is repayable at £25,000 per annum. No interest is charged on the loan. The balance outstanding on the loan at the year end is £218,750.