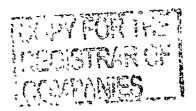
## Lighthouse School (A Company Limited by Guarantee)

# Annual Report and Financial Statements For the period 5 April 2011 to 31 August 2012



SATURDAY



A05

23/03/2013 COMPANIES HOUSE #219

Company Registration Number: 07591868 (England and Wales)

#### **Contents**

	Page
Reference and Administrative Details	2
Governors' Report	3
Governance Statement	8
Statement on Regularity, Propriety and Compliance	10
Statement of Governors' Responsibilities	11
Independent Auditor's Reports	12
Statement of Financial Activities	15
Balance Sheet	16
Cash Flow Statement	17
Notes to the Financial Statements, incorporating	
Statement of Accounting Policies	18
Other Notes to the Financial Statements	20

#### **Reference and Administrative Details**

Governors (Trustees)

Chair Catherine Parlett (appointed 5 April 2011)

Caroline Mitchell (appointed 5 April 2011)

Gary Owen (appointed 5 April 2011)

Katherine Webber (appointed 5 April 2011)

Kevin Emsley (appointed 5 April 2011)

Rada Grkinic (appointed 5 April 2011)

Stevan Grkinic (appointed 5 April 2011, resigned 4 May 2011)

Angela Owen (appointed 5 April 2011, resigned 4 May 2011)

Principal

Tim Gleave

Principal and Registered Office

103 Birchwood Hill

Leeds, LS17 8NT

**Company Registration Number** 

07591868 (England and Wales)

Independent Auditor

**RSM Tenon Audit Limited** 

2 Wellington Place

Leeds, LS1 4AP

Bankers

**Barclays Bank** 

Albion Street

Leeds, LS1 5AA

#### **Governors' Report**

The Governors present their annual report together with the financial statements and auditors' report of the charitable company for the period ended 31 August 2012

#### Structure, Governance and Management

#### Constitution

The Academy Trust is a company limited by guarantee and an exempt charity. The Charitable Company's memorandum and articles of association are the primary governing documents of the Academy Trust.

The Governors act as the trustees for the charitable activities of Lighthouse School and are also the directors of the Charitable Company for the purposes of company law The Charitable Company is known as Lighthouse School

Details of the Governors who served throughout the period except as noted are included in the Reference and Administrative Details on page 2

#### Members' Liability

Each member of the Charitable Company undertakes to contribute to the assets of the Charitable Company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member

#### Principal Activities

The company was set up for the purposes of applying to open a free school for the provision of education and life skills to pupils with special educational needs relating to autistic spectrum disorders

#### Method of Recruitment and Appointment or Election of Governors

Some of the Governors are directors of the charitable company for the purposes of the Companies Act 2006 and some are trustees for the purposes of charity legislation

The Members may appoint up to 6 Governors

The Members may appoint Staff Governors through such process as they may determine, provided that the total number of Governors (including the Principal) who are employees of the Academy Trust does not exceed one third of the total number of Governors

The Local Authority (LA) may appoint the LA Governor

The Principal shall be treated for all purposes as being an ex officio Governor

Parent Governors shall be elected by parents of registered pupils at the Special Academy In appointing a Parent Governor the Governing Body shall appoint a person who is the parent of a registered pupil at the Special Academy, or where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age

The Governing Body shall make all necessary arrangements for, and determine all other matters relating to, an election of Parent Governors, including any question of whether a person is a parent of a registered pupil at the Special Academy Any election of Parent Governors which is contested shall be held by secret ballot

The Governors may appoint up to 3 Co-opted Governors A 'Co-opted Governor' means a person who is appointed to be a Governor by being Co-opted by Governors who have not themselves been so appointed The Governors may not co-opt an employee of the Academy Trust as a Co-opted Governor if thereby the number of Governors who are employees of the Academy Trust would exceed one third of the total number of Governors (including the Principal)

#### Policies and Procedures Adopted for the Induction and Training of Governors

The training and induction provided for new Governors will depend on their existing experience. Where necessary induction will provide training on charity and educational legal and financial matters. All new Governors will be given a tour of the School and the chance to meet with staff and students. All Governors are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as Governors.

#### Organisational Structure

The Governors are responsible for setting general policy, adopting an annual plan and budget, monitoring the School by the use of budgets and making major decisions about the direction of the School, capital expenditure and senior staff appointments

The SMT controls the School at an executive level implementing the policies laid down by the Governors and reporting back to them. As a group the team are responsible for the authorisation of spending within agreed budgets and the appointment of staff.

#### Risk Management

The Governors have assessed the major risks to which the School is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the Academy, and its finances. The Governors have implemented a number of systems to assess risks that the school faces, especially in the operational areas and in relation to the control of finance.

The Academy has an effective system of internal financial controls and this is explained in more detail in the following statement

#### <u>Auditor</u>

#### Insofar as the Governors are aware

- there is no relevant audit information of which the charitable company's auditor is unaware, and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any
  relevant audit information and to establish that the auditor is aware of that information

#### **Public Benefit**

In setting our objectives and planning our activities our Governors have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education

#### Achievements and Performance

The application to the Department of Education ("DfE") commenced in April 2011 and preliminary pre-opening approval was given in November 2011 Subsequently the DfE provided project support to undertake the various pre-opening workstreams including public consultation, premises, staffing, finance and pupil recruitment Lead in funding including educational support grant was made available to Lighthouse School from May 2012

Progress on the various workstreams was monitored by regular project steering group meetings attended by trustees and senior representatives from the Education Funding Agency ("EFA") and DfE together with consultants engaged by the DfE to support the Lighthouse team achieve readiness for opening

The school passed its Ofsted inspection and readiness for opening assessment in late July 2012 with the Academy's funding agreement being approved by the DfE in August 2012

A headteacher was appointed in June 2012 and staff recruited during the summer to start at the school when the Academy opened on 3 September 2012

In recognising the significant challenge undertaken and the support provided by many people and organisations, the trustees would like to thank all parties that were involved in supporting the journey in establishing Lighthouse School

#### **Going Concern**

The Academy's activities, together with the factors likely to affect its future development, performance and position are set out in the Achievements review on page 4. The financial position of the company, its cash flows and liquidity position are detailed in the financial statements on pages 15 to 17.

The directors believe that the Academy is well placed to manage its business risks successfully. The directors have a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

#### Financial Review

During the period all of the Academy's income was obtained from the Department for Education (DfE) in the form of grants, the use of which is restricted to particular purposes. The grants received from the DfE during the period ended 31 August 2012 and the associated expenditure are shown as restricted funds in the Statement of Financial Activities.

During the period ended 31 August 2012, total expenditure of £72,000 was covered by grant funding from the DfE. The excess of expenditure over income for the period was £3,000. The deficit on restricted funds arises due to expenditure being incurred related to the on-going compliance costs of the academy, in advance of income being claimed. Over the forthcoming 12 months, once the academy is fully operational, income will be claimed to cover this deficit.

At 31 August 2012 the net book value of fixed assets was £11,000 and movements in tangible fixed assets are shown in note 9 to the financial statements. The assets are to be used exclusively for providing education and the associated support services to the pupils of the Academy.

The Academy held fund balances at 31 August 2012 of £8,000 comprising a deficit of £3,000 of restricted funds and £11,000 of fixed asset funds

#### Financial and Risk Management Objectives and Policies

#### Principal Risks and Uncertainties

The Academy has undertaken work during the period to develop and embed a system of internal control, including financial, operational and risk management which is designed to protect the Academy's assets and reputation

A risk register is maintained at the Academy and identifies the key risks, the likelihood of those risks occurring, their potential impact on the Academy and the actions being taken to reduce and mitigate the risks

Outlined below is a description of the principal risk factors that may affect the Academy Not all the factors are within the Academy's control Other factors besides those listed below may also adversely affect the Academy

#### 1 Funding

The Academy has considerable reliance on continued government funding through the EFA. In the period ended 31 August 2012 100% of the Academy's revenue was government funded, and it is envisaged the majority of income for the foreseeable future will be derived from public sources.

To mitigate this risk the academy will maintain and manage key relationships with the EFA, and will make every effort to ensure student numbers, the key driver of funding in the sector, will grow

#### 2 Minimise the risk of litigation against the Academy

Governors are aware of the need to ensure the risks of litigation from employees, suppliers, parents, students and other stakeholders are minimised to prevent reputational damage and financial loss. Insurance cover remains a necessity for risk mitigation in this area.

#### 3 Ensure on-going cash solvency

Management prepare detailed forecasts and implement internal controls to minimise the possibility of unexpected financial losses. Scrutiny of the financial information by Governors helps ensure due diligence in all areas of financial planning and cash management.

#### 4 School premises

Due to circumstances outside the Academy's control, the preferred premises identified for the Academy were not deemed to be appropriate for the requirements of the Academy As such the trustees had, at very short notice, to identify and secure alternative premises. A lease for accommodation at the Derek Fatchett City Learning Centre was agreed with Leeds City Council in August 2012. This is the temporary location of the school for the first academic year until a more permanent site can be secured for Lighthouse School.

#### **Reserves Policy**

The Governors review the reserve levels of the Academy constantly. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Academy is working towards a reserves policy that will allow changing needs to be addressed, and opportunities to be grasped.

#### Plans for Future Periods

Lighthouse School will increase the choice of secondary school placement to parents of pupils with autism. The Academy will utilise autism specialists to develop behaviour plans for pupils to maximise pupils' abilities to manage their personal development, reduce inappropriate behaviours and increase their access to the curriculum. The next 12 months will be focussed on establishing a strong combination of developing pupils' life skills and tailoring the curriculum to individual pupils abilities and needs. In addition the Academy will be seeking to secure a permanent location as soon as possible so it can provide capacity to grow pupil numbers in a controlled way to allow for increased choice to parents, special educational needs capacity for autism to local authorities and improve the life chances for pupils with autism.

Approved by order of the members of the governing body on 20 March 2013 and signed on its behalf by

**Catherine Parlett** 

Chair

#### **Governance Statement**

#### Scope of Responsibility

As Governors, we acknowledge we have overall responsibility for ensuring that Lighthouse School has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The governing body has delegated the day-to-day responsibility to the Principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Lighthouse School and the Secretary of State for Education. They are also responsible for reporting to the governing body any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Governors' Report and in the Statement of Governors' responsibilities

#### The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives, it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Lighthouse School for the period ended 31 August 2012 and up to the date of approval of the annual report and financial statements

#### **Capacity to Handle Risk**

The governing body has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The governing body is of the view that there is a formal on-going process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the period ending 31 August 2012 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the governing body.

#### **Governance Statement (continued)**

#### The Risk and Control Framework

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes

- budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the governing body,
- setting targets to measure financial and other performance,
- delegation of authority and segregation of duties, and
- identification and management of risks

During the forthcoming year, the governing body is considering the need for an appropriate level of independent checking of financial controls, systems and risks

Approved by order of the members of the governing body on 20 March 2013 and signed on its behalf by

**Catherine Parlett** 

Chair

I im Gleave

Accounting officer

#### Statement on Regularity, Propriety and Compliance

As accounting officer of Lighthouse School I have considered my responsibility to notify the Academy Trust Governing Body and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the Academy Trust and the Secretary of State As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook

I confirm that I and the Academy Trust governing body are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date

Tim Gleave

Accounting officer

#### Statement of Governors' Responsibilities

The Governors (who act as trustees for charitable activities of Lighthouse School and are also the directors of the Charitable Company for the purposes of company law) are responsible for preparing the Governors' report and the financial statements in accordance with the Annual Accounts Requirements issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations

Company law requires the Governors to prepare financial statements for each financial period. Under company law the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charitable Company and of its incoming resources and application of resources, including its income and, expenditure, for that period. In preparing these financial statements, the Governors are required to

- · select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in business

The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the Charitable Company's transactions and disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006 They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

The Governors are responsible for ensuring that in its conduct and operation the Charitable Company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the EFA/DfE have been applied for the purposes intended.

The Governors are responsible for the maintenance and integrity of the corporate and financial information included on the Charitable Company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the governing body on 20 March 2013 and signed on its behalf by

Catherine Parlett

Chair

## Independent Auditor's Report on the Financial Statements to the Members of Lighthouse School (Limited by Guarantee) Period Ended 31 August 2012 Company Registration Number: 07591868

We have audited the financial statements of Lighthouse School for the period ended 31 August 2012, which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement, the Principal Accounting Policies and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of Governors and auditors

The Governors act as trustees for the charitable activities of Lighthouse School and are also the directors of the company for the purposes of company law

As explained more fully in the Statement of Governors' Responsibilities set out in the Governors' Report, the Governors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

#### In our opinion

- the financial statements give a true and fair view of the state of the charitable company's affairs as at 31
  August 2012 and of its incoming resources and application of resources, including its income and
  expenditure, for the period then ended,
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice,

12

the financial statements have been prepared in accordance with the requirements of the Companies Act
 2006; and

 the financial statements have been prepared in accordance with the Financial Reporting and Annual Accounts Requirements issued by the Education Funding Agency in respect of the relevant financial period

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Governors' Report for the financial period for which the financial statements are prepared is consistent with the financial statements

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

 adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or

the financial statements are not in agreement with the accounting records and returns, or

certain disclosures of trustees' remuneration specified by law are not made, or

we have not received all the information and explanations we require for our audit

Alan Dunwell, Senior Statutory Auditor

for and on behalf of

RSA Tenon Hudit LLP

RSM Tenon Audit Limited, Statutory Auditor

6<sup>th</sup> Floor

2 Wellington Place

Leeds, LS1 4AP

Date 74.3 2013

## Independent Auditor's Report on Regularity to the Governing Body of Lighthouse School and the Education Funding Agency

In accordance with the terms of our engagement letter and further to the requirements of the Education Funding Agency (EFA), we have carried out a review to obtain assurance about whether, in all material respects, the expenditure disbursed and income received by the Academy Trust during the period 5 April 2011 to 31 August 2012 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them

This report is made solely to the governing body and the EFA. Our review work has been undertaken so that we might state to the governing body and the EFA those matters we are required to state to it in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the governing body and the EFA, for our review work, for this report, or for the opinion we have formed

#### Respective responsibilities of the governing body and Auditors

The governing body is responsible, under the requirements of the Academies Act 2010, subsequent legislation and related regulations, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them

Our responsibilities for this review are established in the United Kingdom by our profession's ethical guidance and the audit guidance set out in the EFA's Financial Handbook and Accounts Direction. We report to you whether, in our opinion, anything has come to our attention in carrying out our review which suggests that in all material respects, expenditure disbursed and income received during the period 5 April 2011 to 31 August 2012 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them

#### Basis of opinion

We conducted our review in accordance with the Academies Handbook and the Accounts Direction issued by the EFA

#### Opinion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 5 April 2011 to 31 August 2012 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them

RSM Tenon Audit Lth

Alan Dunwell, Senior Statutory Auditor

for and on behalf of RSM Tenon Audit Limited, Statutory Auditor

6<sup>th</sup> Floor, 2 Wellington Place, Leeds, LS1 4AP

Date 21 3 2013

## Lighthouse School Statement of Financial Activities for the period to 31 August 2012

	Note	Unrestricted Funds £000	Restricted General Funds £000	Restricted Fixed Asset Funds £000	Total 2012 £000
Incoming resources	Note	1000	1000	2000	2000
Incoming resources from					
charitable activities					
Funding for the Academy's					
educational operations	2	-	80	-	80
Total incoming resources			80		80
Resources expended					
Charitable activities					
Academy's educational operations	4	<u></u>	68	_	68
Governance costs	5		4		4
Total resources expended	- 3		72		72
Net incoming (outgoing) resources before transfers		•	8	-	8
Transfers					
Gross transfers between funds	12		(11)	11	<del>-</del>
Not incoming (outgoing) recourses before other					
Net incoming (outgoing) resources before other recognised gains and losses			(3)	11	8
Net movement in funds		-	(3)	11	8
Reconciliation of funds Total funds brought forward at 5 April 2011	12	_	<u>.</u>	_	_
Total funds carried forward at 31 August 2012	12		(3)	11	8

All of the Academy's activities derive from continuing operations during the above financial period
A Statement of Total Recognised Gains and Losses is not required as all gains and losses are included in the Statement of
Financial Activities

## Lighthouse School Balance sheet as at 31 August 2012

Company Number 7591868

	Note	2012 £000	2012 £000
Fixed assets	,,,,,	-	
Tangible assets	9		11
Current assets			
Debtors	10	66	
Total current assets		66	
Liabilities:			
Creditors: Amounts falling due within one year	11	(69)	
Net current assets		_	(3)
Total assets less current liabilities		_	8
Net assets		_	8
Funds of the academy			
Restricted funds			
Fixed asset fund(s)	12		11
General fund(s)	12		(3)
Total restricted funds		ميني	8
Unrestricted funds			
General fund(s)	12		
Total unrestricted funds		<del></del>	
Total Funds		_	8

The financial statements on pages 15 to 24 were approved by the Governors, and authorised for issue on 20 March 2013 and signed on their behalf by

**Catherine Parlett** 

Chair

### Cash Flow Statement for the period ended 31 August 2012

	Note	2012 £000
Net cash inflow from operating activities	14	11
Capital expenditure	15	(11)
(Decrease) / increase in cash in the period	16	<u> </u>
Reconciliation of net cash flow to movement in net funds		
Net funds at 5 April 2011		-
Net funds at 31 August 2012		

#### LIGHTHOUSE SCHOOL

#### STATEMENT of ACCOUNTING POLICIES

#### 31 August 2012

#### Format of financial statements

The standard format for the financial statements as required by the Companies Act 2006 has been adapted to provide more appropriate information which complies with the Statement of Recommended Practice 'Accounting and Reporting by Charities' Issued in March 2005 ('Charitles SORP 2005') and reflects the activities of the Academy

#### **Basis of accounting**

The financial statements are prepared under the historic cost convention and in accordance with applicable accounting standards and the Charities SORP 2005

#### **Incoming resources**

#### Grants receivable

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet.

#### Donated services and gifts in kind

The value of donated services and gifts in kind provided to the Academy is recognised in the statement of financial activities as incoming resources and resources expended at their estimated value to the Academy in the period in which they are receivable, and where the benefit is both quantifiable and material

#### Interest receivable

Interest receivable is included within the statement of financial activities on a receivable basis

#### Resources expended

Resources expended are recognised in the period in which they are incurred and include irrecoverable VAT. They have been classified under headings that aggregate all costs relating to that activity.

#### Allocation of costs

In accordance with the Charities SORP, expenditure has been analysed between the cost of generating funds, the Academy's charitable activities and governance. Items of expenditure which involve more than one cost category have been apportioned on a reasonable, justifiable and consistent basis for the cost category concerned.

#### Governance costs

Governance costs include the costs attributable to the Academy's compliance with constitutional and statutory requirements, including audit, strategic management and Governors' meetings and reimbursed expenses. Such costs include both direct and allocated support costs.

#### LIGHTHOUSE SCHOOL

#### STATEMENT of ACCOUNTING POLICIES

#### 31 August 2012

#### **Fund accounting**

General funds represent those resources which may be used towards meeting any of the objects of the Academy at the discretion of the Governors

Restricted funds comprise grants from the DfE which are to be used for specific purposes

#### Tangible fixed assets

Tangible fixed assets acquired since the Academy was established are included in the accounts at cost

Where tangible fixed assets have been acquired with the aid of specific grants, either from the Government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund (in the statement of financial activities and carried forward in the balance sheet). The depreciation on such assets is charged in the statement of financial activities over the expected useful economic life of the related asset on a basis consistent with the depreciation policy.

Assets costing less than £1,000 are written off in the year of acquisition. All other assets are capitalised

#### Depreciation

Depreciation is provided on a straight line basis on the cost of tangible fixed assets, to write them down to their estimated residual values over their expected useful lives

The principal annual rates used for assets are

Furniture & equipment

20% straight line

#### Leased assets

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight line basis over the lease term

#### Taxation

The Academy is a registered charity and as such is exempt from income tax and corporation tax under the provisions of the income and Corporation Taxes Act 1988. The cost of irrecoverable VAT incurred by the Academy has been included in the statement of financial activities.

#### Notes to the Financial Statements for the period ended 31 August 2012 (continued)

2 Funding for Academy's educational operations				
<b>-</b>		Unrestricted	Restricted	Total
		Funds	Funds	2012
		£000	£000	£000
DfE / EFA revenue grants				
Other DfE / EFA grants		-	80	80
Other Dic / Cr A grants			80	80
			80	80
3 Resources Expended				
	Staff Costs	Non Pay ex	penditure	Total
		Premises	Other Costs	2012
	£000	£000	£000	£000
Academy's educational operations				
- Direct costs		_	31	31
- Allocated support costs	-	_	37	37
· · · · · · · · · · · · · · · · · · ·			68	68
Governance costs including allocated support costs	-	-	4	4
		-	72	72
Net Incoming/outgoing resources for the year include:				2012
Net incoming/outgoing resources for the year include:				£000
F				3
Fees payable to auditor - audit				
- other services			-	1
4 Charitable Activities - Academy's educational operation	ıs			
		Unrestricted	Restricted	Total
				2012
		Funds	Funds	
		£000	£000	£000
Direct costs			24	24
Educational supplies			31	31
		-	31	31
Allocated support costs				
Recruitment and support				
The state of the s		-	6	6
Administrative consumables		-	6 9	6 9
Administrative consumables		-	9	9
Insurance		• • •	9 2	9 2
Insurance Travel			9 2 1	9 2 1
Insurance Travel Administrative support		- - - -	9 2 1 18	9 2 1 18
Insurance Travel		- - - - -	9 2 1 18 1	9 2 1 18 1
Insurance Travel Administrative support		- - - - -	9 2 1 18	9 2 1 18
Insurance Travel Administrative support		- - - - - -	9 2 1 18 1	9 2 1 18 1
Insurance Travel Administrative support		- - - - - - -	9 2 1 18 18 37	9 2 1 18 1 37
Insurance Travel Administrative support			9 2 1 18 18 37	9 2 1 18 1 37
Insurance Travel Administrative support Professional fees		Unrestricted	9 2 1 18 1 37 68	9 2 1 18 1 37 68
Insurance Travel Administrative support Professional fees		Funds	9 2 1 18 1 37 68 Restricted Funds	9 2 1 18 1 37 68
Insurance Travel Administrative support Professional fees  5 Governance costs			9 2 1 18 18 1 568 Restricted	9 2 1 18 1 37 68 Total 2012
Insurance Travel Administrative support Professional fees  5 Governance costs Auditors' remuneration		Funds	9 2 1 18 1 37 68 Restricted Funds	9 2 1 18 1 37 68 Total 2012
Insurance Travel Administrative support Professional fees  5 Governance costs  Auditors' remuneration Audit of financial statements		Funds	9 2 1 18 1 37 68  Restricted Funds £000	9 2 1 18 1 37 68 Total 2012 £000
Insurance Travel Administrative support Professional fees  5 Governance costs Auditors' remuneration		Funds	9 2 1 18 1 37 68  Restricted Funds £000	9 2 1 18 1 37 68 Total 2012 £000

#### Notes to the Financial Statements for the period ended 31 August 2012 (continued)

#### 6 Staff costs

Staff costs during the period were	
	Total
	2012
	£000
Wages and salaries	-
Social security costs	-
Other pension costs	<u> </u>
	-
Non-contracted staff costs	29

There were no employees of the organisation during the period. The non-contracted staff costs above relate to service costs for the headteacher and support workers from a local school.

#### 7 Governors' remuneration and expenses

During the period ended 31 August 2012, £376 of expenses were reimbursed to two governors. These were for travel expenses incurred in connection with meetings with the DfE in London regarding pre opening interviews and other meetings

Related party transactions involving the trustees are set out in note 17

#### 8 Governors' and Officers' Insurance

In accordance with normal commercial practice the Academy has purchased insurance to protect governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business. The insurance provides cover up to £1,000,000 on any one claim and the cost for the period ended 31 August 2012 was £1,500

The cost of this insurance is included in the total insurance cost

29

## Lighthouse School Notes to the Financial Statements for the period ended 31 August 2012 (continued)

#### 9 Tangible Fixed Assets

Tangisia vinca resets	Furniture and Equipment	Total
Cost	£000	£000
At 5 April 2011	-	_
Additions	11	11
Disposals		-
At 31 August 2012	11	11
Depreciation		
At 5 April 2011	-	-
Charged in year	-	-
Disposals	<u> </u>	
At 31 August 2012		-
Net book values		
At 31 August 2012	11	11
10 Debtors		
		2012 £000
Trade debtors		32
Accrued income		30
Prepayments	_	<u>4</u> 66
	-	
11 Creditors: amounts falling due within one year		2012
		£000
Trade creditors		33
Accruals		32
Deferred income	_	4
	-	69
Deferred Income		2012
		£000
Deferred Income at 5 April 2011		-
Resources deferred in the year		4
Amounts released from previous years	_	
Deferred Income at 31 August 2012	-	4

Deferred income held at 31 August 2012 relates to Lead in Income (£4,000) and will be matched against expenditure in the following year

## Lighthouse School Notes to the Financial Statements for the period ended 31 August 2012 (continued)

#### 12 Funds

	Balance at 5 April 2011	Incoming resources	Resources expended	Gains, losses and transfers	Balance at 31 August 2012
	£000	£000	£000	£000	£000
Restricted general funds					
Other DfE/EFA grants	<del>_</del>	80	(72)	(11)	(3)
-		80	(72)	(11)	(3)
Restricted fixed asset funds					
Capital expenditure from DfE/EFA grants	-	-	-	11	11
-				11	11
Total restricted funds		80	(72)		8
Unrestricted funds					
Unrestricted funds					-
Total unrestricted funds				<del>-</del>	<del>-</del>
Total funds		80	(72)	_	8

The deficit on restricted funds arises due to expenditure being incurred related to the on-going compliance costs of the academy, in advance of income being claimed. Over the forthcoming 12 months, once the academy is fully operational, income will be claimed to cover this deficit

#### 13 Analysis of net assets between funds

Fund balances at 31 August 2012 are represented by

	Unrestricted general fund £000	Restricted general fund £000	Restricted fixed asset fund £000	Total 2012 £000
Tangible fixed assets	-	-	11	11
Current assets	-	66	_	66
Current liabilities	-	(69)	-	(69)
Pension scheme liability	-	<u>-</u>		<u> </u>
Total net assets	-	(3)	11	8

#### Notes to the Financial Statements for the period ended 31 August 2012 (continued)

			2012
14 Reconciliation of consolidated operating (deficit)/surplus to net cash inflow from operating activities			0003
(Deficit)/surplus on continuing operations after depreciation o	f assets		8
(Increase)/decrease in debtors			(66)
Increase/(decrease) in creditors			69
Net cash inflow from operating activities			11
15 Capital expenditure and financial investment			
Purchase of tangible fixed assets			(11)
Net cash outflow from capital expenditure and financial inves	stment		(11)
16 Analysis of changes in net funds	At 1		
	September		At 31 August
	2011	Cash flows	2012
	£000	£000	£000
Cash in hand and at bank			
		-	-

#### 17 Related Party Transactions

Owing to the nature of the Academy's operations and the composition of the board of governors being drawn from local public and private sector organisations, it is inevitable that transactions will take place with organisations in which a member of the board of governors may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy's financial regulations and normal procurement procedures.

During the period £1,200 was paid to Kate Webber, a trustee of Lighthouse School, in relation to the provision of marketing support. This amount is included in trade creditors at the end of the period.

#### **18 Contingent Liabilities**

During the period of the Funding Agreement, in the event of the sale or disposal by other means of any asset for which a Government capital grant was received, the Academy is required either to re-invest the proceeds or to repay to the EFA the same proportion of the proceeds of the sale or disposal as equates with the proportion of the original cost met by the Secretary of State

Upon termination of the Funding Agreement, whether as a result of the Secretary of State or the Academy serving notice, the Academy shall repay to the Secretary of State sums determined by reference to

- (a) the value at that time of the Academy's assets held for the purpose of the Academy, and
- (b) the extent to which expenditure incurred in providing those assets was met by payments by the Secretary of State under the Funding Agreement

#### 19 Members' Liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member