AP03

Appointment of secretary



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

✓ What this form is for

You may use this form to appoint
an individual as a secretary

What this form is NOT fo You cannot use this form if appointing a corporate seci To do this, please use form AP04 'Appointment of corpo secretary'



LD5 17/05/2011 COMPANIES HOUSE

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| Date of secretary's appointment Date of appointment Title* Mr Murray | Please complete in typescript or in bold black capitals All fields are mandatory unless specified or indicated by * Pormer name(s) Please provide any previous names which have been used for business purposes in the past 20 years Married women do not need to give | Business Growth Fund plc Date of secretary's appointment July 2 0 5 72 70 71 71 |
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| Please state 'The Compan Registered Office' if your s address is recorded in the | does not have to be your usual residential address | r 78 |
| address is recorded in the | Please state 'The Company's | St James's Street |
| | Registered Office' if your service address is recorded in the company's | |
| | register of secretaries as the company's registered office | London |
| County/Region If you provide your resider | | |
| Postcode S W 1 A 1 J B address here it will appea public record | | |
| Country UK | address here it will appear on the | S W 1 A 1 J B |

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| 5 | Signatures | |
|------------------------------|---|---|
| | I consent to act as secretary of the above named company | • Societas Europaea If the form is being filed on behalf |
| New secretary's signature | X Daul My | of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership |
| Authorising signature | Signature X | Person authorised Under either section 270 or 274 of the Companies Act 2006 |
| | This form may be signed and authorised by Director •, Secretary, Person authorised •, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor | |
| 6 | Additional former names (continued from Section 3) | |
| Former names 9 | | Additional former names Use this space to enter any additional names |

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Appointment of secretary

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

| Contact name Clare Doust | | | | | | | |
|--------------------------------|----------|------|-----|---|---|--|--|
| Company name Allen & Overy LLP | | | | | | | |
| | | | | | | | |
| Address One Bis | hops Sq | uare | | | | | |
| | | | | | | | |
| | | | | | | | |
| Post town Londor | 1 | | | | - | | |
| County/Region | | | | | | | |
| Postcode | E 1 | | 6 A | ┏ | | | |
| Country UK | | | | | | | |
| DX | | | | | | | |
| Telephone 020 30 | 088 2064 | | | | | | |

✓ Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- □ The company name and number match the information held on the public Register
- ☑ You have completed the date of appointment
- ☑ You have provided the service address
- ☑ The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- You have included all former names used for business purposes over the last 20 years
- ☑ The new secretary has signed the form

Important information

Please note that all information on this form will appear on the public record

☑ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk