

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

FRIDAY



A18 \*A7DZU2XE\* #211  
07/09/2018  
COMPANIES HOUSE

### 1 Company details

Company number 0 7 4 2 5 5 7 1

Company name in full Downing Planned Exit VCT 2011 PLC

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Edward

Surname Kerr

### 3 Liquidator's address

Building name/number Two Snowhill

Street Snow Hill

Post town Birmingham

County/Region

Postcode B 4 6 G A

Country

### 4 Liquidator's name ●

Full forename(s) Malcolm

Surname Cohen

● Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ●

Building name/number Two Snowhill

Street Snow Hill

Post town Birmingham

County/Region

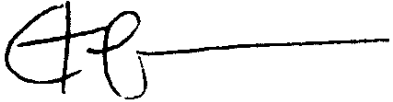
Postcode B 4 6 G A

Country

● Other liquidator  
Use this section to tell us about  
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

<b>6</b>	<b>Period of progress report</b>											
From date	d	0	7	m	0	8	y	2	0	1	7	
To date	d	0	6	m	0	8	y	2	0	1	8	
<b>7</b>	<b>Progress report</b>											
<input checked="" type="checkbox"/> The progress report is attached												
<b>8</b>	<b>Sign and date</b>											
Liquidator's signature	Signature 											
Signature date	d	0	6	m	0	8	y	2	0	1	8	

LIQ03

Notice of progress report in voluntary winding up



**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Edward Kerr
Company name	BDO LLP
Address	Two Snowhill Snow Hill
Post town	Birmingham
County/Region	
Postcode	B 4 6 G A
Country	
DX	
Telephone	01512 374 500



**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



**Important information**

All information on this form will appear on the public record.



**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**Downing Planned Exit VCT 2011 PLC**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**

<b>Declaration of Solvency</b>		<b>From 07/08/2017 To 06/08/2018</b>	<b>From 07/08/2015 To 06/08/2018</b>
	<b>ASSET REALISATIONS</b>		
712,854.00	Trade Debtors	NIL	NIL
29,139,820.00	Venture Capital Investments	NIL	NIL
218,746.00	Cash at Bank	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>COST OF REALISATIONS</b>		
(15,000.00)	Liquidators' Fees and Disbursements	NIL	NIL
(824,999.00)	Other Liabilities	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
<u>29,231,421.00</u>		<u><b>NIL</b></u>	<u><b>NIL</b></u>
	<b>REPRESENTED BY</b>		
			<u><b>NIL</b></u>

**Note:**

On 7 August 2015, Downing Four VCT PLC ("the Acquirer") agreed to acquire all of the assets and assume all the liabilities of the Company in consideration for the issue of new shares in the capital of the Acquirer in a number of new share classes ("Consideration Shares") on a 'one for one' basis to the shareholders of the Company on the terms of this agreement. The shareholders have, therefore, in effect received 0.1p for each 0.1p ordinary share, albeit that there was no actual distribution.



Tel: +44 (0)121 352 6200  
Fax: +44 (0)121 352 6222  
www.bdo.co.uk

TWO SNOWHILL  
Birmingham  
B4 6GA  
UNITED KINGDOM

6 September 2018

Our Ref 0256559C/C2/ETK/RT

Please ask for  
Ann Moore  
Dial: 0121 352 6399  
Email: Ann.Moore@bdo.co.uk

## To All Shareholders

Dear Sir/Madam

### **Downing Planned Exit VCT 2011 PLC - In Members' Voluntary Liquidation ('the Company')** **Registered Number: 07425571**

This is my annual progress report under Section 92A of the Insolvency Act 1986 ('the Act') and I am pleased to report on the progress of the Liquidation in the period 7 August 2017 to 6 August 2018 ('the Period').

### **Statutory Information**

The Joint Liquidators are Edward Kerr (officeholder number: 9021) and Malcolm Cohen (officeholder number: 6825) both of BDO LLP, Two Snowhill, Birmingham, B4 6GA. Joint Liquidators were appointed on 7 August 2015 and there have been subsequent changes to the appointees as detailed below.

The Company's registered number is 07425571. The Company was incorporated on 5 January 2007. The Company had no former names in the 12 months before Liquidation.

The Company's principal trading address and former registered office was 5th Floor, Ergon House, Horseferry Road, London, SW1P 2AL. The registered office was changed to 125 Colmore Row, Birmingham, B3 3SD, this firm's address at the time, after the winding up resolution was passed and then to Two Snowhill, Birmingham, B4 6GA after this firm relocated. As reported previously, Christopher Kim Rayment and Ian James Gould were originally appointed Joint Liquidators on 7 August 2015, but following Mr Rayment's retirement and Mr Gould's resignation from the firm, I replaced Mr Rayment as Joint Liquidator on 25 August 2016, and Mr Cohen replaced Mr Gould as Joint Liquidator on 2 August 2017.

### **Receipts and Payments**

I enclose a receipts and payments account, which covers the reporting period of 7 August 2017 to 6 August 2018 and cumulatively since the date of appointment to 6 August 2018.

As previously reported, the restructuring resulted in the assets and liabilities of the Company being taken on by Downing Four VCT PLC. The receipts and payments account includes a detailed note on the distribution made.



#### **Creditors**

No claims have been received in the Liquidation to date and none are anticipated.

#### **Distributions**

There were no distributions in the Period. The receipts and payments account includes a note on the distribution made in the previous period and detailed in my last report.

#### **Outstanding Matters**

##### **HM Revenue and Customs ('HMRC')**

I reported previously that it had come to the Company's attention that the disclosure to HMRC in respect of certain investments may not have been correct. This matter has been investigated further and it appears that there are no outstanding matters but I am awaiting confirmation of this.

##### **Joint Liquidators' Remuneration**

The Insolvency (England and Wales) Rules ('the Rules') provide that Liquidators are obliged to have their remuneration approved on one of the following bases:

- (1) as a percentage of the assets realised and distributed; and/or
- (2) by reference to the time the Liquidators and their staff have spent attending to matters in the Liquidation; and/or
- (3) as a set amount; and/or
- (4) as a combination of the above.

The Joint Liquidators' remuneration has been approved on the basis of time properly spent in dealing with issues in the Liquidation. I enclose two schedules detailing the time costs incurred for the three Liquidations of Downing Planned Exit 6 PLC, Downing Planned Exit 7 PLC and Downing Planned Exit 2011 PLC.

The first schedule covers the Period and records time costs of £3,650, which represents 18 hours at an average charge out rate of £202 per hour.

The second schedule covers the whole period of appointment and records time costs of £17,436 which represents 84 hours at an average charge out rate of £208 per hour.

For guidance, I enclose a document that outlines the policy of BDO LLP in respect of fees and disbursements.

##### **Disbursements**

Where disbursements are recovered in respect of precise sums expended to third parties there is no necessity for these costs to be authorised. These are known as category 1 disbursements. Since my last report no category 1 disbursements have been incurred.

Some Liquidators recharge expenses, for example printing, photocopying and telephone costs, which cannot economically be recorded in respect of each specific case. Such expenses which are apportioned to cases, require the approval of the members before they can be drawn, and these are known as category 2 disbursements. The policy of BDO LLP in respect of this

appointment is not to charge any category 2 disbursements with the exception of mileage on the basis of the mileage scale approved by HMRC, being 45p per mile unless otherwise disclosed to the members. No category 2 disbursements have accrued during this period.

Total disbursements of £773.26 have been incurred in the three liquidations as detailed below.

	Cat. 1 (£)	Cat. 2 (£)	Total (£)
Statutory Advertising	460.32	-	460.32
Bonding	200.00	-	200.00
Courier	112.94	-	112.94
<b>Total</b>	<b>773.26</b>	<b>-</b>	<b>773.26</b>

### **Members' Rights**

Members with the concurrence of at least 5% in value of the members may within 21 days of this report request in writing further information regarding the remuneration and expenses set out in this report. In accordance with Rule 18.9(3) of the Rules within 14 days of a request I will provide further information or explain why further information is not being provided.

A member (who need not be the member who asked for the information) may, with the concurrence of at least 5% or more in value of the members (including the member in question), apply to the court within 21 days of my response or the expiry for the period of my response and the court may make such order as it thinks fit (Rule 18.9(6) and (7) of the Rules). Members with the concurrence of at least 10% of the members may apply to the court if they consider that the remuneration of the Joint Liquidators, or the basis fixed for the remuneration of the Joint Liquidators or expenses charged by the Joint Liquidators are excessive (Rule 18.34 of the Rules). Such an application must be made within 8 weeks of receiving this draft report. The text of Rules 18.9 and 18.34 are set out at the end of this report.

If a member wishes to receive future notifications of future documents and reports in respect of this Liquidation via email, please provide details of the email address you want to use, to me in writing to the address at the top of this letter. Reports such as this can be made available via a website. You may subsequently ask that notifications are sent by post, by writing to me to revoke use of your email address.

Members have the right to opt-out of receiving notifications in respect of this Liquidation. If a member opts out they will still receive notices regarding any dividend or any change in officeholder, but no other documents. Opting out will not affect a member's entitlement to dividends and they may still vote in any future decision procedure, although the member will not receive notice in this latter respect. A member may elect to opt-out by writing to me at the address at the top of this letter. To opt back into communications a member must notify me in writing.

The Insolvency Service has established a central gateway for considering complaints in respect of Insolvency practitioners. In the event that you make a complaint to me but are not satisfied with the response from me then you should visit <https://www.gov.uk/complain-about-insolvency-practitioner> where you will find further information on how you may pursue the complaint.



The Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to this appointment. A copy of the code is at <http://www.icaew.com/en/members/regulations-standards-and-guidance/ethics/code-of-ethics-d>.

Please contact me or my colleague Ann Moore at 0121 352 6399 if you require further information.

Yours faithfully  
for and on behalf of  
Downing Planned Exit VCT 2011 PLC

A handwritten signature in black ink, consisting of a stylized 'E' followed by a horizontal line.

Edward T Kerr  
Joint Liquidator  
Authorised by the Institute of Chartered Accountants in England & Wales in the UK to act as an insolvency practitioner

Enc



**Statement from the Insolvency (England and Wales) Rules 2016 regarding the rights of creditors and members in respect of the Joint Liquidators' fees and expenses:**

**Creditors' and members' requests for further information in administration, winding up and bankruptcy**

**18.9.—(1)** The following may make a written request to the office-holder for further information about remuneration or expenses (other than pre-administration costs in an administration) set out in a progress report under rule 18.4(1)(b), (c) or (d) or a final report under rule 18.14—

- (a) a secured creditor;
  - (b) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question);
  - (c) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company;
  - (d) any unsecured creditor with the permission of the court; or
  - (e) any member of the company in a members' voluntary winding up with the permission of the court.
- (2) A request, or an application to the court for permission, by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one member or creditor.
- (3) The office-holder must, within 14 days of receipt of such a request respond to the person or persons who requested the information by—
- (a) providing all of the information requested;
  - (b) providing some of the information requested; or
  - (c) declining to provide the information requested.
- (4) The office-holder may respond by providing only some of the information requested or decline to provide the information if—
- (a) the time or cost of preparation of the information would be excessive; or
  - (b) disclosure of the information would be prejudicial to the conduct of the proceedings;
  - (c) disclosure of the information might reasonably be expected to lead to violence against any person; or
  - (d) the office-holder is subject to an obligation of confidentiality in relation to the information.
- (5) An office-holder who does not provide all the information or declines to provide the information must inform the person or persons who requested the information of the reasons for so doing.
- (6) A creditor, and a member of the company in a members' voluntary winding up, who need not be the same as the creditor or members who requested the information, may apply to the court within 21 days of—
- (a) the office-holder giving reasons for not providing all of the information requested; or
  - (b) the expiry of the 14 days within which an office-holder must respond to a request.
- (7) The court may make such order as it thinks just on an application under paragraph (6).

**Remuneration and expenses: application to court by a creditor or member on grounds that remuneration or expenses are excessive**

**18.34.—(1)** This rule applies to an application in an administration, a winding-up or a bankruptcy made by a person mentioned in paragraph (2) on the grounds that—

- (a) the remuneration charged by the office-holder is in all the circumstances excessive;
  - (b) the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
  - (c) the expenses incurred by the office-holder are in all the circumstances excessive.
- (2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable—
- (a) a secured creditor,
  - (b) an unsecured creditor with either—
    - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
    - (ii) the permission of the court, or
  - (c) in a members' voluntary winding up—
    - (i) members of the company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, or
    - (ii) a member of the company with the permission of the court.



(3) The application by a creditor or member must be made no later than eight weeks after receipt by the applicant of the progress report under rule 18.3, or final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report").

**Applications under rules 18.34 and 18.35 where the court has given permission for the application**

**18.36.**—(1) This rule applies to applications made with permission under rules 18.34 and 18.35.

(2) Where the court has given permission, it must fix a venue for the application to be heard.

(3) The applicant must, at least 14 days before the hearing, deliver to the office-holder a notice stating the venue and accompanied by a copy of the application and of any evidence on which the applicant intends to rely.

(4) If the court considers the application to be well-founded, it must make one or more of the following orders—

(a) an order reducing the amount of remuneration which the office-holder is entitled to charge;

(b) an order reducing any fixed rate or amount;

(c) an order changing the basis of remuneration;

(d) an order that some or all of the remuneration or expenses in question is not to be treated as expenses of the administration, winding up or bankruptcy;

(e) an order for the payment of the amount of the excess of remuneration or expenses or such part of the excess as the court may specify by —

(i) the administrator or liquidator or the administrator's or liquidator's personal representative to the company, or

(ii) the trustee or the trustee's personal representative to such person as the court may specify as property comprised in the bankrupt's estate;

(f) any other order that it thinks just.

(5) An order under paragraph (4)(b) or (c) may only be made in respect of periods after the period covered by the relevant report.

(6) Unless the court orders otherwise the costs of the application must be paid by the applicant, and are not payable as an expense of the administration, winding up or bankruptcy.

**Applications under rule 18.34 where the court's permission is not required for the application**

**18.37.**—(1) On receipt of an application under rule 18.34 for which the court's permission is not required, the court may, if it is satisfied that no sufficient cause is shown for the application, dismiss it without giving notice to any party other than the applicant.

(2) Unless the application is dismissed, the court must fix a venue for it to be heard.

(3) The applicant must, at least 14 days before any hearing, deliver to the office-holder a notice stating the venue with a copy of the application and of any evidence on which the applicant intends to rely.

(4) If the court considers the application to be well-founded, it must make one or more of the following orders—

(a) an order reducing the amount of remuneration which the office-holder is entitled to charge;

(b) an order reducing any fixed rate or amount;

(c) an order changing the basis of remuneration;

(d) an order that some or all of the remuneration or expenses in question be treated as not being expenses of the administration or winding up or bankruptcy;

(e) an order for the payment of the amount of the excess of remuneration or expenses or such part of the excess as the court may specify by —

(i) the administrator or liquidator or the administrator's or liquidator's personal representative to the company, or

(ii) the trustee or the trustee's personal representative to such person as the court may specify as property comprised in the bankrupt's estate;

(f) any other order that it thinks just.

(5) An order under paragraph (4)(b) or (c) may only be made in respect of periods after the period covered by the relevant report.

(6) Unless the court orders otherwise the costs of the application must be paid by the applicant, and are not payable as an expense of the administration or as winding up or bankruptcy.

**Downing Planned Exit VCT 2011 PLC**  
**(In Liquidation)**  
**Joint Liquidators' Abstract of Receipts & Payments**

Declaration of Solvency		From 07/08/2017 To 06/08/2018	From 07/08/2015 To 06/08/2018
	<b>ASSET REALISATIONS</b>		
712,854.00	Trade Debtors	NIL	NIL
29,139,820.00	Venture Capital Investments	NIL	NIL
218,746.00	Cash at Bank	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
	<b>COST OF REALISATIONS</b>		
(15,000.00)	Liquidators' Fees and Disbursements	NIL	NIL
(824,999.00)	Other Liabilities	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
<u>29,231,421.00</u>		<u>NIL</u>	<u>NIL</u>
	<b>REPRESENTED BY</b>		
			<u>NIL</u>

**Note:**

On 7 August 2015, Downing Four VCT PLC ("the Acquirer") agreed to acquire all of the assets and assume all the liabilities of the Company in consideration for the issue of new shares in the capital of the Acquirer in a number of new share classes ("Consideration Shares") on a 'one for one' basis to the shareholders of the Company on the terms of this agreement. The shareholders have, therefore, in effect received 0.1p for each 0.1p ordinary share, albeit that there was no actual distribution.

Name of Assignment

Downing Planned Exit 2011 VCT

00256559

Downing Planned Exit VCT 6 PLC

Downing Planned Exit VCT 7 PLC

## Summary of Time Charged and Rates Applicable for the Period From 07/08/2017 to 06/08/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL		WRT
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	
D. General Administration			6.45	1,784.25					2.40	391.20	3.55	244.95	12.40	2,420.40	195.1
I. Reporting			1.35	352.35					4.50	877.50			5.85	1,229.85	210.2
	8.80	0.00	7.80	2,136.60	0.00	0.00	0.00	0.00	6.90	1,268.70	3.55	244.95			

Net Total	18.25	3,650.25
Secretarial Expense		0.00
Other Disbursements		0.00
Billed		0.00
Grand Total		3,650.25

Name of Assignment

Downing Planned Exit 2011 VCT

00256559

Downing Planned Exit VCT 6 PLC

Downing Planned Exit VCT7 PLC

## Summary of Time Charged and Rates Applicable for the Period From 07/08/2015 to 06/08/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL		AV R
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	
A. Pre Appointment Matters															
B. Steps on Appointment	1.00	484.00	11.35	2,716.10					2.25	366.75			13.60	3,082.85	226.6
D. General Administration			6.60	1,597.20					6.00	978.00			13.60	3,059.20	224.9
E. Assets Realisation/Dealing			19.45	5,022.85					13.75	2,223.35	3.55	244.95	36.75	7,491.15	203.8
H. Creditor Claims			0.10	24.20					0.60	97.80			0.70	122.00	174.2
I. Reporting			1.00	255.00					14.45	2,588.90			1.00	255.00	255.0
J. Distribution and Closure			2.45	632.85									16.90	3,221.75	190.6
									1.25	203.75			1.25	203.75	163.0
	1.00	484.00	40.95	10,248.20	0.00	0.00	0.00	0.00	38.30	6,458.55	3.55	244.95	83.80	17,435.70	

Net Total

Secretarial Expense

Other Disbursements

Billed

Grand Total

83.80	17,435.70
0.00	0.00
0.00	0.00
0.00	0.00
17,435.70	



## **Downing Planned Exit VCT 7 PLC - In Members' Voluntary Liquidation**

In accordance with best practice I provide below details of policies of BDO LLP in respect of fees and expenses for work in relation to the above insolvency.

The current charge out rates per hour of staff within my firm who may be involved in working on the insolvency, follows:

<b>GRADE</b>	<b>£</b>
Partner	533-760
Manager	235-411
Assistant Manager	212
Senior Administrator	200-212
Administrator	71-180
Other Staff	75

This in no way implies that staff at all such grades will work on the case. The rates charged by BDO LLP are reviewed periodically and are adjusted to take account of inflation and the firm's overheads.

Time spent on casework is recorded directly to the relevant case using a computerised time recording system and the nature of the work undertaken is recorded at that time. Units of time can be as small as 3 minutes. BDO LLP records work in respect of insolvency work under the following categories:-

- Pre Appointment
- Steps upon Appointment
- Planning and Strategy
- General Administration
- Asset Realisation/Management
- Trading Related Matters
- Employee Matters
- Creditor Claims
- Reporting
- Distribution and Closure
- Other Issues.

Under each of the above categories the work is recorded in greater detail in sub categories. Please note that the 11 categories provide greater detail than the six categories recommended by the Recognised Professional Bodies who are responsible for licensing and monitoring insolvency practitioners.

Where an officeholder's remuneration is approved on a time cost basis the time invoiced to the case will be subject to VAT at the prevailing rate.

Where remuneration has been approved on a time costs basis a periodic report will be provided to any committee appointed by the creditors or in the absence of a committee to the creditors (or, in the case of a members' voluntary liquidation, to the members). The report will provide a breakdown of the remuneration drawn and will enable the recipients to see the average rates of such costs.

### **Other Costs**

Where expenses are incurred in respect of the insolvent estate they will be recharged. Such expenses can be divided into two categories.



## **1) Category 1**

This heading covers expenses where BDO LLP has met a specific cost in respect of the insolvent estate where payment has been made to a third party. Such expenses may include items such as advertising, couriers, travel (by public transport), land registry searches, fees in respect of swearing legal documents etc. In each case the recharge will be reimbursement of a specific expense incurred.

## **2) Category 2**

Insolvency practice additionally provides for the recharge of expenses such as printing, stationery, photocopying charges, telephone, email and other electronic communications e.g. webhosting, which cannot be economically recorded in respect of each specific case. Such expenses, which are apportioned to cases, must be approved by the creditors in accordance with the Insolvency (England and Wales) Rules 2016, before they can be drawn, and these are known as category 2 disbursements. The policy of BDO LLP, in respect of this appointment is not to recharge any expense which is not a specific cost to the case, therefore there will be no category 2 disbursements charged.

A further disbursement under this heading is the cost of travel where staff use either their own vehicles or company cars in travelling connected with the insolvency. In these cases a charge of 45p per mile is raised which is in line with the HM Revenue & Customs Approved Mileage Rates (median - less than 10,000 miles per annum) which is the amount the firm pays to staff. Where costs are incurred in respect of mileage, approval will be sought in accordance with the Insolvency (England and Wales) Rules 2016 to recover this disbursement

Where applicable, all disbursements will be subject to VAT at the prevailing rate.

BDO LLP  
6 September 2018