# St Patricks Church of England Primary Academy (A Company Limited by Guarantee)

Report and Financial Statements

Period Ended 31 August 2011

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> Company Limited by Guarantee Registration Number 07401748 (England and Wales)

# St Patricks Church of England Primary Academy

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## St Patricks Church of England Primary Academy

# Reference and administrative information Names and addressees (as appropriate)

Trustees P Gnffiths N Gerrard

S O'Grady R King

Members P Gnffiths N Gerrard

S O'Grady

Senior Management Team

Principal (Accounting Officer) S O'Grady Bursar A Collier

Business Manager M Dolby / J Fulford

Principal and Registered Office Salter Street

Earlswood Solihull B94 6DE

Company Registration Number 07401748 (England and Wales)

Auditors Jerroms LLP
The Exchange

Haslucks Green Road

Shirley, Solihuli

B90 2EL

Bankers Lloyds TSB

22A Great Hampton Street

Birmingham B18 6AH

Responsible Officer Governor not yet appointed to this

post

## St Patricks Church of England Primary Academy Report of the Trustees for the period ended 31 August 2011

The Trustees (who are also the directors for the purposes of the company law) submit their annual report together with the audited financial statements for the period ended 31 August 2011

The financial statements have been prepared in accordance with the accounting policies set out therein, and comply with the academy's memorandum and articles of association, the Companies Act 2006, and the requirements of the Statement of Recommended Practice "Accounting and Reporting by Charities" as issued in March 2005

# Structure, Governance and Management

## Constitution

St Patricks Church of England Primary Academy is a company limited by guarantee with no share capital (registration no [07401748]) and an exempt charity within the meaning of Schedule 2 of the Charities Act 1993. It is not required to be registered with the Charity Commission but is, however, subject to the Charity Commissioner's regulatory powers which are monitored by the Secretary of State for Education. The academy's memorandum and articles of association are the primary governing documents of the academy. Members of the academy are nominated by (either) the Secretary of State for Education (or by the main sponsors of the academy). The articles of association require the members of the academy to appoint at least 5 governors to be responsible for the statutory and constitutional affairs of the academy and its management.

#### Members' liability

Each member of the academy undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one period after he/she ceases to be a member, such amount as may be required, not exceeding £1, for the debts and liabilities contracted before he/she ceases to be a member

## Governors

The Academy Trust has three members who appoint the governors

The Trust Members are as follows

The present Chair (previously appointed by Tanworth Educational Foundation (TEF))

The Principal (Headteacher)

Two others (previously appointed by TEF)

One, who is not a governor, but who was, by agreement on conversion, appointed a representative of TEF

Three of the five members are signatories of the Funding Agreement)

One is appointed by the Local Authority

One is appointed by the Birmingham Diocesan Board of Education

One is elected by the staff of the school

Two are elected by the parents

Two appointed by Tanworth Educational Foundation

A N Other who may be the Parish Priest

The Academy provides training for governors through Solihull MBC provision

Governing Body is made up of committees - Finance, Buildings, and Curriculum. The Trustees, who are all members of the Finance Committee review and approve the budget plan and receive regular monitoring statements to ensure the financial position of the school is stable. Buildings Committee draws up proposals for improvements to the school's environment, inside and out, to present to Finance Committee, so that decisions can be made regarding costs.

# St Patricks Church of England Primary Academy Report of the Trustees (continued) for the period ended 31 August 2011

#### Responsibilities of the Governors

The Governors have a strategic role to play and decide what the school wants to achieve and sets the framework i e setting suitable aims and objectives, agreeing targets and policies, monitoring and reviewing aims. Objectives and whether policies, targets and priorities are being achieved. The Governing Body should take advice from the Principal.

The Trustees members of St Patricks Church of England Primary Academy and are also the directors of the Chantable Company for the purposes of company law, are responsible for preparing the Trustees' report and the financial statements in accordance with the annual Accounts Requirements issued by the Young People's Learning Agency, United Kingdom Accounting Standards and applicable law and regulations

The Trustees must approve the financial statements if they are satisfied they give a true and fair view of the state of affairs of the Chantable company and of its incoming resources and application of resources.

The Trustees are required to -

- · Select suitable accounting policies and then apply them consistently
- · Observe the methods and principles in the Charities SORP
- · Make judgments and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed
- Prepare the financial statements on the going concern basis

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain that St Patricks transactions and disclose with reasonable accuracy at any time the financial position of the academy and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Academy and must take reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the Academy applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the YPLA have been applied for the purposes intended.

## Risk management

The Academy maintains and operates a system of internal control to safeguard all the resources delegated, granted or otherwise entrusted and ensures they are used cost effectively. The system of internal control has been developed and coordinated by the Principal. It aims to provide as much assurance as is reasonably possible(not absolute assurance) that assets are safeguarded, transactions are properly authorised and recorded and that material errors or regularities are either prevented or can be detected promptly.

# Statement on the System of Internal Financial Control

As Trustees, we acknowledge we have overall responsibility to ensure that St Patricks Church of England Primary Academy has an effective and appropriate system of financial control. Such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives and can only provide reasonable and not absolute assurance to safeguard all resources entrusted to the school and ensure they are used cost effectively.

The Governing Body has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between St Patricks Church of England Primary Academy and the Secretary of State for Education. Any material weaknesses or breakdowns in internal control should be reported to the Governing Body.

# St Patricks Church of England Primary Academy Report of the Trustees (continued) for the period ended 31 August 2011

# **Objectives and Activities**

#### Mission statement

Our purpose is to provide an excellent rounded education enabling our pupils to achieve their individual potential, within a caring and supportive Christian environment

#### Safeguarding statement

At St. Patrick's C.E. Primary Academy, the welfare of all pupils is of paramount importance. School must provide a secure environment in which children can flourish, are encouraged to talk and are listened to in order to do this a wide range of safeguarding measures are put in place. Core activities and opportunities for children must be included in the curriculum in order for them to acquire the skills and attitudes required to keep themselves safe and prepare themselves for responsibilities in their adult lives. We have a comprehensive Child Protection Policy. Our safeguarding policy complements and supports other school policies. Parents are welcome to view any school policies and are involved in reviewing policies.

#### Aims and objectives

At St. Patrick's C.E. Primary Academy our aims are

- to promote the Christian faith and encourage Christian moral values, principles and understanding, as well as respect for people of different cultures and faiths
- to promote social, cultural, moral and spiritual development, preparing pupils to be responsible citizens
- to be an inclusive school where all children are valued and no child is treated less favourably than another child
- to create an interesting and stimulating environment which reflects our values and promotes a
  real sense of community as well as an individual sense of self-worth
- to develop a community of lifelong learners where access to knowledge is an entitlement and achievement recognised
- to provide learning experiences that will allow all pupils to develop their thinking and creative skills
- to ensure that the Every Child Matters agenda is realised
- to realise the potential of each and every pupil

The academy seeks to continually improve standards of teaching and learning throughout the school and to provide a broad, relevant and challenging curriculum for its' pupils. In 2010/11, the priority has been to concentrate on the administrative side of academy conversion with planned changes to staffing structures to meet the needs of running an efficient business. The school uniform and paperwork etc were changed due to the change in the name of the school. Support staff was increased. Service packages were negotiated with the local authority in line with school needs. The academy plans to make further use of its new freedoms in future years e.g. Curriculum changes.

The school has comprehensive School Improvement Plan which is up-dated annually. Areas for improvement are prioritised and action plans written. Action plans include objectives, action to be undertaken and predicted costs, relevant in-service training, people responsible and success criteria. The school undertakes extensive and regular self-evaluation. This includes monitoring and evaluation of pupil progress through assessment, work trawls, learning walks, lesson observation, interviews, objective and target setting and performance management.

The priorities for school improvement in 2010/11 were to ensure all safeguarding measures were securely in place, to sustain high levels of attainment in maths through a greater emphasis on using and applying maths, to sustain high levels of attainment in English through improved assessment for learning strategies and to increase opportunities for outdoor learning (through further development of school farm, Forest School and improved playground facilities

In 2010/11, the school underwent a major local authority Safeguarding Review All Safeguarding Policies were updated and the school received a very good report following the review Other curriculum and general policies were reviewed on a rolling-basis according to the school improvement plan. Revised policies are approved at termly Governor Meetings

#### **Achievements and Performance**

The school sustained very high standards of achievement in the reporting period in all key phases. The school was placed 31<sup>st</sup> out of over 17000 schools in the Sunday Times Top Performing Primary Schools' League Table. This table is based on the last three years of results. In Solihull League tables, the school was placed 8<sup>th</sup> based on Level 4 (expected level) results but had the highest average point score for combined maths and English in the borough. The school also achieved the highest percentage of pupils achieving the higher level (Level 5) in both English and maths in the borough. This year a new progress measure was introduced and the school achieved 100% of pupils in mathematics making the expected amount of progress and 89% in English.

The school met its' performance targets in 2010/11 Parental support for children's achievement is excellent, particularly with homework and communication with the school, evident in home/school diaries and responses in termity questionnaires. Governors and trustees are very supportive. The school has a good reputation in the local community and levels of attainment are high comparative to local schools.

The PTA raised funds for the school through planned events and activities throughout the year 2010/11 fund raising will be used to support the purchase of a new reading scheme.

The school held a successful Charity Week in June 2011

## Financial Review

- The academy has unspent reserves of £98,386 excluding the pension reserve deficit, mainly made up by pre Academy school reserves. As a relatively new academy (1<sup>st</sup> November 2010), the unspent reserves are due to a cautious approach in our first period, as new additional costs are expected, which the school did not have to find pre Academy eg Auditors fees, pension scheme liability etc. The Academy has plans to spend part of this reserve to continue to maintain/improve standards at the school and enhance the education of all the pupils in attendance. The Capital reserves will be used to improve for building projects as determined by the Governing Body.
- The Academy is in a healthy financial position at period end and is committed to improving standards in all period groups. The School Improvement Plan shows its aims and objectives and indicates where the resources will be spent in future periods.
- The Academy is dependent on the support of the YPLA. It does have limited support, for specific resources, from the Tanworth Educational Foundation and the Parents Association.

## Plans for Future Periods

The School Improvement Plan for 2011/2012 has several targets including developing an assessment policy to ensure progression in teaching and learning, a reading policy to raise pupil enjoyment and standards. The school aims to sustain high standards in mathematics, and to make more effective use of building and grounds to enhance curriculum delivery and staff and storage facilities.

# St Patricks Church of England Primary Academy Report of the Trustees (continued) for the period ended 31 August 2011

#### Statement of disclosure of information to auditors

We, the trustees of the academy who held office as company directors at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that

- there is no relevant audit information of which the academy's auditors are unaware, and
- we have taken all the steps that we ought to have taken as directors in order to make ourselves aware
  of any relevant audit information and to establish that the academy's auditors are aware of that
  information

#### **Auditors**

The auditors, Jerroms LLP have expressed their willingness to continue in office and a resolution to appoint them will be proposed at the annual general meeting

This report was approved by the members of the Governing Body on 16 December 2011 and is signed on its behalf by

S O'Grady Trustee

Dated 16 December 2011

## St Patricks Church of England Primary Academy Independent Auditor's Report to the Members of St Patricks Church of England Primary Academy for the period ended 31 August 2011

We have audited the financial statements of St Patricks Church of England Primary Academy for the period ended 31 August 2011 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement) and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy and its members as a body, for our audit work, for this report, or for the opinions we have formed

# Respective responsibilities of governors and auditor

As explained more fully in the Governors' Responsibilities Statement set out on page 5 the governors (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's [(APB's)] Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is [provided on the APB's website at www frc org uk/apb/scope/private cfm

#### Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the academy's affairs as at 31 August 2011, and of its
  incoming resources and application of resources, including its income and expenditure, for the
  period then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial period for which the financial statements are prepared is consistent with the financial statements

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of governors' remuneration specified by law are not made, or
- · we have not received all the information and explanations we require for our audit

# Opinion on other matters prescribed by the academy's funding agreement with the Secretary of State for Education

- the financial statements have been prepared in accordance with the Financial Reporting and Annual Accounts Requirements issued by the Young People's Learning Agency in respect of the relevant financial year,
- · proper accounting records have been kept, and

grants made by the Young People's Learning Agency have been applied for the purposes intended

Mr Richard Alan Horton (Senior Statutory Auditor) For and on behalf of Jerroms LLP

Chartered Certified Accountants Statutory Auditor The Exchange Haslucks Green Road Shirley Solihull West Midlands B90 2EL

Dated 16 December 2011

St Patricks Church of England Academy
Statement of Financial Activities
for the period ended 31 August 2011
(including Income and Expenditure Accounts and Statement of Total Recognised Gains and Losses)

Incoming resources   Incoming resources from generated funds   Voluntary income   Assets transferred from predecessor   4   (121,000)   114,464   0   (6,536)   schools   Schools   Activities for generating funds   5   32,410   0   0   32,410   Investment and similar income   6   337   0   0   337   Incoming resources from charitable activities   Funding for the academy's educational operations   7   0   796,062   6,756   802,818   Total incoming resources   (77,463)   910,526   6,756   839,819   (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819   (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756   839,819     (77,463)   910,526   6,756		Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total 2011 £
New Notes   New	Incoming resources	11010	-	~		
Voluntary income         3         10,790         0         0         10,790           Assets transferred from predecessor schools         4         (121,000)         114,464         0         (6,536)           Activities for generating funds incoming resources from chantable activities Funding for the academy's educational operations         5         32,410         0         0         337           Incoming resources from chantable activities Funding for the academy's educational operations         7         0         796,062         6,756         802,818           Total incoming resources         7         0         796,062         6,756         802,818           Resources expended         8         668         0         0         668           Costs of generating voluntary income         8         668         0         0         0           Charitable activities         0         0         0         0         0         0           Academy's educational operations         9         62,021         786,297         0         848,318           Governance costs         10         0         1,000         0         1,000           Total resources expended         8         62,689         787,297         0         849,986 <tr< td=""><td></td><td></td><td></td><td></td><td></td><td></td></tr<>						
Assets transferred from predecessor schools  Activities for generating funds		3	10,790	0	0	10,790
Investment and similar income   6   337   0   0   337	Assets transferred from predecessor		(121,000)	114,464	0	(6,536)
Investment and similar income   6   337   0   0   337	Activities for generating funds	5	32,410		0	
Funding for the academy's educational operations Total incoming resources  Resources expended Cost of generating funds Costs of generating voluntary income Investment management costs Academy's educational operations Governance costs Total resources expended  Net incoming / (outgoing) resources before transfers Gross transfers between funds Net income / (expenditure) before other recognised gains and losses  Other recognised gains and losses Net movement in funds  Total funds brought forward at 1 November  Total funds brought forward at 1 November  Total funds  Total funds brought forward at 1 November  Total funds  Total funds  Total funds  Total funds brought forward at 1 November  Total funds  Total funds  Total funds  Total funds  Total funds  Total funds brought forward at 1 November  Total funds  Total fund		6	337	0	0	337
Total incoming resources	Incoming resources from charitable activities Funding for the academy's educational					222.242
Resources expended   Cost of generating funds   Costs of generating voluntary income   8   668   0   0   0   668     Investment management costs   0   0   0   0     Chantable activities   Academy's educational operations   9   62,021   786,297   0   848,318     Governance costs   10   0   1,000   0   1,000     Total resources expended   8   62,689   787,297   0   849,986     Net incoming / (outgoing)   (140,152)   123,229   6,756   (10,167)     resources before transfers   (103,705)   86,782   6,756   (10,167)     recognised gains and losses   Cother recogni	operations	7				
Cost of generating funds         668         0         0         668           Investment management costs         0         0         0         0         0           Charitable activities         0	Total incoming resources		(77,463)	910,526	6,756	839,819
Charitable activities	Cost of generating funds Costs of generating voluntary income	8	= = =			
Academy's educational operations         9         62,021         786,297         0         848,318           Governance costs         10         0         1,000         0         1,000           Total resources expended         8         62,689         787,297         0         849,986           Net incoming / (outgoing) resources before transfers         (140,152)         123,229         6,756         (10,167)           Gross transfers between funds         16         36,447         (36,447)         0         0           Net income / (expenditure) before other recognised gains and losses         (103,705)         86,782         6,756         (10,167)           Other recognised gains and losses         19         14,000         0         0         14,000           Actuanal (losses) gains on defined benefit pension schemes         19         14,000         0         0         0         0         0         0         0           Total funds brought forward at 1 November 2010         16         0         0         0         0         0         0			U	U	U	U
Total resources expended   10		^	00.004	700 207	0	9/0 219
Total resources expended         8         62,689         787,297         0 849,986           Net incoming / (outgoing) resources before transfers         (140,152)         123,229         6,756 (10,167)           Gross transfers between funds Net income / (expenditure) before other recognised gains and losses         16         36,447 (36,447)         0 0           Other recognised gains and losses Actuanal (losses) gains and losses Net movement in funds         19         14,000         0 0         0 14,000           Possion schemes Net movement in funds         (89,705)         86,782         6,756 3,833           Total funds brought forward at 1 November 2010         16         0 0 0         0 0	· · · · · · · · · · · · · · · · · · ·	_	•			•
Net incoming / (outgoing) resources before transfers         (140,152)         123,229         6,756 (10,167)           Gross transfers between funds Net income / (expenditure) before other recognised gains and losses         16 36,447 (36,447)         0 0         0           Other recognised gains and losses Actuanal (losses) gains on defined benefit pension schemes Net movement in funds         19 14,000         0 0 14,000           Total funds brought forward at 1 November 2010         16 0 0 0 0         0 0 0						
resources before transfers Gross transfers between funds Net income / (expenditure) before other recognised gains and losses  Other recognised gains and losses Actuanal (losses) gains on defined benefit pension schemes Net movement in funds  Total funds brought forward at 1 November 2010	Total resources expended	ð	62,669	101,291	<u>U</u>	049,300
Net income / (expenditure) before other recognised gains and losses  Other recognised gains and losses Actuanal (losses) gains on defined benefit 19 pension schemes Net movement in funds  Total funds brought forward at 1 November 2010			(140,152)	123,229	6,756	(10,167)
Other recognised gains and losses Actuanal (losses) gains on defined benefit 19 14,000 0 0 14,000 pension schemes Net movement in funds (89,705) 86,782 6,756 3,833  Total funds brought forward at 1 November 16 0 0 0 0 0 0 2010	Gross transfers between funds	16	36,447	(36,447)		0
Actuarial (losses) gains on defined benefit 19 14,000 0 0 14,000 pension schemes  Net movement in funds (89,705) 86,782 6,756 3,833  Total funds brought forward at 1 November 2010 0 0 0 0			(103,705)	86,782	6,756	(10,167)
Net movement in funds         (89,705)         86,782         6,756         3,833           Total funds brought forward at 1 November 2010         0         0         0         0         0	Actuarial (losses) gains on defined benefit	19	14,000	0	0	14,000
Total funds brought forward at 1 November 16 0 0 0 0 0 2010	•		(89,705)	86,782	6,756	3,833
2010						
Funds carried forward at 31 August 2011 (89,705) 86,782 6,756 3,833		16			_	
	Funds carried forward at 31 August 2011		(89,705)	86,782	6,756	3,833

All of the above results are derived from continuing activities during the first financial period. The Statement of Financial Activities includes all gains and losses in the period, therefore A Statement of Total Recognised Gains and Losses is not required.

The annexed notes form part of these financial statements

## St Patricks Church of England Primary Academy Balance Sheet at 31 August 2011

Current assets	Note	2011 £
Debtors Cash at bank and in hand	14	41,613 150,046 191,659
Current liabilities		·
Creditors Amounts falling due within one year Net current assets	15	(56,826) 134,833
Total assets less current liabilities Creditors Amounts falling due after one year		a
Net assets excluding pension liability Pension scheme liability	19	134,833 (131,000)
Net assets including pension liability		3,833
Funds		
Restricted funds		
Restricted fixed asset fund	16	6,756
Restricted general fund (capital reserve)	16	86,782
Unrestricted funds		93,538
General fund	16	4,848
Pension reserve	19	(94,553)
Total unrestricted funds		3,833

The financial statements were approved and authorised for issue by the governors on and signed on their behalf by

S.A.O Grads

S O'Grady Trustee

Dated 16 December 2011

Company Limited by Guarantee Registration Number 07401748

The annexed notes form part of these financial statements

# St Patricks Church of England Primary Academy Cash Flow Statement for the period ended 31 August 2011

		2011	
One-ration mativities		£	
Operating activities			
Receipts			
Recurrent grants received from the YPLA		700 440	
General Annual Grant (GAG)		700,449	
Other grants		49,761	
Other receipts from the YPLA		28,192 30,160	
Other receipts from Government Reserves transferred from predecessor school		74,855	
Other receipts		41,196	
Other receipts		924,613	
Payments			
Staff costs		(552,986)	
Other cash payments		(228,674)	
		(781,660)	
Net cash inflow from operating activities		142,953	
Returns on investments and servicing of finance		337	
Interest received		337	
Capital (expenditure)/income			
Capital grants from YPLA		6,756	
Suprime granto in the management of the suprime granto in the supr		6,756	
Management of liquid resources and financing			
		450.046	
(Decrease) increase in cash		150,D46	
Reconciliation of net cash flow to movement in net funds			
(Decrease) increase in cash		150,046	
Change in net funds		150,046	
Net funds at 1 November 2010		0	
Net funds at 31 August 2011		150,046	
·			
Analysis of changes in net funds	At 1		At 31
Allalysis of changes in her funds	November	Cash	August
	2010	flows	2011
	£	£	£
	•		
Cash in hand and at bank	0	150,046	150,046
Current asset investments	0_	0	0
	0	150,046	150,046

The annexed notes form part of these financial statements.

#### 1. Principal Accounting Policies

#### Format of financial statements

The standard format for the financial statements as required by part 15 of the Companies Act 2006 has been adapted to provide more appropriate information which complies with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 ('Charities SORP') and reflects the activities of the academy. In addition the financial statements have been prepared in accordance with the financial reporting and annual accounts requirements issued by the Young People's Learning Agency.

# Basis of accounting

The financial statements are prepared under the historic cost convention and in accordance with applicable UK accounting standards (UK Generally Accepted Accounting Practice) and the Charities SORP The principal accounting policies have remained unchanged during the period and are set out below

#### Going concern

The governors assess whether the use of going concern is appropriate i e whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The governors make this assessment in respect of a period of one year from the date of approval of the financial statements.

#### Incoming resources

### Grants receivable

Grants are included in the statement of financial activities on an accruals basis. The balance of income received for specific purposes but not matched to relevant expenditure during the period is shown in the relevant funds on the balance sheet.

#### Other income

Other income (including the provision of catering services) is recognised in the statement of financial activities in the period in which it is receivable and to the extent the goods have been provided or on completion of the service

## Donations

Donations are included in the statement of financial activities on a cash received basis or on an accruals basis where they are assured with virtual certainty and are receivable at the balance sheet date

#### Interest receivable

Interest receivable is included within the statement of financial activities on an accruals basis

### Resources expended and the basis of apportioning costs

Resources expended are recognised in the period in which they are incurred and include irrecoverable VAT. They have been classified under headings that aggregate all costs relating to that activity

#### Allocation of costs

In accordance with the Chanties SORP, expenditure has been analysed between the cost of generating funds, the academy's charitable activities and governance. Items of expenditure which involve more than one cost category have been apportioned on a reasonable, justifiable and consistent basis for the cost category concerned. Central staff costs are allocated on the basis of time spent on each activity and depreciation charges on the basis of the proportion of the assets' use which is utilised by each activity.

### 1. Principal Accounting Policies (continued)

#### Governance costs

Governance costs include the costs attributable to the academy's compliance with constitutional and statutory requirements, including audit, strategic management and governors' meetings and reimbursed expenses. Such costs include both direct and allocated support costs.

#### **Fund accounting**

General funds represent those resources which may be used towards meeting any of the objects of the academy at the discretion of the governors

Restricted funds comprise grants from the YPLA and other donors which are to be used for specific purposes as explained in note 16

#### Leased assets

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight line basis over the lease term

#### **Taxation**

The academy is an exempt charitable company and as such is exempt from corporation tax subject to the provisions of the Corporation Tax Act 2010. The cost of irrecoverable VAT incurred by the academy has been included in the statement of financial activities.

#### **Pensions**

Academy staff are members of one of two pension schemes. More details of the schemes are given in note 19

#### **Defined Benefit Schemes**

## Teachers' Pension Scheme

Full-time and part-time teaching staff employed under a contract of service are eligible to contribute to the Teachers' Pension Scheme (TPS). The TPS, a statutory, contributory, final salary scheme is administered by Capita Teachers' Pensions on behalf of the Department for Education. As the academy is unable to identify its share of the underlying (notional) assets and liabilities of the scheme, the academy has taken advantage of the exemption in Financial Reporting Standard (FRS) 17 and has accounted for its contributions to the scheme as if it were a defined contribution scheme. The pension costs for the scheme represent the contributions payable by the academy in the period

### Local Government Pension Scheme

Non teaching members of staff are offered membership of the Local Government Pension Scheme (LGPS) which is managed by the relevant local authority. The LGPS is a defined benefit pension scheme and is able to identify the academy's share of assets and liabilities and the requirements of FRS 17, Retirement Benefits, have therefore been followed.

The academy's share of the LGPS assets are measured at fair value at each balance sheet date Liabilities are measured on an actuarial basis using the projected unit method. The net of these two figures is recognised as an asset or liability on the balance sheet. Any movement in the asset or liability between balance sheet dates is reflected in the statement of financial activities.

		2011
2	GENERAL ANNUAL GRANT (GAG)	L.
	a. Results and Carry Forward for the Period	
	GAG brought forward from previous period GAG allocation for current period Total GAG available to spend Recurrent expenditure from GAG Fixed assets purchased from GAG GAG carried forward to next period	741,184 741,184 741,184 0
	Maximum permitted GAG carry forward at end of current period (12% of allocation for current period)  GAG to surrender to DfES  (12% rule breached if result is positive)	88,942 0 (no breach)
3	VOLUNTARY INCOME	2011 £
	Parental Contributions	10,790 10,790
4	ASSETS / (LIABILITIES TRANSFERRED FROM PREDECESSOR SCHOOLS	2011 £
	Local Government Pension Scheme Deficit Reserves on Conversion	(121,000) <u>114,464</u> (6,536)
5	ACTIVITIES FOR GENERATING FUNDS	
	Catering Income Income from Facilities and Services	26,427 5,983 32,410
6	INVESTMENT INCOME	2011 £
	Bank Interest	337 337

YPLA revenue grants General Annual Grant (GAG) Start Up Grant Part a  6,756 700,449	7	Funding for the Academy's Educational (	Operations	•	2011 £
YPLA revenue grants  General Annual Grant (GAG)  Start Up Grant Part a  700,449					6,756
<ul> <li>General Annual Grant (GAG)</li> <li>Start Up Grant Part a</li> <li>24,761</li> </ul>					6,756
		<ul> <li>General Annual Grant (GAG)</li> </ul>			700,449 24,761 12,500
* 1711 610					28,192
					28,235
794,137		•			794,137
			inding		1,925 1,925
8 RESOURCES EXPENDED Staff Other Total Costs costs 2011 £ £ £	8	RESOURCES EXPENDED	Costs	costs	2011
Costs of generating voluntary income 0 668 668		Costs of generating voluntary income	0	668	668
Academy's educational operations  • Direct costs 541,421 61,297 602,718  • Allocated support costs 24,000 221,600 245,600 565,421 282,897 848,318		Direct costs	24,000	221,600	245,600
Governance costs including allocated 0 1,000 1,000 support costs			0	1,000	1,000
565,421 284,565 <b>849,986</b>		,,	565,421	284,565	849,986

The method used for the apportionment of support costs is disclosed in the accounting policies

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# 9 Charitable Activities - Academy's Educational Operations

	2011 £
Direct costs Teaching and educational support staff costs Depreciation Books, apparatus and stationery School trips Staff development Educational consultancy Other direct costs	528,986 0 48,757 12,540 12,435 0 0 602,718
Allocated support costs Maintenance of premises and equipment Cleaning Rent and rates Heat and light Insurance Security Furniture LEA Services Technology costs Stationery School signs Telephone Other support costs LGPS Cost	27,549 12,000 7,000 20,000 13,000 2,000 12,591 94,021 20,356 3,000 5,000 2,000 3,083 24,000 245,600
GOVERNANCE COSTS	2011 £
Support costs Legal and professional fees Auditors' remuneration (including benefits in kind)  Audit Fee Accountancy, taxation and other services Governors' reimbursed expenses	1,000
Coremois reminured expenses	1,000

# 11 STAFF COSTS

The average number of persons (including senior management team) employed by the academy during the period ended 31 August 2011 expressed as full time equivalents was as follows

	2011
	No.
Charitable activities	
Teachers	8
Administration and support	7
Management	2
	17
Governance activities	0
	17
Staff costs comprise	2011
	£
Wages and salaries	467,986
Childcare costs	4,000
Other pension costs(employer contributions)	57,000
Staff development	12,435
LGPS Costs	24,000
	565,421

## 12 GOVERNORS' REMUNERATION AND EXPENSES

#### Governors' remuneration

Principal and staff governors only receive remuneration in respect of services they provide undertaking the roles of Principal and staff and not in respect of their services as governors. Other governors did not receive any payments, other than expenses, from the Academy in respect of their role as governors. The value of the Principal's remuneration was £51,106 and pension contributions for the period were £7,206.

# 13 GOVERNORS' AND OFFICERS' INSURANCE

In accordance with normal commercial practice the academy has purchased insurance to protect governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. This cover is contained within whole school insurance document. Governors/Professional Liability £2 million limit.

DEBTORS	2011 £
Amount due from predecessor school	41,613 41,613
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
	2011 £
Taxation and social security Accruals	12,500 44,326 56,826
	Amount due from predecessor school  CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR  Taxation and social security

#### 16 FUNDS

The income funds of the academy include restricted funds comprising the following balances of grants to be applied for specific purposes

	At 1 November 2010	Incoming resources	Outgoing resources, transfers & other gains & losses	At 31 August 2011
	£	£	£	£
Restricted general funds	0	700,449	(700,449)	0
<ul> <li>General Annual Grant (GAG) (i)</li> <li>Start Up Part a</li> </ul>	0	24,761	(24,761)	Ŏ
VAT grant	0	12,500	(12,500)	0
LEA nursery funding	0	1,925	(1,925)	0
Other YPLA grants	0	56,427	(56,427)	0
Reserves from predecessor school	0	114,464	(27,682)	86,782
,	0	910,526	(823,744)	86,782
Restricted fixed asset funds				
<ul> <li>YPLA capital grants</li> </ul>	0	6,756	0	6,756
	0	6,756	0	6,756
Unrestricted funds	Ω.	43,537	(38,689)	4,848
Unrestricted funds	0	45,557	(94,553)	(94,553)
Pension reserve (ii)	0	43,537	(133,242)	(89,705)

- (i) General Annual Grant must be used for the normal running costs of the academy. The academy is allowed to carry forward up to 12% of the current (GAG). Of the carried forward amount, up to 2% of GAG can be used for general purposes at the discretion of the academy, but any balance over 2% must be used for capital purposes.
- (ii) The gross transfer from the restricted general fund to the unrestricted fund of £36,447 represents the total cost of the Local Government Pension Scheme which have been aligned to the pension fund

#### 17 CONTINGENT LIABILITIES

During the period of the Funding Agreement, in the event of the sale or disposal by other means of any asset for which a Government capital grant was received, the academy is required either to re-invest the proceeds or to repay to the Secretary of State for Education the same proportion of the proceeds of the sale or disposal as equates with the proportion of the original cost met by the Secretary of State

Upon termination of the Funding Agreement, whether as a result of the Secretary of State or the academy serving notice, the academy shall repay to the Secretary of State sums determined by reference to

- (a) the value at that time of the academy's site and premises and other assets held for the purpose of the academy and
- (b) the extent to which expenditure incurred in providing those assets was met by payments by the Secretary of State under the Funding Agreement

# 18 MEMBERS' LIABILITY

Each member of the academy undertakes to contribute to the assets of the academy in the event of it being wound up while he/she is a member, or within one period after he/she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he/she ceases to be a member

#### 19 PENSION COMMITMENTS

## The Teachers' Pension Scheme

#### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme The regulations under which the TPS operates are the Teachers' Pensions Regulations 2010. These regulations apply to teachers in schools and other educational establishments in England and Wales maintained by local authorities, to teachers in many independent and voluntary-aided schools, and to teachers and lecturers in establishments of further and higher education. Membership is automatic for full-time teachers and lecturers and from 1 January 2007 automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

# The Teachers' Pension Budgeting and Valuation Account

Although teachers and lecturers are employed by various bodies, their retirement and other pension benefits, including annual increases payable under the Pensions (Increase) Acts are, as provided for in the Superannuation Act 1972, paid out of monies provided by Parliament Under the unfunded TPS, teachers' contributions on a 'pay-as-you-go' basis, and employers' contributions, are credited to the Exchequer under arrangements governed by the above Act

The Teachers' Pensions Regulations require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pensions' increases) From 1 April 2001, the Account has been credited with a real rate of return (in excess of price increases and currently set at 3 5%), which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return

#### 19 Valuation of the Teachers' Pension Scheme

Not less than every four periods the Government Actuary (GA), using normal actuarial principles, conducts a formal actuarial review of the TPS. The aim of the review is to specify the level of future contributions.

The contribution rate paid into the TPS is assessed in two parts. First, a standard contribution rate (SCR) is determined. This is the contribution, expressed as a percentage of the salaries of teachers and lecturers in service or entering service during the period over which the contribution rate applies, which if it were paid over the entire active service of these teachers and lecturers would broadly defray the cost of benefits payable in respect of that service. Secondly, a supplementary contribution is payable if, as a result of the actuarial investigation, it is found that accumulated liabilities of the Account for benefits to past and present teachers, are not fully covered by standard contributions to be paid in future and by the notional fund built up from past contributions. The total contribution rate payable is the sum of the SCR and the supplementary contribution rate.

The last valuation of the TPS related to the period 1 April 2001 - 31 March 2004 The GA's report of October 2006 revealed that the total liabilities of the Scheme (pensions currently in payment and the estimated cost of future benefits) amounted to £166,500 millions. The value of the assets (estimated future contributions together with the proceeds from the notional investments held at the valuation date) was £163,240 millions. The assumed real rate of return is 3.5% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 1.5%. The assumed gross rate of return is 6.5%.

As from 1 January 2007, and as part of the cost-sharing agreement between employers' and teachers' representatives, the SCR has been assessed at 19 75%, and the supplementary contribution rate has been assessed to be 0 75% (to balance assets and liabilities as required by the regulations within 15 periods), a total contribution rate of 20 5%. This translates into an employee contribution rate of 6 4% and employer contribution rate of 14 1% payable. The cost-sharing agreement has also introduced – effective for the first time for the 2008 valuation – a 14% cap on employer contributions payable.

The pension cost charged in the financial statements for this scheme for the period ended 31 August 2011 was £59,119 which were the contributions due for the period

# 19 PENSION COMMITMENTS (CONTINUED)

## **Local Government Pension Scheme**

The academy is one of several employing bodies included within the Local Government Pension Scheme (LGPS)

The LGPS is a funded defined benefit scheme, with the assets held in separate trustee administered funds. Contributions to the scheme are determined by a qualified actuary on the basis of triennial valuations using the projected unit method. The total contribution made for the period ended 31 August 2011 was £ 16,637 of which employer's contributions totalled £12,447 and employees' contributions totalled £4,190. The agreed contribution rates for the period ended 31 August 2011 were 17.5% for employers and 5.5, 5.8 % 6.5% for employees.

The following information is based upon a full actuanal valuation of the fund at 1 November 2010, updated to 31 August 2011 by a qualified independent actuary

The major assumptions used by the actuary were

The major assumptions used by the actuary were	At 31 August 2011
Discount rate for liabilities Rate of increase in pensions in payment & deferred pensions inflation	5 30% 3 00% 3 00%
Rate of increase in salaries	4 75%
	voro on follower

The mortality assumptions used in the valuation of the liabilities were as follows 2011

	periods
Longevity at age 65 for current pensioners	
Men	21 3
Women	24 2
Longevity at age 65 for future pensioners	
Men	22 8
Women	25 8

The academy's share of the assets and liabilities in the scheme and the expected rate of

return were	Rate of return expected at 31 Aug 2011	Value at 31 August 2011 £	Rate of return expected at 1 November 2010	Value at 1 November 2010 £
Equities Government bonds Other bonds Property Cash	7.50% 3.70% 5.30% 6.50% 0 50% 6.66%	64,000 12,000 8,000 12,000 1,000 97,000	7 50% 4 10% 5 00% 6 50% 0 50% 6 76%	56,000 7,000 6,000 7,000 1,000 77,000
Total fair value of assets Present value of scheme liabilities – funded		97,000 (228,000)		
Surplus / (deficit) in the	scheme	(131,000)		

# 19 PENSION COMMITMENTS (CONTINUED)

Local Government Pension Scheme (continued)

Analysis of amount chargeable to income and expenditure account

	2011 £			
Employer service cost (net of employee contributions) Past service cost Total operating charge	20,000			
Analysis of pension finance income / (costs)				
	2011 £			
Expected return on employer's share of scheme assets Interest on pension liabilities  Pension finance Income / (costs)	5,000 (9,000) (4,000)			
Total charge to the income and expenditure account	24,000			
Amount recognised in the statement of total recognised gains and losses (STRGL)				
Amount recognised in the statement of total recognised gal	una 100000 (0 · · · · = 2)			
Amount recognised in the statement of total recognised gal	2011 £			
Changes in financial and demographic assumptions underlying the present value of the scheme liabilities Total amount recognised in STRGL	2011			
Changes in financial and demographic assumptions underlying the present value of the scheme liabilities	2011 £ (14,000)			
Changes in financial and demographic assumptions underlying the present value of the scheme liabilities Total amount recognised in STRGL	2011 £ (14,000) (14,000) (10,000)			
Changes in financial and demographic assumptions underlying the present value of the scheme liabilities Total amount recognised in STRGL.  Movement in surplus / deficit during the period  Surplus / deficit in the scheme at 1 November 2010	2011 £ (14,000) (14,000) (10,000) 2011			
Changes in financial and demographic assumptions underlying the present value of the scheme liabilities Total amount recognised in STRGL.  Movement in surplus / deficit during the period	2011 £ (14,000) (14,000) (10,000) 2011 £000s			
Changes in financial and demographic assumptions underlying the present value of the scheme liabilities Total amount recognised in STRGL.  Movement in surplus / deficit during the period  Surplus / deficit in the scheme at 1 November 2010 Movement in period  Current service cost  Employer contributions	2011 £ (14,000) (14,000) (10,000) 2011 £000s (121,000)]			

# 19 PENSION COMMITMENTS (CONTINUED)

**Local Government Pension Scheme (continued)** 

Changes in the fair value of scheme assets are as follows

	2011
	£
Fair value of scheme assets at 1 November 2010	0
Expected return on scheme assets	5,000
Actuanal gains / (losses)	(4,000)
Business combinations	77,000
Contributions by members	5,000
Contributions by employer	14,000
Fair value of scheme assets at 31 August 2011	97,000
Changes in the present value of scheme liabilities are as follows:	
	2011
	£
Scheme liabilities at 1 November 2010	0
Current service costs	20,000
Interest cost	9,000
Contributions by members	5,000
Actuarial losses / (gains)	(4,000)
Business combinations	198,000

228,000

# Amounts for the current and previous four periods

Scheme liabilities at 31 August 2011

	2011
Present value of scheme liabilities Fair value of scheme assets	(228,000) 97,000
Surplus / (deficit) in the scheme	(131,000)
Experience adjustments on scheme liabilities	0
Experience adjustments on scheme assets	0

The employer expects to make payments of £21,000 in the year to 31 August 2012

# 20 RELATED PARTIES

The Tanworth Educational Trust (TEF) has given permission for St Patricks Church of England Primary Academy to use their land and buildings on conversion to an Academy This permission via a tenancy at will and is given subject to the understanding that TEF retains ownership of the land and buildings and retains all rights and obligations that currently exist