

The Insolvency Act 1986

Administrator's progress report

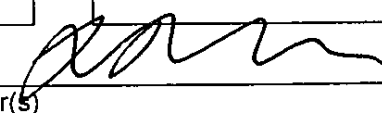
Name of Company CKS Civil Engineering Limited formerly known as Green GRP Civil Engineering Limited	Company number 07299851
In the Leeds District Registry (full name of court)	Court case number 268 of 2012

(a) Insert full name(s) and address(es) of administrator(s)

I/We (a)
 Lisa Jane Hogg
 Wilson Field Limited
 The Manor House
 260 Ecclesall Road South
 Sheffield
 S11 9PS

Gemma Louise Roberts
 Wilson Field Limited
 The Manor House
 260 Ecclesall Road South
 Sheffield
 S11 9PS

administrator(s) of the above company attach a progress report for the period

From (b) 18 November 2015	To (b) 17 May 2016
Signed Joint / Administrator(s)	
Dated	31.5.16

Contact Details:

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form

The contact information that you give will be available to searchers of the

Lisa Jane Hogg
 Wilson Field Limited
 The Manor House
 260 Ecclesall Road South
 Sheffield
 S11 9PS

DX Number

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COMPANIES HOUSE

When you have completed and signed this form, please send it to the Registrar of Companies at -
Companies House, Crown Way, Cardiff CF14 3UZ DX 33050 Cardiff

In the matter of CKS Civil Engineering Limited formerly known as Green GRP Civil Engineering Limited ("The Company")

and

In the matter of The Insolvency Act 1986

**Joint Administrators' report to creditors pursuant to Rule
2.47 of The Insolvency Rules 1986**

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1. Introduction

This report to creditors is made pursuant to Rule 2 47 of the Insolvency Rules 1986 ("the Rules") and covers the period 18 November 2015 to 17 May 2016

This report should be read in conjunction with the Joint Administrators' Statement of Proposals ("the Proposals") which were circulated to all known creditors on 10 January 2014 and the reports on the Administration progress dated 16 June 2014, 24 October 2014, 7 April 2015 and 11 November 2015

The proposals were subsequently agreed by creditors / deemed approved, confirmation of which was circulated to all known creditors on 27 January 2014

This report is prepared on an exception basis detailing only material changes from the last report

2. Company and Joint Administrators' Details

Company name	CKS Civil Engineering Limited formerly known as Green GRP Civil Engineering Limited
Registered address	c/o Wilson Field Limited, The Manor House, 260 Ecclesall Road South, Sheffield, S11 9PS
Other trading names of the Company	None
Company number	07299851
Name of Court	Leeds District Registry
Court reference number	268 of 2013
Name of Joint Administrator	Lisa Jane Hogg and Gemma Louise Roberts of Wilson Field Ltd, The Manor House, 260 Ecclesall Road South, Sheffield, S11 9PS
Date of Administrators' appointment	18 November 2013
Persons making appointment/application	Team O Solutions - Floating Charge Holder
Change in office holder	None
Acts of the Joint Administrators	The Joint Administrators act as officers of the Court and as agents of the Company without personal liability Any act required or authorised under any enactment to done by an Administrator may be done by any one or more persons holding the office of Administrator from time to time
Term of office	The Joint Administrators' term of office was extended for a further twelve months until 13 May 2017

3. Progress during the Period

Attached at appendix A to this report is a receipts and payments account for the period from 18 November 2015 to 18 March 2016

The sum of £0 11p has been realised in respect of bank interest net of tax. No other realisations were made during the period covered by this report

4. Investigations

I In accordance with the Company Directors Disqualification Act 1986 I would confirm that I have submitted a report on the conduct of the Directors of the Company to the Department for Business Innovation & Skills. As this is a confidential report, I am not able to disclose the contents

Shortly after appointment, I made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate. This assessment took into account information provided by creditors either at the initial meeting or as a response to my request to advise of any concerns they may have

My investigations have not revealed any issues requiring further investigation

5. Assets that remain to be realised

There remains one outstanding book debt due to the Company, which has previously been deemed as potentially recoverable funds in the region of £66,000 to £121,000. Initially this particular matter was being dealt with by Contract Recovery Solutions who advised that they anticipated a minimum of £66,000 to be recoverable. In early October 2015 this was referred to Stripes Solicitors who have continued with the legal action to recover the monies in question. Such action remains ongoing

Creditors will be updated further in my next progress report

6. Creditors and distributions

Secured creditors

Team O Solutions Limited hold a Debenture over the Company which was registered at Companies House on 6 May 2015. I confirm that no payment has been made to the secured creditor during the period in question

Preferential creditors

There have been no preferential claims received to date and none are expected

Prescribed Part

Within the Act there are provisions for a fund, called the Prescribed Part, to be set aside for distribution to the unsecured creditors. The fund is calculated on the net realisations of assets subject to a floating charge contained in a debenture created on or after 15 September 2003. The fund is calculated as being 50% of the first £10,000 of net property and 20% thereafter, subject to a maximum fund of £600,000

Based on anticipated realisations, it is expected that a prescribed part fund will be set aside for unsecured creditors

Unsecured creditors

It was estimated that unsecured claims would amount to £1,371,491 76

Ten unsecured claims have been received to date totalling £387,398 59, leaving thirty seven creditors who have not lodged a claim in the Administration

Claims have not yet been formally agreed There are insufficient funds at present to enable a distribution to any class of creditor

7. Joint Administrators' remuneration

Pre-Administration costs

On 27 January 2014 creditors approved the Joint Administrators pre-administration costs of £1,709 This fee has been drawn in full

Post-Administration costs

In accordance with Rule 2 106 the creditors agreed to the Joint Administrators remuneration being based on time properly given by the Joint Administrators and their staff

Attached at Appendix B is a detailed summary of our time costs during the period 18 November 2015 to 18 March 2016 of £3,112 50 comprising of 10 30 hours at an average charge out rate of £302 18 To date, fees of £2,500 have been drawn on account Details of the charge out rates and disbursements are attached at Appendix C Also attached as Appendix B is a cumulative Time Analysis for the period from 18 November 2013 to 18 March 2016 which provides details of my time costs since appointment

Please note that this firm records its time in minimum units of 6 minutes

A copy of 'A guide to administrator's fees' is available at the following website link, [http //www.icaew.com/en/technical/insolvency/creditors-guides](http://www.icaew.com/en/technical/insolvency/creditors-guides) however a hard copy is available on request

Attached at Appendix C are details of this firm's charge out rates which have been applied with effect from 1 November 2014

Since the date of the last progress report no Category 2 disbursements have been drawn

8. Joint Administrator's expenses

During the period covered by this report the following expenses have been incurred The attached Receipts and Payments Account details any payments made within the reporting period and the table below shows cumulative amounts incurred/paid to date

Supplier/Service provider	Nature of expense incurred	Amount incurred to date £	Paid to date £	Amount outstanding £
Contract Recovery Solutions	Professional Fees	600 00	600 00	Nil
Kings Chambers *	Legal Fees	500 00	500 00	Nil
Stripes Solicitors	Legal Action	*To be confirmed	*	*
Total		600.00	600.00	Nil

* Please note that the amount of £500 has been billed to the case and paid directly by Wilson Field Limited in the first instance During this reporting period the amount of £21 has been re-charged to the case from available funds with regards to the same

9. Creditors' rights

Within 21 days of receipt of this progress report a creditor may request further information regarding the Joint Administrators' remuneration and expenses Any request must be in writing and may be made by either a secured creditor, or an unsecured creditor with the concurrence of at least 5% in value of unsecured creditors, or the permission of the Court

Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to Court on the grounds that, in all the circumstances, the basis fixed for the Joint Administrators' remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Joint Administrators, as set out in this progress report, are excessive

10. Conclusion

On 8 April 2016 the Joint Administrators applied to Court for an Order extending the period of Administration. An Order was granted for an extension to 13 May 2017

The Joint Administrators will report again within a period of 6 months

Yours faithfully



Lisa Hogg
Joint Administrator
Acting as agent of the company without personal liability

Enc

Lisa Jane Hogg and Gemma Louise Roberts of Wilson Field Ltd were appointed Joint Administrators to CKS Civil Engineering Limited formerly known as Green GRP Civil Engineering Limited on 15 November 2013. The affairs, business and property of the company are being managed by the Joint Administrators without personal liability

**CKS Civil Engineering Limited formerly known as Green GRP Civil Engineering Limited – In
Administration**

Appendix A

Receipts and Payments Account

CKS Civil Engineering Limited formerly known as Green GRP Civil Engineering Limited
(In Administration)
Joint Administrators' Abstract of Receipts & Payments

Statement of Affairs		From 18/11/2015 To 18/03/2016	From 15/11/2013 To 18/03/2016
SECURED CREDITORS			
(360,687 00)	Team O Solutions Limited	NIL	NIL
		NIL	NIL
ASSET REALISATIONS			
109,000 00	Book Debts	NIL	NIL
	Bank Interest Net of Tax	0 11	3 10
	Bank Charges Refund	NIL	5,428 30
	Sundry Refund	NIL	16 81
		0 11	5,448 21
COST OF REALISATIONS			
	Specific Bond	NIL	120 00
	Pre administration fee	NIL	1,709 00
	Administrators fees	NIL	2,500 00
	Agents/Valuers Fees (1)	NIL	500 00
	Legal Fees (1)	21 00	1,882 00
	Document Upload Fees	NIL	100 00
	Postage, stationery, photocopying	NIL	329 00
	Search Fees	NIL	30 00
	Statutory Advertising	NIL	67 00
		(21 00)	(7,237 00)
UNSECURED CREDITORS			
(746,639 61)	Trade & Expense Creditors	NIL	NIL
(77,500 00)	Directors Loans	NIL	NIL
(152,495 86)	HM Revenue and Customs - VAT	NIL	NIL
(34,169 29)	HM Revenue and Customs - Corporati	NIL	NIL
		NIL	NIL
DISTRIBUTIONS			
(100 00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
(1,262,591.76)		(20.89)	(1,788.79)
REPRESENTED BY			
	Vat Receivable		64 20
	Bank 1 Current		300 01
	Trade Creditors		(2,153 00)
			(1,788.79)



Lisa Jane Hogg
Joint Administrator

**CKS Civil Engineering Limited formerly known as Green GRP Civil Engineering Limited - In
Administration**

Appendix B

Time Analysis in Accordance with SIP 9

Time Entry - Detailed SIP9 Time & Cost Summary

CKSC02A - CKS Civil Engineering Limited formerly known as Green GRP Civil Engineering Limited
 From 18/11/2015 To 18/03/2016
 Project Code POST

Classification of Work Function	Directors & I.P.s	Manager & Senior Administrator	Administrators	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
ADAP Appointment	0.00	0.00	1.10	0.00	1.10	297.00	270.00
ADCA Cashing	0.40	0.10	0.00	1.00	1.50	433.00	288.67
ADCR Case Reviews	0.00	0.00	1.80	0.00	1.80	486.00	270.00
ADDI Directors/Client	0.10	0.00	1.80	0.00	1.90	536.00	282.11
ADGA File Maintenance	0.20	0.00	0.30	0.20	0.70	207.00	295.71
ADSC Statutory and Compliance	0.20	0.80	0.50	0.00	1.50	433.00	333.08
ADSO Strategic Overview	0.00	1.00	0.00	0.00	1.00	330.00	330.00
Admin and Planning	0.90	1.70	5.50	1.20	9.30	2,722.00	292.69
CRCO Communications with Creditors	0.00	0.00	0.00	0.10	0.10	13.00	130.00
CRIV Tax and VAT	0.00	0.00	0.00	0.10	0.10	23.50	235.00
Creditors	0.00	0.00	0.00	0.20	0.20	36.50	182.50
INRE Investigation and Review	0.00	0.00	0.20	0.00	0.20	54.00	270.00
Investigations	0.00	0.00	0.20	0.00	0.20	54.00	270.00
REDC Debt Collection	0.60	0.00	0.00	0.00	0.60	300.00	500.00
Realisation of Assets	0.60	0.00	0.00	0.00	0.60	300.00	500.00
Total Hours	1.50	1.70	5.70	1.40	10.30	3,112.50	302.18

Time Entry - Cumulative Detailed SIP9 Time & Cost Summary

CKSC02A - CKS Civil Engineering Limited formerly known as Green GRP Civil Engineering Limited
From 18/1/2013 To 18/03/2016
Project Code POST

Classification of Work Function	Directors & IP/Senior Administrator	Manager & Administrator	Administrators	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)	Hours Cum (POST Only)	Time Costs Cum (POST Only)
ADAP Appointment	0.00	0.00	2.20	0.00	2.20	583.00	265.00	2.20	583.00
ADCA Cashiering	2.40	2.00	2.30	8.70	15.40	3,735.00	242.53	15.40	3,735.00
ADCR Case Reviews	2.00	0.20	5.60	4.35	12.15	2,855.00	234.86	12.15	2,855.00
ADDI Directors/Client	0.10	0.00	2.60	0.00	2.70	672.00	248.89	2.70	672.00
ADGA File Maintenance	0.70	0.00	4.40	4.20	9.30	1,705.00	183.33	9.30	1,705.00
ADSC Strategy and Compliance	5.80	1.30	25.50	1.20	33.80	9,514.00	281.48	33.80	9,514.00
ADSO Strategic Overview	0.00	2.10	3.90	0.00	6.00	1,627.00	271.17	6.00	1,627.00
TDletter Send a letter	0.00	0.00	0.60	0.00	0.60	148.00	246.67	0.60	148.00
Admin and Planning	11.00	5.60	47.10	18.45	82.15	20,839.00	253.67	82.15	20,839.00
TDcell Phone Call	0.00	0.00	0.30	0.00	0.30	75.00	250.00	0.30	75.00
Case Specific Matters	0.00	0.00	0.30	0.00	0.30	75.00	250.00	0.30	75.00
CRCL Creditors Claims	0.00	0.00	0.10	0.00	0.10	27.00	270.00	0.10	27.00
CRCO Communications with Creditors	0.10	0.00	3.40	0.30	3.40	729.00	214.41	3.40	729.00
CRTV Tax and VAT	1.20	0.00	0.90	0.40	2.50	906.00	362.40	2.50	906.00
Creditors	1.30	0.00	4.00	0.70	6.00	1,662.00	277.00	6.00	1,662.00
INDR CDDA Report	0.00	0.00	0.00	1.50	1.50	180.00	120.00	1.50	180.00
INRE Investigation and Review	0.00	0.00	2.00	0.08	2.08	460.00	220.80	2.08	460.00
Investigations	0.00	0.00	2.00	1.58	3.58	640.00	178.61	3.58	640.00
REDC Debt Collection	4.30	0.00	5.60	0.30	10.20	3,256.00	319.22	10.20	3,256.00
REIS Identifying Securing and Insuring	0.80	0.00	0.00	0.00	0.80	400.00	500.00	0.80	400.00
REPB Property Business and Asset Sales	0.20	0.00	1.10	0.00	1.30	377.00	290.00	1.30	377.00
Realisation of Assets	5.30	0.00	6.70	0.30	12.30	4,033.00	327.89	12.30	4,033.00
Total Hours	17.60	5.60	60.10	21.03	104.33	27,249.00	261.17	104.33	27,249.00

Appendix C

Additional Information in relation to Administrators fees pursuant to Statement of Insolvency Practice 9 including Wilson Field Limited Charge out Rates and Disbursements Policy

Detailed below is Wilson Field Limited's policy in relation to

- Staff allocation and the use of subcontractors
- Professional advisors
- Disbursements

1 1 Staff allocation and the use of subcontractors

Our general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case

The constitution of the case team will usually consist of an IP/Director, Assistant Manager, Senior Administrator and/or Administrator and Secretarial and/or Support staff. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and additional staff may be allocated to meet the demands of the case.

We have not utilised the services of any sub-contractors in this case.

1 1 Professional advisors

On this assignment we have used the professional advisors listed below. We have also indicated alongside, the basis of our fee arrangement with them, which is subject to review on a regular basis.

Service	Provider	Basis of fee arrangement
Book Debt Collections	Contract Recovery Solutions	Fixed Fee Basis
Book Debt Collections	Stripes Solicitors	Time Cost Basis
Court Application for Extension	HLW Keeble Hawson	Fixed Fee Basis

Our choice was based on our perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them.

1 2 Disbursements

Disbursements

Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage.

Details of Category 2 disbursements incurred on this case are listed within the main body of the report.

Charge-out rates

A schedule of Wilson Field Limited's charge-out rates are detailed on the next page.

WILSON FIELD LIMITED CHARGE OUT RATES AND DISBURSEMENT POLICY

In accordance with Statement of Insolvency Practice 9 ("SIP 9") covering fees and disbursements, we are required to disclose to you our policy for recovering non-specific disbursements, and the charge out rates for the various grades of staff who may be involved in this case

Remuneration

The office holder(s) will seek approval from creditors to draw remuneration on a time cost basis, in accordance with the rates detailed below

Grade	Hourly charge out rate (£)	
	01/02/2014 to 31/10/2014	01/11/2014 onwards
Director/Insolvency Practitioner	350-500	500
Manager	260-400	400
Assistant Manager	N/A	395
Team Leader	N/A	390
Senior Administrator	240	330
Administrator (1-5 years experience)	120-240	230-300
Secretarial & Support	100-130	130

All time is recorded in 6 minute units

Category 1 Disbursements

In accordance with SIP 9, these do not require the approval of creditors and are costs where there is specific expenditure directly referable both to the appointment in question and a payment to an independent third party These may include advertising, room hire, insurance, travel expenses etc

Category 2 Disbursements

In accordance with SIP 9, these require the prior approval of creditors

Category 2 disbursements are charged in accordance with the liquidator's prevailing recovery policy at the time the disbursement is incurred The rates applicable from 1 November 2014 are detailed below

Disbursement	Charge	
Search fees	£10 per document	On appointment
Document Upload Centre charge	£150	On appointment
Room Hire where meeting held at Wilson Field office	£100	On appointment (where appropriate)
Mileage	45p per mile	On appointment (where appropriate)
Postage, stationery, photocopying etc	£10 per member and creditor per year	On appointment and annually
Insolvency software fee	£150 per year	On appointment and annually
Storage of books and records	£80 per box per year	Once records are logged and then annually

In common with all professional firms, our charge out and disbursements rates increase from time to time We reserve the right to change the rates without prior notice to you Any change will be reported in the next statutory report to creditors