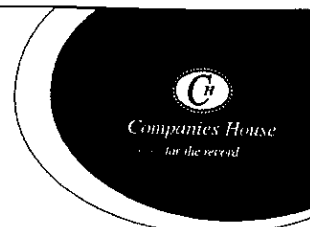


TM02

Termination of appointment of secretary

This form is part of the PROOF scheme. If your company is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your company's PROOF status on the WebFiling Menu Screen.



You can use the WebFiling service to file this form online

Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to terminate the appointment of a secretary (individual or corporate)

☐ **What this form is for**
You cannot use this form to terminate the appointment of a director. To do this, use TM01 'Termination of director'.

MONDAY



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16/09/2013

#134

COMPANIES HOUSE

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ruk

1 Company details

Company number

Company name in full

→ Filling in this form

Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by *

2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the public Register

Title*
Full forename(s)
Surname/Corporate name

3 Termination date¹

Date of termination of appointment

¹ Only one secretary appointment can be terminated per form

4 Signature

I am signing this form on behalf of the company

Signature

Signature

X

X

This form may be signed by Sarah Gregory / director
Director², Secretary, Person authorised², Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor

² Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

² Person authorised

Under either section 270 or 274 of the Companies Act 2006

TM02

Termination of appointment of secretary

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name	SARAH GREGORY
Company name	HAYES POINT RTM Company Limited
Address	8 Redbank Crescent Barry Island Barry
Post town	
County/Region	Vale of Glamorgan
Postcode	CF62 5TF
Country	Wales, UK
DX	
Telephone	0787 8602013

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following.

- ☒ The company name and number match the information held on the public Register
- ☒ You have correctly entered the name of the secretary being terminated
- ☒ You have included the date of termination
- ☒ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk