

# AR01 2015

## Annual Return



Companies House

002236/40



Go online to file this information  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

A fee is payable with this return  
Please see 'How to pay' on the  
last page



DSR 17/08/2016 #16  
COMPANIES HOUSE  
\*D5DJ0HFC\*  
A17 02/08/2016 #259  
COMPANIES HOUSE  
\*A5CK2103\*

✓ **What this form is for**  
You may use this form to confirm  
that the company information is  
correct as at the date of this return  
You must file an Annual Return at  
least once every year

✗ **What this form is NOT for**  
You cannot use this form to  
give notice of changes to the  
company's officers, registered office or  
company type or information  
relating to the company's  
accounts

WEDNESDAY  
TUESDAY

### Part 1

### Company details

The section must be completed by all companies

BIRCH CRESCENT MANAGEMENT COMPANY LIMITED

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals  
All fields are mandatory unless  
specified or indicated by \*

#### A1 Company details

Company number 0 7 2 3 8 0 2 9

Company name in full

① **Company name change**  
If your company has recently  
changed its name, please provide  
the company name as at the date of  
this return

#### A2 Return date

Please give the annual return made up date. The return date must not be a future  
date. The annual return must be delivered within 28 days of the date given below

Date of this return ② 2 6 0 5 2 0 1 6

② **Date of this return**  
Your company's return date  
is usually the anniversary of  
incorporation or the anniversary  
of the last annual return filed at  
Companies House. You may choose  
an earlier return date but it must not  
be a later date

#### A3 Principal business activity

Please show the trade classification code number(s) for the principal  
activity or activities ③

Classification code 1  
Classification code 2  
Classification code 3  
Classification code 4

If you cannot determine a code, please give a brief description of your  
business activity below

Principal activity  
description

Residents management of shared land and facilities

③ **Principal business activity**  
You must provide a trade  
classification code (SIC code 2007)  
or a description of your company's  
main business in this section  
A full list of the trade classification  
codes are available on our website  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

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Company type<sup>1</sup>

Please confirm your company type by ticking the appropriate box below (only one box must be ticked)

- ☐ Public limited company  
☒ Private company limited by shares  
☐ Private company limited by guarantee  
☐ Private company limited by shares exempt under section 60  
☐ Private company limited by guarantee exempt under section 60  
☐ Private unlimited company with share capital  
☐ Private unlimited company without share capital

**1 Company type**

If you are unsure of your company type, please check your latest certificate of incorporation or our website  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

A5

Registered office address<sup>2</sup>

Building name/number	45
Street	Cross Street
Post town	Manchester
County/Region	
Postcode	M 2 4 J F

**2 Change of registered office**

This must agree with the address that is held on the Companies House record at the date of this return

If the registered office address has changed, you should complete form AD01 and submit it together with this annual return

A6

Single alternative inspection location (SAIL) of the company records (if applicable)<sup>3</sup>

Building name/number	
Street	
Post town	
County/Region	
Postcode	

**3 SAIL address**

This must agree with the address that is held on the Companies House record at the date of this return

If the address has changed, you should complete form AD02 and submit it together with this annual return

A7

Location of company records<sup>4</sup>

Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6

- ☐ Register of people with significant control  
☐ Register of members  
☐ Register of directors  
☐ Directors' service contracts  
☐ Directors' indemnities  
☐ Register of secretaries  
☐ Records of resolutions etc  
☐ Contracts relating to purchase of own shares  
☐ Documents relating to redemption or purchase of own share out of capital by private company  
☐ Register of debenture holders  
☐ Report to members of outcome of investigation by public company into interests in its shares  
☐ Register of interests in shares disclosed to public company  
☐ Instruments creating charges and register of charges England and Wales or Northern Ireland  
☐ Instruments creating charges and register of charges Scotland

**4 Location of company records**

If the company records are held at the registered office address, **do not** tick any of the boxes in this section

Certain records must be kept by every company while other records are only kept by certain company types where appropriate

If the records are not kept at the SAIL address, they must be available at the registered office

If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return

**Part 2****Officers of the company**

This section should include details of the company as at the made up date of this annual return. All details must agree with those previously notified to Companies House.

**Corporate officers**

- For a corporate secretary, go to Section B1
- For a corporate director, go to Section C1

**Individual officers**

- For a secretary who is an individual, go to Section D1
- For a director who is an individual, go to Section E1 and also complete Part 3

**New appointments**

You cannot use this form to appoint new officers to the company. To do this, please complete the appropriate form and submit it together with this annual return.

- AP01 - for directors who are individuals
- AP02 - for a corporate director
- AP03 - for secretaries who are individuals
- AP04 - for a corporate secretary

**Change to officer details**

You cannot use this form to change any officer details. To do this, please complete the appropriate form and submit it together with this annual return.

- CH01 - for changes to details of directors who are individuals
- CH02 - for changes to details of a corporate director
- CH03 - for changes to details of secretary who are individuals
- CH04 - for changes to details of a corporate secretary

**Continuation pages**

Please use a continuation page if you need to enter more officer details.

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**Secretary****D1****Secretary's details <sup>①</sup>**

Please use this section for individual secretaries of the company  
For a corporate secretary, complete Section B1-B4

Title*	Mrs
Full forename(s)	Elizabeth Teresa
Surname	Lawler
Former name(s) <sup>②</sup>	

**① Secretary appointments**

You may not use this form to appoint a secretary. To do this, please complete form AP03 and submit it together with this annual return.

**Corporate details**

Please use Section B1-B4 to enter corporate secretary details.

**Secretary details**

All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH03.

**② Former name(s)**

Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return.

**Continuation pages**

Please use a continuation page if you need to enter more officer details.

**D2****Secretary's service address <sup>③</sup>**

Building name/number	121
Street	Main Street
Post town	Billinge Wigan
County/Region	Lancashire
Postcode	W N 5 7 P A
Country	UK

**③ Service address**

If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

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### Director

**E1**

#### Director's details <sup>①</sup>

Please use this section to list individual directors of the company For a corporate director, complete Section C1-C4	
Title*	Miss
Full forename(s)	Caroline Elizabeth
Surname	Lawler
Former name(s) <sup>②</sup>	
Country/State of residence	UK
Nationality	British
Month/year of birth <sup>③</sup>	X X    m1 m0    y1 y9 y6 y3
Business occupation (if any)	HR Manager

#### ① Director appointments

You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

#### Corporate details

Please use Section C1-C4 to enter corporate director details.

#### Director details

All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

#### ② Former name(s)

Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return.

#### ③ Month and year of birth

Please provide month and year only. Provide full date of birth in Part 3 only.

#### Continuation pages

Please use a continuation page if you need to enter more officer details.

**E2**

#### Director's service address <sup>④</sup>

Building name/number	Strudges Cottage
Street	
Post town	Cornhampton Dunhampton
County/Region	Worcestershire
Postcode	D Y 1 3    9 S T
Country	UK

#### ④ Service address

If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

**Part 4****Statement of capital <sup>①</sup>**

Does your company have share capital?

→ Yes Complete the sections below and the following **Part 5**→ No Go to **Part 6 (Signature)**<sup>①</sup> This should reflect the company's capital status at the made up date of this annual return**F1****Share capital**

Complete the table(s) below to show the issued share capital

Complete a separate table for each currency (if appropriate) For example, add pound sterling in 'Currency table A' and Euros in 'Currency table B'

Currency Complete a separate table for each currency	Class of shares E.g. Ordinary/Preference etc	Number of shares	Aggregate nominal value (£, €, \$, etc) Number of shares issued multiplied by nominal value	Total aggregate amount unpaid, if any (£, €, \$, etc) Including both the nominal value and any share premium
<b>Currency table A</b>				
GBP	One pound ordinary	12	£12	
<b>Totals</b>		12	£12	

<b>Currency table B</b>				
<b>Totals</b>				

<b>Currency table C</b>				
<b>Totals</b>				

Totals (including continuation pages)	Total number of shares	Total aggregate nominal value <sup>①</sup>	Total aggregate amount unpaid <sup>①</sup>
	12	£12	

<sup>①</sup> Please list total aggregate values in different currencies separately  
For example £100 + €100 + \$10 etc

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**F2**

**Voting rights**

Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in **Section F1**

Class of share

One pound ordinary

Voting rights

Full voting rights and full entitlement to profit and capital distribution

Class of share

Voting rights

Class of share

Voting rights

Class of share

Voting rights

**Part 5 Shareholders**

Does your company have share capital?

→ Yes go to **Section G1** 'Companies with share capital'→ No Go to **Part 6 (Signature)****G1 Companies with share capital**

Question 1

Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below ❶

☒ No go to **Section G2** 'Past and present shareholders'☐ Yes go to **Question 2**

Question 2

Please only refer to Question 2 below if you have answered 'Yes' to Question 1. If you answered 'No', please go to **Section G2** 'Past and present shareholders'

Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below ❷

☐ No go to **Section G4** 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return'☐ Yes go to **Part 6 (Signature)**❶ A market is one established under the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside of the UK. The current UK recognized investment exchanges and regulated markets can be found at [www.fsa.gov.uk/register/exchanges.do](http://www.fsa.gov.uk/register/exchanges.do)

❷ DTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority. Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%)

**G2 List of past and present shareholders ❸**

The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below

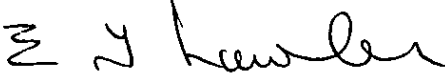
☒ There were no shareholder changes in this period. Go to **Part 6 (Signature)**☐ A full list of shareholders is enclosed☐ A list of shareholder changes is enclosed

How is the list of shareholders enclosed? Please tick the appropriate box below

☐ The list of shareholders is enclosed on paper. Go to **Section G3** 'List of past and present shareholders'☐ The list of shareholders is enclosed in another format. Go to **Part 6 (Signature)**❸ This section only applies to companies answering 'No' in **Section G1**



## Part 6 Signature

	<p>This must be completed by all companies</p> <p>I am signing this form on behalf of the company</p>	
Signature	<p>Signature</p> <p>X  X</p>	<p>❶ Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership</p> <p>❷ Person authorised Under either section 270 or 274 of the Companies Act 2006</p>
	<p>This form may be signed by <del>Director</del> ❶, Secretary, Person authorised ❷, <del>Charity commission receiver and manager, CIC manager, Judicial factor</del></p>	



Do not cover this barcode