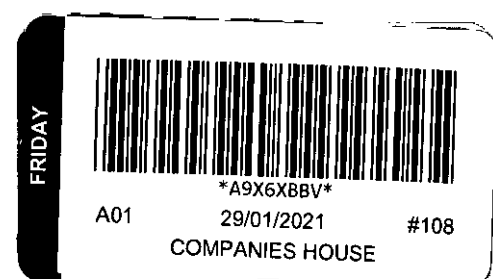


**South West Bristol Co-operative Learning Trust**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDING 31 MARCH 2020**

Registration number: 7196462



## **LEGAL AND ADMINISTRATIVE DETAILS**

### **FOR THE YEAR ENDING 31 March 2020**

#### **Status**

The organisation is a company limited by guarantee, incorporated on 19<sup>th</sup> March 2010

#### **Company Number**

07196462

#### **Registered Office**

Ashton Park School  
Blackmoors Lane  
Bristol  
BS3 2JL

#### **Directors**

James Hollis  
Michael Hook  
Susan Hughes  
Nick John  
Tom Monks  
Steven Moseley  
Michael Pengelly  
Matthew Perkins  
Ingrid Skeels  
Jennifer Smith  
Roger White

#### **Terminated in Year**

Andrea Becker-Ginster

#### **Company Secretary**

Julie Radnedge

#### **Directors and Secretary as at 31<sup>st</sup> March 2020**

Registration number: 7196462

## **Directors Report**

**For the year ending 31st March 2020**

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The directors present their directors' report and the financial statements for the year ending 31st March 2020

### **Principal Activity**

The trust has continued its principal activities raising income from fundraising. It has incurred expenditure in respect of its activities.

### **Directors and directors' interests**

The directors who held office during the year and to the date of this report were as follows:

Andrea Becker-Ginster  
James Hollis  
Michael Hook  
Susan Hughes  
Nick John  
Tom Monks  
Steven Moseley  
Michael Pengelly  
Matthew Perkins  
Ingrid Skeels  
Jennifer Smith  
Roger White

No director has any beneficial interest in the trust.

### **Business Review and Principal Activities**

The purpose of the Trust is to advance the education of the pupils at the member schools and to advance the education of other members of the community and otherwise benefit the community having regard to the Trust's obligation to promote Community Cohesion under the Education Act.

South West Bristol Co-operative Learning Trust passed responsibility for the land and buildings of the four schools over to Gatehouse Green Learning Trust on 1st July 2018.

**Statement of directors' responsibilities in respect of the Directors' Report and financial statements**

**For the year ending 31st March 2020**

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Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors' report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2003 relating to small companies.

**BY ORDER OF THE BOARD**


Julie Radnedge  
Company Secretary  
December 2020


# INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2020

|  | Note | 2020<br>£    | 2019<br>£    |
|--|------|--------------|--------------|
| <b>Incoming resources from generated funds</b> |      |              |              |
| Donations and fundraising events               | 3    | 13957        | 10680        |
| <b>Resources expended</b>                      |      |              |              |
| Costs of generating funds                      | 4    | (16343)      | 14559        |
| <b>Net income/expenditure for the year</b>     |      | <b>30300</b> | <b>-3879</b> |
| Interest Receivable                            | 3    | 0            | 0            |
| <b>Net movement in funds</b>                   |      | <b>30300</b> | <b>-3879</b> |
| Fund balance as at 1 April 2019                |      | 10106        | 13985        |
| <b>Fund balance as at 31 March 2020</b>        |      | <b>40406</b> | <b>10106</b> |

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

Approved by the directors on 14/01/21 and signed on their behalf by

  
Roger White

  
James Hollis

**BALANCE SHEET AS AT 31 MARCH 2020**

|                                 | Notes   | 2020<br>£    | 2019<br>£    |
|---------------------------------|---|--------------|--------------|
| <b>Current Assets</b>           |   |              |              |
| Cash at bank and in hand        | I.R.O SWBCLT / HoH  | 39346        | 9046         |
| Cash at bank and in hand        | Performing Arts Soiree funds<br>destined for the APS Lighting<br>Fund | 1060         | 1060         |
| Net Assets                      |   | <u>40406</u> | <u>10106</u> |
| <b>CAPITAL AND<br/>RESERVES</b> |   |              |              |
| Total Capital Reserves          |   | <u>40406</u> | <u>10106</u> |

The accounts have been delivered in accordance with the provisions applicable to companies subject to the small company regime.

For the year ending 31/03/2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities:

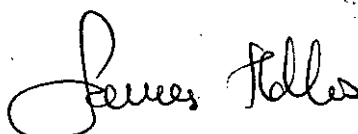
- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small company regime.

Approved by the directors on 19/04/21 and signed on their behalf by



Roger White



James Hollis

## NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31st March 2020

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### 1. ACCOUNTING POLICIES

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards.

#### Donations and Other Voluntary Income

All donations and other voluntary income are included in the Income and Expenditure Statement and accounted for according to date of receipt.

### 2. PROFIT AND LOSS ACCOUNT

The company is a not for profit organisation and has generated income and incurred expenditure in respect of its activities in the advancement of education at the member schools. Directors' emoluments and audit fees were both £nil.

### 3. TOTAL INCOMING RESOURCES

|   |                     |
|---|---------------------|
| Incoming resources from generated funds         | 2020<br>£           |
| Handfuls of Harmony Choir subscriptions         | 10222               |
| Revenue from Handfuls of Harmony Choir concerts | 3661                |
| Other Handfuls of Harmony income                | 74                  |
| Total Income                                    | <b><u>13957</u></b> |

### 4. ANALYSIS OF TOTAL RESOURCES EXPENDED

|   |                       |
|---|-----------------------|
| Cost of generating funds                        | 2020<br>£             |
| SWBCLT Expenses                                 | 33                    |
| SWBCLT Company Secretary                        | 2694                  |
| Church hire for concerts                        | 100                   |
| Handfuls of Harmony general expenses            | 277                   |
| Choir Leaders for adult & primary school choirs | 12181                 |
| Bristol City Council                            | (31628)               |
| Total Expenditure                               | <b><u>(16343)</u></b> |



## Trustees' Annual Report for the period

|      |                   |       |      |    |                 |       |      |
|------|-------------------|-------|------|----|-----------------|-------|------|
| From | Period start date |       |      | To | Period end date |       |      |
|      | 01                | April | 2019 |    | 31              | March | 2020 |

### Section A Reference and administration details

Charity name South West Bristol Co-operative Learning Trust

Other names charity is known by SWBCLT

Registered charity number (if any) 1153682

Charity's principal address C/O Ashton Park School

Blackmoors Lane, Bower Ashton

Bristol

Postcode

BS3 2JL

#### Names of the charity trustees who manage the charity

|    | Trustee name          | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------|-----------------|-----------------------------------|---|
| 1  | Roger White           | Chair           |                                   | Community   |
| 2  | Nicholas John         |                 |                                   | Ashton Park School  |
| 3  | Michael Hook          |                 |                                   | Ashton Park School  |
| 4  | James Hollis          | Vice Chair      |                                   | Ashton Vale Primary   |
| 5  | Jennifer Smith        |                 |                                   | Community   |
| 6  | Matthew Perkins       |                 |                                   | Compass Point   |
| 7  | Andrea Becker-Ginster |                 | 1/4/19 to 17/9/19                 | Compass Point   |
| 8  | Steven Moseley        |                 | 4/7/19 to date                    | Community   |
| 9  | Tom Monks             |                 |                                   | Bristol Sport Foundation                                      |
| 10 | Susan Hughes          |                 |                                   | UWE   |
| 11 | Michael Pengelly      |                 |                                   | Co-operative Group  |
| 12 | Ingrid Skeels         |                 |                                   | Community   |
|    |                       |                 |                                   |   |
|    |                       |                 |                                   |   |
|    |                       |                 |                                   |   |
|    |                       |                 |                                   |   |



### Names and addresses of advisers (Optional information)

| Type of adviser   | Name                | Address   |
|-------------------|---------------------|---|
| National Law Firm | Browne Jacobson LLP | Mowbray House, Castle Meadow Rd,<br>Nottingham, NG2 1BJ |

### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|   |   |
|---|---|
| Type of governing document<br>(eg. trust deed, constitution)        | Memorandum of Understanding and Articles of Association   |
| How the charity is constituted<br>(eg. trust, association, company) | Limited Company   |
| Trustee selection methods<br>(eg. appointed by, elected by)         | The Trustees elect and appoint up to four Trustees who represent the Trust's community; up to four Trustees following recommendations by Gatehouse Green Multi Academy Trust and a further four nominated by the partner organisations. |

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance the education of the pupils at the schools.

To advance the education of other members of the community and otherwise to benefit the community.

It is intended that the curriculum and ethos of the schools will place an emphasis on, and include a commitment to students learning about, the Co-operative Values of self-help, self-responsibility, democracy, equality, equity, solidarity, honesty, openness, social responsibility and caring for others with the aim of encouraging all students to become better citizens, not only while they are students but during the rest of their lives.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trust is involved with a number of activities undertaken for public benefit. These include Handfuls of Harmony choir which is open to everyone living in the South West Bristol area and; the Children's University initiative co-ordinated by the University of the West of England.

Under a Memorandum of Understanding signed between members of SWBCLT and GGLT in July 2018, the assets of the land and building of all schools were transferred to GGLT, with an assurance from GGLT that any proposals to divest any part of the assets would be subject to consultation with the respective BS3 communities. GGLT also guaranteed to uphold the co-operative values within its articles of association and day-to-day operation and to report on progress to the SWBCLT Board.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

### Report on SWBCLT achievements during 2019/20

#### 1. Activities of the Trust

- **Handfuls of Harmony Community Choir**

Our biggest success continues to be our intergenerational community choir, Handfuls of Harmony, with singing groups covering all ages. The groups all rehearse independently but come together twice a year for performances at St Paul's Church.

Uplifting, sociable and improving participants' sense of belonging, the choir engenders a positive sense of community.

*Primary Schools* – Running for two terms a year, six schools in the BS3 area took part in the Handfuls of Harmony project this year.

*Handfuls of Harmony Adult Choir* – comprising of parents, teachers and local residents, the adult choir is led by Ali Orbaum, one of Bristol's most respected choir leaders.

[www.handfulsofharmony.org](http://www.handfulsofharmony.org)

- **Primary visits to Ashton Park Secondary School**

To help with the transition from primary to secondary school, children from our three partner schools took part in a science experience in June 2019 at Ashton Park. A number of experiments were conducted using Bunsen Burners and microscopes, giving them an insight into a science lab. They also took part in a 'French Morning' in January 2020 where they played French games and ordered food in Le Petit Café.

- **Children's University**

The University of the West of England manages the Children's University for schools in Bristol and the surrounding area. SWBCLT has been instrumental in supporting the involvement of some of the primary schools within BS3, so as to encourage participation by children, whose out of school achievements can be credited and celebrated through a range of awards, and whose

families may otherwise not have contemplated higher education as a serious option. The degree ceremony takes place in Bristol Cathedral and the participating children process in full robes and "graduate" in the same way as UWE undergraduates. Most significant in 2019 was the involvement of Ashton Vale school, under the inspirational leadership of the headteacher, James Hollis, where numbers of children participating were at an all-time high, and whose choir performed to the assembled audience in the cathedral as a moving conclusion to the event.

- **Links with schools in China**

Visits to a number of BS3 schools (Ashton Vale, Ashton Gate and Ashton Park) by groups of Chinese children on an educational study tour, were arranged in July 2019 – enabling British and Chinese children to take part in joint activities, such as dancing, calligraphy, tea-making ceremonies and games.

- **Orchestra**

Catalysed by the tremendous success of the Handfuls of Harmony choir, discussions were initiated with Bristol Plays Music, following connections made by James Hollis at Ashton Vale, to explore the idea of developing music-making activities (orchestra, bands, etc) for BS3 schools. These had to be put on hold with the onset of Covid 19 lockdown, but the hope is to resurrect them if/when things ease in 2021.

- **Bristol Sport**

SWBCLT has helped catalyse the engagement of some BS3 schools with the Bristol Sport offering.

- **Forest school activities**

Following the election to the SWBCLT Board of Steve Moseley, offers to help promote forest school type activities have been made to all BS3 schools. An initial meeting took place at Ashton Park School prior to Covid lockdowns. As with the Orchestra idea, these have been put on hold due to ongoing circumstances.

## **2. Relationship with GGLT**

As GGLT gathered momentum, SWBCLT had looked forward to a symbiotic partnership between the two organisations to take forward the actions agreed by all signatories to the Memorandum of Understanding in July 2018.-

Although SWBCLT initiated a number of approaches during 2019/20, there was little progress. However, there have been discussions since April 2020, which give grounds for cautious optimism that some things may be possible for 2021. SWBCLT will need to take stock of the situation at its AGM.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The Trust has not adopted a Reserves Policy. Income and expenditure are below £25000 per annum.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of ongoing income for SWBCLT is through choir subscriptions and revenue from choir concerts. This covers the running costs of the choirs.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Roger White

Position (e.g. Secretary, Chair, etc)

Chair of Trustees

Date

21/01/21