

Company No.
07188984
England and Wales

Happy City C.I.C.
Report and Unaudited Financial Statements
31 July 2017

THURSDAY



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COMPANIES HOUSE

Happy City C.I.C.

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Happy City C.I.C.

Legal and administrative details

For the year ended 31 July 2017

Status	The organisation is a private company limited by guarantee incorporated on 15 March 2010.	
Registered number	07188984	England and Wales
Registered office	Chandos House 128 Cotham Brow Bristol BS6 6AE	
Directors	Chris Budd Robin Hague Paul Hardman Carl Kneeshaw Jules Peck Emma Reed David Relph Dawn Snape Manjit Sylvester-Jhalli Paul Taylor Babs Williams Claire Williams Lisa-Jayne Wyatt Elizabeth Zeidler Michael Zeidler	appointed 20 March 2017 appointed 20 March 2017 appointed 25 July 2017 appointed 2 January 2018 resigned 20 March 2017 appointed 25 March 2018 resigned 25 July 2017 appointed 20 March 2017 appointed 20 March 2017, resigned 17 July 2017 resigned 20 March 2017 appointed 19 September 2017 appointed 20 March 2017, resigned 2 January 2018
Secretary	Paul Taylor Mike Zeidler	resigned 20 March 2017 appointed 20 March 2017
Accountants	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD	

Happy City C.I.C.

Directors' report

For the year ended 31 July 2017

The directors present their annual report and financial statements for the year ended 31 July 2017.

Principal activity

The principal activity of the company during the period was to build strong communities and improve the lives of people in urban areas, through research, training and communications. Significant development work was undertaken around the company's suite of wellbeing measurement and policy tools: Happy City Index, Happiness Pulse and WellWorth.

The business is run on a not-for-profit basis, and its objects state that surplus income will be invested in supporting the development of similar activities in other areas.

The company is a wholly owned subsidiary of the Happy City Initiative - a charitable company limited by guarantee and the nominated asset lock and recipient of net profits of Happy City C.I.C.

Review of business

The financial results for the year to 31 July 2017 have been set out on pages 7 to 12.

The following activities and projects took place during the period:

1. Wellbeing Measurement

Development of new and existing tools to support individuals, communities, and public-sector organisations to better measure, understand and improve wellbeing, including:

a. Happy City Index

The Happy City Index is a measure of how well areas are providing the conditions for equitable and sustainable wellbeing. In November 2016 we published the results for England's 9 largest cities. We have since done a major consultation (in partnership with ONS and PHE) with Local Authorities and Health bodies around the UK, and have adapted and updated the Index as a result of that feedback. It is now known as the Thriving Places Index. In 2017 we collected data for all 152 local authorities in England and started work with partners in Wales to adapt the Index for use in that different political and data context. Once published for all areas of England and Wales the index will be a global first, in terms of detail, scale and reach, for a real alternative, localised measure of prosperity.

b. Happiness Pulse

The Happiness Pulse is a measure of how people are feeling and functioning in their everyday lives in communities. It measures the real social value of investments of resources across all sectors. During the 4-month trial period in 2016, it was taken by 7,500+ people in communities and organisations across Bristol. Since then, we have adapted the tool to even better reflect the needs of community users, and are also developing additional modules to support greater uptake in other sectors including workplace, universities, housing and youth work. We are currently investing in digital improvements to support us to expand the current free usage by individuals, to allow free use of the Pulse by all charities and community organisations, to help embed a sustainable and equitable wellbeing approach from top to bottom of a local 'system'.

c. Other Measurement & Policy Developments

We were commissioned by the What Works Centre for Wellbeing, Office for National Statistics and Public Health England to develop a wellbeing indicator set to improve policy and practice for Local Authorities around the UK. We completed this work in early summer 2017.

Happy City C.I.C.

Directors' report

For the year ended 31 July 2017

2. Training

a. Wellbeing Champions Programme (WBC)

The WBC programme works to develop a skilled and peer-supported network of local people able to deliver workshops on wellbeing into the heart of communities.

- Full course developed – including materials, website and online network support;
- 3 'Open' WBC programmes delivered, with excellent feedback and a lot of learning for the ongoing improvement of the programme. Participants from 20 community groups and businesses and 6 UK regions; and
- We have delivered versions of the WBC for:
 - Royal College of Nurses (to support both the wellbeing of nurses themselves, but also so they can use a wellbeing approach with their patients);
 - Bristol Ageing Better – a partnership of >180 community groups and public agencies working together to improve support for older people across the wider Bristol region;
 - South Bristol neighbourhoods – training local community development workers and health champions in 5 ways to wellbeing themed mentoring, coaching and interviewing techniques to support the vulnerable in their wards; and
 - Bank of Ireland.

b. 5 Ways to Wellbeing – providing practical and engaging materials for the use of different community needs.

▪ 5 Ways for Older People

Working with Bristol Ageing Better (BAB) – a network of >180 community groups supporting older people in the region, we have developed the Little Book of AWE (Ageing Well Everyday). We worked with 120 local people, from very diverse backgrounds to explore wellbeing in older life and to develop a new version of our 5 Ways to Wellbeing materials to reflect their needs. It was launched city-wide in 2016, and the initial print run of >10,000 has been distributed to community groups, health centres and older people's venues in every neighbourhood. It is also available on our website.

▪ 5 Ways for Prisons

The version of the materials developed with prisoners from Bristol Prison has attracted significant interest, locally and nationally, including from within the All Party Parliamentary group on mindfulness and the criminal justice system. The substantial cuts in the prison system, which have brought it locally to near breaking point, has meant that our plans to support the materials with staff and prisoner training have been impossible this year due to the major staff shortages. The materials are available on our website.

c. Wellbeing Workout - A 1-day training session to support users of the Happiness Pulse to improve their own and their community's wellbeing. We have developed this new training programme from scratch to respond to interest in further support from users (individual and group) of our Happiness Pulse measurement tool. The day long workshop focuses on the 3 key domains on "Be, Do, Connect" (mental/emotional wellbeing, behavioural wellbeing and social/relational wellbeing).

3. Happiness Hub

Happiness Hub – The management of flexible office space for social enterprises.

Happy City C.I.C.

Directors' report

For the year ended 31 July 2017

For a full description of activities, please see www.happycity.org.uk or request a copy of the company's Annual Review from info@happycity.org.uk.

The directors are satisfied with the results of the company for the period and the state of affairs of the company at the balance sheet date.

Statement of directors' responsibilities

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for the safeguarding of assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Directors

The directors who served during the year were as follows:

Chris Budd	appointed 20 March 2017
Robin Hague	appointed 20 March 2017
Paul Hardman	appointed 25 July 2017
Jules Peck	resigned 20 March 2017
David Relph	resigned 25 July 2017
Dawn Snape	appointed 20 March 2017
Manjit Sylvester-Jhalli	appointed 20 March 2017, resigned 17 July 2017
Paul Taylor	resigned 20 March 2017
Claire Williams	
Lisa-Jayne Wyatt	appointed 20 March 2017
Elizabeth Zeidler	
Michael Zeidler	

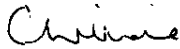
Happy City C.I.C.

Directors' report

For the year ended 31 July 2017

The above report has been prepared in accordance with the special provisions relating to the small companies regime as set out in Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors



Claire Williams

Director

Approved by the board: 24 April 2018.

Happy City C.I.C.

Chartered accountant's report to the directors on the preparation of the unaudited statutory accounts

For the year ended 31 July 2017

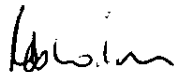
In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Happy City C.I.C. for the year ended 31 July 2017 as set out on pages 7 - 12 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>.

This report is made solely to the directors of Happy City C.I.C., as a body, in accordance with the terms of our engagement letter dated 19 December 2016. Our work has been undertaken solely to prepare for approval the accounts of Happy City C.I.C. and state those matters that we have agreed to state to the directors of Happy City C.I.C., as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Happy City C.I.C. and its directors as a body for our work or for this report.

It is your duty to ensure that Happy City C.I.C. has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of Happy City C.I.C.. You consider that Happy City C.I.C. is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Happy City C.I.C.. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given us and we do not, therefore, express any opinion on the statutory accounts.



Rob Wilson FCA

Date: 24 April 2018

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

Happy City C.I.C.

Profit and loss account

For the year ended 31 July 2017

	Note	2017 £	2016 £
Turnover	2	263,907	211,173
Cost of sales		<u>(3,635)</u>	<u>(11,117)</u>
Gross profit		260,272	200,056
Administrative expenses		<u>(260,404)</u>	<u>(195,660)</u>
Operating profit / (loss)	3	(132)	4,396
Other interest receivable and similar income		<u>2</u>	<u>13</u>
Profit / (loss) on ordinary activities before taxation		(130)	4,409
Tax on profit / (loss) on ordinary activities	5	<u>-</u>	<u>-</u>
Profit / (loss) for the financial year after taxation		<u><u>(130)</u></u>	<u><u>4,409</u></u>

Happy City C.I.C.

Balance sheet

As at 31 July 2017


	Note	£	2017 £	2016 £
Fixed assets				
Tangible assets	6		1,971	1,426
Current assets				
Debtors	7	47,089		37,576
Cash at bank and in hand		<u>9,417</u>		<u>15,114</u>
		56,506		52,690
Creditors: amounts due within 1 year	8	<u>(21,010)</u>		<u>(16,519)</u>
Net current assets			<u>35,496</u>	<u>36,171</u>
Net assets			<u>37,467</u>	<u>37,597</u>
Capital and reserves				
Profit and loss account	9		<u>37,467</u>	<u>37,597</u>

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

For the financial year ended 31 July 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006 and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 of the Companies Act 2006 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the directors on 24 April 2018 and signed on their behalf by



Claire Williams
Director

Happy City C.I.C.

Notes to the financial statements

For the year ended 31 July 2017

1. Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with FRS 102 Section 1A - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

Revenue recognition

Revenue is measured at the fair value of the consideration received or receivable. Revenue is reduced for estimated customer returns, rebates and other similar allowances.

Revenue from the sale of goods is recognised when goods are delivered and legal title has passed.

Tangible fixed assets

Depreciation is provided, at the following annual rates in order to write off each asset over its estimated useful life:

Leasehold improvements	20% per annum on a straight line basis
Office equipment	33% per annum on a straight line basis
IT equipment	33% per annum on a straight line basis

Trade and other debtors

Trade and other debtors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest method, less impairment losses for bad or doubtful debts except where the effect of discounting would be immaterial. In such cases, the receivables are stated at cost less impairment losses for bad or doubtful debts.

Trade and other creditors

Trade and other creditors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest method unless the effect of discounting would be immaterial, in which case they are stated at cost.

Taxation

Taxation represents the sum of tax currently payable and deferred tax.

The company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the end of the reporting period.

Deferred tax is recognised on all timing differences between the carrying amounts of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit. The carrying amount of deferred tax assets is reviewed at the end of each reporting period and reduced to the extent that it is no longer probable that sufficient taxable profits will be available to allow all or part of the asset to be recovered.

Deferred tax assets and liabilities are measured at the tax rates that are expected to apply in the period in which the liability is settled or the asset released, based on tax rates and tax laws that have been enacted or substantively enacted by the end of the reporting period.

Happy City C.I.C.

Notes to the financial statements

For the year ended 31 July 2017

2. Turnover

Turnover represents net invoiced sales of goods, excluding Value Added Tax.

Turnover attributable to geographical markets outside of the UK amounted to 0% (2016: 0%).

3. Operating profit

This is stated after charging:

	2017 £	2016 £
Depreciation of tangible fixed assets	1,091	655
Directors' remuneration	<u>57,400</u>	<u>40,000</u>

4. Employees

The average number of persons employed by the company (including directors) during the year was 6 (2016: 5).

5. Taxation

	2017 £	2016 £
UK corporation tax at current rate based on results for the period	<u>-</u>	<u>-</u>
Factors affecting current tax charge:		
Profit on ordinary activities by rate of tax	(26)	882
Depreciation in excess of capital allowances	215	-
Disallowable expenses	53	-
Deduct non-trade surplus	(640)	(1,542)
Losses brought forward	(959)	(299)
Change in the rate of tax	62	-
Losses carried forward	<u>1,295</u>	<u>959</u>
Total current tax charge	<u>-</u>	<u>-</u>

Happy City C.I.C.

Notes to the financial statements

For the year ended 31 July 2017

6. Tangible fixed assets

	Leasehold improvements	Office equipment	IT equipment	Totals
	£	£	£	£
Cost				
At 1 August 2016	1,000	1,467	2,697	5,164
Additions	-	566	1,070	1,636
At 31 July 2017	1,000	2,033	3,767	6,800
Depreciation				
At 1 August 2016	200	953	2,585	3,738
Charge for the year	200	445	446	1,091
At 31 July 2017	400	1,398	3,031	4,829
Net book value At 31 July 2017	600	635	736	1,971
At 31 July 2016	800	514	112	1,426

7. Debtors

	2017	2016
	£	£
Trade debtors	8,368	21,424
Amounts owed by Happy City Initiative	37,463	150
Prepayments and accrued income	1,258	16,002
	47,089	37,576

8. Creditors : amounts due within 1 year

	2017	2016
	£	£
Trade creditors	12,632	6,557
Amounts owed to Happy City Initiative	-	3,283
Accruals	5,950	2,020
Directors loan account	954	954
Rent deposits	-	3,530
Deferred income	-	175
Other taxation and social security	1,474	-
	21,010	16,519

Happy City C.I.C.

Notes to the financial statements

For the year ended 31 July 2017

9. Profit and loss account

	2017 £	2016 £
Retained profit at 1 August 2016	37,597	33,188
Profit for financial year after taxation	<u>(130)</u>	<u>4,409</u>
Retained profit at 31 July 2017	<u><u>37,467</u></u>	<u><u>37,597</u></u>

10. Related party transactions

Controlling party

Happy City Initiative (company no. 07188984), is a registered charity (charity no. 1143037) and is the sole member of Happy City C.I.C.. Happy City C.I.C. was under the control of Happy City Initiative throughout the period.

During the period Happy City C.I.C. recharged staff costs of £72,672 (2016: £69,606) to Happy City Initiative in respect of project work carried out by Happy City C.I.C. and purchases of £22,494 (2016: £3,283) were made from Happy City Initiative for rent.

At 31 July 2016 Happy City C.I.C. owed £nil (2016: £3,283) to Happy City Initiative, and was owed £37,463 (2016: £150) by Happy City Initiative.

E Zeidler, a trustee of the parent charity Happy City Initiative, and her spouse M Zeidler, are both directors of Happy City C.I.C.. During the year ended 31 July 2017, they received combined remuneration for their roles as employees of Happy City C.I.C. of £57,400 (2016: £40,000).

Happy City C.I.C.**Detailed trading profit and loss account****For the year ended 31 July 2017**

		2017 £	2016 £
Income			
Rental income	22,494	30,955	
Events and project income	-	200	
Training	12,217	12,500	
Donations	-	20	
Grants received	131,527	84,629	
Other income	73,919	82,869	
Commission income	<u>23,750</u>	<u>-</u>	
		263,907	211,173
Cost of sales			
Event supplies		<u>(3,635)</u>	<u>(11,117)</u>
Gross profit		<u>260,272</u>	<u>200,056</u>
Administrative expenses			
Directors' remuneration		57,400	40,000
Salaries and wages		142,673	77,110
Accountancy		1,356	1,608
Legal and professional fees		18,114	29,923
Insurance		61	-
Rent and rates		25,994	30,371
Advertising and promotions		2,672	1,789
Bad debts		364	905
Bank and other charges		29	18
Depreciation		1,091	655
Entertaining		272	120
Travel and subsistence		3,402	2,521
<i>Administration and office expenses</i>			
Printing, postage and stationery	1,562	559	
Telephone	2,804	1,642	
Computer expenses	1,705	8,004	
Subscriptions and trademarks	<u>-</u>	<u>180</u>	
		6,071	10,385
Sundry expenses		<u>905</u>	<u>255</u>
		<u>(260,404)</u>	<u>(195,660)</u>
Operating profit / (loss)		<u>(132)</u>	<u>4,396</u>
Interest receivable		<u>2</u>	<u>13</u>
Profit / (loss) on ordinary activities before taxation		<u>(130)</u>	<u>4,409</u>

CIC 34

Community Interest Company Report

For official use
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*Please
complete in
typescript, or
in bold black
capitals.*

**Company Name in
full**

Happy City CIC

Company Number

07188984

Year Ending

31 July 2017

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

The principal activity of the company during the period was to build strong communities and improve the lives of people in urban areas, through research, training and communications. Significant development work and commissions was undertaken around the company's suite of wellbeing measurement and policy tools; Happy City Index, Happiness Pulse and WellWorth as a measurement tool for wellbeing.

The company is a wholly owned subsidiary of the Happy City Initiative – a charity and company limited by guarantee and the nominated asset lock and recipient of net profits of Happy City CIC.

Review of the business

The following key projects and activities in the year have contributed to our aims and objectives:

Happy City Index - a measure of how well areas are providing the conditions for equitable and sustainable wellbeing. In November 2016 we published the results for England's 9 largest cities and have since done a major consultation (in partnership with ONS and PHE) with Local Authorities and Health bodies around the UK. This is now known as the Thriving Places Index. In 2017 we collected data for all 152 local authorities in England and started work with partners in Wales to adapt the Index for use in that different political and data context. Once published for all areas of England and Wales the index will be a global first, in terms of detail, scale and reach for a real alternative, localised measure of prosperity.

Happiness Pulse - a measure of how people are feeling and functioning in their everyday lives in communities. It measures the real social value of investments of resources across all sectors. Following a four month trial in 2016, undertaken by 7,500 people in communities and organisations across Bristol, we have adapted the tool to even better reflect the needs of community users, and are also developing additional modules to support greater uptake in other sectors including workplace, universities, housing and youth work. Our aim is to expand the current free usage by individuals, to allow free use of the Pulse by all charities and community organisations, to help embed a sustainable and equitable wellbeing approach from top to bottom of a local 'system'.

Training – Wellbeing Champions (WBC) - The WBC programme works to develop a skilled and peer-supported network of local people able to deliver workshops on wellbeing into the heart of communities. We have delivered WBC training this year for the Royal College of Nurses, Bristol Ageing Better partnership, South Bristol neighbourhoods and the Bank of Ireland.

Training – 5 Ways to Wellbeing – providing practical and engaging materials for the use of different community needs. Specific training this year focused on 5 Ways for Older People (working with Bristol Ageing Better) and on 5 Ways for Prisons (working with Bristol Prisons).

Training – Wellbeing workout – providing a 1-day training course to support users of the Happiness Pulse to improve their own and their community's wellbeing. The workshop focuses on the 3 key domains of "Be, Do, Connect" around wellbeing.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The company's stakeholders include: The general public; its Donors and grant funders (including the Tudor Trust and the Joseph Rowntree Charitable Trust); its partners during the year (including Bristol Ageing Better, Bristol Prison Service, University of Bristol, What Works Centre for Wellbeing Consortium (comprising the New Economics Foundation; Office of National Statistics; Public Health England and the Cabinet Office), Royal College of Nurses, South Bristol neighbourhoods, the Bank of Ireland); Bristol City Council. In addition, the company continues to attract world-wide interest in its aims, activities and achievements.

Consultation has been a continuous process of co-creation in meetings, phone calls and activities throughout the year.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

E Zeidler and M Zeidler are both directors of Happy City CIC. During the year ended 31 July 2017, they received combined remuneration for their roles as employees of Happy City CIC totalling £57,400.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration has been made.

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

Chintan

Date

24/4/18

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

1ST FLOOR CANNINGFORD HOUSE

38 VICTORIA STREET

GLISTON

BS1 6BY

Tel

DX Number

DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)