

LIQ03

Notice of progress report in voluntary winding up



Companies House

SATURDAY



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A42

23/12/2017

#218

COMPANIES HOUSE

1 Company details

Company number 07148829

Company name in full Graham Hancox Implants Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Dean Anthony

Surname Nelson

3 Liquidator's address

Building name/number St Helens House

Street King Street

Post town Derby

County/Region

Postcode DE13EE

Country

4 Liquidator's name

Full forename(s) Nicholas Charles Osborn

Surname Lee

① Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address

Building name/number 158 Edmund Street

Street

Post town Birmingham

County/Region

Postcode B32HB

Country

① Other liquidator
Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6 Period of progress report

From date	^d 2	^d 8	^m 1	^m 0	^y 2	^y 0	^y 1	^y 6
To date	^d 2	^d 7	^m 1	^m 0	^y 2	^y 0	^y 1	^y 7

7 Progress report

☒ The progress report is attached

8 Sign and date

Liquidator's signature

Signature

X

[Handwritten Signature]

X

Signature date

^d 2	^d 0	^m 1	^m 2	^y 2	^y 0	^y 1	^y 7
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LIQ03

Notice of progress report in voluntary winding up

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Kimberley Waplington**

Company name **Smith Cooper**

Address **St Helens House**

King Street

Post town **Derby**

County/Region

Postcode **D E 1 3 E E**

Country

DX

Telephone **01332 332021**

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

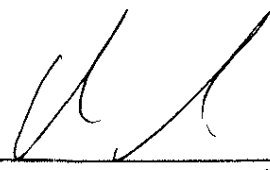
This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Graham Hancox Implants Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 28/10/2016 To 27/10/2017 £	From 28/10/2016 To 27/10/2017 £
	ASSET REALISATIONS		
934.00	Computer Equipment	934.00	934.00
87,757.00	Book Debts	104,963.00	104,963.00
245,359.61	Cash at Bank	246,186.87	246,186.87
		<u>352,083.87</u>	<u>352,083.87</u>
	COST OF REALISATIONS		
	Specific Bond	NIL	NIL
	Office Holders Fees	NIL	NIL
	Irrecoverable VAT	100.00	100.00
	SC Accounts	500.00	500.00
	Statutory Advertising	NIL	NIL
		<u>(600.00)</u>	<u>(600.00)</u>
	UNSECURED CREDITORS		
(8,153.60)	HM Revenue & Customs - CT	8,153.60	8,153.60
		<u>(8,153.60)</u>	<u>(8,153.60)</u>
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholders	332,083.87	332,083.87
		<u>(332,083.87)</u>	<u>(332,083.87)</u>
325,797.01		<u>11,246.40</u>	<u>11,246.40</u>
	REPRESENTED BY		
	Bank 1 Current - NIB 29.11.17		11,246.40
			<u>11,246.40</u>

Note:

The amounts stated are net of VAT.



 Dean Nelson
 Joint Liquidator

**Graham Hancox Implants Limited
(In Members' Voluntary Liquidation)**

Annual Progress Report to 27 October 2017

**Dean Anthony Nelson
Nicholas Charles Osborn Lee**

**Smith Cooper Limited
2 Lace Market Square, Nottingham, NG1 1PB**

CONTENTS

1. Executive summary
2. Introduction
3. Administration and Planning (including statutory reporting)
4. Asset realisations
5. Creditors' claims
6. Distributions to Shareholders
7. Costs and expenses
8. Further information
9. Resolutions
10. Conclusion

APPENDICES

1. Statutory Information
2. Joint Liquidators abstract of receipts and payments for the period 28 October 2016 to 27 October 2017
3. Joint Liquidators' estimated outcome statement
4. Joint Liquidators' analysis of time costs for the period 28 October 2016 to 27 October 2017
5. Detailed narrative of work undertaken
6. The Joint Liquidators' guide to fees, expenses and disbursements for the periods 17 April 2015 to 31 March 2017 and commencing 1 April 2017
7. Notice of meeting of shareholders
8. Proxy form

1. EXECUTIVE SUMMARY

This progress report summarises the progress of the liquidation for the period from 28 October 2016 to 27 October 2017 ("the Review Period").

A summary of key information in this report is detailed below.

Realisations

Asset	Estimated to realise per Declaration of Solvency £	Realisations to date £	Estimated future realisations £	Estimated total realisations £
Computer equipment	934	934	-	934
Book debts	87,757	104,963	-	104,963
Cash at bank	245,360	246,187	-	246,187

Expenses

Expense	Expense incurred to date £	Estimated further expense to closure £	Estimated total expense £
Specific bond	240	-	240
Office holder fees	-	3,500	3,500
Irrecoverable VAT	100	790	890
SC accounts	500	-	500
Statutory advertising	211	-	211

Distributions

Class	Distribution paid to date	Estimated total distribution, based upon the above
Preferential creditors	Not applicable	Not applicable
Unsecured creditors	100p in £	100p in £
Ordinary shareholders	£3,321 per share	£3,339 per share

2. INTRODUCTION

The purpose of this report is to detail the acts and dealing of the Joint Liquidators of Graham Hancox Implants Limited - In Liquidation ("the Company") for the year ended 27 October 2017 and it should be read in conjunction with the previous correspondence to members.

Attached at Appendix 1 is a summary of statutory information regarding the Company and the Liquidation.

3. ADMINISTRATION AND PLANNING (INCLUDING STATUTORY REPORTING)

The Joint Liquidators are required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit, they assist in the efficient and compliant progressing of the Liquidation, which ensures that the Joint Liquidators and their staff carry out the work to high professional standards. The narrative detail in respect of these tasks may be found in Appendix 5.

4. ASSET REALISATIONS

The Joint Liquidators' receipts and payment account for the period ending 27 October 2017, is attached at Appendix 2.

I have detailed below key information about asset realisations, however a more detailed narrative about the work undertaken may be found at Appendix 5.

According to the Declaration of Solvency lodged in these proceedings, the assets of the Company had an estimated value of c.£335k which comprised principally of computer equipment, book debts and cash at bank.

Computer equipment

At the date of appointment, the Company owned computer equipment totalling c.£934. Following the appointment of the Joint Liquidators, these assets were distributed in specie to the shareholders.

Cash at bank

Cash of c.£246k previously held in the Company's bank account, was transferred to the Joint Liquidators' account following their appointment.

Book debts

The Company's books and records showed book debts of c.£88k outstanding when the Joint Liquidators were appointed. Since their appointment, book debts with a value of c.£105k have been distributed in specie to the shareholders.

5. CREDITORS' CLAIMS

The Joint Liquidators have had to carry out key tasks which are detailed at Appendix 5.

Unsecured creditors

A notice to creditors requiring them to submit claims was published in the Gazette. All creditor claims received were adjudicated and subsequently discharged.

In addition, several letters were sent to H M Revenue & Customs ("HMRC") seeking confirmation of their claims.

The following payments were made to creditors:

Date of payment	Class of creditor / payment	Total amount paid £
24 April 2017	Non-preferential unsecured creditors – 100p in the £	8,154

6. DISTRIBUTIONS TO SHAREHOLDERS

The following distributions were made to the shareholders:

Date of distribution	£ per share distributed	Total amount distributed (cash)	Total amount distributed (in specie)
28 October 2016	1,059	-	105,897
16 December 2016	2,262	226,187	-

The above included a distribution in specie of computer equipment and book debts with a total estimated value of c.£105.9k. This valuation was based upon the amounts shown in the books and records of the Company.

A final distribution to shareholders is expected to be paid in approximately 3 months' time when the tax affairs of the Company have been concluded.

7. COSTS AND EXPENSES

The payments shown on the receipts and payments account at Appendix 2 are in the main self-explanatory.

Joint Liquidators' remuneration

The Joint Liquidators' remuneration has been authorised by members by the following resolution passed on 28 October 2016:

"It was resolved that the Joint Liquidator's fees be based on the reasonable time costs incurred by the Liquidators and their staff, plus VAT and disbursements."

Summary of Costs

The Joint Liquidators' time costs during the Review Period totals c.£4.4k representing 30 hours at an average hourly rate of c.£146. The time costs are detailed at Appendix 4. I can confirm no remuneration has been drawn in this matter during the Review Period.

Joint Liquidators' disbursements

The Joint Liquidators' category 1 disbursements paid are detailed at Appendix 2 and represent the simple reimbursement of actual out of pocket payments made on behalf of the assignment.

The following disbursements have been incurred in the Review Period, but have not been paid:

Disbursement	To be paid £
Specific bond	240
Statutory advertising	211

I can confirm no category 2 disbursements have been incurred during the Review Period.

8. FURTHER INFORMATION

Members of the Company with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company, or any member with the permission of the Court, may request further details of the Joint Liquidators' remuneration and expenses, within 21 days of receipt of this report.

Members of the Company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company, or any member with the permission of the Court, may apply to Court to challenge the amount and/or basis of the Joint Liquidators' fees and the amount of any proposed expenses or expenses already incurred on the grounds that they are excessive or inappropriate, within 8 weeks of receipt of this report.

9. RESOLUTIONS

Resolutions which require your consideration are detailed below:

- 1) "That the remuneration of the Joint Liquidators be fixed in the sum of £3,500 plus Vat, plus disbursements, calculated by reference to the time properly given by the Joint Liquidators and their staff in attending to matters arising in the winding-up"

Please complete the enclosed form of proxy, indicating your voting instructions, and ensure this is returned to me by no later than 12.00 noon on the business day preceding the meeting, which is being held on 10 January 2018.

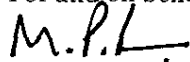
10. CONCLUSION

The administration of the Liquidation will continue in order to finalise the following outstanding matters:

Completion of the tax affairs of the Company

If you require any further information please contact Kimberley Waplington on 0115 945 4300.

For and on behalf of Graham Hancox Implants Limited – In Members' Voluntary Liquidation



Michael Roome
For N C O Lee
Joint Liquidator

Enc.

STATUTORY INFORMATION

Graham Hancox Implants Limited (In Liquidation)

Registered office:	2 Lace Market Square, Nottingham, NG1 1PB
Former registered office:	Not applicable
Registered Number:	07148829
Other trading names:	Not applicable

Name of Liquidators:	Dean Anthony Nelson Nicholas Charles Osborn Lee
Address of Liquidators:	Smith Cooper 2 Lace Market Square, Nottingham, NG1 1PB

IP Numbers	9443 9069
Date of Appointment of Liquidators:	28 October 2016
Appointed By:	The members
Contact Name:	Kimberley Waplington
Email Address:	Kimberley.Waplington@smithcooper.co.uk
Telephone Number:	0115 945 4300

The Company's principal activity was Dental practice activities.

Graham Hancox Implants Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

Declaration of Solvency £		From 28/10/2016 To 27/10/2017 £	From 28/10/2016 To 27/10/2017 £
	ASSET REALISATIONS		
934.00	Computer Equipment	934.00	934.00
87,757.00	Book Debts	104,963.00	104,963.00
245,359.61	Cash at Bank	246,186.87	246,186.87
		352,083.87	352,083.87
	COST OF REALISATIONS		
	Specific Bond	NIL	NIL
	Office Holders Fees	NIL	NIL
	Irrecoverable VAT	100.00	100.00
	SC Accounts	500.00	500.00
	Statutory Advertising	NIL	NIL
		(600.00)	(600.00)
	UNSECURED CREDITORS		
(8,153.60)	HM Revenue & Customs - CT	8,153.60	8,153.60
		(8,153.60)	(8,153.60)
	DISTRIBUTIONS		
(100.00)	Ordinary Shareholders	332,083.87	332,083.87
		(332,083.87)	(332,083.87)
325,797.01		11,246.40	11,246.40
	REPRESENTED BY		
	Bank 1 Current - NIB 29.11.17		11,246.40
			11,246.40

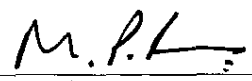
Note:

The amounts stated are net of VAT.

Dividend information:

2 members paid £3,321 per ordinary share.

A distribution in specie with a value of £105,897 was paid to members.


 Dean Nelson
 Joint Liquidator

Graham Hancox Implants Limited
(In Liquidation)
Joint Liquidators' Estimated Outcome Statement
To 27/10/2017

Declaration of Solvency £		Realised / Paid	Projected	Total £
	ASSET REALISATIONS			
934.00	Computer Equipment	934.00	NIL	934.00
87,757.00	Book Debts	104,963.00	NIL	104,963.00
245,359.61	Cash at Bank	246,186.87	NIL	246,186.87
		352,083.87	NIL	352,083.87
	COST OF REALISATIONS			
	Specific Bond	NIL	(240.00)	(240.00)
	Office Holders Fees	NIL	(3,500.00)	(3,500.00)
	Irrecoverable VAT	(100.00)	(790.13)	(890.13)
	SC Accounts	(500.00)	NIL	(500.00)
	Statutory Advertising	NIL	(210.66)	(210.66)
		(600.00)	(4,740.79)	(5,340.79)
	UNSECURED CREDITORS			
(8,153.60)	HM Revenue & Customs - CT	8,153.60	NIL	8,153.60
		(8,153.60)	NIL	(8,153.60)
	DISTRIBUTIONS			
(100.00)	Ordinary Shareholders	332,083.87	1,827.92	333,911.79
		(332,083.87)	(1,827.92)	(333,911.79)
<u>325,797.01</u>		<u>11,246.40</u>	<u>(6,568.71)</u>	<u>4,677.69</u>
	REPRESENTED BY			
	Bank 1 Current - NIB 29.11.17	11,246.40	(6,568.71)	4,677.69
		<u>11,246.40</u>	<u>(6,568.71)</u>	<u>4,677.69</u>

M. P. L.

Dean Nelson
Joint Liquidator

Note:

The amounts stated are net of VAT

Dividend information:

2 members paid £3,321 per ordinary share

A distribution in specie with a value of £105,897 was paid to members

GRAHAM HANCOX IMPLANTS LIMITED - IN MEMBERS' VOLUNTARY LIQUIDATION
SUMMARY OF TIME SPENT IN THE PERIOD 28 OCTOBER 2016 TO 27 OCTOBER 2017

CLASSIFICATION OF WORK FUNCTION	HOURS SPENT					TOTAL COSTS £	AVERAGE HOURLY RATE £
	Partners/ Directors	Manager	Other/Senior Professionals	Assistants & Support Staff	Total Hours		
Case Administration and Planning	2.80	5.70	-	6.60	15.10	2,376.10	157.36
Investigations	-	-	-	-	-	-	-
Realisation of Assets	-	-	-	-	-	-	-
Cashiering	1.30	1.80	-	5.50	8.60	1,187.80	138.12
Creditors	0.30	2.20	0.17	3.50	6.17	788.17	127.74
Total Hours	4.40	9.70	0.17	15.60	29.87		
Total Costs £	1,214.40	1,791.00	9.17	1,337.50		4,352.07	145.70

Narrative detail of work undertaken for Graham Hancox Implants Limited (in Members' Voluntary Liquidation)

General Description	Includes
Administration and Planning	
Statutory/advertising	Filing of documents to meet statutory requirements Advertising in accordance with statutory requirements
Document maintenance/file review/checklist	Filing of documents Periodic review of case strategy and varying strategy as appropriate in the light of case progress Conducting regular file reviews to ensure compliance and to identify any other matters requiring attention Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Maintaining financial records in accordance with provisions of the Insolvency Act Updating checklists
Bank account administration	Preparing correspondence opening accounts Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers Maintenance of the estate cash book Banking remittances and issuing cheques/BACS payments
Creditors	
Creditor Communication	Instructing tax team to finalise pre appointment tax position Corresponding with HM Revenue & Customs department regarding tax liabilities
Dealing with proofs of debt ("POD")	Receipting and filing POD
Distributions to Members	
Dividend procedures	Preparation of distribution calculation Preparation of correspondence to members announcing declaration of dividend Preparation of cheques/BACS to pay dividend Preparation of correspondence to members enclosing payment of dividend
Distribution in specie	Notification of the distribution in specie sent to members Distributing computer equipment and book debts in specie



Derby : St Helen's House : King Street : Derby : DE1 3EE : 01332 332021
 Nottingham : 2 Lace Market Square : Nottingham : NG1 1PB : 0115 945 4300
 Birmingham : 158 Edmund Street : Birmingham : B3 2HB : 0121 236 6789
 Ashbourne : 54 St John Street : Ashbourne : DE6 1GH : 01335 343 141
 Leicester : 53 Windsor Street : Burbage : Leicestershire : LE10 2FE : 01455 614 500
 Telford : M54 Space Centre : Halesfield Business Park : Halesfield 8 : Telford : TF7 4QN : 01952 601032

INFORMATION FOR CREDITORS IN RELATION TO FEES AND DISBURSEMENTS

W	smithcooper.co.uk
F	0121 285 1480

INFORMATION RELEVANT FOR THE PERIOD 17 APRIL 2015 TO 31 MARCH 2017

VAT	123354934
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General information to creditors regarding insolvency matters

Creditors wishing to understand or find out more information in relation to this or any other type of insolvency process may visit the website:

<http://www.creditorinsolvencyguide.co.uk/>

This website is a step-by-step guide designed to help creditors navigate their way through an insolvency process and has been produced by R3, the UK insolvency trade body.

A creditors' guide to the fees payable in an insolvency process and the process an insolvency practitioner is required to adopt for seeking approval of his or her fees may be acquired from the following website:

<https://www.r3.org.uk/what-we-do/publications/professional/fees>

If any party is unable to obtain a copy of either of the above guides, please contact the individual referred to below who will furnish you with a copy, free of charge:

- Contact –Samantha Northridge
- Telephone – 0115 9454300
- Email –samantha.northridge@smithcooper.co.uk
- Post – 2 Lace Market Square, Nottingham, NG1 1PB

Sent from: Smith Cooper, 2 Lace Market Square, Nottingham NG1 1PB

Smith Cooper is the trading name of SC Advisory Services Limited, a company registered in England
 Registered number: 7678255
 Registered Office: St Helen's House, King Street, Derby DE1 3EE
 A list of directors is available for inspection at the above address.

Dean Anthony Nelson and Nicholas Charles Osborn Lee are licensed in the UK as Insolvency Practitioners by the Institute of Chartered Accountants in England and Wales. Furthermore, they are both bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. When acting as Receiver, Administrative Receiver or Administrator they act as agent only, without personal liability and when acting as Administrator, the affairs, business and property of the company are being managed by them.

Regulated by the Institute of Chartered Accountants in England & Wales for a range of investment business and consumer credit activities



Information specific to Smith Cooper

Grade	Charge out rate (£ per hour)
Partner	339
Director	243
Manager	182
Assistant Manager	182
Senior Insolvency Administrator	154
Administrator	122
Junior Administrator	83
Cashier	83
Other	58
Time costs are calculated using 6 minute units.	

The Office Holder does not recover the costs of support staff other than where their time is specifically incurred and can be identified in dealing with work undertaken on a specific engagement.

Agent's Costs

Charged at cost based upon the charge made by the Agent instructed, the term Agent includes:

- Solicitors/Legal Advisors
- Auctioneers/Valuers
- Accountants
- Quantity Surveyors
- Estate Agents
- Other Specialist Advisors

Disbursements

In accordance with Statement of Insolvency Practice 9 (SIP9) the basis of disbursement allocation in respect of disbursements incurred by the Office Holder in connection with the administration of the estate must be fully disclosed to creditors. Disbursements are categorised as either Category 1, being expenses directly referable to a third party, eg statutory advertising, external meeting room hire, specific bond insurance and courier costs, external archive, storage and subsequent destruction and Company Search fees, or Category 2, being expenses incurred by the firm and recharged to the estate, which may include a profit element, eg postage, stationery and storage.

Category 1 disbursements are recoverable in full from the estate without the prior approval of creditors. Category 2 disbursements are recoverable in full from the estate, subject to the basis of the disbursement allocation being approved by creditors in advance.

Category 2 disbursements are proposed to be recovered as follows:-

Postage	Charged at actual cost (first class)
Photocopying	Recharged at 17p per sheet
Storage	Charged at cost
Room Hire	£50 per meeting held Smith Cooper offices
Archiving case files & closure	Recharged at £42.70 per box
Archiving records & closure	Recharged at £9.55 per box
Mileage	45p per mile

INFORMATION FOR CREDITORS IN RELATION TO FEES AND DISBURSEMENTS

INFORMATION RELEVANT AT 1 APRIL 2017

W	smithcooper.co.uk
F	0115 8242110
VAT	123354934

General information to creditors regarding insolvency matters

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- Email –samantha.northridge@smithcooper.co.uk or charlotte.ah-weng@smithcooper.co.uk
- Post – 2 Lace Market Square, Nottingham, NG1 1PB

Sent from: Smith Cooper, 2 Lace Market Square, Nottingham NG1 1PB

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Regulated by the Institute of Chartered Accountants in England & Wales for a range of investment business activities

Information specific to Smith Cooper

Grade	Charge out rate (£ per hour)
Partner	355
Director	255
Manager	190
Assistant Manager	190
Senior Insolvency Administrator	165
Administrator	130
Junior Administrator	90
Cashier	90
Other	60
Time costs are calculated using 6 minute units.	

The Office Holder does not recover the costs of support staff other than where their time is specifically incurred and can be identified in dealing with work undertaken on a specific engagement.

Agent's Costs

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Postage	Charged at actual cost (first class)
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Storage	Charged at cost
Room Hire	£50 per meeting held Smith Cooper offices
Archiving case files & closure	Recharged at £42.70 per box
Archiving records & closure	Recharged at £9.55 per box
Mileage	45p per mile

Notice of General Meeting of Members

Name of company	Graham Hancox Implants Limited
Company number	07148829
Former company name(s)	Not applicable
Trading name	Not applicable
Registered office	2 Lace Market Square, Nottingham, NG1 1PB
Principal trading address	Whiteways Cliffe Hill Lane, Aslockton, Nottingham, Nottinghamshire, NG13 9AP
Text	<p>Notice is hereby given pursuant to Section 307 of the Companies Act 2006 that a General Meeting of the above named company's members will be held at on at for the purpose of considering the following resolutions:</p> <p>"That the remuneration of the Joint Liquidators be fixed in the sum of £3,500 plus Vat, plus disbursements, calculated by reference to the time properly given by the Joint Liquidators and their staff in attending to matters arising in the winding-up"</p> <p>Proxies to be used at the meetings must be lodged with the Joint Liquidators at 2 Lace Market Square, Nottingham, NG1 1PB, no later than 12.00 noon on the business day preceding the meeting, which is being held on 10 January 2018.</p>
Meeting Summoned By	Joint Liquidators
Further Details are available from	Kimberley Waplington Kimberley.waplington@smithcooper.co.uk 0115 945 4300
Name(s) of Office Holder(s)	Dean Anthony Nelson Nicholas Charles Osborn Lee
IP Number(s)	9443 9069
Address of Office Holder(s)	Smith Cooper 2 Lace Market Square Nottingham NG1 1PB
Capacity	Joint Liquidators
Appointment Date	28 October 2016
Appointed By	The members

Proxy (Members' Voluntary Winding Up)
Graham Hancox Implants Limited – In Liquidation

Name of Creditor/Member _____

Address _____

Name of Proxy Holder

Please insert name of person (who must be 18 or over) or the chairman of the meeting (see note below) if you wish to provide for alternative proxy holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternatives as well

1 _____

2 _____

3 _____

Please delete words in brackets if the proxy holder is only to vote as directed i.e. he has no discretion

I appoint the above person to be my member's proxy holder at the meeting of members to be held on 10 January 2018, or at any adjournment of that meeting. The proxy holder is to propose or vote as instructed below (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion).

Any other resolutions which the proxy-holder is to propose or vote in favour of or against should be set out in numbered paragraphs in the space provided below paragraph 1. If more room is required please use the other side of this form

1. "That the remuneration of the Joint Liquidators be fixed in the sum of £3,500 plus Vat, plus disbursements, calculated by reference to the time properly given by the Joint Liquidators and their staff in attending to matters arising in the winding-up"

For / Against
(delete as applicable)

This form must be signed

Signature _____ **Date** _____

Name in CAPITAL LETTERS -

Only to be completed if the creditor/member has not signed in person

Position with member or relationship to creditor/member or other authority for signature

Please note that if you nominate the chairman of the meeting to be your proxy-holder he will either be a director of the company or the current liquidator.

Remember: there may be resolutions on the other side of this form