



**FILE COPY**

**CERTIFICATE OF INCORPORATION  
OF A  
COMMUNITY INTEREST COMPANY**

Company No. 7092936

The Registrar of Companies for England and Wales, hereby certifies that:

**BUSINESS INITIATIVE FOR SCHOOLS COMMUNITY  
INTEREST COMPANY**

is this day incorporated under the Companies Act 2006 as a Community Interest Company; is a private company, that the company is limited by shares, and the situation of the registered office is in England/Wales



\*SGG0M00A\*

SCA 2-12-2009 396  
COMPANIES HOUSE

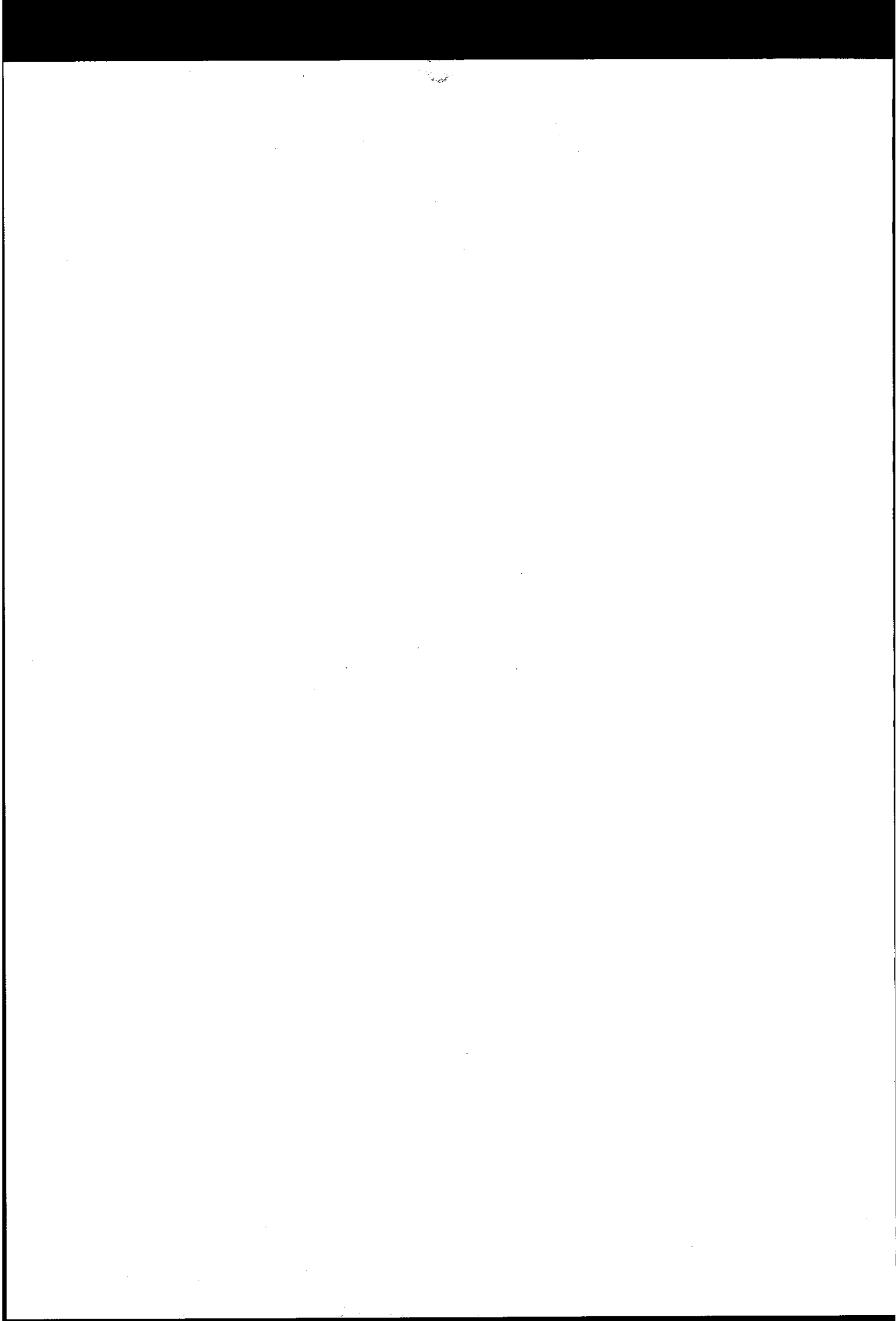
on 2nd December 2009.



*Companies House*  
— for the record —



THE OFFICIAL SEAL OF THE  
REGISTRAR OF COMPANIES



# IN01

## Application to register a company

Oyez

A fee is payable with this form  
Please see 'How to pay' on the last page

TUESDAY

☒ What this form is for  
You may use this form to register a  
private or public company

☐ What this form is NOT for  
You cannot use this form to register  
a limited liability partnership. To do  
this, please use form LL IN01

COMPANIES HOUSE

refer to our guidance at  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

### Part 1 Company details

**Filing in this form**  
Please complete in typescript or in  
bold black capitals  
All fields are mandatory unless  
specified or indicated by \*

#### Company details

Please show the proposed company name below

Proposed company  
name in full \*

Business Initiative for Schools ~~LLC~~

Community Interest Company

For official use

#### Company name restrictions 2.

Please tick the box only if the proposed company name contains sensitive  
or restricted words or expressions that require you to seek comments of a  
government department or other specified body

☐ I confirm that the proposed company name contains sensitive or restricted  
words or expressions and that approval, where appropriate, has been  
sought of a government department or other specified body and I attach a  
copy of their response

**1 Duplicate names**  
Duplicate names are not permitted. A  
list of registered names can be found  
on our website. There are various rules  
that may affect your choice of name.  
More information is available at  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**2 Company name restrictions**  
A list of sensitive or restricted words  
or expressions that require consent  
can be found in guidance available  
on our website  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

#### Exemption from name ending with 'Limited' or 'Cyfyngedig' 3

Please tick the box if you wish to apply for exemption from the requirement to  
have the name ending with 'Limited', 'Cyfyngedig' or permitted alternative

☐ I confirm that the above proposed company meets the conditions for  
exemption from the requirement to have a name ending with 'Limited',  
'Cyfyngedig' or permitted alternative

**3 Name ending exemption**  
Only private companies that are  
limited by guarantee and meet other  
specific requirements are eligible to  
apply for this.  
For more details, please go to our  
website.  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

#### Company type 4

Please tick the box that describes the proposed company type and members'  
liability (only one box must be ticked)

- ☐ Public limited by shares  
☒ Private limited by shares  
☐ Private limited by guarantee  
☐ Private unlimited with share capital  
☐ Private unlimited without share capital

**4 Company type**  
If you are unsure of your company's  
type, please go to our website  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

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## Application to register a company

### Situation of registered office

Please tick the appropriate box below that describes the situation of the proposed registered office (only one box must be ticked)

- ☒ England and Wales  
☐ Wales  
☐ Scotland  
☐ Northern Ireland

**1: Registered office**  
Every company must have a registered office and this is the address to which the Registrar will send correspondence

For England and Wales companies, the address must be in England or Wales

For Welsh, Scottish or Northern Ireland companies, the address must be in Wales, Scotland or Northern Ireland respectively

### Registered office address

Please give the registered office address of your company

Building name/number

NU-TWOOD HOUSE

Street

CROW LANE

ASHILL

Post town

ILMINSTER

County/Region

Somerset

Postcode

T A 1 9 9 N E

#### 2: Registered office address

You must ensure that the address shown in this section is consistent with the situation indicated in section A5

You must provide an address in England or Wales for companies to be registered in England and Wales

You must provide an address in Wales, Scotland or Northern Ireland for companies to be registered in Wales, Scotland or Northern Ireland respectively

### Articles of association

Please choose one option only and tick one box only

Option 1

I wish to adopt one of the following model articles in its entirety Please tick only one box

- ☐ Private limited by shares  
☐ Private limited by guarantee  
☐ Public company

Option 2

I wish to adopt the following model articles with additional and/or amended provisions I attach a copy of the additional and/or amended provision(s) Please tick only one box

- ☐ Private limited by shares  
☐ Private limited by guarantee  
☐ Public company

Option 3

☒ I wish to adopt entirely bespoke articles I attach a copy of the bespoke articles to this application

**3: For details of which company type can adopt which model articles, please go to our website [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**

### Restricted company articles

Please tick the box below if the company's articles are restricted

☐

**4 Restricted company articles**  
Restricted company articles are those containing provision for entrenchment For more details, please go to our website [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

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## Part 2

### Proposed officers

For private companies the appointment of a secretary is optional, however, if you do decide to appoint a company secretary you must provide the relevant details. Public companies are required to appoint at least one secretary.

Private companies must appoint at least one director who is an individual. Public companies must appoint at least two directors, one of which must be an individual.

For a secretary who is an individual, go to Section B1; For a corporate secretary, go to Section C1; For a director who is an individual, go to Section D1; For a corporate director, go to Section E1.

### Secretary



#### Secretary appointments 1

Please use this section to list all the secretary appointments taken on formation. For a corporate secretary, complete Sections C1-C5.

Title*	
Full forename(s)	
Surname	
Former name(s) 2	

1 Corporate appointments  
For corporate secretary appointments, please complete section C1-C5 instead of section B.

Additional appointments  
If you wish to appoint more than one secretary, please use the 'Secretary appointments' continuation page.

2 Former name(s)  
Please provide any previous names which have been used for business purposes in the last 20 years. Married women do not need to give former names unless previously used for business purposes.



#### Secretary's service address 3

Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

3 Service address  
This is the address that will appear on the public record. This does not have to be your usual residential address.

Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of secretaries as the company's registered office.

If you provide your residential address here it will appear on the public record.



#### Signature 4

I consent to act as secretary of the proposed company named in Section A1.






Signature	<div>Signature X</div>
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4 Signature  
The person named above consents to act as secretary of the proposed company.

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## Corporate secretary

 <b>Corporate secretary appointments</b>	
Please use this section to list all the corporate secretary appointments taken on formation	
Name of corporate body/firm	
Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	
<b>Additional appointments</b> If you wish to appoint more than one corporate secretary, please use the 'Corporate secretary appointments' continuation page  <b>Registered or principal address</b> This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), DX number or LP (Legal Post in Scotland) number	
 <b>Location of the registry of the corporate body or firm</b>	
Is the corporate secretary registered within the European Economic Area (EEA)?	
▶ Yes Complete Section C3 only ▶ No Complete Section C4 only	
 <b>EEA companies</b>	
Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	
Where the company/firm is registered	
Registration number	
<b>EEA</b> A full list of countries of the EEA can be found in our guidance <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a>  This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)	
 <b>Non-EEA companies</b>	
Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register	
Legal form of the corporate body or firm	
Governing law	
If applicable, where the company/firm is registered	
Registration number	
<b>Non-EEA</b> Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register	
 <b>Signature</b>	
I consent to act as secretary of the proposed company named in Section A1.	
Signature	Signature X
<b>Signature</b> The person named above consents to act as corporate secretary of the proposed company	

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**Director****Director appointments 1.**Please use this section to list all the director appointments taken on formation  
For a corporate director, complete Sections E1-E5

Title*	Mr
Full forename(s)	Lee
Surname	Porter
Former name(s) 2	
Country/State of residence 3	UK
Nationality	British
Date of birth	08 06 1950
Business occupation (if any) 4	Assistant Headteacher

**3. Appointments**  
Private companies must appoint at least one director who is an individual. Public companies must appoint at least two directors, one of which must be an individual.**2. Former name(s)**  
Please provide any previous names which have been used for business purposes in the last 20 years. Married women do not need to give former names unless previously used for business purposes.**3. Country/State of residence**  
This is in respect of your usual residential address as stated in section D4.**4. Business occupation**  
If you have a business occupation, please enter here. If you do not, please leave blank.**Additional appointments**  
If you wish to appoint more than one director, please use the 'Director appointments' continuation page.**Director's service address 5.**

Please complete the service address below. You must also fill in the director's usual residential address in Section D4.

Building name/number	Bishop Fox's Community School
Street	Bishop Fox Drive
Post town	Taunton
County/Region	Somerset
Postcode	T A 1 3 H Q
Country	

**5. Service address**  
This is the address that will appear on the public record. This does not have to be your usual residential address.

Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of directors as the company's registered office.

If you provide your residential address here it will appear on the public record.

**Signature 6.**

I consent to act as director of the proposed company named in Section A1.

Signature	
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**6. Signature**  
The person named above consents to act as director of the proposed company.





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Application to register a company

**Director****Director appointments 1:**Please use this section to list all the director appointments taken on formation  
For a corporate director, complete Sections E1-E5

Title*	Mr
Full forename(s)	Peter
Surname	Heath
Former name(s) 2	
Country/State of residence 3	UK
Nationality	BRITISH
Date of birth	11 01 1951
Business occupation (if any) 4	BUSINESS MENTOR

1. Appointments  
Private companies must appoint at least one director who is an individual. Public companies must appoint at least two directors, one of which must be an individual

2. Former name(s)  
Please provide any previous names which have been used for business purposes in the last 20 years. Married women do not need to give former names unless previously used for business purposes

3. Country/State of residence  
This is in respect of your usual residential address as stated in Section D4

4. Business occupation  
If you have a business occupation, please enter here. If you do not, please leave blank

**Additional appointments**  
If you wish to appoint more than one director, please use the 'Director appointments' continuation page

**Director's service address 5:**

Please complete the service address below. You must also fill in the director's usual residential address in Section D4.

Building name/number	NUTWOOD HOUSE
Street	CROW LANE
	ASHILL
Post town	ILMINSTER
County/Region	SOMERSET
Postcode	TA19 9NE
Country	

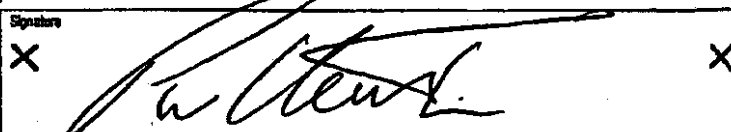
5. Service address  
This is the address that will appear on the public record. This does not have to be your usual residential address

Please state 'The Company's Registered Office' if your service address will be recorded in the proposed company's register of directors as the company's registered office

If you provide your residential address here it will appear on the public record

**Signature 6:**

I consent to act as director of the proposed company named in Section A1.

Signature	
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6. Signature  
The person named above consents to act as director of the proposed company



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## Application to register a company

### Corporate director

<b>Corporate director appointments</b> <sup>1</sup>	
Please use this section to list all the corporate directors taken on formation	
Name of corporate body or firm	
Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	
<b>Location of the registry of the corporate body or firm</b>	
Is the corporate director registered within the European Economic Area (EEA)? ➤ Yes Complete Section E3 only ➤ No Complete Section E4 only	
<b>EEA companies</b> <sup>2</sup>	
Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	
Where the company/firm is registered <sup>3</sup>	
Registration number	
<b>Non-EEA companies</b>	
Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register	
Legal form of the corporate body or firm	
Governing law	
If applicable, where the company/firm is registered <sup>4</sup>	
If applicable, the registration number	
<b>Signature</b> <sup>5</sup>	
I consent to act as director of the proposed company named in Section A1.	
Signature	<div>Signature X</div> <div>X</div>

**1. Additional appointments**  
If you wish to appoint more than one corporate director, please use the 'Corporate director appointments' continuation page

**Registered or principal address**  
This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), DX number or LP (Legal Post in Scotland) number

**2. EEA**  
A full list of countries of the EEA can be found in our guidance [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**3. This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)**

**4. Non-EEA**  
Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register

**5. Signature**  
The person named above consents to act as corporate director of the proposed company

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Application to register a company

## Part 3

## Statement of capital

Does your company have share capital?

- Yes Complete the sections below  
 ► No Go to Part 4 (Statement of guarantee).

## Share capital in pound sterling (£)

Please complete the table below to show each class of shares held in pound sterling  
 If all your issued capital is in sterling, only complete Section F1 and then go to Section F4

Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share 1.	Amount (if any) unpaid on each share 1	Number of shares 2.	Aggregate nominal value 3
Ordinary	£1 00	nil	40	£ 40 00
				£
				£
				£
Totals			40	£ 40 00

## Share capital in other currencies

Please complete the table below to show any class of shares held in other currencies  
 Please complete a separate table for each currency

Currency	Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share 1.	Amount (if any) unpaid on each share 1	Number of shares 2.	Aggregate nominal value 3
Totals					

Currency	Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share 1.	Amount (if any) unpaid on each share 1	Number of shares 2.	Aggregate nominal value 3
Totals					

## Totals

Please give the total number of shares and total aggregate nominal value of issued share capital

Total number of shares

Total aggregate  
nominal value 4.

4. Total aggregate nominal value  
 Please list total aggregate values in  
 different currencies separately. For  
 example £100 + € 100 + \$10 etc

1. including both the nominal value and any  
share premium3. Number of shares issued multiplied by  
nominal value of each share

Continuation Pages  
 Please use a Statement of Capital continuation  
 page if necessary

2. Total number of issued shares in this class

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## Application to register a company

### Statement of capital (Prescribed particulars of rights attached to shares)

Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2

Class of share

Ordinary

Prescribed particulars  
1

One vote per share.

Right to participate in dividends and other distributions and in any return of capital pro-rata to the amount paid up on each share.

Non-redeemable.

#### 1. Prescribed particulars of rights attached to shares

The particulars are

- a particulars of any voting rights, including rights that arise only in certain circumstances;
- b particulars of any rights, as respects dividends, to participate in a distribution;
- c particulars of any rights, as respects capital, to participate in a distribution (including on winding up), and
- d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder and any terms or conditions relating to redemption of these shares

A separate table must be used for each class of share

#### Continuation pages

Please use the next page or a 'Statement of Capital (Prescribed particulars of rights attached to shares)' continuation page if necessary

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## Application to register a company

Class of share	
Prescribed particulars 1	<p>1 Prescribed particulars of rights attached to shares</p> <p>The particulars are</p> <ul style="list-style-type: none"><li>a particulars of any voting rights, including rights that arise only in certain circumstances,</li><li>b particulars of any rights, as respects dividends, to participate in a distribution,</li><li>c particulars of any rights, as respects capital, to participate in a distribution (including on winding up), and</li><li>d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder and any terms or conditions relating to redemption of these shares</li></ul> <p>A separate table must be used for each class of share</p> <p>Continuation pages Please use a "Statement of capital (Prescribed particulars of rights attached to shares)" continuation page if necessary</p>

## Application to register a company

**This section should only be completed by companies incorporating with share capital**  
**Please complete the details below for each subscriber**  
**The addresses will appear on the public record. These do not need to be the subscribers' usual residential address**

**Initial shareholdings**  
Please list the company's subscribers  
in alphabetical order

Please use an 'Initial shareholdings'  
continuation page if necessary

Subscriber's details	Class of share	Number of shares	Currency	Nominal value of each share	Amount (if any) unpaid	Amount paid
Name Lee Porter	Ordinary	20	Sterling	£1.00	Nil	20.00
Address 40 Bishop Fox's Community School, Bishop Fox Drive, Tawton Somerset TA1 3HQ						
Name Peter Heath	Ordinary	20	Sterling	£1.00	Nil	20.00
Address Nutwood House Crow Lane Ashill Ilminster, Somerset TA19 9NE						
Name						
Address						
Name						
Address						
Name						
Address						
Name						
Address						

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Application to register a company

**Part 4****Statement of guarantee**

Is your company limited by guarantee?

- Yes Complete the sections below
- No Go to Part 5 (Statement of compliance)

**Subscribers**

Please complete this section if you are a subscriber of a company limited by guarantee. The following statement is being made by each and every person named below

I confirm that if the company is wound up while I am a member, or within one year after I cease to be a member, I will contribute to the assets of the company by such amount as may be required for

- payment of debts and liabilities of the company contracted before I cease to be a member;
- payment of costs, charges and expenses of winding up, and,
- adjustment of the rights of the contributors among ourselves, not exceeding the specified amount below

**1 Name**

Please use capital letters

**2 Address**

The addresses in this section will appear on the public record. They do not have to be the subscribers' usual residential address

**3 Amount guaranteed**

Any valid currency is permitted

Continuation pages

Please use a 'Subscribers' continuation page if necessary

**Subscriber's details**Forename(s) <sup>1</sup>Surname <sup>1</sup>Address <sup>2</sup>

Postcode

Amount guaranteed <sup>3</sup>**Subscriber's details**Forename(s) <sup>1</sup>Surname <sup>1</sup>Address <sup>2</sup>

Postcode

Amount guaranteed <sup>3</sup>**Subscriber's details**Forename(s) <sup>1</sup>Surname <sup>1</sup>Address <sup>2</sup>

Postcode

Amount guaranteed <sup>3</sup>



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Subscriber's details	
Forename(s) 1	
Surname 1	
Address 2	
Postcode	
Amount guaranteed 3	

1. Name  
Please use capital letters

2. Address  
The addresses in this section will appear on the public record. They do not have to be the subscribers' usual residential address

3. Amount guaranteed  
Any valid currency is permitted

Continuation pages  
Please use a 'Subscribers'  
continuation page if necessary

Subscriber's details	
Forename(s) 1	
Surname 1	
Address 2	
Postcode	
Amount guaranteed 3	

Subscriber's details	
Forename(s) 1	
Surname 1	
Address 2	
Postcode	
Amount guaranteed 3	

Subscriber's details	
Forename(s) 1	
Surname 1	
Address 2	
Postcode	
Amount guaranteed 3	

Subscriber's details	
Forename(s) 1	
Surname 1	
Address 2	
Postcode	
Amount guaranteed 3	

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**Part 5**

**Statement of compliance**

This section must be completed by all companies

Is the application by an agent on behalf of all the subscribers?

► No Go to Section H1 (Statement of compliance delivered by the subscribers)

► Yes Go to Section H2 (Statement of compliance delivered by an agent)

**Statement of compliance delivered by the subscribers <sup>11</sup>**

Please complete this section if the application is not delivered by an agent for the subscribers of the memorandum of association

I confirm that the requirements of the Companies Act 2006 as to registration have been complied with

<sup>11</sup> Statement of compliance delivered by the subscribers  
Every subscriber to the memorandum of association must sign the statement of compliance

Subscriber's signature	Signature X	X
Subscriber's signature	Signature X	X
Subscriber's signature	Signature X	X
Subscriber's signature	Signature X	X
Subscriber's signature	Signature X	X
Subscriber's signature	Signature X	X
Subscriber's signature	Signature X	X
Subscriber's signature	Signature X	X

**IN01****Application to register a company**

Subscriber's signature	Signature X	X	<b>Continuation pages</b> Please use a "Statement of compliance delivered by the subscribers' continuation page if more subscribers need to sign"
Subscriber's signature	Signature X	X	
Subscriber's signature	Signature X	X	
Subscriber's signature	Signature X	X	

**Statement of compliance delivered by an agent**

Please complete this section if this application is delivered by an agent for the subscribers to the memorandum of association

Agent's name	Foot Anstey Solicitors	
Building name/number	Senate Court	
Street	Southernhay Gardens	
	Exeter	
Post town		
County/Region		
Postcode	EX1 1NF	
Country		
	I confirm that the requirements of the Companies Act 2006 as to registration have been complied with	
Agent's signature	Signature X Foot Anstey	X

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Application to register a company

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name  
**JAMES EVANS**

Company name  
**Foot Anstey Solicitors**

Address  
**Senate Court**  
**Southernhay Gardens**

Post town  
**Exeter**

County/Region  
**Devon**

Postcode  
EX1 1NT

Country

DX  
**EXETER - 8308**

Telephone  
**+44 (0) 1392 411221**

**Certificate**

We will send your certificate to the presenter's address (shown above) or if indicated to another address shown below.

- ☐ At the registered office address (Given in Section A6)  
☐ At the agent's address (Given in Section H2)

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ You have checked that the proposed company name is available as well as the various rules that may affect your choice of name. More information can be found in guidance on our website.
- ☐ If the name of the company is the same as one already on the register as permitted by The Company and Business Names (Miscellaneous Provisions) Regulations 2008, please attach consent.
- ☐ You have used the correct appointment sections.
- ☐ Any addresses given must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- ☐ The document has been signed, where indicated.
- ☐ All relevant attachments have been included.
- ☐ You have enclosed the correct fee.

**Important information**

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.

**How to pay**

A fee of £20 is payable to Companies House to register a company.

Make cheques or postal orders payable to 'Companies House'.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales:  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

For companies registered in Scotland:  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland:  
The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 NR Belfast 1

**Section 243 exemption**

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below.

The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

101260/35

# CIC 36

## Declarations on Formation of a Community Interest Company

*Please  
complete in  
typescript,  
or in bold  
black  
capitals.*

Company Name in full

Business Initiative for Schools

Business Initiative for Schools

Community Interest Company

### SECTION A: COMMUNITY INTEREST STATEMENT – beneficiaries

- 1 We/I, the undersigned, declare that the company will carry on its activities for the benefit of the community, or a section of the community<sup>1</sup>. [Insert a short description of the community, or section of the community, which it is intended that the company will benefit in the space provided below ]<sup>2</sup>

*The company's activities will provide benefit to ...*

the community, in particular (without limitation) to advance the education of young people in the South West of England in business matters and to provide awareness and opportunity for the sustained development of their own business ideas, by providing and assisting in the provision of facilities, training, advice, financial and other assistance and related services.

TUESDAY

A18

24/11/2009  
COMPANIES HOUSE

**COMPANY NAME**

## **Business Initiative for Schools**

### **SECTION B: Community Interest Statement – Activities & Related Benefit**

Please indicate how it is proposed that the company's activities will benefit the community, or a section of the community. Please provide as much detail as possible to enable the CIC Regulator to make an informed decision about whether your proposed company is eligible to become a community interest company. It would be useful if you were to explain how you think your company will be different from a commercial company providing similar services or products for individual or personal gain

<b>Activities</b> (Tell us here what the company is being set up to do)	<b>How will the activity benefit the community?</b> (The community will benefit by.. )
To provide mentoring, training, advice, facilities, financial and other assistance to young people attending schools in Somerset and the wider South West with business ideas.	<p>The community will benefit by receiving a generation of young entrepreneurs, who will go on to use the skills gained through BIS CIC to create jobs and economic activity in the South West of England, to develop their own businesses.</p> <p>The businesses created from the scheme can be supported after the young people who set them up have left school.</p> <p>Those who come through this programme will have transferrable knowledge of business and finance matters, which they can pass on to the community</p>
<p>If the company makes any surplus it will be used for</p> <p>1) Primarily re-investment in the business of the CIC</p> <p>2) Possible future dividends to investors within limits of the CIC legislation.</p>	

(Please continue on separate continuation sheet if necessary.)



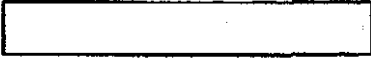
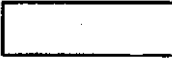
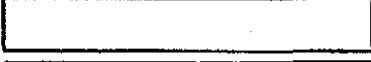



**COMPANY NAME****BUSINESS INITIATIVE FOR SCHOOLS****SECTION C:**

1. We/I, the undersigned, declare that the company in respect of which this application is made will not be:

- (a) a political party;
- (b) a political campaigning organisation; or
- (c) a subsidiary of a political party or of a political campaigning organisation.<sup>3</sup>

**SECTION D: SIGNATORIES**

**Each person who will be a first director of the company must sign the declarations.**

Signed		Date	14/11/2009
Signed		Date	16.11.09
Signed		Date	
Signed		Date	
Signed		Date	

(Please continue on separate continuation sheet if necessary)

**CHECKLIST**

This form must be accompanied by the following documents:

- (a) Memorandum of Association
- (b) Articles of Association, which comply with requirements imposed by section 32 of the Act and Part 3 of the Regulations or which are otherwise appropriate in connection with becoming a community interest company
- (c) Form IN01- you need to indicate that the proposed company is adopting bespoke articles.
- (d) Any completed continuation sheets
- (e) A cheque for £35 made payable to Companies House

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

**James Evans, Foot Anstey Solicitors****Senate Court, Southernhay Gardens,****Exeter, Devon, EX1 1NT**

Tel

DX Number 8308

DX Exchange Exeter

**When you have completed and signed the form, please send it to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, EH3 9FF DX 235 Edinburgh

*For companies registered in Northern Ireland:* Companies House, 1<sup>st</sup> Floor, Waterfront Plaza, 8  
Laganbank Road Belfast BT1 3BS

## **NOTES**

<sup>1</sup> The community interest test is referred to in section 35 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and is expanded upon in regulations 3, 4 & 5 of the Regulations.

<sup>2</sup> E g "the residents of Oldtown" or "those suffering from XYZ disease"

<sup>3</sup> A company is not eligible to be formed as a community interest company if it will be an "excluded company". If you are not sure whether the company which you wish to form falls into any of these categories, you should refer to the definitions of the terms "political party", "political campaigning organisation" and "subsidiary" (and of the related terms "election", "governmental authority", "public authority" and "referendum") in Regulation 2 of the Regulations before completing this form.



## Memorandum of Association

Business Initiative for Schools ~~CIC~~  
Community Interest Company

DATED 20<sup>th</sup> November 2009

**Foot Anstey**   
SOLICITORS

Web [www.footanstey.com](http://www.footanstey.com)

OFFICES IN EXETER, PLYMOUTH, TAUNTON AND TRURO

TUESDAY

A16

2411120000  
COMPANIES HOUSE

**The Companies Act 2006**  
**Community Interest Company Limited by Shares**  
**Memorandum of Association**  
**of**  
**Business Initiative for Schools-GhC.**  
*Community Interest Company*

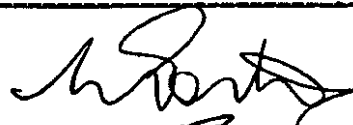
Each subscriber to this Memorandum of Association wishes to form a company under the Companies Act 2006 and agrees to become a member of the Company and to take at least one share

---

*Name of each subscriber*  
*subscriber*

*Authentication by each*

Lee Porter



Peter Heath



---

Dated

19/11/2009

---

**The Companies Act 2006**

**Community Interest Company Limited by Shares**

---

**Articles of Association**

**of**

**Business Initiative for Schools Community Interest Company**

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# **The Companies Act 2006**

## **Articles of Association**

**of**

### **Business Initiative for Schools Community Interest Company**

#### **INTERPRETATION**

##### **1. Defined terms**

The interpretation of these Articles is governed by the provisions set out in the Schedule to the Articles

#### **COMMUNITY INTEREST COMPANY AND ASSET LOCK**

##### **2. Community Interest Company**

The Company shall be a community interest company.

##### **3. Asset Lock**

3.1. The Company shall not transfer any of its assets other than for full consideration.

3.2 Provided the conditions in Article 3.3 are satisfied, Article 3.1 shall not apply to

3.2 1. the transfer of assets to any specified asset-locked body, or (with the consent of the Regulator) to any other asset-locked body,

3.2 2. the transfer of assets made for the benefit of the community other than by way of a transfer of assets into an asset-locked body,

3.2 3. the payment of dividends in respect of shares in the Company,

3.2 4. the distribution of assets on a winding up,

3.2 5. payments on the redemption or purchase of the Company's own shares,

3.2 6. payments on the reduction of share capital, and

3.2.7. and the extinguishing or reduction of the liability of members in respect of share capital not paid up on the reduction of share capital

3.3. The conditions are that the transfer of

3.3.1 assets must comply with any restrictions on the transfer of assets for less than full consideration which may be set out elsewhere in the Memorandum and Articles of the Company, and

3.3.2. must not exceed any limits imposed by, or by virtue of, Part 2 of the Companies (Audit, Investigations and Community Enterprise) Act 2004

3 4 If

3.4.1 the Company is wound up under the Insolvency Act 1986, and

3.4.2. all its liabilities have been satisfied

any residual assets shall be given or transferred to the asset-locked body specified in Article 3.5 below.

3.5 For the purposes of this Article 3, the following asset-locked body is specified as a potential recipient of the Company's assets under Articles 3.2 and 3 4

Name [ ]

Charity Registration Number (if applicable) [ ]

Company Registration Number (if applicable) [ ]

Registered Office [ ]

#### 4. Not for profit

The Company is not established or conducted for private gain any profit or assets are used principally for the benefit of the community

### OBJECTS, POWERS AND LIMITATION OF LIABILITY

#### 5. Objects

The objects of the Company are to carry on activities which benefit the community and in particular (without limitation) to advance the education of young people in the South West of England in business matters and to provide awareness and opportunity for the sustained development of their own business ideas, by providing and assisting in the provision of facilities, training, advice, financial and other assistance and related services.

#### 6. Powers

To further its objects the Company may do all such lawful things as may further the Company's objects and, in particular, but, without limitation, may borrow or raise and secure the payment of money for any purpose including for the purposes of investment or of raising funds

## **7. Liability of Shareholders**

The liability of the shareholders is limited to the amount, if any, unpaid on the shares held by them

## **DIRECTORS**

### **DIRECTORS' POWERS AND RESPONSIBILITIES**

#### **8. Directors' general authority**

Subject to the Articles, the Directors are responsible for the management of the Company's business, for which purpose they may exercise all the powers of the Company.

#### **9. Shareholders' reserve power**

- 9 1 The shareholders may, by special resolution, direct the Directors to take, or refrain from taking, specific action
- 9 2. No such special resolution invalidates anything which the Directors have done before the passing of the resolution.

#### **10. Chair**

The Directors may appoint one of their number to be the chair of the Directors for such term of office as they may determine and may at any time remove him or her from office

#### **11. Directors may delegate**

- 11 1 Subject to the Articles, the Directors may delegate any of the powers which are conferred on them under the Articles
  - 11 1.1 to such person or committee,
  - 11 1.2 by such means (including by power of attorney),
  - 11 1.3. to such an extent,
  - 11.1 4 in relation to such matters or territories, and
  - 11 1.5 and on such terms and conditions,as they think fit.
- 11.2. If the Directors so specify, any such delegation may authorise further delegation of the Directors' powers by any person to whom they are delegated.
- 11.3. The Directors may revoke any delegation in whole or part, or alter its terms and conditions.



## **12. Committees**

- 12.1 Committees to which the Directors delegate any of their powers must follow procedures which are based as far as they are applicable on those provisions of the Articles which govern the taking of decisions by Directors.
- 12.2. The Directors may make rules of procedure for all or any committees, which prevail over rules derived from the Articles if they are not consistent with them

## **DECISION-MAKING BY DIRECTORS**

### **13. Directors to take decisions collectively**

Any decision of the Directors must be either a majority decision at a meeting or a decision taken in accordance with Article 19.

### **14. Calling a Directors' meeting**

- 14.1. Two Directors may (and the Secretary, if any, must at the request of two Directors) call a Directors' meeting
- 14.2. A Directors' meeting must be called by at least seven Clear Days' notice unless either
  - 14.2.1. all the Directors agree, or
  - 14.2.2. urgent circumstances require shorter notice
- 14.3 Notice of Directors' meetings must be given to each Director.
- 14.4 Every notice calling a Directors' meeting must specify
  - 14.4 1 the place, day and time of the meeting, and
  - 14.4 2. if it is anticipated that Directors participating in the meeting will not be in the same place, how it is proposed that they should communicate with each other during the meeting
- 14 5. Notice of Directors' meetings need not be in Writing.
- 14.6. Notice of Directors' meetings may be sent by Electronic Means to an Address provided by the Director for the purpose.

### **15. Participation in Directors' meetings**

- 15 1. Subject to the Articles, Directors participate in a Directors' meeting, or part of a Directors' meeting, when
  - 15.1.1 the meeting has been called and takes place in accordance with the Articles, and

- 15.1.2 they can each communicate to the others any information or opinions they have on any particular item of the business of the meeting
- 15.2. In determining whether Directors are participating in a Directors' meeting, it is irrelevant where any Director is or how they communicate with each other.
- 15.3. If all the Directors participating in a meeting are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is
- 16. Quorum for Directors' meetings**
- 16.1 At a Directors' meeting, unless a quorum is participating, no proposal is to be voted on, except a proposal to call another meeting.
- 16.2 The quorum for Directors' meetings may be fixed from time to time by a decision of the Directors, but it must never be less than two, and unless otherwise fixed it is two or one-third of the total number of Directors, whichever is the greater.
- 16.3. If the total number of Directors for the time being is less than the quorum required, the Directors must not take any decision other than a decision
- 16.3 1 to appoint further Directors, or
- 16.3 2 to call a general meeting so as to enable the shareholders to appoint further Directors
- 17. Chairing of Directors' meetings**
- The Chair, if any, or in his or her absence another Director nominated by the Directors present shall preside as chair of each Directors' meeting
- 18. Voting**
- 18.1 Questions arising at a Directors' meeting shall be decided by a majority of votes.
- 18.2. In all proceedings of Directors each Director must not have more than one vote.
- 19. Decisions without a meeting**
- 19.1. The Directors may take a unanimous decision without a Directors' meeting by indicating to each other by any means, including without limitation by Electronic Means, that they share a common view on a matter. Such a decision may, but need not, take the form of a resolution in Writing, copies of which have been signed by each Director or to which each Director has otherwise indicated agreement in Writing
- 19.2. A decision which is made in accordance with Article 19.1 shall be as valid and effectual as if it had been passed at a meeting duly convened and held, provided the following conditions are complied with



for the avoidance of doubt, they can decide that the Director with a Conflict of Interest can participate in a vote on the matter and can be counted in the quorum,

21.1.3 the decision to authorise a Conflict of Interest can impose such terms as the Trustees think fit and is subject always to their right to vary or terminate the authorisation, and

21.2. If a matter, or office, employment or position, has been authorised by the Directors in accordance with Article 21.1 then, even if he or she has been authorised to remain at the meeting by the other Directors, the Director may absent himself or herself from meetings of the Directors at which anything relating to that matter, or that office, employment or position, will or may be discussed.

21.3 A Director shall not be accountable to the Company for any benefit which he or she derives from any matter, or from any office, employment or position, which has been authorised by the Directors in accordance with Article 21.1 (subject to any limits or conditions to which such approval was subject)

## **22. Register of Directors' interests**

The Directors shall cause a register of Directors' interests to be kept. A Director must declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the Company or in any transaction or arrangement entered into by the Company which has not previously been declared.

## **APPOINTMENT AND RETIREMENT OF DIRECTORS**

### **23. Methods of appointing Directors**

23.1 Those persons notified to the Registrar of Companies as the first Directors of the Company shall be the first Directors.

23.2 Any person who is willing to act as a Director, and is permitted by law to do so, may be appointed to be a Director

23.2.1. by ordinary resolution, or

23.2.2. by a decision of the Directors

23.3. In any case where, as a result of death, the Company has no shareholders and no Directors, the personal representatives of the last shareholder to have died have the right, by notice in Writing, to appoint a person to be a Director.

23.4 For the purposes of Article 23.3, where 2 or more shareholders die in circumstances rendering it uncertain who was the last to die, a younger shareholder is deemed to have survived an older shareholder

### **24. Termination of Director's appointment**

24.1. A person ceases to be a Director as soon as

- 24.1.1. that person ceases to be a Director by virtue of any provision of the Companies Act 2006, or is prohibited from being a Director by law,
- 24.1.2 a bankruptcy order is made against that person, or an order is made against that person in individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy,
- 24.1.3 a composition is made with that person's creditors generally in satisfaction of that person's debts,
- 24.1.4 the Directors reasonably believe he or she is suffering from mental disorder and incapable of acting and they resolve that he or she be removed from office,
- 24.1.5 notification is received by the Company from the Director that the Director is resigning from office, and such resignation has taken effect in accordance with its terms (but only if at least two Directors will remain in office when such resignation has taken effect),
- 24.1.6 the Director fails to attend three consecutive meetings of the Directors and the Directors resolve that the Director be removed for this reason, or
- 24.1.7 at a general meeting of the Company, a resolution is passed that the Director be removed from office, provided the meeting has invited the views of the Director concerned and considered the matter in light of such views

## **25. Directors' remuneration**

- 25.1. Directors may undertake any services for the Company that the Directors decide
- 25.2 Subject to the Articles and in particular Article 3, Directors are entitled to such remuneration as the Directors determine
  - 25.2.1 1. for their services to the Company as Directors, and
  - 25.2.1 2. for any other service which they undertake for the Company.
- 25.3 Subject to the Articles and in particular Article 3, a Director's remuneration may
  - 25.3.1.1. take any form, and
  - 25.3.1.2. include any arrangements in connection with the payment of a pension, allowance or gratuity, or any death, sickness or disability benefits, to or in respect of that Director.
- 25.4 Unless the Directors decide otherwise, Directors' remuneration accrues from day to day

- 25.5. Unless the Directors decide otherwise, Directors are not accountable to the Company for any remuneration which they receive as Directors or other officers or employees of the Company's subsidiaries or of any other body corporate in which the Company is interested

**26. Directors' expenses**

26 1. The Company may pay any reasonable expenses which the Directors properly incur in connection with their attendance at

26 1 1.1 meetings of Directors or committees of Directors,

26.1.1.2. general meetings, or

26 1 1.3 separate meetings of the holders of any class of shares or of debentures of the Company,

or otherwise in connection with the exercise of their powers and the discharge of their responsibilities in relation to the Company.

**SHARES AND DISTRIBUTIONS**

**SHARES**

**27. All shares to be fully paid up**

27.1. No share is to be issued for less than the aggregate of its nominal value and any premium to be paid to the Company in consideration for its issue.

27.2 This does not apply to shares taken on the formation of the Company by the subscribers to the Company's Memorandum.

**28. Powers to issue different classes of share**

28 1. Subject to the Articles, but without prejudice to the rights attached to any existing share, the Company may issue shares with such rights or restrictions as may be determined by ordinary resolution.

28 2. The Company may issue shares which are to be redeemed, or are liable to be redeemed at the option of the Company or the holder, and the Directors may determine the terms, conditions and manner of redemption of any such shares

**29. Company not bound by less than absolute interests**

Except as required by law, no person is to be recognised by the Company as holding any share upon any trust, and except as otherwise required by law or the Articles, the Company is not in any way to be bound by or recognise any interest in a share other than the holder's absolute ownership of it and all the rights attaching to it.

**30. Share certificates**

30.1. The Company must issue each shareholder, free of charge, with one or more certificates in respect of the shares which that shareholder holds.

**30.2. Every certificate must specify**

30.2.1. in respect of how many shares, of what class, it is issued,

30.2.2. the nominal value of those shares,

30.2.3. that the shares are fully paid, and

30.2.4. any distinguishing numbers assigned to them.

**30.3. No certificate may be issued in respect of shares of more than one class.**

**30.4. If more than one person holds a share, only one certificate may be issued in respect of it.**

**30.5. Certificates must**

30.5.1. have affixed to them the Company's common seal or

30.5.2. be otherwise executed in accordance with the Companies Acts.

**31. Replacement share certificates**

**31.1. If a certificate issued in respect of a shareholder's shares is**

31.1.1. damaged or defaced, or

31.1.2. said to be lost, stolen or destroyed,

that shareholder is entitled to be issued with a replacement certificate in respect of the same shares.

**31.2. A shareholder exercising the right to be issued with such a replacement certificate**

31.2.1. may at the same time exercise the right to be issued with a single certificate or separate certificates,

31.2.2. must return the certificate which is to be replaced to the Company if it is damaged or defaced,

31.2.3. must comply with such conditions as to evidence, indemnity and the payment of a reasonable fee as the Directors decide.

**32. Share transfers**

**32.1. Shares may be transferred by means of an instrument of transfer in any usual form or any other form approved by the Directors, which is executed by or on behalf of the transferor**

32.2. No fee may be charged for registering any instrument of transfer or other Document relating to or affecting the title to any share.

32.3 The Company may retain any instrument of transfer which is registered.

32.4. The transferor remains the holder of a share until the transferee's name is entered in the register of shareholders as holder of it

32.5. The Directors may refuse to register the transfer of a share to a person of whom they do not approve

32.6. They may also refuse to register the transfer unless it is lodged at the registered office of the Company or at such other place as the Directors may appoint and is accompanied by such evidence as the Directors may reasonably require to show the right of the transferor to make the transfer, and by such other information, as they may reasonably require.

32.7. If the Directors refuse to register such a transfer, they shall, within two months after the date on which the transfer was lodged with the Company send to the transferee notice of the refusal.

32.8. The provisions of this Article apply in addition to any restrictions on the transfer of a share which maybe set out elsewhere in the Memorandum or Articles of the Company.

### **33. Purchase of own shares**

Subject to the articles, the Company may purchase its own shares (including any redeemable shares) and may make a payment in respect of the redemption or purchase of its own shares otherwise than out of the distributable profits of the Company or the proceeds of a fresh issue of shares Any share so purchased shall be purchased at its nominal value.

### **34. Transmission of shares**

34.1. If title to a share passes to a transmittee, the Company may only recognise the transmittee as having any title to that share.

34.2. A transmittee who produces such evidence of entitlement to shares as the Directors may properly require

34.2.1. may, subject to the Articles, choose either to become the holder of those shares or to have them transferred to another person, and

34.2.2. subject to the Articles, and pending any transfer of the shares to another person, has the same rights as the holder had

34.3. But transmittees do not have the right to attend or vote at a general meeting, or agree to a proposed written resolution, in respect of shares to which they are entitled, by reason of the holder's death or bankruptcy or otherwise, unless they become the holders of those shares.

### **35. Exercise of transmittees' rights**





lawful payment of an interim dividend on shares with deferred or non-preferred rights.

### 38. Payment of dividends and other distributions

**38.1. Where a dividend or other sum which is a distribution is payable in respect of a share, it must be paid by one or more of the following means**

38.1.1. transfer to a bank or building society account indicated by the distribution recipient either in Writing or as the Directors may otherwise decide,

38 1 2. sending a cheque made payable to the distribution recipient by post to the distribution recipient at the distribution recipient's registered Address (if the distribution recipient is a holder of the share), or (in any other case) to an Address indicated by the distribution recipient either in Writing or as the Directors may otherwise decide,

38.1.3. sending a cheque made payable to such person by post to such person at such Address as the distribution recipient has indicated either in Writing or as the Directors may otherwise decide, or

38.1 4 any other means of payment as the Directors agree with the distribution recipient either in Writing or by such other means as the Directors decide

38.2. In the Articles, "the distribution recipient" means, in respect of a share in respect of which a dividend or other sum is payable

**38 2 1** the holder of the share, or

**38.2.2. if the share has two or more joint holders, whichever of them is named first in the register of members, or**

**38.2 3. if the holder is no longer entitled to the share by reason of death or bankruptcy, or otherwise by operation of law, the transmittee.**

### 39. No interest on distributions

**39.1. The Company may not pay interest on any dividend or other sum payable in respect of a share unless otherwise provided by**

39.1 1 the terms on which the share was issued, or

**39.1 2** the provisions of another agreement between the holder of that share and the Company

#### 40. Unclaimed distributions

**40.1. All dividends or other sums which are**

**40.1.1. payable in respect of shares, and**

40.1.2 unclaimed after having been declared or become payable,  
may be invested or otherwise made use of by the Directors for the benefit of  
the Company until claimed

40.2. The payment of any such dividend or other sum into a separate account does  
not make the Company a trustee in respect of it.

40.3. If

40.3.1 twelve years have passed from the date on which a dividend or  
other sum became due for payment, and

40.3.2. the distribution recipient has not claimed it,

the distribution recipient is no longer entitled to that dividend or other sum  
and it ceases to remain owing by the Company.

#### **41. Non-cash distributions**

41.1 Subject to the terms of issue of the share in question, the Company may, by  
ordinary resolution on the recommendation of the Directors, decide to pay all  
or part of a dividend or other distribution payable in respect of a share by  
transferring non-cash assets of equivalent value (including, without  
limitation, shares or other securities in any company).

41.2. For the purposes of paying a non-cash distribution, the Directors may make  
whatever arrangements they think fit, including, where any difficulty arises  
regarding the distribution

41.2.1 fixing the value of any assets,

41.2.2. paying cash to any distribution recipient on the basis of that value  
in order to adjust the rights of recipients, and

41.2.3. vesting any assets in trustees.

#### **42. Waiver of distributions**

42.1. Distribution recipients may waive their entitlement to a dividend or other  
distribution payable in respect of a share by giving the Company notice in  
Writing to that effect, but if

42.1.1 the share has more than one holder, or

42.1.2 more than one person is entitled to the share, whether by reason of  
the death or bankruptcy of one or more joint holders, or otherwise,

the notice is not effective unless it is expressed to be given, and signed, by  
all the holders or persons otherwise entitled to the share

## **CAPITALISATION OF PROFITS**

### **43. Authority to capitalise and appropriation of capitalised sums**

43.1. Subject to the Articles, the Directors may, if they are so authorised by an ordinary resolution

43.1.1 decide to capitalise any profits of the Company (whether or not they are available for distribution) which are not required for paying a preferential dividend, or any sum standing to the credit of the Company's share premium account or capital redemption reserve, and

43.1.2. appropriate any sum which they so decide to capitalise (a "capitalised sum") to the persons who would have been entitled to it if it were distributed by way of dividend (the "persons entitled") and in the same proportions.

43.2 Capitalised sums must be applied

43.2.1 on behalf of the persons entitled, and

43.2.2 in the same proportions as a dividend would have been distributed to them

43.3. Any capitalised sum may be applied in paying up new shares of a nominal amount equal to the capitalised sum which are then allotted credited as fully paid to the persons entitled or as they may direct.

43.4 A capitalised sum which was appropriated from profits available for distribution may be applied in paying up new debentures of the Company which are then allotted credited as fully paid to the persons entitled or as they may direct

43.5 Subject to the Articles the Directors may

43.5.1 apply capitalised sums in accordance with Articles 43.3 and 43.4 partly in one way and partly in another,

43.5.2 make such arrangements as they think fit to deal with shares or debentures becoming distributable in fractions under this Article (including the issuing of fractional certificates or the making of cash payments), and

43.5.3. authorise any person to enter into an agreement with the Company on behalf of all the persons entitled which is binding on them in respect of the allotment of shares and debentures to them under this Article

## **DECISION-MAKING BY SHAREHOLDERS**

### **ORGANISATION OF GENERAL MEETINGS**

#### **44. General meetings**

44.1. The Directors may call a general meeting at any time

44.2. The Directors must call a general meeting if required to do so by the members under the Companies Acts

**45. Length of notice**

All general meetings must be called by either

45 1 at least 14 Clear Days' notice, or

45 2 shorter notice if it is so agreed by [a majority of the shareholders having a right to attend and vote at that meeting. Any such majority must together represent at least 90% of the total voting rights at that meeting of all the shareholders.

**46. Contents of notice**

46.1. Every notice calling a general meeting must specify the place, day and time of the meeting, whether it is a general or an annual general meeting, and the general nature of the business to be transacted.

46 2. If a special resolution is to be proposed, the notice must include the proposed resolution and specify that it is proposed as a special resolution

46 3. In every notice calling a meeting of the Company there must appear with reasonable prominence a statement informing the shareholder of his or her rights to appoint another person as his or her proxy at a general meeting

**47. Service of notice**

Notice of general meetings must be given to every shareholder, to the Directors and to the auditors of the Company.

**48. Attendance and speaking at general meetings**

48.1. A person is able to exercise the right to speak at a general meeting when that person is in a position to communicate to all those attending the meeting, during the meeting, any information or opinions which that person has on the business of the meeting

48 2 A person is able to exercise the right to vote at a general meeting when

48 2.1. that person is able to vote, during the meeting, on resolutions put to the vote at the meeting, and

48 2 2 that person's vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting.

48.3 The Directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at it.



## **52. Adjournment**

- 52.1. If the persons attending a general meeting within half an hour of the time at which the meeting was due to start do not constitute a quorum, or if during a meeting a quorum ceases to be present, the chairman of the meeting must adjourn it
- 52.2 The chairman of the meeting may adjourn a general meeting at which a quorum is present if,
  - 52.2.1. the meeting consents to an adjournment, or
  - 52.2.2 it appears to the chairman of the meeting that an adjournment is necessary to protect the safety of any person attending the meeting or ensure that the business of the meeting is conducted in an orderly manner
- 52.3. The chairman of the meeting must adjourn a general meeting if directed to do so by the meeting.
- 52.4 When adjourning a general meeting, the chairman of the meeting must
  - 52.4.1 either specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the Directors, and
  - 52.4.2 have regard to any directions as to the time and place of any adjournment which have been given by the meeting
- 52.5 If the continuation of an adjourned meeting is to take place more than 14 days after it was adjourned, the Company must give at least 7 Clear Days' notice of it (that is, excluding the day of the adjourned meeting and the day on which the notice is given)
  - 52.5.1 to the same persons to whom notice of the Company's general meetings is required to be given, and
  - 52.5.2 containing the same information which such notice is required to contain.
- 52.6. No business may be transacted at an adjourned general meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

## **VOTING AT GENERAL MEETINGS**

### **53. Voting: general**

- 53.1 A resolution put to the vote of a general meeting must be decided on a show of hands unless a poll is duly demanded in accordance with the Articles.
- 53.2. A person who is not a shareholder of the Company or shall not have any right to vote at a general meeting of the Company, but this is without prejudice to

any right to vote on a resolution affecting the rights attached to a class of the Company's debentures

53.3 Article 53.2 shall not prevent a person who is a proxy for a shareholder or a duly Authorised Representative from voting at a general meeting of the Company

53.4. On a vote on a resolution on a show of hands at a meeting every person present in person (whether a shareholder, proxy or Authorised Representative of a shareholder) and entitled to vote shall have a maximum of one vote.

53.5. On a vote on a resolution on a poll at a meeting every shareholder present in person or by proxy or Authorised Representative shall have one vote.

53.6. In the case of an equality of votes, whether on a show of hands or on a poll, the chair of the meeting shall not be entitled to a casting vote in addition to any other vote he or she may have

53.7. No shareholder shall be entitled to vote at any general meeting unless all monies presently payable by him, her or it to the Company have been paid.

53.8. The following provisions apply to any organisation that is a shareholder ("a Shareholder Organisation")

53.8.1. a Shareholder Organisation may nominate any individual to act as its representative ("an Authorised Representative") at any meeting of the Company,

53.8.2 the Shareholder Organisation must give notice in Writing to the Company of the name of its Authorised Representative. The Authorised Representative will not be entitled to represent the Shareholder Organisation at any meeting of the Company unless such notice has been received by the Company. The Authorised Representative may continue to represent the Shareholder Organisation until notice in Writing is received by the Company to the contrary.

53.8.3 a Shareholder Organisation may appoint an Authorised Representative to represent it at a particular meeting of the Company or at all meetings of the Company until notice in Writing to the contrary is received by the Company,

53.8.4. any notice in Writing received by the Company shall be conclusive evidence of the Authorised Representative's authority to represent the Shareholder Organisation or that his or her authority has been revoked. The Company shall not be required to consider whether the Authorised Representative has been properly appointed by the Shareholder Organisation,

53.8.5 an individual appointed by a Shareholder Organisation to act as its Authorised Representative is entitled to exercise (on behalf of the Shareholder Organisation) the same powers as the



**53.8.6** on a vote on a resolution at a meeting of the Company, the Authorised Representative has the same voting rights as the Shareholder Organisation would be entitled to if it was an individual shareholder present in person at the meeting, and

**53.8.7.** the power to appoint an Authorised Representative under this Article 53 8 is without prejudice to any rights which the Shareholder Organisation has under the Companies Acts and the Articles to appoint a proxy or a corporate representative

**54 1 A poll on a resolution may be demanded**

**54.2. A poll may be demanded by**

**54.3. A demand for a poll may be withdrawn if**

**54.4 Polls must be taken immediately and in such manner as the chairman of the meeting directs.**

**55.1. No objection may be raised to the qualification of any person voting at a general meeting except at the meeting or adjourned meeting at which the**

vote objected to is tendered, and every vote not disallowed at the meeting is valid.

- 55 2 Any such objection must be referred to the chairman of the meeting, whose decision is final.

## **56. Content of Proxy Notices**

- 56.1. Proxies may only validly be appointed by a notice in Writing (a "Proxy Notice") which

56.1 1. states the name and Address of the shareholder appointing the proxy,

56 1 2 identifies the person appointed to be that shareholder's proxy and the general meeting in relation to which that person is appointed,

56 1 3 is signed by or on behalf of the shareholder appointing the proxy, or is authenticated in such manner as the Directors may determine, and

56.1.4 is delivered to the Company in accordance with the Articles and any instructions contained in the notice of the general meeting to which they relate

- 56.2. The Company may require Proxy Notices to be delivered in a particular form, and may specify different forms for different purposes.

- 56.3. Proxy notices may specify how the proxy appointed under them is to vote (or that the proxy is to abstain from voting) on one or more resolutions

- 56.4. Unless a Proxy Notice indicates otherwise, it must be treated as

56.4 1 allowing the person appointed under it as a proxy discretion as to how to vote on any ancillary or procedural resolutions put to the meeting, and

56 4.2. appointing that person as a proxy in relation to any adjournment of the general meeting to which it relates as well as the meeting itself.

## **57. Delivery of Proxy Notices**

- 57.1. A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a general meeting remains so entitled in respect of that meeting or any adjournment of it, even though a valid Proxy Notice has been delivered to the Company by or on behalf of that person

- 57.2 An appointment under a Proxy Notice may be revoked by delivering to the Company a notice in Writing given by or on behalf of the person by whom or on whose behalf the Proxy Notice was given.

57.3. A notice revoking a proxy appointment only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates.

57.4. If a Proxy Notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointor's behalf.

## **58. Amendments to resolutions**

58.1. An ordinary resolution to be proposed at a general meeting may be amended by ordinary resolution if

58.1 1. notice of the proposed amendment is given to the Company in Writing by a person entitled to vote at the general meeting at which it is to be proposed not less than 48 hours before the meeting is to take place (or such later time as the chairman of the meeting may determine), and

58 1 2. the proposed amendment does not, in the reasonable opinion of the chairman of the meeting, materially alter the scope of the resolution.

58.2 A special resolution to be proposed at a general meeting may be amended by ordinary resolution, if

58 2 1 the chairman of the meeting proposes the amendment at the general meeting at which the resolution is to be proposed, and

58.2 2. the amendment does not go beyond what is necessary to correct a grammatical or other non-substantive error in the resolution.

58.3. If the chairman of the meeting, acting in good faith, wrongly decides that an amendment to a resolution is out of order, the chairman's error does not invalidate the vote on that resolution

## **WRITTEN RESOLUTIONS**

### **59. Written resolutions**

59.1. Subject to Article 59.3, a written resolution of the Company passed in accordance with this Article 59 shall have effect as if passed by the Company in general meeting

59 1.1 A written resolution is passed as an ordinary resolution if it is passed by a simple majority of the total voting rights of eligible shareholders

59.1.2. A written resolution is passed as a special resolution if it is passed by shareholders representing not less than 75% of the total voting rights of eligible shareholders. A written resolution is not a special

resolution unless it states that it was proposed as a special resolution.

- 59.2 In relation to a resolution proposed as a written resolution of the Company the eligible shareholders are the shareholders who would have been entitled to vote on the resolution on the Circulation Date of the resolution.
- 59.3. A shareholders' resolution under the Companies Acts removing a Director or an auditor before the expiration of his or her term of office may not be passed as a written resolution.
- 59.4. A copy of the written resolution must be sent to every shareholder together with a statement informing the shareholder how to signify their agreement to the resolution and the date by which the resolution must be passed if it is not to lapse. Communications in relation to written notices shall be sent to the Company's auditors in accordance with the Companies Acts.
- 59.5. A shareholder signifies their agreement to a proposed written resolution when the Company receives from him or her an authenticated Document identifying the resolution to which it relates and indicating his or her agreement to the resolution.
- 59.5.1. If the Document is sent to the Company in Hard Copy Form, it is authenticated if it bears the shareholder's signature.
- 59.5.2. If the Document is sent to the Company by Electronic Means, it is authenticated if the identity of the shareholder is confirmed in a manner agreed by the Directors or if it is from an email Address notified by the shareholder to the Company for the purposes of receiving Documents or information by Electronic Means.
- 59.6. A written resolution is passed when the required majority of eligible shareholders have signified their agreement to it.
- 59.7. A proposed written resolution lapses if it is not passed within 28 days beginning with the Circulation Date.

#### **ADMINISTRATIVE ARRANGEMENTS AND MISCELLANEOUS**

##### **60. Means of communication to be used**

- 60.1 Subject to the Articles, anything sent or supplied by or to the Company under the Articles may be sent or supplied in any way in which the Companies Act 2006 provides for Documents or information which are authorised or required by any provision of that Act to be sent or supplied by or to the Company
- 60.2 Subject to the Articles, any notice or Document to be sent or supplied to a Director in connection with the taking of decisions by Directors may also be sent or supplied by the means by which that Director has asked to be sent or supplied with such notices or Documents for the time being.

- 60 3. A Director may agree with the Company that notices or Documents sent to that Director in a particular way are to be deemed to have been received within an agreed time of their being sent, and for the agreed time to be less than 48 hours.

## **61. Irregularities**

The proceedings at any meeting or on the taking of any poll or the passing of a written resolution or the making of any decision shall not be invalidated by reason of any accidental informality or irregularity (including any accidental omission to give or any non-receipt of notice) or any want of qualification in any of the persons present or voting or by reason of any business being considered which is not referred to in the notice unless a provision of the Companies Acts specifies that such informality, irregularity or want of qualification shall invalidate it.

## **62. Minutes**

- 62.1 The Directors must cause minutes to be made in books kept for the purpose

62.1 1 of all appointments of officers made by the Directors,

62 1 2 of all resolutions of the Company and of the Directors (including, without limitation, decisions of the Directors made without a meeting), and

62.1.3 of all proceedings at meetings of the Company and of the Directors, and of committees of Directors, including the names of the Directors present at each such meeting,

and any such minute, if purported to be signed (or in the case of minutes of Directors' meetings signed or authenticated) by the chair of the meeting at which the proceedings were had, or by the chair of the next succeeding meeting, shall, as against any shareholder or Director of the Company, be sufficient evidence of the proceedings

- 62.2. The minutes must be kept for at least ten years from the date of the meeting, resolution or decision.

## **63. Records and accounts**

The Directors shall comply with the requirements of the Companies Acts as to maintaining a shareholders' register, keeping financial records, the audit or examination of accounts and the preparation and transmission to the Registrar of Companies and the Regulator of

63.1 annual reports,

63.2 annual returns, and

63.3 annual statements of account.

63 4. Except as provided by law or authorised by the Directors or an ordinary resolution of the Company, no person is entitled to inspect any of the Company's accounting or other records or Documents merely by virtue of being a shareholder.

#### **64. Indemnity**

64.1. Subject to Article 64.2, a relevant Director of the Company or an associated company may be indemnified out of the Company's assets against

64.1 1. any liability incurred by that Director in connection with any negligence, default, breach of duty or breach of trust in relation to the Company or an associated company,

64.1.2. any liability incurred by that Director in connection with the activities of the Company or an associated company in its capacity as a trustee of an occupational pension scheme (as defined in section 235(6) of the Companies Act 2006),

64 1 3. any other liability incurred by that Director as an officer of the Company or an associated company.

64.2. This Article does not authorise any indemnity which would be prohibited or rendered void by any provision of the Companies Acts or by any other provision of law

64.3. In this Article

64 3 1 companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate, and

64.3.2 a "relevant Director" means any Director or former Director of the Company or an associated company

#### **65. Insurance**

65.1. The Directors may decide to purchase and maintain insurance, at the expense of the Company, for the benefit of any relevant Director in respect of any relevant loss.

65.2. In this Article

65.2 1. a "relevant Director" means any Director or former Director of the Company or an associated company,

65.2 2. a "relevant loss" means any loss or liability which has been or may be incurred by a relevant Director in connection with that Director's duties or powers in relation to the Company, any associated company or any pension fund or employees' share scheme of the Company or associated company, and

65.2 3 companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate.

## 66. Exclusion of articles

**Table A articles and the relevant model articles for a company limited by shares are hereby expressly excluded.**

**SCHEDULE**  
**INTERPRETATION**

- 1 In the Articles, unless the context requires otherwise, the following terms shall have the following meanings

<b>Term</b>	<b>Meaning</b>
<b>"Address"</b>	includes a number or address used for the purposes of sending or receiving Documents by Electronic Means,
<b>"Articles"</b>	means the Company's articles of association,
<b>"asset-locked body"</b>	means (i) a community interest Company or a charity or a Permitted Industrial and Provident Society, or (ii) a body established outside the United Kingdom that is equivalent to any of those,
<b>"Authorised Representative"</b>	means any individual nominated by a Shareholder Organisation to act as its representative at any meeting of the Company in accordance with Article 53,
<b>"bankruptcy"</b>	includes individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy,
<b>"Chair"</b>	has the meaning given in Article 10,
<b>"chairman of the meeting"</b>	has the meaning given in Article 50,
<b>"Circulation Date"</b>	in relation to a written resolution, has the meaning given to it in the Companies Acts,
<b>"Clear Days"</b>	in relation to the period of a notice, that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect,
<b>"community"</b>	is to be construed in accordance with the section 35(5) of the Companies (Audit, Investigations and Community Enterprise) Act 2004,
<b>"Companies Acts"</b>	means the Companies Acts (as defined in section 2 of the Companies Act 2006), in so far as they apply to the Company,



<b>"Company"</b>	Business Initiative for Schools Community Interest Company
<b>"Conflict of Interest"</b>	any direct or indirect interest of a Director (whether personal, by virtue of a duty of loyalty to another organisation or otherwise) that conflicts or might conflict with the interests of the Company,
<b>"Director"</b>	means a director of the Company, and includes any person occupying the position of director, by whatever name called,
<b>"distribution recipient"</b>	has the meaning given in Article 38,
<b>"Document"</b>	includes, unless otherwise indicated, any document sent or supplied in Electronic Form,
<b>"Electronic Form" and "Electronic Means"</b>	have the meanings respectively given to them in section 1168 of the Companies Act 2006,
<b>"fully paid"</b>	in relation to a share, means that the nominal value and any premium to be paid to the Company in respect of that share have been paid to the Company,
<b>"Hard Copy Form"</b>	has the meaning given in section 1168 of the Companies Act 2006,
<b>"holder"</b>	in relation to shares means the person whose name is entered in the register of shareholders as the holder of the shares,
<b>"instrument"</b>	means a document in Hard Copy Form,
<b>"Memorandum"</b>	the Company's memorandum of association,
<b>"paid"</b>	means paid or credited as paid,
<b>"participate"</b>	in relation to a Directors' meeting, has the meaning given in Article 15,
<b>"Permitted Industrial" and "Provident Society"</b>	means an industrial and provident society which has a restriction on the use of its assets in accordance with regulation 4 of the Community Benefit Societies (Restriction on Use of Assets) Regulations 2006 or regulation 4 of the Community Benefit Societies (Restriction on Use of Assets) Regulations (Northern Ireland) 2006,

<b>"Proxy Notice"</b>	has the meaning given in Article 56,
<b>"the Regulations"</b>	means the Community Interest Company Regulations 2005 (as amended),
<b>"the Regulator"</b>	means the Regulator of Community Interest Companies,
<b>"Secretary"</b>	the secretary of the Company (if any),
<b>"shareholder"</b>	means a person who is the holder of a share,
<b>"shares"</b>	means shares in the Company,
<b>"specified"</b>	means specified in the memorandum or articles of association of the Company for the purposes of this paragraph,
<b>"subsidiary"</b>	has the meaning given in section 1159 of the Companies Act 2006,
<b>"transfer"</b>	includes every description of disposition, payment, release or distribution, and the creation or extinction of an estate or interest in, or right over, any property,
<b>"transmittee"</b>	means a person entitled to a share by reason of the death or bankruptcy of a shareholder or otherwise by operation of law, and
<b>"Writing"</b>	means the representation or reproduction of words, symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in Electronic Form or otherwise

2. Subject to clause 3 of this Schedule, any reference in the Articles to an enactment includes a reference to that enactment as re-enacted or amended from time to time and to any subordinate legislation made under it
3. Unless the context otherwise requires, other words of expression contained in these Articles bear the same meaning as in the Companies Acts as in force on the date when these Articles become binding on the Company.