Appointment of secretary



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What this form is for You may use this form to appoint an individual as a secretary.

What this form is NOT f
You cannot use this form
appointing a corporate se To do this, please use for



Date of secretary's appointment Date of appointmen	26 ,	21/06/2016 #126 COMPANIES HOUSE	AP04 'Appointment of co	The second second	
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Country	address here it will appear on the	_[S]	SL7 2	Postcode	
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APO3 Appointment of secretary

5	Consent to act as secretary	
	Please tick the box to confirm consent. The company confirms that the person named in section 3 has consented to act as a secretary of the company named in section 1.	
6	Signature	·
Signature	I am signing this form on behalf of the company. Signature This form may be signed and authorised by: Director •, Secretary, Person authorised •, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	 Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the persor signing has membership. Person authorised Under either section 270 or 274 of the Companies Act 2006.
7	Additional former names (continued from Section 3)	
Former names [©]		⊕ Additional former names Use this space to enter any additional names.
	-	

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	TIM WILSON
Company name	HENNY SANDERSONGLO
	MO
Address	23 WEST STREET
Post town	MANYOW
County/Region	BUCKS
Postcode	5 L7 2 L5
Country	UK
DX	
Telephone	07770 936632

✓ Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the ipformation held on the public Register.
- You have completed the date of appointment.
- Tou have provided the service address.
- The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- You have included all former names used for business purposes over the last 20 years.
- You have ticked the consent to act statement.
- You have signed the form.

Important information

Please note that all information on this form will appear on the public record.

☑ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.

DX ED235 Edinburgh 1

or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse