In accordance with Section 392 of the Companies Act 2006

# **AA01**

## Change of accounting reference date



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

What this form is for
You may use this form
to change the accounting reference
date relating to either the current, or
the immediately previous,
accounting period

What this form is NOT You cannot use this form

- change a period for wh accounts are already o
- extend a period beyond months unless the con administration



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1 Company details

Company number 0699

Company name in full

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→ Filling in this form

Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by \*

Date of accounting reference period

Please enter the end date of the current, or the immediately previous, accounting period •

Accounting period ending on

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2011

Date of period you wish to change

The current period means the present accounting period which has not yet come to an end

The immediately previous period means the period immediately preceding your present accounting period

New accounting reference date o

Has the accounting reference period been shortened or extended?

- → Shortened Please complete 'Date shortened so as to end on'
- → Extended Please complete 'Date extended so as to end on'

Please enter the date the accounting reference period has been shortened to

The decided the decoding vertice period has

Date Shortened so as 3 1 1 1 2 10 11 11 to end on

or Please enter the date the accounting reference period has been extended to

Date Extended so as d d d m m y y y to end on

• New accounting reference date if you wish to move the end of your current, or immediately previous, reference period to an earlier date, please insert the required date in the box marked 'Shortened'

If you wish to move the end of your current, or immediately previous, reference period to a later date, please insert the required date in the box marked 'Extended'

You cannot change a period for which the accounts are overdue

You cannot extend a period beyond 18 months unless the company is in administration

AA01 Change of accounting reference date

Extending more than once in five years	Have you extended the accounting reference period more than once in five years?  → Yes Please complete the section below → No Please go to Section 5  You may not extend periods more than once in five years unless you fall into one of the following categories Please tick only one box  The company is in administration  You have specific approval from the Secretary of State (please enclose a copy)  You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area  You are submitting the form on behalf of an overseas company	◆ Extending more than once in five years You only need to complete this section if you have extended your accounting reference period more than once in five years
	I am signing this form on behalf of the company	Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006
Signature	Signature X	
	This form may be signed by Director , Secretary, Person authorised , Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	

following

Presenter information

# You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record Contact name Contact name Company name I CON ORELATIONS LTD Address UNTIVE ROTTY OF NORTHAMPTON BOUGHTON GREEN ROAD PARK CAMPUS POSITION POSITION NORTHANTS Country/Region NORTHANTS Country ENGLAND DX Telephone OLGO 4 892052 Checklist We may return forms completed incorrectly or with information missing Please make sure you have remembered the

☐ The company name and number match the

information held on the public Register

☐ You have entered the new accounting reference.

You have completed section 4 (if appropriate)

 You have checked your filing deadline through WebCHeck at www.companieshouse.gov.uk

☐ You have completed section 2

date in section 3

You have signed the form

### Important information

Please note that all information on this form will appear on the public record

### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

# For companies registered in Northern Ireland

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street,, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk