In accordance with Rule 6.28 of the Insolvency (England & Wales) Rules 2016 and Section 106(3) of the Insolvency Act 1986.

# LIQ14 Notice of final account prior to dissolution in CVL





**COMPANIES HOUSE** 

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LIQ14				
Notice of final	account prior	to dissolution	in C\	/L

6	Liquidator's release
	Tick if one or more creditors objected to liquidator's release.
	:
7	Final account
	☐ I attach a copy of the final account.
8	Sign and date
Liquidator's signature	× W W
Signature date	$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$

LIQ14
Notice of final account prior to dissolution in CVL

Presenter information	Important information			
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	All information on this form will appear on the public record.			
Contact name	<b>™</b> Where to send			
Сотрапу пате	You may return this form to any Companies House address, however for expediency we advise you t return it to the address below:			
Address	The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.			
Post town				
County/Region	}			
Postcode	<i>i</i> Further information			
DX	For further information please see the guidance notes on the website at www.gov.uk/companieshouse			
Telephone	or email enquiries@companieshouse.gov.uk			
✓ Checklist	This form is available in an			
We may return forms completed incorrectly or with information missing.	alternative format. Please visit the forms page on the website at			
Please make sure you have remembered the following:  The company name and number match the information held on the public Register.  You have attached the required documents.  You have signed the form.	www.gov.uk/companieshouse			

# Redman Nichols Butler

# CLC PHILOSOPHY LIMITED – IN LIQUIDATION

**Final Account** 

# **CLC Philosophy Limited**

# - in liquidation ("the Company")

# Joint Liquidators' final account

# Statutory information

Company number:

06976461

Name of company:

**CLC Philosophy Limited** 

Previous name(s)

n/a

of company (if any):

Trading name / style under

**CLC Philosophy Limited** 

which

 Company carried on business and

 Any debt owed to a creditor was incurred

Type of Liquidation:

Creditors Voluntary Liquidation

The Chapel, Bridge Street, Driffield, East Yorkshire, YO25 6DA

Address of

Registered office: Principal trading

50 Walkington Drive, Market Weighton, York, YO43 3NR

address:

Liquidator(s) name(s),

J W Butler and A J Nichols of Redman Nichols Butler,

address(es) and contact

The Chapel, Bridge Street, Driffield, East Yorkshire, YO25 6DA

number:

T: 01377 257788

Office holder number(s):

9591 & 8367 10 April 2017

Date of appointment: Is there a liquidation

No

committee?

# Administration (including statutory reporting)

The work undertaken which is classified as Administration for the period of this report is summarised below;

# Case Management

case set-up, record-keeping, completion of checklists, periodic case reviews

# **Statutory and Compliance**

- case bonding; Companies House filings and returns; advertising of notices
- preparation and delivery of periodic reports to creditors and other stakeholders
- completion and submission of post appointment HMRC tax returns
- corresponding with HMRC in relation to cessation of PAYE and VAT schemes
- · reporting to creditors including preparation of the final account.

# **Cashiering**

 arrange banking facilities; monthly account reconciliations; general cashiering preparation and maintenance of cashbook and receipts and payments account

This work does not produce any direct financial benefit for creditors but is required by statute and best practice guidelines.

### Asset realisations

The work undertaken which is classified as Asset realisations is summarized below;

Asset	Estimated to realise per statement of affairs (£)	Actual realisations to date (£)	Comments
Trade Debtors – Bibby Financial Services	Uncertain	0	The company's trade debtors were factors with Bibby Financial Services. Bibby were contacted to establish account details and they confirmed on 27 April 2017 that they had no remaining sales ledger to recover or any surplus funds to forward to the liquidator.
Cash in hands of accountants	3,600	3,600	This refers to monies held in the Redman Nichols Butler clients account, being funds transferred upon the closure of the company's bank account.
Directors' Loan account	Uncertain	0	The company records show that at liquidation, the direct owed the company $\pounds 121,080$
			Miss Coleman has provided the liquidator with a summary of her household income and expenditure and personal assets. I have reviewed Miss Coleman's income, expenditure and assets and have established that, based on her personal circumstances; Miss Coleman is financially unable to make any contributions to the liquidator in repayment of her loan. Miss Coleman also has insufficient personal assets to guarantee a successful outcome for creditors if action were taken to pursue the repayment of the loan. As a consequence of my review, I do not intend to investigate this matter any further or take any steps to recover the monies owed by Miss Coleman.
			Creditors were invited to provide their funding proposals if they wanted the matter to be reviewed. No response has been received from any creditor.
Bank interest	-	2	Bank interest of £1.56 has been received on funds held.

This work does not produce a financial benefit for creditors and is required by statute and best practice guidelines.

# Statement of Insolvency Practice 13 – Transactions with connected parties

Statement of Insolvency Practice 13 provides that I am required to disclose to creditors and members at the first available opportunity after my appointment any transactions with connected parties.

There have been no such transactions in this case.

# Investigations

# Statement of Insolvency Practice 2 - Investigations by office holders

I have carried out the liquidator's duty to investigate the affairs of the company to that extent necessary to comply with best practice as provided by the provisions of Statement of Insolvency Practice 2 entitled "Investigations by office-holders in administrations and insolvent liquidations".

Pursuant to that duty, no new matters have come to my attention, which warrant further investigation or action being taken.

# Company Directors Disqualification Act 1986

I have complied with my duties under the provisions of the Company Directors Disqualification Act 1986. However, I am not able to disclose to creditors the content of my report.

Work completed within this category also includes;

- obtaining and reviewing of the books and records archive boxes
- invite and review concerns / matters raised by the creditors regarding the director(s) conduct.

This work does not produce any direct financial benefit for creditors but is required by statute and best practice guidelines.

# Creditors (claims and distributions)

The work undertaken which is classified as Creditors for the period of this report is summarised below;

- general communication with creditors
- dealing with creditor claims
- quantification of HMRC claim

This work does not produce financial benefit for creditors but is required by statute and best practice guidelines.

# Costs and expenses of the liquidation

# Remuneration of office holders

A creditors' guide to an Insolvency Practitioner's fees is available at <a href="www.creditorinsolvencyguide.co.uk">www.creditorinsolvencyguide.co.uk</a> or <a href="www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees">www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees</a>. A copy of the creditors' guide to Redman Nichols Butler fees and expenses is attached to this report which details my firm's current charge out rates.

# Basis of amount of remuneration, who agreed that basis and when

At the meeting of creditors held on 10 April 2017, the creditors resolved that the liquidators' fees be based on the time spent by them and their staff in dealing with all aspects and matters of the case, including those undertaken at the request of the creditors and that they be at liberty to draw fees in accordance with that resolution without further reference to creditors.

# My firm's time costs in administering this case

My firm's time costs to date in dealing with the proper administration of this liquidation total £4,759.97. An estimated analysis by reference to the types of work carried out on this liquidation is attached to this report.

The narrative above provides a brief description of the type of work involved in each category.

# Fee estimate

When seeking approval for my firm's remuneration, I provided creditors with details of the estimated costs of the liquidation. The fee estimate previously provided to creditors is attached to this report at Appendix 1. The fee estimate also includes a narrative of work which was anticipated to be undertaken.

The office holders' remuneration cannot exceed the total amount set out in the fee estimate without further approval from creditors. In this case the fee estimate for dealing with the post appointment matters on this case was £8,216.06.

Attached to this report is an analysis comparing the fee estimate with the actual time costs incurred on the liquidation.

# Funds drawn on account of remuneration

I advise that, I have drawn £803.81 in respect of my firm's remuneration. The balance of my work in progress will be written off.

# Variances from fee estimate

My firm's remuneration has not exceeded the original fee estimate.

# Convening costs

At the first meeting of creditors held on 10 April 2017, the creditors resolved that the fees of my firm and Kaye Middleton & Co., for assistance in convening the meeting of creditors and preparing the directors' statement of affairs were to be based on time costs at our respective firms' current charge out rates plus expenses plus VAT properly incurred.

My firm's time costs in attending to those instructions and how these costs were incurred are shown as follows;

Grade of staff	Hours / Minutes	Rate (£)	Value (£)
Assistant Manager	8/30	226	1,921.00
Administrator	0/20	166	55.34
Support staff	0/30	97	48.50
Total/Average	9/20		2,024.84

In accordance with that resolution, my firm has received £1,687.37 plus VAT and expenses of £76.10 plus VAT. Kaye Middleton & Co has received £750.00 plus VAT for their assistance in this matter.

# Redman Nichols Butler expenses

The fee estimate at Appendix 1 provides creditors with details of the estimated costs of the liquidation.

Attached to this report is a breakdown of the expenses incurred on behalf of the liquidation estate. I have recovered £184.02 plus VAT in respect of these disbursements.

I have not exceeded the original estimate.

# Professionals engaged to assist the liquidator to carry out his duties

No professionals have been engaged to assist me in carrying out my duties in this case.

# Creditors' request for further information

Within 21 days of receipt of this report: -

- i) a secured creditor; or
- ii) a unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question); or

with the permission of the court upon an application made within the 21 days any unsecured creditor may make a request in writing to the liquidator for further information about remuneration or expenses set out in the draft report.

The liquidator must, within 14 days of receipt of the request, respond accordingly.

# Right of challenge

If a creditor believes that the office holders' remuneration is, in all the circumstances excessive, the basis inappropriate, or the expenses incurred by the office holder are, in all the circumstances, excessive he may, provided certain conditions are met, apply to the court.

The application to court may be made by:

 Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the creditors (including that creditor) or the permission of the court

The application must, subject to any order of the court, be made no later than 8 weeks (or, in a case where a creditors' meeting to is convened to receive a liquidator's resignation, 4 weeks) after receipt by the applicant of the report which first reports the charging of the remuneration or the incurring of the expenses in question.

# **Outcome for creditors**

# The prescribed part

Section 176A of The Insolvency Act 1986 (the prescribed part) does apply in this case as there is a floating charges created after 15 September 2003. However, as the net property is less than £10,000, the prescribed part has been disapplied.

# Secured creditor

There will not be a return to the secured creditor.

# Preferential creditors

There are no preferential unsecured creditors in this case.

# Dividend prospects for non-preferential unsecured creditors

There is no prospect of a dividend to the unsecured creditors and consequently the joint liquidators have not taken steps to agree the claims of the non-preferential unsecured creditors.

This is Notice under Rule 14.36 of the Insolvency Rules (England & Wales) 2016 that no dividend will be declared in the liquidation as the funds realized have been used to pay the expenses of the liquidation.

# Conclusion

There are no outstanding matters and the affairs of the company have been fully wound up.

Should any creditor require any further information please contact me.

J W Butler Joint Liquidator 19 February 2018

# CLC Philosophy Limited - in liquidation Receipts and payments account for the period 10 April 2017 to 19 February 2018

	10 April 2017 to	
	19 February 2018	Total
	£	£
INCOME		
Cash in hand of accountants	3,600.00	3,600.00
Bank Interest	1.56	1.56
TOTAL INCOME	3,601.56	3,601.56
EXPENSES		
Convening Costs	1,687.37	1,687.37
Convening expenses	76.10	76.10
Office holders' remuneration	803.81	803.81
Office holders' expenses	184.02	184.02
Statement of affairs fee	750.00	750.00
Irrecoverable VAT	100.26	100.26
TOTAL EXPENSES	3,601.56	3,601.56
Balance		-

# Redman Nichols Butler

TIME & CHARGEOUT SUMMARIES

CLC Philosophy Ltd

From 10 Apr 2017 to 19 Feb 2018

HOURS

Classification Of work Function	Partner	Manager	Other Senior Professional	Assistants & Support Staff	Total Hours	Time Cost £	Average Hourly Rate £
Administration & Planning	2.00	8.17	1.50	8.03	19.70	3,978.72	201.96
Investigations	1.00	2.00	0.00	0.00	3.00	757.00	252.33
Creditors	0.00	0.00	0.00	0.25	0.25	24.25	97.00
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Fees Claimed £	915.00	2,297.67	339.00	1,208.30		4,759.97	
Total Hours	3.00	10.17	1.50	8.28	22.95		
Average Rate	305.00	226.00	226.00	145.87			

# CATEGORY 1 + 2 DISBURSEMENTS

Type & Purpo	ose		Amount £
24/04/2017	Category 2 - Printing & Photocopying	Notice of appointment	8.10
24/04/2017	Category 2 - Postage	Notice of appointment	3.92
03/05/2017	Category 1 - Advertising	Appointment of Liquidator & Resolution Notice	137.00
10/05/2017	Category 1 - Bordereau	Bordereau	30.00
14/07/2017	Category 2 - Archive Boxes	Archive boxes	5.00
L			184.02

# Redman Nichols Butler

Time & Chargeout Summaries From 10 Apr 2017 to 19 Feb 2018 CLC Philosophy Ltd

		ESTIMATED	:		ACTUAL	
Classification of work function	Total Hours	Time Cost £	Average Hourly Rate £	Total Hours	Time Cost £	Average Hourly Rate £
Administration and planning	22.00	4,640.90	210.95	19.70	3,978.72	201.96
Investigations	6.50	1,544.73	237.65	3.00	757.00	252.33
Realisation of assets	1.00	239.82	239.82	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	8.50	1,790.61	210.66	0.25	24.25	97.00
Total	38.00	8,216.06		22.95	4,759.97	

# Category 1 & 2 Disbursements

Type & Purpose	ESTIMATED	ACTUAL
Category 1 - Advertising	205.50	137.00
Category 2 - Archive Boxes	30.00	5.00
Category 1 - Bordereau	30.00	30.00
Category 2 - Postage	2.52	3.92
Category 2 - Printing & Photocopying	2.00	8.10
Total	270.02	184.02

# A creditor's guide to the fees and disbursements charged by Redman Nichols Butler

# Insolvency Practitioner's Fees

Where it has been agreed by a resolution of creditors or the creditors' committee that the office holders' remuneration will be calculated by reference to the time properly given by the office holder and his staff in attending to matters arising in the administration of the insolvency estate, at the following hourly charge out rates:-

Grade	Rate (£) to 30 April 2014	Rate (£) from 1 May 2014
Partner	280	305
Senior Manager	250	278
Manager	230	254
Assistant Manager	205	226
A dm inistrator	155	166
Support staff	90	97

These rates are our current hourly charge out rates and are exclusive of value added tax. Our charge-out rates are reviewed periodically and creditors will be advised of any alteration thereto. Time is recorded in one minute units.

### Disbursements of Redman Nichols Butler

From time to time, we will incur disbursements on behalf of insolvent estates. The reimbursement of these disbursements will be a charge against the insolvent estate to which they relate. These disbursements can be split into two categories, Category 1 and Category 2.

Category 1 disbursements are disbursements which are directly referable to the insolvent estate and relate to a payment to an independent third party. We seek to recover these types of disbursement. Approval is not required to recover these disbursements and these include insolvency bonds, advertising, company searches and post redirection orders.

Category 2 disbursements are directly referable to the insolvent estate in question but the payment is not to an independent third party. They may include shared or allocated costs that can be allocated to the insolvent estate on a proper and reasonable basis, for example, business mileage. These disbursements are recoverable in full from the estate, subject to the basis of the disbursement charge being approved by creditors in advance.

Category 2 disbursements are recharged at the following rates:

Mileage	45 pence per mile
Printing & Photocopying	10 pence per sheet
Postage	Prevailing rates
Archive boxes	£5 per box

The charges above are subject to annual increments and creditors will be advised of these in future circulars.

From time to time we instruct a firm of agents, Ullyotts, to act for the insolvent estate. Ullyotts are an associated business. Where Ullyotts are instructed, their fees will either be charged by reference to time costs properly incurred, calculated in one minute units at an hourly rate of between £150 - £225, plus their disbursements, or on a percentage basis. These costs are typical of agents in this geographical area.

A guidance note and further information in relation to office holders' fees is available at www.R3.org.uk or www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees.

# CASE NAME: CLC Philosophy Limited

# Introduction

When an office holder (liquidator / administrator / trustee) seeks fee approval, it is a requirement for the office holder to also provide the following information to creditors;

- the work the office holder anticipates will be done,
- why the work is necessary and
- the anticipated cost of that work, including any expenses expected to be incurred in connection with it.

# Anticipated work in connection with this case

The type of work which will be undertaken on this case can be broken down into categories. A description of the type of work involved in each category is detailed below;

# Administration (including statutory reporting)

# Case Management

- case set-up, record-keeping, completion of checklists, periodic case reviews
- devising an appropriate strategy for dealing with the case and giving instructions to staff to undertake the work on the case
- dealing with all routine correspondence and emails relating to the case
- undertaking periodic reviews of the progression of the case

# Statutory and Compliance

- case bonding and periodical review of case bonding
- Companies House filings and returns
- advertising of notices
- preparation and delivery of periodic reports to creditors and other stakeholders
- convening and holding General Meetings of creditor and members (as applicable)
- completion and submission of post appointment corporation tax returns
- completion and submission of post appointment VAT returns
- Seeking clearance from HMRC and other relevant parties
- corresponding with HMRC in relation to cessation of PAYE and VAT schemes
- initial and final reporting to creditors

# **Cashiering**

- arrange banking facilities
- monthly account reconciliations
- general cashiering
- preparation and maintenance of cashbook and receipts and payments account

# Realisation of Assets

- liaising with the company's bank regarding the closure of the account
- transfer of funds held into the liquidation estate.

# Investigations

- obtaining and reviewing of the books and records
- invite and review concerns / matters raised by the creditors regarding the director(s) conduct.
- Reviewing the books and records to identify any transactions or actions the office holder may take against a third party in order to recover funds for the benefit of creditors
- the general investigation required towards the submission of returns pursuant to the Company Directors Disqualification Act 1986
- submission of returns pursuant to the Company Directors Disqualification Act 1986
- carrying out initial investigations with a view to identifying any potential asset recoveries by seeking and obtaining such information from the company's accountants, solicitors, bank or other third party

# Creditors (claims and distributions)

- dealing with correspondence / emails / telephone calls with creditors relating to their claims
- maintaining up to date creditor information

# Trading (where applicable)

• n/a

# Case Specific Matters (where applicable)

n/a

# Why is this work necessary?

The work outlined above is required by statute and by the best practice guidelines given to office holders.

# What are the anticipated costs associated with this work?

# Fee estimate

Set out below is the anticipated costs of the office holders' fees in connection with this case. This estimate has been determined by analysing the costs of similar cases dealt with by Redman Nichols Butler and also applying the facts specific to this case.

Classification of work function	Total hours	Time cost (£)	Average hourly rate (£) 210.95	
Administration	22:00	4,640.90		
Realisation of Assets	1.00	239.82	239.82	
Investigations	6.50	1,544.73	237.65	
Creditors	8.50	1,790.61	210.66	
Trading 0		0	0	
Case specific matters	0	0	0	
Total 38.00		8,216.06	216.21	

The estimated time costs for dealing with this case are £8,216.06.

# Details of the disbursements and expenses which are likely to be incurred on this case

The insolvent estate will incur disbursements and expenses.

The guide to the fees and disbursements charged by Redman Nichols Butler sets out the definition of Category 1 & 2 disbursements. The rates at which the Category 2 disbursements are charged are also disclosed within this guide.

In this case the disbursements which are likely to be incurred are;

Type & Purpose	Estimated cost (£)	
Travel	0.00	·
Printing and photocopying	2.00	
Postage	2.52	
Archive boxes	30.00	
Advertising	205.50	
Bordereau	30.00	
Room hire	0.00	

In this case the expenses which are likely to be incurred are;

Type and purpose	Estimated Costs (£)	Anticipated basis of instruction	Brief description of work to be carried out
N/A	n/a	N/A	n/a

# Creditors' request for further information

Rule 4.49E of the Insolvency Rules 1986 states that, within 21 days of receipt of this draft report: -

- i) a secured creditor; or
- ii) a unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question); or

with the permission of the court upon an application made within the 21 days any unsecured creditor may make a request in writing to the liquidator for further information about remuneration or expenses set out in the draft report.

The liquidator must, within 14 days of receipt of the request, respond accordingly.

A guidance note in relation to Liquidators' fees is available at www.r3.org.uk

# Right of challenge

If a creditor believes that the office holders' remuneration is, in all the circumstances excessive, the basis inappropriate, or the expenses incurred by the office holder are, in all the circumstances, excessive he may, provided certain conditions are met, apply to the court.

The application to court may be made by:

• Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the creditors (including that creditor) or the permission of the court

The application must, subject to any order of the court, be made no later than 8 weeks (or, in a case falling within Rule 4.108 (creditors' meeting to receive liquidator's resignation), 4 weeks) after receipt by the applicant of the progress report, or the draft final report under Rule 4.49D, which first reports the charging of the remuneration or the incurring of the expenses in question.

## NOTICE THAT THE COMPANY'S AFFAIRS ARE FULLY WOUND UP

Company Name: CLC PHILOSOPHY LIMITED (In Liquidation) ("the Company")

Company Number: 06976461

This Notice is given under Rule 6.28 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the joint liquidators of the Company, J W Butler and A J Nichols, of Redman Nichols Butler, The Chapel, Bridge Street, Driffield, East Yorkshire, YO25 6DA (T: 01377 257788) who were appointed by the members and creditors.

The joint liquidators give notice that the Company's affairs are fully wound up.

# Creditors have the right:

- (i) to request information from the joint liquidators under Rule 18.9 of the Rules;
- (ii) to challenge the joint liquidators' remuneration and expenses under Rule 18.34 of the Rules; and
- (iii) to object to the release of the joint liquidators by giving notice in writing below before the end of the prescribed period to: Redman Nichols Butler c/o The Chapel, Bridge Street, Driffield, East Yorkshire, YO25 6DA.

The prescribed period ends at the later of: (i) eight weeks after delivery of this notice, or (ii) if any request for information under Rule 18.9 of the Rules or any application to court under that Rule or Rule 18.34 of the Rules is made, when that request or application is finally determined.

The joint liquidators will vacate office under Section 171 of the Insolvency Act 1986 ("the Act") on delivering to the Registrar of Companies the final account and notice saying whether any creditor has objected to release.

The joint liquidators will be released under Section 173 of the Act at the same time as vacating office unless any of the Company's creditors objected to release.

Relevant extracts of the Rules referred to above are provided overleaf.

Signed:	MH	
•	JOHN BUTLER	<del></del>
	JOINT LIQUIDATOR	
Dated:	2012/18	

# RELEVANT EXTRACTS OF RULES 18.9 AND 18.34 OF THE INSOLVENCY (ENGLAND & WALES) RULES 2016

### Rule 18.9

- (1) The following may make a written request to the office-holder for further information about remuneration or expenses set out in a final report under rule 18.14:
  - a secured creditor;
  - an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question); or
  - any unsecured creditor with the permission of the court.
- (2) A request or an application to the court for permission by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one creditor.

# Rule 18.34

- (1) This rule applies to an application in a winding-up made by a person mentioned in paragraph (2) on the grounds that:
  - the remuneration charged by the office-holder is in all the circumstances excessive;
  - the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
  - the expenses incurred by the office-holder are in all the circumstances excessive.
- (2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable:
  - · a secured creditor; or
  - an unsecured creditor with either
    - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
    - (ii) the permission of the court.
- (3) The application by a creditor must be made no later than eight weeks after receipt by the applicant of the final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question.