

AM03

Notice of administrator's proposals



Companies House

WEDNESDAY



A04 *A79YA8YX* #206
11/07/2018
COMPANIES HOUSE

1 Company details

Company number 06882622
Company name in full Orchard Care Homes.com (5) Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Sarah
Surname Rayment

3 Administrator's address

Building name/number 55 Baker Street
Street London
Post town W1U 7EU
County/Region
Postcode
Country

4 Administrator's name ●

Full forename(s) Kerry
Surname Bailey

● Other administrator
Use this section to tell us about
another administrator.

5 Administrator's address ●

Building name/number 3 Hardman Street
Street Spinningfields
Post town Manchester
County/Region
Postcode M33AT
Country

● Other administrator
Use this section to tell us about
another administrator.

AM03

Notice of Administrator's Proposals

6

Statement of proposals



I attach a copy of the statement of proposals

7

Sign and date

Administrator's
Signature

Signature

X



X

Signature date

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^m0^m7

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**Orchard Care Homes.com (4) Limited
In Administration
Registration Number: 06881971**

**Orchard Care Homes.com (5) Limited
In Administration
Registration Number: 06882622**

Statement to Creditors pursuant to Rule 3.35 of
the Insolvency (England and Wales) Rules 2016
and Statement of Proposals under Paragraph 49 of
Schedule B1 to the Insolvency Act 1986

Dated 10 July 2018

BDO

TABLE OF CONTENTS

Section	Page
1. Introduction	3
2. Events Leading up to the Appointment of the Joint Administrators	4
3. Statement of Affairs and Statutory Information.....	5
4. Achieving the Purpose of the Administrations	5
5. Management of the Companies' Affairs Since the Joint Administrators' Appointment	6
6. Joint Administrators' Receipts & Payments Account	7
7. Trading during the Administrations	7
8. Creditors' claims.....	7
9. Sale of business.....	8
10. Investigation.....	9
11. Other matters	9
12. EC Regulations on Insolvency Proceedings	10
13. Pre-Administration Costs	10
14. Joint Administrators' Remuneration.....	11
15. Joint Administrators Disbursements	11
16. Possible outcomes for the Companies and Creditors	12
17. Statement of proposals under Paragraph 49 of Sch. B1 to the Act	12
18. Notices of decision procedures	12

Appendices

Appendix 1	Statutory Information
Appendix 2	Statement of Affairs
Appendix 3	Receipts & Payments
Appendix 4	Joint Administrators' Time Costs
Appendix 5	Notice of Deemed Consent
Appendix 6	Creditors Request for a Decision in Respect of the Administration
Appendix 7	Proof of Debt
Appendix 8	Notice of Arranging a Decision Procedure by Correspondence Form
Appendix 9	Decision Procedure by Correspondence Form
Appendix 10	A Schedule of BDO LLP Charge out Rates and Disbursements

ORCHARD CARE HOMES.COM (4) LIMITED - IN ADMINISTRATION

Registered No: 06881971

In the High Court of Justice Chancery Division Companies Court 004020 of 2018

ORCHARD CARE HOMES.COM (5) LIMITED - IN ADMINISTRATION

Registered No: 06882622

In the High Court of Justice Chancery Division Companies Court 004019 of 2018

Registered office situated at 3 Hardman Street, Spinningfields, Manchester, M3 3AT

The following abbreviations are used from time to time throughout these proposals:

'OCHL4'	Orchard Care Homes.com (4) Limited
'OCHL5'	Orchard Care Homes.com (5) Limited
'the Companies'	OCHL4 & OCHL5
'the Joint Administrators'	Sarah Rayment & Kerry Bailey

1. Introduction

Sarah Rayment (officeholder number: 9162) of BDO LLP, 55 Baker Street, London, W1U 7EU, licensed and authorised by the Insolvency Practitioners Association in the UK, and Kerry Bailey (officeholder number: 8780), of BDO LLP, 3 Hardman Street, Spinningfields, Manchester, M3 3AT, licensed and authorised by the Institute of Chartered Accountants in England & Wales in the UK, were appointed Joint Administrators of Orchard Care Homes.com (4) Limited ('OCHL4') & Orchard Care Homes.com (5) Limited ('OCHL5') ('together 'the Companies') on 15 May 2018.

This report is addressed to the creditors of the Companies and incorporates the Joint Administrators' proposals ('the Proposals').

As provided by Paragraph 52(1)(b) of Schedule B1 to the Insolvency Act 1986 ('Sch. B1 to the Act') we do not propose to arrange a decision procedure of creditors to consider these proposals. This is because there will be insufficient assets to enable us to make any distribution to unsecured creditors, other than from the prescribed part, which we mention in section 8 below. Under Paragraph 52 of Sch. B1 to the Act if at least 10% of creditors require us to arrange a decision procedure they must notify us in writing by 19 July 2018. Please note that before we will arrange a decision procedure we will require a deposit towards the cost of the procedure. Such deposit may be repaid subject to approval of the other creditors. Where no creditors' decision procedure is arranged to consider the Proposals, the Proposals will have been deemed to be approved.

Where a decision procedure is arranged creditors may approve the Proposals with or without modifications subject to the Joint Administrators' agreement to any such modifications. If the creditors reject the Proposals a report will be sent to the High Court of Justice Chancery Division, Companies Court confirming that the creditors have rejected the Proposals. The Court may then discharge the Administration and make consequential directions. Alternatively, it may adjourn the hearing or make some other Order as it thinks fit.

If the Proposals are agreed by the creditors the Joint Administrators will continue to control the business of the Companies to the extent that it has not ceased or been transferred. The Joint Administrators would at some later date arrange for the Companies to exit from the Administration, as agreed by the creditors. Based on the information presently available and the current situation the Joint Administrators' proposal is that the Companies will be dissolved once the Administrations are complete.

The Joint Administrators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to these appointments. A copy of the code is at <http://www.icaew.com/en/members/regulations-standards-and-guidance/ethics/code-of-ethics-d>.

Creditors may access information setting out creditors' rights in respect of the approval of the Joint Administrators' remuneration at <https://www.r3.org.uk/what-we-do/publications/professional/fees>.

2. Events Leading up to the Appointment of the Joint Administrators

Background of the Companies

The Companies were incorporated on 20 April 2009 and are 100% owned by Orchard Care Homes.com Limited ("OCHL"). OCHL was placed into Administration on 22 May 2018 with Sarah O'Toole and Daniel Smith, both of Grant Thornton UK LLP, appointed as Joint Administrators.

The Companies are ultimately controlled by Alchemy Special Opportunities Fund III LLP ("Alchemy"), which operates over 70 care homes across the UK as the Orchard Care Home Group. Other than the Companies and OCHL, the remainder of the Orchard Care Home Group is not in Administration.

The Companies operated four care homes ('the Care Homes') under formal leases with Hollyblue Healthcare (Haslingden) Limited, Hollyblue Healthcare (Chorley and Norton Lees) Limited and Hollyblue Healthcare (St. Georges) Limited ("the Landlords"). Each of the leases is for a term of 35 years and are due to expire in 2042.

OCHL4 operated Chorley Lodge ('Chorley'), a purpose built home of 65 registered beds situated in Chorley, Lancashire and St Georges Hall and Lodge ('St. Georges'), which was registered for 83 beds and is located in Darlington, County Durham.

OCHL5 operated Haslingden Hall and Lodge ('Haslingden') a purpose built home registered for 76 beds situated in Haslingden, Lancashire and Norton Lees Hall and Lodge ('Norton Lees'), which is registered for 80 beds and is located in Sheffield, South Yorkshire.

Chorley and Norton Lees were rated as inadequate overall by the CQC at the date of our appointment and Haslingden and St. Georges were rated as good overall.

According to information held at Companies House, Clerical Medical Investment Group Limited ('Clerical Medical') holds debentures over both OCH4L and OCH5L registered on 26 March 2013 respectively. On 10 June 2015 all rights under the debentures were assigned to the Landlords.

Companies House also states that Clerical Medical holds separate Rent Security Deposit Deeds ('Rent Deeds') in respect of each of the four care homes. On 10 June 2015, the Rent Deeds were assigned to the Landlords.

Knight Frank LLP ('Knight Frank'), the Landlords' investment agent, has confirmed that as at the date of appointment it was holding c. £1,319k of rent deposits on behalf of the Companies.

The Administrators appointed solicitors, CMS Cameron McKenna Nabarro Olswang LLP ('CMS') has reviewed the security documentation and confirmed the validity of the Joint Administrators' appointment. Furthermore CMS has reviewed the Rent Deeds granted by the Companies and confirmed they are valid and enforceable.

In April 2017, following a period of sustained trading losses the Companies approached the Landlords requesting rent reductions of fixed monthly rent payments with a quarterly profit share, together with a reduction and release of rent deposits held by the Landlords for all four care homes.

As the Companies were unable to pay rent in full BDO LLP ('BDO') was engaged by the Landlords to undertake a High Level Review of the Options available to the Landlords in the event that the rent reductions are not agreed.

This report was delivered on 17 July 2017 and BDO invoiced £15k plus VAT to deliver the report. This amount has been paid in full.

The Companies and the Landlords then entered a period of negotiations; however, no agreement between the parties could be reached.

In March 2018 the Companies informed the Landlords that since 2013 funding totalling £1.8m had been provided by Alchemy to fund trading losses and that Alchemy was no longer able to continue to provide financial support at this level.

On 27 March 2018 the Landlords issued a rent demand to the Companies in relation to unpaid rent totalling £492,187, which became due and payable on 25 March 2018, split as follows:

Chorley Lodge	£120,296
St Georges	£80,491
Haslingden	£151,161
Norton Lees	£140,239

On 15 May 2018, applications for the appointment of the Joint Administrators were made by the Landlords, in their capacity as a qualified floating charge holder, to the High Court of Justice Chancery Division, Companies Court pursuant to Paragraph 14 of Sch. B1 to the Act.

Under the provisions of paragraph 100(2) of Sch. B1 to the Act the Administrators carry out their functions jointly and severally meaning any action can be done by one Administrator or by both of them.

3. Statement of Affairs and Statutory Information

At Appendix 1 is a record of the names of the directors and company secretaries for the Companies together with details of their shareholdings.

We attach at Appendix 2 to this report a summary of the estimated statement of affairs of each Company at the date of our appointment, prepared by the directors. The summary statement of affairs has been prepared from the Companies records and information available. The Joint Administrators have reviewed the statement of affairs but have not carried out any audit or detailed verification work at this time.

A list of creditors' names, addresses and debts according to the Companies accounting system is attached at Appendix 2.

4. Achieving the Purpose of the Administrations

The statutory purpose of an administration consists of three objectives, and we now address the progress that has been made in this respect.

- (a) The first objective is the rescuing the Companies as going concerns (i.e. restructuring the Companies' business, resulting in the survival of the Companies). It is not possible to achieve this objective given that liabilities far exceed the Companies assets.
- (b) With regard to the second objective of achieving a better result for the Companies creditors as a whole than would be likely if the Companies were wound up (without first being in administration), it is not expected that this will be achieved.
- (c) The final objective is realising property in order to make a distribution to one or more secured or preferential creditors. The Joint Administrators are pursuing this objective.

5. Management of the Companies' Affairs Since the Joint Administrators' Appointment

Day one steps and operator agreement

Upon our appointment as Joint Administrators we undertook an immediate review of the Companies' affairs with particular regard to their financial and resource requirements. This assessment was carried out in conjunction with Lucina Care Limited ('Lucina'), specialist care home operators, having regard to the Companies' ongoing business commitments and the anticipated cash flows.

The Care Homes continued to trade following the Joint Administrators' appointment in order to find a new owner.

The Joint Administrators have entered into separate tri-partite operational agreements for each care home with Lucina and four special purchase vehicles ('SPV's') set up by the Landlords.

Under the terms of the operational agreements, the SPV's and Lucina are responsible for all financial and operational aspects of the care homes. The SPV's bear the cost of trading the homes during the Administrations.

The Joint Administrators have also entered into a funding agreement with the Landlords to cover the costs and expenses of the Administrations.

All sites were attended on day 1 of the Administrations by staff of the Joint Administrators and the operators. All staff, residents and relatives were notified of the appointment and the strategy of continuing to trade until a new owner can be found, explained. Letters were sent to residents' next of kin to advise of the appointment and provide relevant contact details.

Valuation of assets

The Joint Administrators instructed Lambert Smith Hampton Group Limited ('LSH') to value the chattel assets of the Care Homes.

The Joint Administrators instructed Cushman Wakefield ('CW') to provide a Red-Book valuation of the leasehold interests of the Care Homes.

Statutory compliance

The Joint Administrators complied with their various statutory duties and obligations. Letters to creditors were issued on each of the Companies notifying of our appointment.

Notice of Appointment in respect of the Companies were filed at Companies House and the appointment of Joint Administrators was advertised. The registered offices were changed

to 3 Hardman Street, Spinningfields, Manchester M3 3AT by way of Form AD01. The Joint Administrators also issued a notice requiring submission of a Statement of Affairs in respect of the Companies.

The Care Quality Commission ("CQC") were immediately notified of our appointment and we are working with the CQC to provide information and assistance in respect of any concerns or queries they may have.

Open cover insurance was put in place and Insolvency Risk Services ('IRS') were instructed to review the insurance requirements and contact with the former insurance brokers.

CMS are providing legal advice for the Companies.

St. Georges

Following our initial review of the Companies affairs, which was undertaken in conjunction with Lucina, it was established that St. Georges was not financially viable and therefore the Joint Administrators decided to implement a closure programme for this care home. The closure programme was implemented by Lucina as part of the operational agreement and involved consultation with the CQC, local authorities, residents' families and employees to ensure the transfer of the residents to alternative accommodation was conducted with the residents safety and well-being prioritised.

St. Georges was closed on 29 June 2018 and all employees of St. Georges have been made redundant.

Book debts and intercompany debts

The directors statement of affairs indicates that the amount of book debts owing to the Companies at the date of appointment were £135,293 for OCHL4 and £256,919 for OCHL5. A more detailed update will be provided within the next report to creditors once the book debts and trading receipts paid to Lucina have been fully reconciled.

OCHL5 is owed £98,012 in respect of an intercompany loan balance from the Orchard Care Home Group. The Joint Administrators will pursue recovery of this amount in due course.

6. Joint Administrators' Receipts & Payments Account

For your information, we have attached a copy of the Joint Administrators' receipts and payments accounts for the Companies at Appendix 3. This shows that the Joint Administrators currently have funds in hand of £106,982 in respect of OCHL4 and £217,841 in respect of OCHL5. The contents of the accounts are self-explanatory.

7. Trading during the Administrations

Under the terms of the operational agreements, the SPV's and Lucina are managing all financial and operational aspects of the care homes. The SPV's will bear the cost of trading the homes during the Administrations.

8. Creditors' claims

Secured creditors

The Landlords have the benefit of debentures conferring fixed and floating charges over the whole of the Companies and their undertakings, which were both created on 18 March 2013.

The Landlords also have the benefit of two Rent Deeds in respect of OCHL4, both created on 19 March 2013, as well as two Rent Deeds in respect of OCHL5, which were both created on 18 March 2013.

Knight Frank, the Landlords' investment agent, has confirmed that as at the date of appointment it was holding c. £1,319k of rent deposits on behalf of the Companies.

As at the date of appointment the Landlords were owed £492,187 for unpaid rent up to March 2018. Further rent liabilities have accrued and not been paid since March 2018, therefore the Landlords are expected to suffer a shortfall in respect of the liabilities due from the Companies.

Preferential creditors

Preferential claims are defined as monies owed to former employees in respect of arrears of wages and accrued holiday pay at the date of Administration.

No arrears of wages claims are anticipated in these matters. However, it is anticipated that the employees of St. Georges may have claims for unpaid holiday pay relating to the period prior to our appointment. We will provide a more detailed update in our next report to creditors once details of the preferential claims have been received.

Unsecured creditors

To date we have received a total of £131,314 in unsecured creditor claims in relation to OCHL4. We have also received a total of £133,183 unsecured creditor claims in respect to OCHL5.

The Joint Administrators would ask creditors to provide a detailed account of the sum owing to them as at the date of Administration together with details of any security held on the proof of debt forms attached at Appendix 7.

Prescribed part

Under the provisions of Section 176A of the Insolvency Act 1986 the Joint Administrators must state the amount of funds available to unsecured creditors in respect of the prescribed part. This provision only applies where a company has granted a floating charge to a creditor after 15 September 2003.

The Companies have granted a floating charge to a creditor after 15 September 2003, therefore the prescribed part will apply. An estimate of the prescribed part will be provided in our next report to creditors once the net property of the Companies (after allowing for costs) becomes clearer.

9. Sale of business

Immediately following our appointment, the Joint Administrators wrote to the major stakeholders of the Companies, being Alchemy, the Directors of the Companies, the shareholder of the Companies and the Landlords to establish if any party wished to:

- (a) to put forward proposals which would allow the Joint Administrators to achieve the first objective of an Administration, i.e., to rescue the Companies as going concerns; or
- (b) re-finance the Companies in a manner which would allow the Joint Administrators to achieve the first objective of an Administration, i.e., to rescue the Companies as a going concern; or

- (c) put forward proposals regarding acquiring the business and assets of any or all of the Care Homes operated by the Companies. This would include acquiring the leasehold interest in the Care Homes on the existing terms of the leases as the Landlords had confirmed that they were not prepared to negotiate the terms of the leases at this stage.

None of the major stakeholders detailed above had any interest in pursuing any of the above options.

The Joint Administrators instructed CW to provide a Red-Book valuation of the Companies interest in the leasehold properties. CW has confirmed that after accounting for capital expenditure requirements, latest CQC ratings and recent trading history, the market value of the leasehold interests is £nil. Furthermore, as the Care Homes are over-rented, CW advised that any prospective purchaser would likely require the rents to be reduced or a reverse premium to be paid for them to consider taking an assignment of the leases.

The Joint Administrators also instructed GVA Grimley Limited ('GVA') and CBRE Limited ('CBRE') to provide desktop valuations of the Companies interest in the leasehold properties. Both GVA and CBRE confirmed that there is no value in the existing leases for the reasons detailed above.

The Joint Administrators have received enquiries for the sale of the Care Homes from nine parties and provided further information under the terms of a Non-disclosure Agreement ('NDA') to five of these parties.

The Landlords have confirmed that they are not prepared to negotiate revised lease terms with any party.

All of the interested parties have confirmed that they have no interest in the business and assets owned by the Companies due to the over-rented position of each home and the position of the Landlords as stated above.

We have provided the contact details of the interested parties that have expressed an interest in the freeholds of the properties to the Landlords.

It has been agreed that the SPV's will acquire the business and assets of the Companies under a conditional sale agreement (upon CQC registration being granted). The Joint Administrators are currently negotiating the terms of this sale and will provide a more detailed update to creditors in our next report.

10. Investigation

The Joint Administrators have a duty to investigate the affairs of the Companies to establish if there are any actions that can be pursued for the benefit of the creditors as a whole and also the conduct of the directors. In this latter respect the Joint Administrators must submit a confidential report to the Secretary of State regarding the conduct of all directors and shadow directors during the three years before the Administrations.

If creditors wish to bring to our attention any matters that merit investigation they should contact the Joint Administrators c/o of BDO LLP 5 Temple Square, Temple Street, Liverpool, L2 5RH quoting reference 00283382.

11. Other Matters

The Insolvency Service has established a central gateway for considering complaints in respect of insolvency practitioners. In the event that you make a complaint to me but are not satisfied with the response from me then you should visit

<https://www.gov.uk/complain-about-insolvency-practitioner> where you will find further information on how you may pursue the complaint.

12. EC Regulations on Insolvency Proceedings

We are required under the Insolvency (England and Wales) Rules 2016 ('the Rules') to state whether and if so the extent the European Regulation on Insolvency Proceedings (No.1346/2000) applies to the Company in Administration. We confirm the Regulations apply to the Companies and these are the main proceedings as defined in Article 3(1) of that Regulation.

13. Pre-Administration Costs

Certain costs were incurred in preparing and planning for the Administrations. The creditors may under Rule 3.52 of the Rules approve those costs to be paid from the Administration estate, as an expense of the Administrations. These costs do not form part of our proposals, but are subject to a separate resolution. Allowable costs fall into the following categories:

- (i) the fees charged by the Joint Administrators;
- (ii) the expenses incurred by the Joint Administrators;
- (iii) the fees charged (to the Joint Administrators' knowledge) by any other person qualified to act as an insolvency practitioner.

Under Rule 3.35(10) of the Rules, the table below summarises the outstanding costs for which approval is sought and also, where relevant, records payments received.

	Costs Incurred (£)	Payments Received (£)	Costs Outstanding (£)
(i)	43,313.40	Nil	25,000.00
(ii)	490.00	Nil	490.00
(iii)	Nil	Nil	Nil
TOTAL	43,803.40	Nil	25,490.00

We now explain in more detail the facts behind the above. In respect of the fees and expenses incurred by the Joint Administrators prior to the Administration appointments, these were subject to formal engagements with the Companies, both dated 27 April 2017, which set out that our fees would be based on time costs, using the same rates as are recorded in the BDO Policy document attached to this proposal. The engagements also provided for the proposed Administrators to engage other specialists to assist, where necessary, on such reasonable terms as we could negotiate.

(i) The fees charged by the Joint Administrators

The Joint Administrators have capped their pre appointment fees at £25,000 plus VAT and disbursements. No payments have been received in respect of the fees incurred.

(ii) The expenses incurred by the Joint Administrators

In preparation for the Administrations, £490 of travel disbursements and expenses have been incurred by the Joint Administrators.

The Joint Administrators' disbursements are reimbursements of precise costs we have had to meet. The expenses in respect of other professional fees are reasonable and have been necessary in preparing for the Administrations.

No payments have been received in respect of the expenses incurred.

(iii) the fees charged (to the Joint Administrators' knowledge) by any other person qualified to act as an insolvency practitioner (and, if more than one, by each separately)

The Joint Administrators are not aware of any other person qualified to act as an Insolvency Practitioner having acted in relation to the Companies immediately preceding the appointments of the Joint Administrators.

No decision process for creditors is being arranged in respect of the Pre-Administration Costs incurred, because the only money available to pay the creditors is the prescribed part which is referred to in section 8 above. In these cases, where Paragraph 52(1)(b) of Sch. B1 to the Act applies the Joint Administrators' Pre-Administration Costs will be subject to the approval of the secured and any preferential creditors.

14. Joint Administrators' Remuneration

Rule 18.16 of the 'the Rules' provides how Administrators may be remunerated. This permits remuneration to be fixed either as a percentage of the value of the property with which the Joint Administrators have to deal, by reference to the time the Joint Administrators and their staff spend in attending to matters in this Administration in accordance with a Fees Estimate, or a set amount. Remuneration may be fixed on one or a combination of any of the foregoing bases.

In respect of these Administrations, we will ask the secured and preferential creditors to approve our remuneration on a time-cost basis.

Attached at Appendix 5 are schedules that summarise the time that has been spent in dealing with the Administrations up to 18 June 2018.

No decision process for creditors in respect of the approval of the Joint Administrators fees is being arranged, because the only money available to pay the creditors is the prescribed part as detailed in section 8 above. In these cases, where Paragraph 52(1)(b) of Sch. B1 to the Act applies our remuneration and category 2 disbursements will be subject to the approval of the secured and preferential creditors.

15. Joint Administrators Disbursements

Where disbursements are recovered in respect of precise sums expended to third parties there is no necessity for these costs to be authorised; these are known as category 1 disbursements.

Administrators often charge expenses for example printing, stationery, photocopying, telephone and other electronic communications, which cannot be economically recorded in respect of each specific case. Such expenses, which are apportioned to cases, require the approval of the creditors before they can be drawn and these are known as category 2 disbursements. The policy of BDO LLP in respect of this appointment is not to charge disbursements that are not specific to the case.

A further disbursement under this heading is the cost of travel where staff use their own vehicles or company cars travelling in connection with the insolvency. In these cases, a charge of 45p per mile is raised which is in line with HM Revenue and Customs approved mileage scale, which is the amount the firm pays to its staff. This category 2 disbursement will be subject to the approval of the secured and preferential creditors.

Since the commencement of the Administrations, we can advise that the following disbursements have accrued, but not been paid from the Administration estates:

OCHL4

	Cat. 1 (£)	Cat. 2 (£)	Total (£)
Statutory Advertising	157.99	-	157.99
Train Fares	9.70	-	9.70
Mileage	-	77.27	77.27
	167.69	77.27	244.96

OCHL5

	Cat. 1 (£)	Cat. 2 (£)	Total (£)
Mileage	-	15.30	15.30
Total	-	15.30	15.30

For your guidance, we attach at Appendix 11 a Creditors' Guide to Administrators' Fees together with a document that outlines the policy of BDO LLP in respect of fees and disbursements.

16. Possible Outcomes for the Companies and Creditors

The Insolvency Act 1986 and the Rules provide a variety of options regarding the possible exit routes for the Companies from the Administrations, being primarily a Company Voluntary Arrangement, Liquidation or dissolution of the Companies. It is the Joint Administrators' recommendation and proposal, as detailed below, that once all assets have been realised and distributed in the Administrations that the Joint Administrators arrange for the Companies to be dissolved.

17. Statement of proposals under Paragraph 49 of Sch. B1 to the Act

Formal Proposals - the Joint Administrators propose that:

- (a) They continue to realise assets in accordance with Objective 3 of the statutory purpose of the Administrations, and they make payments to the secured and preferential creditors and distribute to the unsecured creditors from the Prescribed Part.
- (b) They exit the Administrations by way of a dissolving the Companies under paragraph 84 of Sch. B1 to the Act.

OTHER RESOLUTIONS FOR APPROVAL, THAT:

- (c) That creditors' committees be established if sufficient creditors are willing to be members. (such committee must comprise of between 3 and 5 creditors)

Creditors may wish to establish a creditors' committee. A committee must comprise between three and five committee members. A guide to creditors' committees is available at <http://www.r3.org.uk/what-we-do/publications/professional/creditors-guides>. This provides guidance to allow creditors to know what the purpose of a committee is and be able to assess whether the creditor would like to be a committee member. A resolution is included in this respect in the attached Notice of Decision Procedure.

18. Notices of Decision Procedures

Resolutions (a) and (b) will be dealt with using the deemed consent procedure. Creditors having 10% or more of the total unsecured debts of the Companies may object to these resolutions and request a physical meeting if we receive their objections by 19 July 2018

otherwise the decision will be treated as having been made on the decision date. Creditors including creditors claiming a small debt (£1,000 or less) who wish to object must send us a proof of debt form with a written notice of their objection. Creditors who have small debt of £1,000 or less must send us a proof of debt in order to object, even though they may receive dividends without sending a proof of debt.

Resolution (c) will be dealt with using the postal resolution procedure. Creditors are requested to use the attached postal resolution form to vote on these resolutions. The decision date for postal resolutions in this case is 26 July 2018 - you should return the postal resolution form to us by 4pm on the business day before this date. If you have not already done so, you will need to send me a proof of debt for your postal resolutions to be included in the decision. Creditors with a 'small debt' of £1,000 or less must send a proof of debt for their postal resolution to count, even though they may receive dividends without sending a proof of debt.

Dated: 10 July 2018



.....
Sarah Rayment
Joint Administrator

Orchard Care Homes.com (4) Limited
Orchard Care Homes.com (5) Limited

Statutory Information

Orchard Care Homes.com (4) Limited in Administration**Statutory Information**

Registered Number: 06881971

Date of Incorporation: 20 April 2009

Address of Registered Office: 3 Hardman Street, Spinningfields, Manchester, M3 3AT
Formerly The Hamlet, Hornbeam Park, Harrogate, North Yorkshire, HG2 8RE

Trading Addresses Chorley Lodge, Botony Brow, Chorley, PR6 0JW
St Georges Hall and Lodge, Middle St George Hospital Site, Middle St George, Darlington, DL2 1TS

Directors: Mrs Lorraine Lee
Ms Deborah Jane Johnson
Mr Thomas Allan Brookes

Company Secretary: None

Nominal Share Capital: £1 - divided into 1,000 ordinary shares of £1 each

Registered Shareholders: No of £1 ordinary shares held

Orchard Care Homes.Com Limited	101
	<u>101</u>

Trading Results:

Y/E	Turnover £	Gross Profit £	Net profit/(Loss) after tax £	Directors' remuneration £	Balance on P&L A/c £
31/03/2016	3,663,948	1,398,456	233,985	-	(347,628)
31/03/2015	3,244,406	1,123,189	(189,107)	-	(581,613)
31/03/2014	2,915,194	894,883	(381,160)	-	(392,506)

Orchard Care Homes.com (5) Limited in Administration**Statutory Information**

Registered Number:	06882622
Date of Incorporation:	20 April 2009
Address of Registered Office:	3 Hardman Street, Spinningfields, Manchester, M3 3AT Formerly The Hamlet, Hornbeam Park Harrogate, North Yorkshire, HG2 8RE
Trading Addresses	Haslingden Hall and Lodge, Lancaster Avenue, Haslingden, BB4 4HP. Norton Lees Hall and Lodge, 156 Warminster Road, Sheffield, S8 8PQ.
Directors:	Mrs Lorraine Lee Ms Deborah Jane Johnson Mr Thomas Allan Brookes
Company Secretary:	None
Nominal Share Capital:	£1 - divided into 101 ordinary shares of £1 each
Registered Shareholders:	No of £1 ordinary shares held
Orchard Care Homes.com Limited	101
	<u>101</u>

Trading Results:

Y/E	Turnover £	Gross Profit £	Net profit/(Loss) after tax £	Directors' remuneration £	Balance on P&L A/c £
31/03/2016	3,913,992	1,572,827	46,289	-	86,895
31/03/2015	3,808,580	1,574,392	21,431	-	40,606
31/03/2014	3,755,134	1,605,566	4,337	-	19,175

Orchard Care Homes.com (4) Limited
Orchard Care Homes.com (5) Limited

Statement of Affairs

A - Summary of Assets

Assets	Book Value £	Estimated to Realise £
Assets subject to fixed charge:		
Assets subject to floating charge:		
Uncharged assets:		
Tangible fixed assets	129,371	20,500
Trade debtors	135,293	135,293
Other debtors and prepayments	302,444	Nil
Stock	1,522	Nil
Rent deposits (> 1 year)	615,666	Nil
Cash at bank	112,166	112,166
Estimated total assets available for preferential creditors	1,296,462	267,959

A1 - Summary of Liabilities

	Estimated to realise £
Estimated total assets available for preferential Creditors (carried from page A)	£ 267,959
Liabilities	
Preferential creditors:-	Nil
Estimated deficiency/surplus as regards preferential creditors	£ 267,959
Estimated prescribed part of net property where applicable (to carry forward)	Nil
Estimated total assets available for floating charge holders	£ 267,959
Debts secured by floating charges	Nil
Estimated deficiency/surplus of assets after floating charges	£ 267,959
Estimated prescribed part of net property where applicable (brought down)	£ Nil
Total assets available to unsecured creditors	£ 267,959
Give the actual number of unsecured non-preferential claims (excluding any shortfalls to floating charge holders) 1 the actual number of unsecured non-preferential claims	£(1,263,472)
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)	£(995,513)
Shortfall to floating charge holders (brought down)	£ Nil
Estimated deficiency/surplus as regards creditors	£(995,513)
Issued and called up capital	£(101)
Estimated total deficiency/surplus as regards members	£(995,614)

BDO LLP
Orchard Care Homes.com (4) Limited
B - Company Creditors

Key	Name	Address	£
C100	1st Med Ltd	1st Floor, 71 Garstang Road, Preston, PR1 1LB	2,186.90
CA00	Access UK Ltd	The Old School, School Lane, Stratford St Mary, Colchester, Essex, CO7 6LZ	153.60
CA01	Alexandra	3 Long Acres, Willow Farm Business Park, Donington, Derbyshire, DE74 2UG	116.76
CA02	APOLLO FACILITY MANAGEMENT LTD	Unit 5 Parsons Road,, Parsons Industrial Estate,, Washington,, United Kingdom, NE37 1HB	5,402.38
CB00	BFS Group T/A 3663	P O Box 107, Blackmoss Lane, Scarisbrick, Ormskirk, L40 9YT	19,574.38
CB01	Balmoral Interiors Limited	47 - 55 Ormonde Street, Jarrow, Tyne & Wear, NE32 3PB	1,191.60
CB02	Beaucare Medical Limited	Hornbeam Square West, Hornbeam Park, Harrogate, North Yorkshire, HG2 8PA	2,674.83
CB03	Bell Group		1,728.26
CB04	Box-it North	West Newham Farm, Milbourne, Newcastle, NE20 0DJ	818.59
CB05	Brodale Catering Equipment	10 King Edward Street, Shirebrook, Mansfield, Notts, NG20 8AU	2,349.78
CC00	Care Shop Ltd	Warren Bruce Road, Trafford Park, Manchester, M17 1LB	13,366.01
CC01	CHORLEY COUNCIL	PO BOX 13, CHORLEY, PR7 1AR	1,200.00
CC02	Coopers Taxi's	Unit 60 Foxhole Road, Chorley, Lancashire, PR7 1NW	162.60
CC03	Copymark (Service) Ltd	Technology House Alexandra Court, Off Dyson Wood Way, Bradley Business Park, Huddersfield, HD2 1GN	1,231.35
CC04	CountyDurham and Darlington NHS Foundation	North Rd,, Durham, DH1 5TW, UK	105.00
CC05	Count Care Services Ltd	Unit 213, 70-74 Brunswick Street, Stockton-On-Tees, TS18 1DW	330.00
CC06	Care Quality Commission	T70 Receivables F179, Shared Business Services, Phoenix House. Topcliffe Lane, Wakefield, WF3 1WE	25,737.00
CD00	DFF SERVICES LTD	1 Artemis Court St. Johns Road,, Meadowfield,, Durham,, DH7 8XQ	6,022.70
CD01	Durham Tees Valley Airport Date Last	DURHAM TEES VALLEY AIPORT, Peel Dome, The Trafford Centre, Manchester, M17 8PL	2,890.66
CE02	ELITE MAINTENANCE & INSTALLATIONS SERVICES	Elite House 11 Queens Court Third Avenue, Team Valley Trading Estate, Gateshead, Tyne And Wear, NE11 0BU	2,967.60
CE03	Envirocare Maintenance Solutions	New Inn Farm, Dawson Lane, Leyland, Lancashire, PR25 5DB	(57.00)
CF00	Flamstop (Fire & Safety Equipment) Ltd	Flamstop House, 22 Chapel Street, Bradford, BD1 5DL	483.30
CG00	Gailarde Ltd	Unit 2 Elstree Distribution Park, Elstree Way, Borehamwood,, Herts, WD6 1RU	878.40
CG01	Girbau UK	Girbau House,, Trust Industrial Estate,, Wilbury Way,, Hitchin, Herts, SG4 0UZ	321.00
CG02	Gold Standard Foot care	50 Lancaster Lane,, Clayton Le Woods, Leyland, PR25 5SP	510.00
CH01	Howdens Joinery Co	Units 2 & 3, Yarm Road Trade Park, Barrington Way, Darlington, DL1 4WF	699.49

Signature _____

BDO LLP
Orchard Care Homes.com (4) Limited
B - Company Creditors

Key	Name	Address	£
CI00	Initial Medical Services Ltd	PO Box 4976, Dudley, West Midlands, DY1 4TA	1,201.21
CK00	Knight Frank LLP	9 Bond Court, Leeds, West Yorkshire, LS1 1JZ	334,644.57
CL00	Lockhart Catering Equipment	Lockhart House, Brunel Road, Theale, Reading, Berkshire, RG7 4XE	94.00
CM00	Medsolve	172 Front Street,, Chester Le Street,, England,, DH3 3AZ	16,546.07
CM01	MOON RISE 24HR RECRUITMENT LTD	Multi Media Exchange Corporation Road, Edia Exchange, Middlesbrough, Cleveland, TS1 2RF	14,227.57
CN00	Nisbets	Fourth Way, Avonmouth, Bristol, BS11 8TB	149.85
CN01	Novus Properties	20 Southey Street, Southey Street, London, SE20 7JD	99.00
CO00	Orchard Care Homes.com 1 Ltd		21,258.34
CO01	OCH Management Services Limited	The Hamlet, Hornbeam Park, Harrogate, HG2 8RE	12,051.95
CO02	Office Depot	501 Beaumont Leys Ln, Leicester, LE4 2BN, UK	404.26
CO03	Orchard Environmental Services Limited	Interdependence House, Holly Bank Road, Huddersfield, HD3 3LX	810.00
CP02	Preventec	Suite 2, Stable Court Hesselewood Country Business Park, Ferriby Road, Hessele, North Humberside, HU13 0LH	741.65
CP03	Primary Carers 247 Limited	37 Ormskirk Road, Preston, England, PR1 2QP	35,301.28
CR00	RYAN ELECTRICAL SERVICES	51 Carisbrooke Drive, Southport, Merseyside, PR9 7JD	3,348.45
CS00	Schindler Limited	205 Brooklands Road, Weybridge, KT13 0BG	756.83
CS01	Servoca Nursing & Care	Solar House, 1 - 9 Romford Road, London, E15 4LJ	357.50
CS02	Denise Speakman	78 Hurstbrook, Coppul, Chorley, Lancashire, PR7 4QY	63.00
CT00	Tebays Limited	POBOX 10484, Harlow, CM20 9GY	392.46
CT01	The Pensions Regulator	Napier House, Trafalgar Terrace, Brighton , BN1 4DW	(400.00)
CT02	Trade UK	Selectapost 28, Sheffield, S97 3GE	288.64
CU00	UNITED UTILITIES	HAWESWATER HOUSE, LINGLEY MERE BUSINESS PARK, LINGLEY GREEN AVENUE, GREAT SANKEY WARRINGTON, WA5 3LP	(3,796.87)
CW00	WHS Facilities Management Ltd	320 Low Lane, Horsforth, Leeds, West Yorkshire, LS18 5DE	505.20
48 Entries Totalling			532,090.15

Signature _____

BDO LLP
Orchard Care Homes.com (4) Limited
B1 - Company Creditors - Employees & Directors

Key	Name	Address	Pref £	Unsec £	Total £
0 Entries Totalling					
			0.00	0.00	0.00

Signature _____

BDO LLP
Orchard Care Homes.com (4) Limited
B2 - Company Creditors - Consumer Creditors

Key	Name	Address	£
0 Entries Totalling			0.00

Signature _____

COMPANY SHAREHOLDERS

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
Orchard Care Homes.Com Limited	The Hamlet, Hornbeam Park, Harrogate, HG2 8RE	101	101	£1 ordinary shares
TOTALS		101	101	

Signature  Date 28-JUNE-18

A - Summary of Assets

Assets	Book Value £	Estimated to Realise £
Assets subject to fixed charge:		
Assets subject to floating charge:		
Uncharged assets:		
Tangible fixed assets	151,855	21,000
Trade debtors	256,919	256,919
Other debtors and prepayments	517,879	98,021
Stock	1,598	Nil
Rent deposits (> 1 year)	701,547	Nil
Cash at bank	141,172	141,172
Estimated total assets available for preferential creditors	1,770,970	517,112

A1 - Summary of Liabilities

	Estimated to realise £
Estimated total assets available for preferential Creditors (carried from page A)	£ 517,112
Liabilities	
Preferential creditors:-	Nil
Estimated deficiency/surplus as regards preferential creditors	£ 517,112
Estimated prescribed part of net property where applicable (to carry forward)	Nil
Estimated total assets available for floating charge holders	£ 517,112
Debts secured by floating charges	Nil
Estimated deficiency/surplus of assets after floating charges	£ 517,112
Estimated prescribed part of net property where applicable (brought down)	£ Nil
Total assets available to unsecured creditors	£ 517,112
Give the actual number of unsecured non-preferential claims (excluding any shortfalls to floating charge holders)	£(1,027,503)
1 the actual number of unsecured non-preferential claims	
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)	£(510,391)
Shortfall to floating charge holders (brought down)	£ Nil
Estimated deficiency/surplus as regards creditors	£(510,391)
Issued and called up capital	£(101)
Estimated total deficiency/surplus as regards members	£(510,492)

BDO LLP
Orchard Care Homes.com (5) Limited
B - Company Creditors

Key	Name	Address	£
CA00	Access UK Ltd	The Old School, School Lane, Stratford St Mary, Colchester, CO7 6LZ	153.60
CA01	Alexandra	3 LONG ACRES, Willow Farm Business Park, Leicestershire, DE74 2UG	316.38
CA02	Analan Supplies	Unit C, Crown Works, Rotherham Road, Beighton, Sheffield, S20 1AH	285.49
CA03	APOLLO PROPERTY MAINTENANCE (NE) LTD	Unit 5 Parsons Road, Parsons Industrial Estate, Washington, NE37 1HB	263.64
CB00	BFS Group Limited	C/O Atradius Collections, 3 Harbours Drive, Cardiff Bay, CF10 4WZ	29,477.70
CB01	Jenny Bagnall		116.00
CB02	Balmoral Interiors Limited	47 - 55 Ormonde Street, Jarrow, Tyne & Wear, NE32 3PB	5,419.92
CB03	Beaucare Medical Limited	Hornbeam Square West, Hornbeam Park, Harrogate, North Yorkshire, HG2 8PA	(1,378.21)
CB04	Bell Group		5,462.16
CB05	Box-It North West	Smithy Lane, Mouldsworth, Chester, CH3 8AR	48.16
CB06	Brodale Catering Equipment	10 King Edward Street, Shirebrook, Mansfield, Notts, NG20 8AU	1,817.63
CC00	Care Shop Ltd	Warren Bruce Road, Trafford Park, Manchester, M17 1LB, csaccountants@careshop.co.uk	10,326.84
CC01	Copymark (Service) Ltd	Technology House, Alexandra Court, Dyson Wood Way, Huddersfield, HD2 1GN	1,568.15
CC02	Care Quality Commission	T70 Receivables F179, Shared Business Services, Phoenix House, Topcliffe Lane, Wakefield, WF3 1WE	21,480.78
CD00	Dayex by Healthcare Plus	13 Edison Road, Salisbury, SP2 7NU	1,317.38
CD01	DDC Dolphin Ltd	The Fulcrum, Vantage Way, Mannings Heath, Poole, BH12 4NU	236.72
CD02	DFP Services	1, Artemis Court, St John's Rd, Meadowfield, Durham, DH7 8XQ	1,684.66
CE00	Elite Maintenance & Installation Services	Elite House, 11 Queens Court, Third Avenue, TVTE, Gateshead, NE11 0BU	1,656.22
CG00	Girbau UK	Girbau Hpuise, Trust Industrial Estate, Wilby Way, Hitchin, Herts, SG4 0UZ	1,490.73
CI00	Initial Medical Services Ltd	PO Box 4976, Dudley, West Midlands, DY1 4TA	1,497.98
CI01	Insight Direct (UK) Limited	The Atrium, 1 Harefield Road, Uxbridge, UB8 1PH	109.12
CJ00	Justine McQuade	1 Coach House Cottages, Manchester Road, Haslingden, Rossendale, Lancs, BB4 6PF	210.50
CK00	Knight Frank LLP	9 Bond Court, Leeds, West Yorkshire, LS1 2JZ	476,155.78
CL00	Local Care Force	47 Upper Baslinghall Street, Leeds, West Yorkshire, LS1 5HR	18,659.64
CL01	Lockhart Catering Equipment	Lockhart House, Brunel Road, Theale, Reading, Berkshire, RG7 4XE	315.84
CL02	Lost Chord	The Wesley Centre, Blyth Road, Maltby, Rotherham, S66 8JD	100.00
CL03	Lowry Recruitment Ltd	Atlas House, Caxton Close, Wigan, WN3 6XU	1,800.00
CL04	Ellen Lowe		64.00

Signature

BDO LLP
Orchard Care Homes.com (5) Limited
B - Company Creditors

Key	Name	Address	£
CM00	Medilink Nursing	Personnel Recruitment Agency, 43 Church Lane, Pudsey, LS28 7RR	6,839.61
CM01	Mitie Pest Control Ltd	1 King Alfred Way, Cheltenham, Gloucestershire, GL52 6QP	54.00
CM02	Mondial Lighting	Bridge End House, Low Ln, Horsforth, Leeds , LS18 4DF	176.40
CN00	Newsquest (North West) Ltd	P.O Box 22, Newspaper House, Churchgate, Bolton, BL1 1DE	173.92
CN01	Nisbets		1,243.89
CN02	Novus Property Solutions Ltd	PO Box 13, Five Towns House Hillside, Festival Way, Stoke-On-Trent, Staffordshire, ST1 5SH	736.86
CO00	Orchard Care Homes.com 1 Ltd	The Hamlet, Hornbeam Park, Harrogate, HG2 8RE	33,490.97
CO01	OCH Management Services Limited	The Hamlet, Hornbeam Park, Harrogate, HG2 8RE	12,483.91
CO02	Office Depot	501 Beaumont Leys Lane, Leicester, LE4 2BN	193.94
CO03	Orchard Environmental Services Limited	Independence House, Holly Bank Road, Huddersfield, HD3 3LX	2,514.00
CR00	Real Trade Supplies	R4 Capital Business Park, Capital Point , Cardiff , CF3 2PU	938.76
CR01	Regnet Gas	Regent House, Kendal Avenue, London, W3 0XA	(2,883.76)
CR02	RYAN ELECTRICAL SERVICES	51 Carisbrooke Drive, Southport, Merseyside, United Kingdom, PR9 7JD	5,452.97
CR03	ROSSENDALE BOROUGH COUNCIL	ADMAIL ADM4005, ROSSENDALE, BB4 4ZR	935.50
CS00	Safety Systems Distribution	Unit 11b, Hobson Industrial Estate, Burnopfield, Newcastle, NE16 6EA	294.00
CS01	Shindler Limited	205 Brooklands Rd, Weybridge, KT13 0BG	832.51
CS02	Screwfix	Trade House, Mead Avenue, Houndstone Business Park, Yeovil, Somerset, BA22 8RT	10.99
CS03	SHEFFIELD CITY COUNCIL	CORPORATE FINANCE, PO BOX 1310, SHEFFIELD, S1 1UY	(146.00)
CS04	Sheffield City Council - Rent	Resources, Town Hall, Sheffield, S1 2HH	1,814.00
CT00	Tebays Limited	POBOX 10484, Harlow, CM20 9GY	294.06
CT01	The Building Maintenance Co	The Clay Pit, 50 Walker Road, Newcastle Upon Tyne, NE6 1BG	120.90
CT02	Trade UK	Selectapost 28, Sheffield, S97 3GE	205.03
CT03	UK Commercial Cleaning Solutions Ltd	Head Office, Depot 14 Octavian Way, Team Valley, Gateshead, NE11 0HZ	2,108.88
CU00	4169454853 UU Haslingden	PO Box 450, Warrington, WA55 1WA	(6,704.06)
CW00	WHS Facilities Management Ltd	320 Low Lane, Horsforth, Leeds, West Yorkshire, LS18 5DE	505.20
CY00	Yorkshire Water	PO BOX 52, BRADFORD, WEST YORKSHIRE, BD3 7YD	0.98
54 Entries Totalling			642,344.27

Signature _____

BDO LLP
Orchard Care Homes.com (5) Limited
B1 - Company Creditors - Employees & Directors

Key	Name	Address	Pref £	Unsec £	Total £
0 Entries Totalling					
			0.00	0.00	0.00

Signature _____

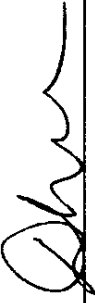
BDO LLP
Orchard Care Homes.com (5) Limited
B2 - Company Creditors - Consumer Creditors

Key	Name	Address	£
0 Entries Totalling			0.00

Signature _____

COMPANY SHAREHOLDERS

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
Orchard Care Homes.Com Limited	The Hamlet, Hornbeam Park, Harrogate, HG2 8RE	101	101	£1 ordinary shares
TOTALS		101	101	

Signature  Date 28-JUNE-18

Orchard Care Homes.com (4) Limited
Orchard Care Homes.com (5) Limited

Receipts & Payment Accounts

**Orchard Care Homes.com (4) Limited
(In Administration)
Joint Administrators' Abstract of Receipts & Payments**

Statement of Affairs	From 15/05/2018 To 18/06/2018	From 15/05/2018 To 18/06/2018
ASSET REALISATIONS		
Cash at Bank	106,981.65	106,981.65
	<u>106,981.65</u>	<u>106,981.65</u>
	<u>106,981.65</u>	<u>106,981.65</u>
REPRESENTED BY		
Floating Current Account		106,981.65
		<u>106,981.65</u>

Note:

**Orchard Care Homes.com (5) Limited
(In Administration)
Joint Administrators' Abstract of Receipts & Payments**

Statement of Affairs	From 15/05/2018 To 18/06/2018	From 15/05/2018 To 18/06/2018
ASSET REALISATIONS		
Cash at Bank	217,840.84	217,840.84
	<u>217,840.84</u>	<u>217,840.84</u>
	<u>217,840.84</u>	<u>217,840.84</u>
REPRESENTED BY		
Floating Current Account		217,840.84
		<u>217,840.84</u>

Note:

Orchard Care Homes.com (4) Limited
Orchard Care Homes.com (5) Limited

Joint Administrators' Time Costs

Summary of Time Charged and Rates Applicable for the Period From 15/05/2018 to 18/06/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL		AVG
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	
A. Pre Appointment Matters	1.00	741.00											1.00	741.00	741.0
B. Steps on Appointment			9.15	2,678.85	21.60	4,471.20	1.90	220.40	23.05	2,470.85			55.70	9,841.30	176.6
D. General Administration	1.10	793.00	0.95	289.75	5.15	1,061.90	3.50	414.80	5.10	341.70	0.05	3.35	15.85	2,904.50	183.2
E. Assets Realisation/Dealing	1.00	741.00	11.00	3,663.00	11.60	2,401.20							23.60	6,805.20	288.3
F. Trading Related Matters	1.00	741.00	8.00	2,664.00	1.50	310.50							10.50	3,715.50	353.8
G. Employee Matters			3.75	1,248.75	1.15	238.05							4.90	1,486.80	303.4
H. Creditor Claims			0.20	40.00	9.95	2,059.65			7.15	533.55			17.30	2,633.20	152.2
I. Reporting	1.00	741.00											1.00	741.00	741.0
	5.10	3,757.00	33.05	10,584.35	50.95	10,542.50	5.40	635.20	35.30	3,346.10	0.05	3.35			

Net Total

129.85

Secretarial Expense

28,868.50

Other Disbursements

0.00

Billed

0.00

Grand Total

28,868.50

Orchard Care Homes.com (4) Limited
Orchard Care Homes.com (5) Limited

Notice of Deemed Consent

The Insolvency Act 1986 - NOTICE OF DEEMED CONSENT PROCEDURE

To Consider Approving the Joint Administrator's Proposals Dated 9 July 2018

Name of Company Orchard Care Homes.com (4) Limited	Company number 06881971
In the In the High Court of Justice Chancery Division Companies Court [full name of court]	Court case number 004020 of 2018

The Joint Administrators are Sarah Rayment (officeholder No: 9162 of BDO LLP, 55 Baker Street, London, W1U 7EU and Kerry Bailey (officeholder No: 8780) of BDO LLP, 3 Hardman Street, Spinningfields, Manchester, M3 3AT who were appointed on 15 May 2018.

NOTICE IS GIVEN, pursuant to Paragraph 51 of Schedule B1 to the Insolvency Act 1986 that the Administrators' Proposals will be dealt with by deemed consent by the Decision date: 26 July 2018. The proposals are:

- (a) They continue to realise assets in accordance with Objective 3 of the statutory purpose of the Administration, and they make payments to the secured and preferential creditors and distribute to the unsecured creditors from the Prescribed Part.
- (b) They exit the Administration by way of dissolving the Company under paragraph 84 of Sch. B1 to the Act.

For the avoidance of doubt: Other resolutions within the Joint Administrators' report accompanying the proposals will be approved by postal resolution.

In order to object to the Administrator's proposals a creditor must deliver, to me at the address below, by no later than 19 July 2018, a written notice stating that the creditor objects to the nomination. The objection must be accompanied by a proof of debt (form attached) otherwise the creditor's objection will be disregarded. A creditor with a 'small debt' £1,000 or less must still submit a proof of debt if submitting a notice of objection. The threshold is 10% in value of the creditors who are entitled to vote.

It is the convenor's responsibility to aggregate the objections to see if the threshold is met. If the threshold is met the deemed consent procedure will terminate. It will then be necessary for the convenor to arrange for a meeting of creditors to decide on the resolutions put to creditors. If less than 10% in value of creditors object, the creditors are treated as having approved the nominated joint liquidators, above.

Appeals against decisions (Rule.15.35): Creditors may appeal to the court in respect of the convenor's decision. Any appeal must be made within 21 days of the Decision date stated above.

Sarah Rayment
Joint Administrator and Convenor of the decision process
Date: 10 July 2018

Objections to the Administrators' proposals, together with proof of claim must be forwarded to Shane Crooks c/o Business Restructuring, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH, by no later than 19 July 2018.

The Insolvency Act 1986 - NOTICE OF DEEMED CONSENT PROCEDURE

To Consider Approving the Joint Administrator's Proposals Dated 9 July 2018

Name of Company Orchard Care Homes.com (5) Limited	Company number 06882622
In the In the High Court of Justice Chancery Division Companies Court [full name of court]	Court case number 004019 of 2018

The Joint Administrators are Sarah Rayment (officeholder No: 9162 of BDO LLP, 55 Baker Street, London, W1U 7EU and Kerry Bailey (officeholder No: 8780) of BDO LLP, 3 Hardman Street, Spinningfields, Manchester, M3 3AT who were appointed on 15 May 2018.

NOTICE IS GIVEN, pursuant to Paragraph 51 of Schedule B1 to the Insolvency Act 1986 that the Administrators' Proposals will be dealt with by deemed consent by the Decision date: 26 July 2018. The proposals are:

- (a) They continue to realise assets in accordance with Objective 3 of the statutory purpose of the Administrations, and they make payments to the secured and preferential creditors and distribute to the unsecured creditors from the Prescribed Part.
- (b) They exit the Administration by way of dissolving the Company under paragraph 84 of Sch. B1 to the Act.

For the avoidance of doubt: Other resolutions within the Joint Administrators' report accompanying the proposals will be approved by postal resolution.

In order to object to the Administrator's proposals a creditor must deliver, to me at the address below, by no later than 19 July 2018, a written notice stating that the creditor objects to the nomination. The objection must be accompanied by a proof of debt (form attached) otherwise, the creditor's objection will be disregarded. A creditor with a 'small debt' £1,000 or less must still submit a proof of debt if submitting a notice of objection. The threshold is 10% in value of the creditors who are entitled to vote.

It is the convenor's responsibility to aggregate the objections to see if the threshold is met. If the threshold is met the deemed consent procedure will terminate. It will then be necessary for the convenor to arrange for a meeting of creditors to decide on the resolutions put to creditors. If less than 10% in value of creditors object, the creditors are treated as having approved the nominated joint liquidators, above.

Appeals against decisions (Rule.15.35): Creditors may appeal to the court in respect of the convenor's decision. Any appeal must be made within 21 days of the Decision date stated above.

Sarah Rayment
Joint Administrator and Convenor of the decision process
Date: 10 July 2018

Objections to the Administrators' proposals, together with proof of claim must be forwarded to Shane Crooks c/o Business Restructuring, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH, by no later than 19 July 2018.

Orchard Care Homes.com (4) Limited
Orchard Care Homes.com (5) Limited

Creditors Request for a Decision in Respect of the Administration

Rule
15.18
Insolvency
(England
and Wales)
Rules 2016

The Insolvency Act 1986

Creditors request for a decision in respect of the Administration

Name of Company

Orchard Care Homes.com (4) Limited

Company number

06881971

In the

In the High Court of Justice Chancery
Division Companies Court

[full name of court]

Court case number

004020 of 2018

Creditor's name & address

I (a) _____

purpose of decision process
Rule 15.18(3)

Request a decision procedure for the creditors of Orchard Care Homes.com (4) Limited, Registered office is situated at: 3 Hardman Street, Spinningfields, Manchester, M3 3AT (the Company) for the purpose of:

Confirm creditor's claim
Rule 15.18(3)(a)

My claim in the Administration is £_____ (A proof of debt form is attached/has already been delivered)* (delete as necessary)

Insert full name(s) and
address(es) of creditors
concurring with the
request (if any) and their
claims in the
administration if the
requesting creditor's claim
is below the required 10%
continue on reverse if
necessary
Rule 15.18(3)(a)(ii) & (b)

Continue overleaf if necessary

The creditors listed above concur with the above request, and I attach copies of their written confirmation of concurrence.

Signature of creditor or person authorised to act on his behalf

Dated

Name in BLOCK LETTERS

If signing on behalf of the creditor, confirm relation to creditor and address

This form is to be delivered to BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH

Rule
15.18
Insolvency
(England
and Wales)
Rules 2016

The Insolvency Act 1986

Creditors request for a decision in respect of the Administration

Name of Company

Orchard Care Homes.com (5) Limited

Company number

06882622

In the

In the High Court of Justice Chancery
Division Companies Court

[full name of court]

Court case number

004019 of 2018

Creditor's name & address

I (a) _____

purpose of decision process
Rule 15.18(3)

Request a decision procedure for the creditors of Orchard Care Homes.com (4) Limited, Registered office is situated at: 3 Hardman Street, Spinningfields, Manchester, M3 3AT (the Company) for the purpose of:

Confirm creditor's claim
Rule 15.18(3)(a)

My claim in the Administration is £_____ (A proof of debt form is attached/has already been delivered)* (delete as necessary)

Insert full name(s) and address(es) of creditors concurring with the request (if any) and their claims in the administration if the requesting creditor's claim is below the required 10% continue on reverse if necessary
Rule 15.18(3)(a)(ii) & (b)

Continue overleaf if necessary

The creditors listed above concur with the above request, and I attach copies of their written confirmation of concurrence.

Signature of creditor or person authorised to act on his behalf

Dated

Name in BLOCK LETTERS

If signing on behalf of the creditor, confirm relation to creditor and address

This form is to be delivered to BDO LLP, 5 Temple Square, Temple Street, Liverpool L2 5RH

Orchard Care Homes.com (4) Limited
Orchard Care Homes.com (5) Limited

Proof of Debt

Proof of Debt/Claim Form
Orchard Care Homes.com (4) Limited - In Administration
Company No: 06881971

Debt as at the date of the appointment of Administrators: 15 May 2018

1	Name of creditor (If a company please also give company registration number and where registered).	
2	Address of creditor including email address for correspondence.	
3	Total amount of claim, including any Value Added Tax at the above date.	
4	If amount in 3 above includes outstanding un-capitalised interest please state amount.	£
5	Particulars of how and when debt incurred. (If you need more space append a continuation sheet to this form).	
6	Particulars of any security held, the value of the security, and the date it was given.	
7	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates.	
8	Provide details of any documents by reference to which the debt can be substantiated. (Note: There is no need to attach them now but the Administrator may call for any document or evidence to substantiate the claim at his discretion as may the chairman or convener of any meeting).	
9	Signature of creditor or person authorised to act on his behalf _____	Dated _____
Name in BLOCK LETTERS _____		
Position with or in relation to creditor _____		
Address of person signing (if different from 2 above) _____		

Deliver to the Joint Administrator, Sarah Rayment, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH

Proof of Debt/Claim Form
Orchard Care Homes.com (5) Limited - In Administration
Company No: 06882622

Debt as at the date of the appointment of Administrators: 15 May 2018

1	Name of creditor (If a company please also give company registration number and where registered).	
2	Address of creditor including email address for correspondence.	
3	Total amount of claim, including any Value Added Tax at the above date.	
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7	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates.	
8	Provide details of any documents by reference to which the debt can be substantiated. (Note: There is no need to attach them now but the Administrator may call for any document or evidence to substantiate the claim at his discretion as may the chairman or convener of any meeting).	
9	Signature of creditor or person authorised to act on his behalf _____	Dated _____
Name in BLOCK LETTERS _____		
Position with or in relation to creditor _____		
Address of person signing (if different from 2 above) _____		

Deliver to the Joint Administrator, Sarah Rayment, BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH

Orchard Care Homes.com (4) Limited
Orchard Care Homes.com (5) Limited

Notice or Arranging a Decision Procedure for Creditors by Correspondence

Rule 15.8
Insolvency
(England and
Wales) Rules
2016

**The Insolvency Act 1986 - NOTICE OF ARRANGING A DECISION PROCEDURE
FOR CREDITORS BY CORRESPONDENCE**

**To consider whether a creditors' committee should be established if sufficient
creditors are willing to be members of the committee**

Name of Company Orchard Care Homes.com (4) Limited	Company number 06881971
In the In the High Court of Justice, Chancery Division Companies Court <small>[full name of court]</small>	Court case number 004020 of 2018

The Joint Administrators are Sarah Rayment (officeholder No: 9162) of BDO LLP, 55 Baker Street, London W1U 7EU and Kerry Bailey (officeholder No: 780) of BDO LLP 3 Hardman Street, Spinningfields, Manchester M3 3AT who were appointed on 15 April 2018.

NOTICE that the Creditors of the above-named Company are invited to make decisions as to whether to approve or reject the resolutions below.

Decision Procedure: The creditors are invited to indicate by correspondence whether they approve or reject the resolutions. A Decision by Correspondence form is attached for recording your vote. The completed form, together with details of your claim, if not already provided, must be sent to the Joint Administrators, whose details are below and on the attached form. Your response must be delivered to before the Decision date below otherwise it cannot be counted.

Decision date: 26 July 2018.

Creditors may within five business days of this notice require a physical meeting be held to consider the matter. This is explained in more detail overleaf.

Any response may be sent by correspondence, using the attached form. To be valid your response must be received by the Administrator by no later than the Decision date which is 26 July 2018.

RESOLUTION

The Joint Administrator's Proposals are deemed approved

- (c) That a creditors' committee be established if sufficient creditors are willing to be members. (such committee must comprise of between 3 and 5 creditors)

Date: 10 July 2018



Sarah Rayment
Joint Administrator and Convenor of the decision process

Rule 15.8
Insolvency
(England and
Wales) Rules
2016

**The Insolvency Act 1986 - NOTICE OF ARRANGING A DECISION PROCEDURE
FOR CREDITORS BY CORRESPONDENCE**

**To consider whether a creditors' committee should be established if sufficient
creditors are willing to be members of the committee**

Name of Company Orchard Care Homes.com (5) Limited	Company number 06882622
In the In the High Court of Justice, Chancery Division Companies Court <small>(full name of court)</small>	Court case number 004019 of 2018

The Joint Administrators are Sarah Rayment (officeholder No: 9162) of BDO LLP, 55 Baker Street, London W1U 7EU and Kerry Bailey (officeholder No: 780) of BDO LLP 3 Hardman Street, Spinningfields, Manchester M3 3AT who were appointed on 15 April 2018.

NOTICE that the Creditors of the above-named Company are invited to make decisions as to whether to approve or reject the resolutions below.

Decision Procedure: The creditors are invited to indicate by correspondence whether they approve or reject the resolutions. A Decision by Correspondence form is attached for recording your vote. The completed form, together with details of your claim, if not already provided, must be sent to the Joint Administrators, whose details are below and on the attached form. Your response must be delivered to before the Decision date below otherwise it cannot be counted.

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RESOLUTION

The Joint Administrator's Proposals are deemed approved

- (a) That a creditors' committee be established if sufficient creditors are willing to be members. (such committee must comprise of between 3 and 5 creditors)

Date: 10 July 2018



Sarah Rayment
Joint Administrator and Convenor of the decision process

Certain Rules apply to decision procedures. The full text of the Rules is attached but the effect of those Rules is summarised below:

Creditor Voting rights (R.15.28): Every creditor who has this notice is entitled to vote in respect of the debt due to the creditor. Where there is a physical meeting the creditor must submit a proxy form (not relevant at this stage). Creditors, including creditors whose debt is treated as a 'small debt' (£1,000 or less) must still deliver a proof for voting purposes, they have not already done so.

Calculation of creditors voting rights (R.15.31): In respect of this Administration creditors' claims will be calculated as at the date the company entered Administration being: 18 January 2018. Claims that have an uncertain value will be subject to £1, or a higher value if the chairman allows.

Requisite majority of creditors for making a decision (15.34): An Administration decision is approved if a majority of creditors, by value vote, in favour by the Decision date.

Appeals against decisions (R.15.35): Decisions of the Joint Administrator in convening the Decision Procedure and dealing with voting is subject to appeal to the court by a creditor. Any appeal must be made within 21 days of the Decision date.

Physical Meeting: If creditors want to consider the resolutions at a physical meeting they must notify in writing the Joint Administrator, whose details are above, within five business days of delivery of this notice. A meeting will be convened if sufficient creditors notify the Administrators within the timeframe. Section 246ZE The Insolvency Act sets the "minimum number" of creditors for requisitioning a meeting at any of the following:

- (a) 10% in value of the creditors or contributories;
- (b) 10% in number of the creditors or contributories;
- (c) 10 creditors or contributories.

Extract from the Insolvency (England and Wales) Rules 2016

Creditors' voting rights

15.28.—(1) In an administration, an administrative receivership, a creditors' voluntary winding up, a winding up by the court and a bankruptcy, a creditor is entitled to vote in a decision procedure or to object to a decision proposed using the deemed consent procedure only if—

- (a) the creditor has, subject to 15.29, delivered to the convener a proof of the debt claimed in accordance with paragraph (3), including any calculation for the purposes of rule 15.31 or 15.32, and
- (b) the proof was received by the convener—
 - (i) not later than the decision date, or in the case of a meeting, 4pm on the business day before the meeting, or
 - (ii) in the case of a meeting, later than the time given in sub-paragraph (i) where the chair is content to accept the proof; and
- (c) the proof has been admitted for the purposes of entitlement to vote.

(2) In the case of a meeting, a proxy-holder is not entitled to vote on behalf of a creditor unless the convener or chair has received the proxy intended to be used on behalf of that creditor.

(3) A debt is claimed in accordance with this paragraph if it is—

- (a) claimed as due from the company or bankrupt to the person seeking to be entitled to vote; or
- (b) in relation to a member State liquidator, claimed to be due to creditors in proceedings in relation to which that liquidator holds office.

(4) The convener or chair may call for any document or other evidence to be produced if the convener or chair thinks it necessary for the purpose of substantiating the whole or any part of a claim.

(5) In a decision relating to a proposed CVA or IVA every creditor, secured or unsecured, who has notice of the decision procedure is entitled to vote in respect of that creditor's debt.

(6) Where a decision is sought in an administration under sub-paragraph 3.52(3)(b) (pre administration costs), paragraph 18.18(4) (remuneration: procedure for initial determination in an administration) or paragraph 18.26(2) (first exception: administrator has made statement under paragraph 52(1)(b) of Schedule B1), creditors are entitled to participate to the extent stated in those paragraphs.

Calculation of voting rights

15.31.—(1) Votes are calculated according to the amount of each creditor's claim—

- (a) in an administration, as at the date on which the company entered administration, less—
 - (i) any payments that have been made to the creditor after that date in respect of the claim, and
 - (ii) any adjustment by way of set-off which has been made in accordance with rule 14.24 or would have been made if that rule were applied on the date on which the votes are counted;
 - (b) in an administrative receivership, as at the date of the appointment of the receiver, less any payments that have been made to the creditor after that date in respect of the claim;
 - (c) in a creditors' voluntary winding up, a winding up by the court or a bankruptcy, as set out in the creditor's proof to the extent that it has been admitted;
 - (d) in a proposed CVA—
 - (i) at the date the company went into liquidation where the company is being wound up,
 - (ii) at the date the company entered into administration (less any payments made to the creditor after that date in respect of the claim) where it is in administration,
 - (iii) at the beginning of the moratorium where a moratorium has been obtained (less any payments made to the creditor after that date in respect of the claim), or
 - (iv) where (i) to (iii) do not apply, at the decision date;
 - (e) in a proposed IVA—
 - (i) where the debtor is not an undischarged bankrupt—
 - (aa) at the date of the interim order, where there is an interim order in force,
 - (bb) otherwise, at the decision date,
 - (ii) where the debtor is an undischarged bankrupt, at the date of the bankruptcy order.
- (2) A creditor may vote in respect of a debt of an unliquidated or unascertained amount if the convener or chair decides to put upon it an estimated minimum value for the purpose of entitlement to vote and admits the claim for that purpose.
- (3) But in relation to a proposed CVA or IVA, a debt of an unliquidated or unascertained amount is to be valued at £1 for the purposes of voting unless the convener or chair or an appointed person decides to put a higher value on it.
- (4) Where a debt is wholly secured its value for voting purposes is nil.
- (5) Where a debt is partly secured its value for voting purposes is the value of the unsecured part.
- (6) However, the value of the debt for voting purposes is its full value without deduction of the value of the security in the following cases—
- (a) where the administrator has made a statement under paragraph 52(1)(b) of Schedule B1 and the administrator has been requested to seek a decision under paragraph 52(2); and
 - (b) where, in a proposed CVA, there is a decision on whether to extend or further extend a moratorium or to bring a moratorium to an end before the end of the period of any extension.
- (7) No vote may be cast in respect of a claim more than once on any resolution put to the meeting; and for this purpose (where relevant), the claim of a creditor and of any member State liquidator in relation to the same debt are a single claim.
- (8) A vote cast in a decision procedure which is not a meeting may not be changed.
- (9) Paragraph (7) does not prevent a creditor or member State liquidator from—
- (a) voting in respect of less than the full value of an entitlement to vote; or
 - (b) casting a vote one way in respect of part of the value of an entitlement and another way in respect of some or all of the balance of that value.

Requisite majorities

15.34.—(1) A decision is made by creditors when a majority (in value) of those voting have voted in favour of the proposed decision, except where this rule provides otherwise.

- (2) In the case of an administration, a decision is not made if those voting against it—
 - (a) include more than half in value of the creditors to whom notice of the decision procedure was delivered; and
 - (b) are not, to the best of the convener or chair's belief, persons connected with the company.
- (3) Each of the following decisions in a proposed CVA is made when three-quarters or more (in value) of those responding vote in favour of it—
 - (a) a decision approving a proposal or a modification;
 - (b) a decision extending or further extending a moratorium; or
 - (c) a decision bringing a moratorium to an end before the end of the period of any extension.
- (4) In a proposed CVA a decision is not made if more than half of the total value of the unconnected creditors vote against it.
- (5) For the purposes of paragraph (4)—
 - (a) a creditor is unconnected unless the convener or chair decides that the creditor is connected with the company;
 - (b) in deciding whether a creditor is connected reliance may be placed on the information provided by the company's statement of affairs or otherwise in accordance with these Rules; and

- (c) the total value of the unconnected creditors is the total value of those unconnected creditors whose claims have been admitted for voting.
- (6) In a case relating to a proposed IVA—
 - (a) a decision approving a proposal or a modification is made when three-quarters or more (in value) of those responding vote in favour of it;
 - (b) a decision is not made if more than half of the total value of creditors who are not associates of the debtor vote against it.
- (7) For the purposes of paragraph (6)—
 - (a) a creditor is not an associate of the debtor unless the convener or chair decides that the creditor is an associate of the debtor;
 - (b) in deciding whether a creditor is an associate of the debtor, reliance may be placed on the information provided by the debtor's statement of affairs or otherwise in accordance with these Rules; and
 - (c) the total value of the creditors who are not associates of the debtor is the total value of the creditors who are not associates of the debtor whose claims have been admitted for voting.

Appeals against decisions under this Chapter

- 15.35.—(1) A decision of the convener or chair under this Chapter is subject to appeal to the court by a creditor, by a contributory, or by the bankrupt or debtor (as applicable).
- (2) In a proposed CVA, an appeal against a decision under this Chapter may also be made by a member of the company.
 - (3) If the decision is reversed or varied, or votes are declared invalid, the court may order another decision procedure to be initiated or make such order as it thinks just but, in a CVA or IVA, the court may only make an order if it considers that the circumstances which led to the appeal give rise to unfair prejudice or material irregularity.
 - (4) An appeal under this rule may not be made later than 21 days after the decision date.
 - (5) However, the previous paragraph does not apply in a proposed CVA or IVA, where an appeal may not be made after the end of the period of 28 days beginning with the day—
 - (a) in a proposed CVA, on which the first of the reports required by section 4(6) or paragraph 30(3) of Schedule A1 was filed with the court(a); or
 - (b) in a proposed IVA—
 - (i) where an interim order has not been obtained, on which the notice of the result of the consideration of the proposal required by section 259(1)(a) has been given, or
 - (ii) otherwise, on which the report required by section 259(1)(b)(b) is made to the court.
 - (6) The person who made the decision is not personally liable for costs incurred by any person in relation to an appeal under this rule unless the court makes an order to that effect.
 - (7) The court may not make an order under paragraph (6) if the person who made the decision in a winding up by the court or a bankruptcy is the official receiver or a person nominated by the official receiver.

Extract from the Insolvency Act 1986 (as amended)

Section 246ZE Decisions by creditors and contributories: general

- (1) This section applies where, for the purposes of this Group of Parts, a person ("P") seeks a decision about any matter from a company's creditors or contributories.
- (2) The decision may be made by any qualifying decision procedure P thinks fit, except that it may not be made by a creditors' meeting or (as the case may be) a contributories' meeting unless subsection (3) applies.
- (3) This subsection applies if at least the minimum number of creditors or (as the case may be) contributories make a request to P in writing that the decision be made by a creditors' meeting or (as the case may be) a contributories' meeting.
- (4) If subsection (3) applies P must summon a creditors' meeting or (as the case may be) a contributories' meeting.
- (5) Subsection (2) is subject to any provision of this Act, the rules or any other legislation, or any order of the court—
 - (a) requiring a decision to be made, or prohibiting a decision from being made, by a particular qualifying decision procedure (other than a creditors' meeting or a contributories' meeting);
 - (b) permitting or requiring a decision to be made by a creditors' meeting or a contributories' meeting.
- (6) Section 246ZF provides that in certain cases the deemed consent procedure may be used instead of a qualifying decision procedure.
- (7) For the purposes of subsection (3) the "minimum number" of creditors or contributories is any of the following—
 - (a) 10% in value of the creditors or contributories;
 - (b) 10% in number of the creditors or contributories;
 - (c) 10 creditors or contributories.
- (8) The references in subsection (7) to creditors are to creditors of any class, even where a decision is sought only from creditors of a particular class.
- (9) In this section references to a meeting are to a meeting where the creditors or (as the case may be) contributories are invited to be present together at the same place (whether or not it is possible to attend the meeting without being present at that place).
- (10) Except as provided by subsection (8), references in this section to creditors include creditors of a particular class.

(11) In this Group of Parts “qualifying decision procedure” means a procedure prescribed or authorised under paragraph 8A of Schedule 8.

Orchard Care Homes.com (4) Limited
Orchard Care Homes.com (5) Limited

Decision Procedure by Correspondence Form

The Insolvency Act 1986 - NOTICE OF CONVENING A DECISION PROCEDURE FOR CREDITORS BY CORRESPONDENCE

To consider whether a creditors' committee should be established if sufficient creditors are willing to be members of the committee

Orchard Care Homes.com Limited (4) Limited - In Administration
Registered Number: 06881971

RESOLUTION

(* Please indicate voting preference)

(c) That a creditors' committee be established if sufficient creditors are willing to be members.

***Approved/Rejected**

Do you consent to be a member of the creditors' committee?

***Yes/No**

TO BE COMPLETED BY THE CREDITOR WHEN RETURNING FORM

Name of Creditor

Signature of Creditor

(If signing on behalf of creditor, state capacity e.g. director/solicitor etc.)

NOTE: This form must be accompanied by a proof of the amount due to the creditor unless a proof of debt/claim form has already been delivered. Creditors whose debt is treated as a 'small debt' (£1,000 or less) must still deliver a proof for voting purposes otherwise their vote will be disregarded.

This form must be returned to Sarah Rayment (Officeholder IP No: 91621) of BDO LLP, 5 Temple Square, Temple Street, Liverpool, L2 5RH, by no later than the Decision date 26 July 2018

The Joint Administrator may also be contacted via David Forster on BRCMT@bdo.co.uk.



Sarah Rayment
Joint Administrator
10 July 2018

The Insolvency Act 1986 - NOTICE OF CONVENING A DECISION PROCEDURE FOR CREDITORS BY CORRESPONDENCE

To consider whether a creditors' committee should be established if sufficient creditors are willing to be members of the committee

Orchard Care Homes.com Limited (5) Limited - In Administration
Registered Number: 06882622

RESOLUTION

(* Please indicate voting preference)

(d) That a creditors' committee be established if sufficient creditors are willing to be members.

***Approved/Rejected**

Do you consent to be a member of the creditors' committee?

***Yes/No**

TO BE COMPLETED BY THE CREDITOR WHEN RETURNING FORM

Name of Creditor

Signature of Creditor

(If signing on behalf of creditor, state capacity e.g. director/solicitor etc.)

NOTE: This form must be accompanied by a proof of the amount due to the creditor unless a proof of debt/claim form has already been delivered. Creditors whose debt is treated as a 'small debt' (£1,000 or less) must still deliver a proof for voting purposes otherwise their vote will be disregarded.

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Sarah Rayment
Joint Administrator
10 July 2018

Orchard Care Homes.com (4) Limited
Orchard Care Homes.com (5) Limited

A schedule of BDO LLP's current charge out rates and disbursements

Orchard Care Homes.com (4) Limited - In Administration

In accordance with best practice I provide below details of policies of BDO LLP in respect of fees and expenses for work in relation to the above insolvency.

The current charge out rates per hour of staff within my firm who may be involved in working on the insolvency, follows:

GRADE	£
Partner	741-520
Manager	229-572
Assistant Manager	207-295
Senior Administrator	195-295
Administrator	67-249
Other staff	71-102

This in no way implies that staff at all such grades will work on the case. The rates charged by BDO LLP are reviewed on a regular basis and are adjusted to take account of inflation and the firm's overheads.

Time spent on casework is recorded directly to the relevant case using a computerised time recording system and the nature of the work undertaken is recorded at that time. Units of time can be as small as 3 minutes. BDO LLP records work in respect of insolvency work under the following categories:-

- Pre Appointment
- Steps upon Appointment
- Planning and Strategy
- General Administration
- Asset Realisation/Management
- Trading Related Matters
- Employee Matters
- Creditor Claims
- Reporting
- Distribution and Closure
- Other Issues.

Under each of the above categories the work is recorded in greater detail in sub categories. Please note that the 11 categories provide greater detail than the six categories recommended by the Recognised Professional Bodies who are responsible for licensing and monitoring insolvency practitioners.

Where an officeholder's remuneration is approved on a time cost basis the time invoiced to the case will be subject to VAT at the prevailing rate.

Where remuneration has been approved on a time costs basis a periodic report will be provided to any committee appointed by the creditors or in the absence of a committee to the creditors. The report will provide a breakdown of the remuneration drawn and will enable the recipients to see the average rates of such costs.

1) Other Costs

Where expenses are incurred in respect of the insolvent estate they will be recharged. Such expenses can be divided into two categories.

2) Category 1

This heading covers expenses where BDO LLP has met a specific cost in respect of the insolvent estate where payment has been made to a third party. Such expenses may include items such as advertising, couriers, travel (by public transport), land registry searches, fees in respect of swearing legal documents etc. In each case the recharge will be reimbursement of a specific expense incurred.

3) Category 2

Insolvency practice additionally provides for the recharge of expenses such as printing, stationery, photocopying charges, telephone, email and other electronic communications eg webhosting, which cannot be economically recorded in respect of each specific case. Such expenses, which are apportioned to cases, must be approved by the creditors in accordance with the Insolvency (England and Wales) Rules 2016, before they can be drawn, and these are known as category 2 disbursements. The policy of BDO LLP, in respect of this appointment is not to recharge any expense which is not a specific cost to the case, therefore there will be no category 2 disbursements charged.

A further disbursement under this heading is the cost of travel where staff use either their own vehicles or company cars in travelling connected with the insolvency. In these cases a charge of 45p per mile is raised which is in line with the HM Revenue & Customs Approved Mileage Rates (median - less than 10,000 miles per annum) which is the amount the firm pays to staff. Where costs are incurred in respect of mileage, approval will be sought in accordance with the Insolvency (England and Wales) Rules 2016 to recover this disbursement.

Where applicable, all disbursements will be subject to VAT at the prevailing rate.

BDO LLP
10 July 2018

Orchard Care Homes.com (5) Limited - In Administration

In accordance with best practice I provide below details of policies of BDO LLP in respect of fees and expenses for work in relation to the above insolvency.

The current charge out rates per hour of staff within my firm who may be involved in working on the insolvency, follows:

GRADE	£
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Senior Administrator	195-295
Administrator	67-249
Other staff	71-102

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Time spent on casework is recorded directly to the relevant case using a computerised time recording system and the nature of the work undertaken is recorded at that time. Units of time can be as small as 3 minutes. BDO LLP records work in respect of insolvency work under the following categories:-

Pre Appointment
Steps upon Appointment
Planning and Strategy
General Administration
Asset Realisation/Management
Trading Related Matters
Employee Matters
Creditor Claims
Reporting
Distribution and Closure
Other Issues.

Under each of the above categories the work is recorded in greater detail in sub categories. Please note that the 11 categories provide greater detail than the six categories recommended by the Recognised Professional Bodies who are responsible for licensing and monitoring insolvency practitioners.

Where an officeholder's remuneration is approved on a time cost basis the time invoiced to the case will be subject to VAT at the prevailing rate.

Where remuneration has been approved on a time costs basis a periodic report will be provided to any committee appointed by the creditors or in the absence of a committee to the creditors. The report will provide a breakdown of the remuneration drawn and will enable the recipients to see the average rates of such costs.

1) Other Costs

Where expenses are incurred in respect of the insolvent estate they will be recharged. Such expenses can be divided into two categories.

2) Category 1

This heading covers expenses where BDO LLP has met a specific cost in respect of the insolvent estate where payment has been made to a third party. Such expenses may include items such as advertising, couriers, travel (by public transport), land registry searches, fees in respect of swearing legal documents etc. In each case the recharge will be reimbursement of a specific expense incurred.

3) Category 2

Insolvency practice additionally provides for the recharge of expenses such as printing, stationery, photocopying charges, telephone, email and other electronic communications eg webhosting, which cannot be economically recorded in respect of each specific case. Such expenses, which are apportioned to cases, must be approved by the creditors in accordance with the Insolvency (England and Wales) Rules 2016, before they can be drawn, and these are known as category 2 disbursements. The policy of BDO LLP, in respect of this appointment is not to recharge any expense which is not a specific cost to the case, therefore there will be no category 2 disbursements charged.

A further disbursement under this heading is the cost of travel where staff use either their own vehicles or company cars in travelling connected with the insolvency. In these cases a charge of 45p per mile is raised which is in line with the HM Revenue & Customs Approved Mileage Rates (median - less than 10,000 miles per annum) which is the amount the firm pays to staff. Where costs are incurred in respect of mileage, approval will be sought in accordance with the Insolvency (England and Wales) Rules 2016 to recover this disbursement.

Where applicable, all disbursements will be subject to VAT at the prevailing rate.

BDO LLP
10 July 2018

AM03 Notice of Administrator's Proposals



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Sarah Rayment
Company name	BDO LLP
Address	55 Baker Street
	London
Post town	W1U 7EU
Country/Region	
Postcode	
Country	
DX	
Telephone	01512 374 500



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse