Trustees' report and financial statements

for the year ended 31 March 2017

Charity number: 1129262

Company number: 06878005 (England & Wales)

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Legal and administrative information

1129262 Charity number

Company registration number 06878005 (England & Wales)

Registered office The Granary

Appleton le Moors

York

YO62 6TF

J Walton **Trustees**

> J Brookfield J Dingle D A Johnson K Lane A Mason J Secker

J Brookfield Secretary

W G Pearson FCA FCCA Independent examiner

The Barker Partnership

Chartered Accountants & Statutory Auditors

17 Central Buildings

Market Place Thirsk

North Yorkshire YO7 1HD

Barclays Bank plc **Bankers**

1-3 Parliament Street

York

North Yorkshire

YO1 8SE

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2017

The trustees present their report and the financial statements for the year ended 31 March 2017. The trustees, who are also directors of The North York Moors Chamber Music Festival Trust for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Governing document

The North York Moors Chamber Music Festival Trust is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. Charity number 1129262 and Company number 06878005.

The company was incorporated on 15 April 2009 and registered with the Charities Commission on 22 April 2009.

Appointment of trustees

The directors of the charitable company ('the charity') are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The articles of association provide that trustees may be appointed by ordinary resolution in general meeting.

Objectives and activities

The objectives of the charity are to promote, improve, develop and maintain public education in an appreciation of the art and science of music in all aspects by the presentation of public concerts and recitals and by such of the ways as the members shall determine from time to time.

The charity has a policy to undertake its activity within historical buildings within the North York Moors, in particular historic places of worship. The Trust actively seeks to support the upkeep of these buildings through the promotion, visibility and financial support that can be gained from artistic activity.

When reviewing the charity's objectives and activities and future plans the trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2017

Achievements and performance

The trustees were once again able to produce a series of concerts throughout the year and a two week summer Festival. During this year the theme was 'Schumann: A Genius Revealed' which explored the vast repertoire of Robert Schumann including various leider which allowed us to provide a more substantial vocal element. A grant received from the Arts Council allowed us to record and release the world premiere of a piece written specifically for the Festival by our patron Sir Peter Maxwell Davies called 'A Sea of Cold Flame'.

13 concerts were produced as part of the Summer Festival and 3 other concerts were produced at other times during the year. There was also a collaboration with the North York Moors National Park to provide classical music within their main tourist centre. Concerts were well attended with many venues operating at capacity.

Ticket prices were maintained again at their current level; the trustees continue to ensure public benefit by allowing affordable access to world class music in local settings. The cost of a season ticket meant each concert could cost just under £10 per person. Efforts were also made to market and encourage younger people to attend; this included discounted and free tickets. The trustees are grateful for the grants and donations which allow us to continue to provide concerts which are affordable.

In respect of finances, 2016/17 saw a largely break-even year with very predictable cashflow patterns which again provides a very stable basis for ensuring the organisation is well managed. The trustees remain satisfied that the Festival is operating in a financially stable manner.

The trustees remain active in their duties and met twice during the year in April and October. The trustees engaged with all of the requirements around good governance as advised by the Charity Commission and some modifications were made to policy. All trustees continue to provide invaluable advice and support and connect the festival into the communities we operate in.

Financial review

The charity relies on donations and grants as the main sources of income. Efforts to secure new funding sources have continued since the year end.

Incoming resources for the year were £85,809. Resources expended during the year were £84,773 resulting in an overall net increase in funds of £1,036.

Reserves

The trustees have established a policy whereby a minimum of 5% of income should be held in reserves at all times to cover any unforeseen expenditure.

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2017

Statement of trustees' responsibilities

The trustees (who are also directors of The North York Moors Chamber Music Festival Trust for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

On behalf of the board

J Brookfield Secretary

21 October 2017

Independent examiner's report to the trustees on the unaudited financial statements of The North York Moors Chamber Music Festival Trust.

I report on the accounts of The North York Moors Chamber Music Festival Trust for the year ended 31 March 2017 set out on pages 6 to 15.

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under Part 16 of the Companies Act 2006 and is eligible for an independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011,
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep proper accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006.

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

W G Pearson FCA FCCA

The Barker Partnership

Chartered Accountants & Statutory Auditors

17 Central Buildings

Market Place

Thirsk

North Yorkshire

YO7 1HD

21 October 2017

Statement of financial activities (incorporating the income and expenditure account)

For the year ended 31 March 2017

	U	nrestricted funds	Restricted funds	2017 Total	2016 Total
•	Notes	£		£	£
Income and endowments from:					
Donations and legacies	2	28,941	25,301	54,242	58,346
Charitable activities	3	24,875	-	24,875	21,615
Other	4 .	6,692	-	6,692	7,147
Total		60,508	25,301	85,809	87,108
Expenditure on:					
Refreshments		5,353	-	5,353	5,247
Musicians' fees		12,299	20,301	32,600	30,400
Production expenses		8,847	_	8,847	8,715
Staff costs	6	1,150	-	1,150	-
Venue hire		1,895	-	1,895	1,737
Advertising and marketing		9,891	`-	9,891	9,706
Accommodation		4,181	-	4,181	4,840
Motor and travel		9,875	-	9,875	10,797
Accountancy fees		1,332	-	1,332	1,164
Communications and IT		1,381	-	1,381	1,378
Other office expenses		592	-	592	500
Depreciation and impairment		937	983	1,920	1,830
Donations		390	-	390	-
Grant income paid out		-	5,000	5,000	-
Sundry expenses		366		366	313
Total		58,489	26,284	84,773	76,627
Net income/expenditure		2,019	(983)	1,036	10,481
Total funds brought forward		44,493	6,616	51,109	40,628
Total funds carried forward		46,512	5,633	52,145	51,109

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 9 to 15 form an integral part of these financial statements.

Balance sheet as at 31 March 2017

		2017		2017	2017	2017			2016
	Notes	£	£	£	£				
Fixed assets									
Tangible assets	8		11,786		13,346				
Current assets									
Debtors	9	6,680		6,888					
Cash at bank and in hand		34,867		31,883					
		41,547		38,771					
Creditors: amounts falling									
due within one year	10	(1,188)		(1,008)					
Net current assets			40,359		37,763				
Net assets	•		52,145		51,109				
Funds	11								
Restricted income funds			5,633		6,616				
Unrestricted income funds			46,512		44,493				
Total funds			52,145		51,109				

The Balance Sheet continues on the following page.

Balance sheet (continued)

Trustees statements required by the Companies Act 2006 for the year ended 31 March 2017

For the year ended 31 March 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The financial statements, were approved by the board on 21 October 2017 and signed on its behalf by

J Walton Director

Notes to financial statements for the year ended 31 March 2017

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention, except for the revaluation of certain fixed assets, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Companies Act 2006 and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the entity.

1.2. Transition to FRS102

The entity transitioned from previous UK GAAP to FRS 102 as at 1 April 2015. Details of how FRS 102 has affected the reported financial position and financial performance is given in note 16.

1.3. Cashflow

The charity has taken advantage of the exemption in FRS102 for the requirement to produce a cashflow statement because it is a small charity.

1.4. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

1.5. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Notes to financial statements for the year ended 31 March 2017

1.6. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures and fittings 10% straight line Computer equipment 25% straight line

Depreciation is not charged on paintings as their residual value is considered to be in excess of their original cost. Impairment reviews carried out show that their recoverable amount is in excess of their carrying amount thereby supporting this policy.

2. **Donations and legacies**

•	Unrestricted	Restricted	2017	2016
	funds	funds	Total	Total
	£	£	£	£
Donations	28,941	-	28,941	29,846
Grants - Overfield Trust	-	10,000	10,000	13,000
Grants - Arts Council	-	11,301	11,301	12,500
Grants - Normanby Trust	-	4,000	4,000	3,000
	28,941	25,301	54,242	58,346

3. Charitable activities

	Unrestricted funds £	2017 Total £	2016 Total £
Ticket sales	23,160	23,160	20,005
Brochure sales	1,715	1,715	1,610
	24,875	24,875	21,615

4. Other

	Unrestricted funds	2017 Total £	2016 Total £
Gift aid Hire income	6,692	6,692	6,897 250
Hire income	6,692	6,692	7,147

Notes to financial statements for the year ended 31 March 2017

5. Net income for the year

	2017	2016
	£	£
Net income for the year is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	1,920	1,830
Independent examiners' remuneration	350	350
Independent examiners' remuneration from non-audit work	982	814
	=	

6. Employees

Employment costs	2017	2016
	£	£
Wages and salaries	1,150	-

No employee received emoluments of more than £60,000 (2016: None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2017 Number	2016 Number
Trustees	7	7

7. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

Notes to financial statements for the year ended 31 March 2017

8.	Tangible fixed assets	Fixtures, fittings and equipment	Computer equipment	Paintings	Total £
	Cost At 1 April 2016 Additions	12,459	3,316 360		18,805 360
	At 31 March 2017	12,459	3,676		19,165
	Depreciation At 1 April 2016 Charge for the year	3,575 1,246	1,885 674	-	5,460 1,920
	At 31 March 2017	4,821	2,559	-	7,380
	Net book values At 31 March 2017 At 31 March 2016	7,638 8,884	1,118	3,030	11,786
9.	Debtors			2017 ₤	2016 £
	Other debtors			6,680	6,888
10.	Creditors: amounts falling due within one year			2017 £	2016 £
	Accruals and deferred income.			1,188	1,008
11.	Analysis of net assets between funds	Un	restricted funds £	Restricted funds	Total funds
	Fund balances at 31 March 2017 as represented by: Tangible fixed assets Current assets Current liabilities		6,153 41,547 (1,188)	5,633	11,786 41,547 (1,188)
			46,512	5,633	52,145

Notes to financial statements for the year ended 31 March 2017

12. Unrestricted funds

·	At 01/04/16 £	Incoming resources	Outgoing resources	At 31/03/17
General fund	44,493	_60,508	(58,489)	46,512

Purposes of unrestricted funds

The general fund comprises those funds which the trustees are free to use in accordance with the charitable objectives.

Notes to financial statements for the year ended 31 March 2017

13. Restricted funds

	At 01/04/16 £	Incoming resources	Outgoing resources	At 31/03/17 £
Overfield Trust No 1 Fund	475	-	(158)	317
Anonymous donation	500	-	-	500
Overfield Trust No 2 Fund	-	10,000	(10,000)	
Arts Council	-	11,301	(11,301)	-
The Normanby Trust	-	4,000	(4,000)	-
Trailer fund donation	1,167	-	(311)	856
Lighting fund donation	480	-	(70)	410
Staging Fund donations	3,994	-	(444)	3,550
	6,616	25,301	(26,284)	5,633

Purposes of restricted funds

The Overfield Trust fund represents monies received predominantly for the purchase of chairs. The balance of £317 represents the undepreciated element of the chairs at the end of the financial year.

The anonymous donation represents monies received towards the commissioning of a commemorative painting. The balance represents the undepreciated element of the painting.

The Overfield Trust No 2 Fund was for the purpose of supporting the summer festival of music.

The Arts Council fund also represents grants received in support of the summer festival of music.

The Normanby Trust fund also represents grants received in support of the summer festival of music.

The trailer fund donation represents monies received towards the purchase of a trailer for use by the charity. The balance represents the undepreciated element of the trailer at the end of the financial year.

The lighting fund donation represents monies received towards the purchase of lighting for use by the charity. The balance represents the undepreciated element of the trailer at the end of the financial year.

The Staging Fund donations represent monies received towards the purchase of portable staging used by the charity.

14. Related party transactions

Mr J Walton and Mr D A Johnson are trustees and directors of the charitable company. During the year the charity paid Mr Walton £3,150 (2016 - £2,700) and Mr D A Johnson £1,800 (2016 - £500) for their services as professional musicians on an arms length commercial basis.

Notes to financial statements for the year ended 31 March 2017

15. Company limited by guarantee

The North York Moors Chamber Music Festival Trust is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

16. Transition to FRS 102

These are the first financial statements that comply with FRS 102. The charitable company transitioned to FRS 102 on 1 April 2015.

Reconciliation of funds

No transitional adjustments were required.

Reconciliation of income and expenditure

No transitional adjustments were required.