

OPENSTORYTELLERS LIMITED
(a company limited by guarantee)

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28th FEBRUARY 2021

COMPANY NUMBER 06829975

CHARITY NUMBER 1130148



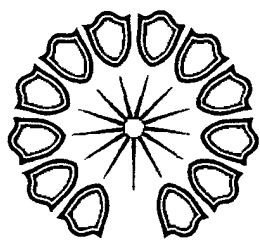
OPENSTORYTELLERS LTD
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28th FEBRUARY 2021

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TRUSTEES' ANNUAL REPORT 28th FEBRUARY 2021



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"I must say that OpenStoryTellers have been a lifeline in every sense of the word, without amazing organisations like yourselves, many young adults like Charlotte wouldn't have been given the opportunities to learn, progress and become remarkable young people that they are! All thanks to you guys"



Message from our Chair of Trustees

As my first year at OpenStoryTellers has come to an end, I have been deeply impressed and delighted by the work that has continued to be done by the staff and members through the pandemic. It is a testament to their character, grit and commitment. Not only were the team able to keep connected with members throughout the year, find new ways to effectively communicate digitally (thank you to Arts Council England, the National Lottery Community Foundation, Paul Hamlyn Foundation, Somerset Community Foundation, The Julia and Hans Rausing Trust, The Edward Gostling Foundation for the financial support to build our ability to research and deliver new ways of working), but they were also able to come together to deliver an amazing performance of *Peter the Wild Boy* – such determination. It demonstrates why OpenStoryTellers has such a vital role in driving the use of the arts to enable understanding, communication, and a sense of self-worth. We support every person to find their voice and give that voice a place to be heard.

And this last year has thrown into focus the structural inequalities that our members face, including experiencing significantly more severe health outcomes. This has led us to further strengthen our resolve to be a force for positive change in all areas of our work.

I hope that as we progress into our new financial year with renewed vigour and a more robust foundation both strategically and financially, we will be able to grow further benefitting from what we have learnt about ourselves and others through this most difficult year.

This year saw so many changes, but one in particular, was very important to us. We said goodbye to Dr Nicola Grove, our very well loved and respected founder and trustee. Nicola has been central to the development of the charity and much respected by staff and members alike. I want to thank her for guiding the charity for so many years and look forward to keeping her as a true friend to the charity.

Finally I want to thank my fellow trustees who have given their time to support the charity. Ensuring good governance is vital and we will be continuing to develop our governance to ensure that we reflect our community and embed an inclusive culture in every part of our organisation.

Sarah

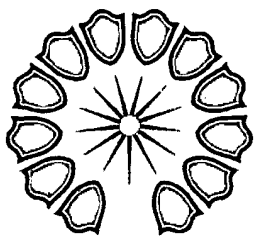
Sarah Talbot-Williams
Chair of Trustees

Our Year

It's tempting to subtitle this report "Our Covid year". It brought us huge challenges; as an organisation; for our staff and volunteer team; but the most significant challenges have been for the people we support. In that context, we are especially proud to be able to report that it has also been a time of consolidation, of growth and a deepening understanding of who we are as an organisation and where we want to go next. We have risen to the challenges and seized opportunities.

Lockdowns saw the closure of our vibrant and busy Hub. A place that was once filled with people, voices, music, and laughter was now empty and silent. OpenStoryTellers is a piece of many people's lives, and has been for many, many years. Important bonds, friendships and experiences suddenly stopped.

Not only has Covid-19 had a disproportionate effect on individuals with learning disabilities but so have the measures and restrictions put in place to keep them safe. We have members who live in care homes where strict lockdown has lasted over a year; members who live alone with minimal support who have found themselves completely isolated dealing with a new level of anxiety and fears; we have members who have returned to their family home where frustrations and antagonism can remain unchecked or unexpressed.



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I feel proud to work at OpenStoryTellers... What I experience is a team who are working hard to transform care and support into a world of diverse professionalism. It's important to me that we place individuals' artistic practice at front and centre so that the creative output is lead by curiosity, authenticity and celebration.

Some of our members have struggled to understand the basic concept of social distancing or lack the motor or cognitive control to be able to socially distance or effectively wear facemasks. The structural inequalities that existed prior to Covid became steeper and sharper overnight.

Organisational change

Despite (and in some part because of) the upheaval of the last year, there have been considerable organisational changes.

It has been the first full year of the new Director being in post, and our new Chair began immediately after lockdown was announced. We have established our mission and strategic objectives and restructured the team to support our operations to deliver against those objectives. They are:

Mission: For every person to find their voice and for that voice to have a place to be heard.

Our vision is to help learning disabled and autistic people to find their voice and use it because stories make us human.

Finance	Organisation	Social Impact	Artistic future
<ul style="list-style-type: none"> • Develop our earned income • Grow our grant funding • Increase charitable donations 	<ul style="list-style-type: none"> • Create an effective organisational structure • Elevate learning disabled and autistic voices in our decision making • Develop our team 	<ul style="list-style-type: none"> • Maintain a reliable core service • Nurture and promote learning disabled and autistic stories • Develop a range of paid work opportunities for people with a learning disability 	<ul style="list-style-type: none"> • Establish ourselves as digital performers • Develop our unique artistic identity • Share important stories

Our restructure included the following new roles which we are trialing on a short-term basis in the first instance:

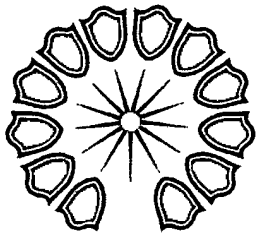
Community fundraising and communications manager
Artistic Director
Social Enterprise Manager

Our emergency support

OpenStoryTellers has continued to support our members in creative and new ways. An initial skeleton 'lockdown' support service was convened to ensure that those who had access to technology could come to brand new online sessions. Whilst the rest of the team were furloughed, a tiny team of staff (and a quite magnificent volunteer) supported foodbank applications, safeguarding concerns and much higher than usual levels of distress and anxiety.

As the crisis deepened, we successfully applied for emergency funding and were soon distributing tablets and Wi-Fi hubs to those members who were digitally excluded. This required a huge amount of dedication and patience, liaising with care providers, family carers and members to try and ensure every single one of our members could access our support if they chose to. As a result, people who would never previously have considered themselves able to use technology are now proficient 'Zoom-ers'.





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***"A fantastic show,
so amazing to
hear a hidden
history about a
learning disabled
person, told by
learning disabled
people."***



This service grew into a blended offer of support as restrictions and needs changed; online sessions, online social catch ups, phone support, doorstep visits, welfare checks, activity packs and outdoor activities. Our face-to-face activities resumed when restrictions allowed, in a covid secure way. We embraced new technologies and new ways of working, which will continue long after restrictions end.

With restrictions easing, our challenges are changing. Many of our members are re-entering their communities again, re-building their confidence after being isolated for so long. We are here to help them as our day-to-day business resumes.

The OpenStoryTellers Storytelling Company

With support from Arts Council England, our Storytelling company was due to tour the Southwest this year. Our two shows 'The Adventures and Mis-Adventures of Miss Fanny Fust' and 'Peter, the Wild Boy', were booked into theatres and tickets were already on sale when the pandemic hit. It was a devastating blow for our company who had worked so hard on the productions. As the year wore on and uncertainty remained, we looked for a different approach. The company embraced new technology, adapting their performance to a digital production which culminated in a live streamed performance in the Spring of 2021. The plan to take to the road again and tour these two amazing shows remains as the thrill and impact of live performance is so important to our storytellers.

Day Services

Openstorytellers provides creative day opportunities for adults with learning disabilities. Activities are programmed by our group leads in close consultation with the people to attend, with their passions and needs at the centre. Members fund places on these sessions through personal budgets, direct payments or private funding.

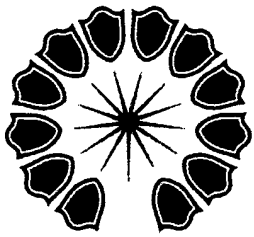
One to One Micro Enterprise Support

Openstorytellers has provided weekly one-to-one work support for 1 individual during this period. This support has allowed the individual to develop and manage their own micro-enterprise businesses.

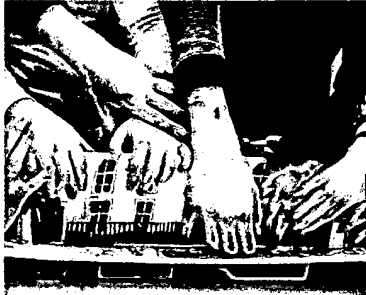
Get Connected

These flexible weekly sessions are easy to access and not dependent on an individual's social care funding or support. They feature some structured activities as well as some unstructured time where people can work on personal projects, look for work or share hobbies. The focus is on finding your voice through social connection, mental and physical wellbeing and being part of the community. We have a regular Wellbeing Session, Storysharing circles along with regular craft and making sessions. The group has regular visitors, and we are able to signpost members to new opportunities or to additional avenues of support.

They have proved to be a vital lifeline, a safe place to come where you are known, where your behaviour is not judged, but instead is understood as a form of communication, and you can re-group and get help to understand whatever is troubling you. A place of compassionate attunement lacking in other community spaces. As our Hub closed, we moved these sessions online. We had regular wellbeing sessions on Zoom, online social meet ups, a closed social media page for people to chat and share, and outdoor walks and activities when restrictions allowed.



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'We think OpenStoryTellers's gift of tapping into and enthusing a diverse group of people with learning disabilities to creativity, is admirable. Dan, our son of 27 years and coping with severe learning disabilities relates to us that being part of OpenStoryTellers is interesting and fun. He looks forward to the inclusion and participation every week.'

D says memories are important "Because they bring out Joy "



Sensory Book Clubs

Our Sensory Book Clubs explore classic works of literature using multisensory techniques i.e. sights, sounds, taste, touch and the spoken word, providing cultural access to individuals who might otherwise be excluded. These sessions were very well supported pre-pandemic with two established multi-generational groups with a diverse range of ability. Members of these groups travel from across Somerset, Dorset and Wiltshire reflecting the unique nature of this activity.

Due to the extreme vulnerability of these members, we have not been able to run these groups at our Hub this year. Most of our members have complex needs which has meant that they have been shielding for a large proportion of the pandemic. Most also live in residential care where lockdown restrictions have meant that they have not been able to access activities and services outside of their homes.

We have piloted and continue to deliver an online book club, sending out weekly resource packs. For some members this has worked well, others have struggled to engage. We understand that this approach does not deliver the same sensory experience and we look forward to delivering our face-to-face group sessions when restrictions allow.

K says:

I feel less lonely - Agree

I feel more connected to my friends, family and community - Agree

I feel my digital skills are better - Agree

K's mum said how happy they were with the tablet and that they never thought it would be something that would be accessible for K, but in fact she has engaged with it really well. Not only has she enjoyed the Sensory Book Club but she's also done lots on drawing apps and spoken to family on video calls for the first time. They were so grateful for our support.

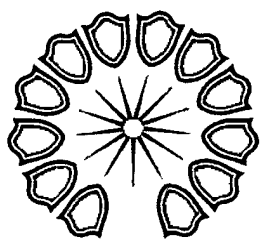
Memory People

Supported by The National Lottery Community Fund, the Memory People project aims to develop a co-user led social enterprise to help people to own and give voice to their personal histories through the development and use of tangible creative resources (such as memory boxes). The beneficiaries of the project will be people who have difficulty recalling memories that are significant to their sense of identity or people who have difficulty communicating those memories.

The Covid-19 pandemic has had a significant impact on the delivery of this project. Although much of the face-to-face delivery was paused during this time, the sharing of stories and memories continued. We have all lived through something unprecedented, and this shared global experience will be part of all our personal histories. We are expanding the reach of Memory People so we can introduce memory, personal history, and sense of identity across OpenStoryTellers. Sharing stories and memories, help us make sense of the world, help us understand our feelings, and help us connect to each other. This is something that is needed more now, than ever. The other major development for Memory People, is the launch of our social enterprise, Pigeon Productions which will be a vehicle for employment for our expert team of memory workers.

Pigeon Productions

At OpenStoryTellers we have always offered services around inclusion and accessibility. Co-production lies at the heart of these, and we previously provided training, audits, and easy read translation services. This year we were able to build on this and launch Pigeon Productions, a new social enterprise that focuses on making complex information accessible to all. Pigeon provides employment opportunities for a hugely talented team of artists, film makers, trainers, easy read experts, all with lived experience of learning disability. Their experience, insight and empathy help deliver a product that is unique, powerful and a catalyst for change. Our launch project was a collaboration with BILD and Public Health England delivering the Oliver MacGowan Mandatory Training for Health and Social Care staff. Other clients this year include Somerset CCG and AbilityNet.



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Our Year in Numbers

50 individuals with learning disabilities were supported

OpenStoryTellers employed **2** individuals with lived experience of learning disability and freelance employment for **2** graphic artists with a learning disability or autism

Over **101** Zoom sessions delivered and **52** face to face sessions delivered.

To the digitally excluded: **14** digital devices, **12** sets of headphones and **1** wi-fi mini hub were distributed.

1 media studio was created at OpenStoryTellers, **1** social enterprise established, **1** new Chair of Trustees welcomed and the **1st** online Bardic Chair Storytelling Competition was hosted by The Storytelling Company

3 new posts created; Social Enterprise Manager, Artistic Director and Community Fundraising and Communications Manager

Our People

"The lockdown brought about some real creativity and people wanting to connect and share their experiences. People shared their stories using Zoom and this enabled us to make 21 amazing films (for BILD's Oliver MacGowan training). I really don't think Pigeon Productions would have hatched so quickly if R had not made his lockdown film. ..this was the springboard. It was heart-breaking at times to see the impact this (lockdown) had on people. I have really missed the group work aspect and have found sitting at home on a computer hard at times... Despite all this, I think Openstorytellers has been a fantastic employer and an essential service to our members. Staff have and been so positive, resourceful and supportive and we should be so proud of what we have achieved."

Trustees

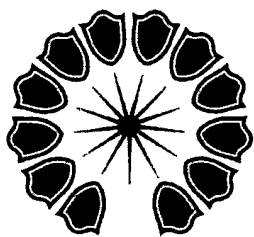
Two trustees stepped down this year and one new trustee was appointed. We appointed a new Chair of Trustees.

Staff & Volunteers

The Charity Director, Alex MacNeil, has overall responsibility for the Charity operations, she is supported by the Charity Manager. All posts are part time. The delivery team includes 9 experienced facilitators who deliver activities, group sessions, and training. The team are currently supported by 3 regular volunteers. We have been able to provide 2 paid peer mentor posts for individuals with Learning Disabilities during this period.

Patrons

The patrons are Nick Hennessey, Storyteller and Taffy Thomas MBE, the first Laureate for Storytelling



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"I don't know how we can thank you enough. I can't believe that we can get this kind of support from you. It is something very special and unique that you are doing."



Our Governance

Objects of the Charity and Principle Activity

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. The structure and content of this report is designed to reflect the requirement to explain how the charity has operated within that guidance.

The objects of the charity are:

(1) To advance the education for the public benefit and preserve and protect the health of persons who have learning and communication disabilities, their families and carers by providing opportunities to develop stories and storytelling.

(2) To advance the education of the public in the knowledge of the art, practice and value of oral storytelling and in knowledge of the form and content of the oral traditional of people and cultures.

Directors and Trustees

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees who served during the period and up to the date the accounts were approved are as follows:

Tracy Rose (Chair)	resigned 27/03/2021
Sarah Talbot-Williams (Chair)	appointed 30/03/2020
Ruth Read	
Dr Nicola Grove	resigned 06/07/2020
Sue Paxton	
Bill Palmer	
Juliet Solomon	
Gill Levy	
Jane Flood	

The registered office is RISE (formerly The HUBnub Centre), Whittox Lane, Frome BA11 3BY.

The bankers are HSBC plc, 24 Market Place, Frome BA11 1AJ

The Independent Examiner is Tim Green

The patrons are Nick Hennessey, Storyteller and Taffy Thomas MBE, the first Laureate for Storytelling

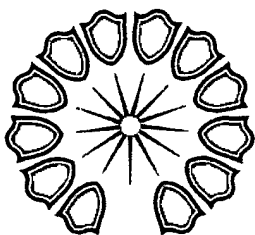
The full name of the Charity is Openstorytellers Limited. Charity number 1130148, Company number 06829975.

Structure, Governance and Management

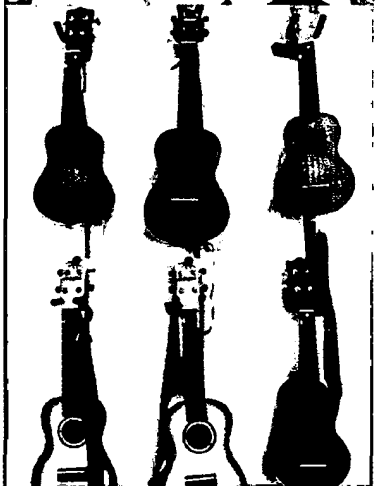
The Charity was incorporated on the 23rd September 2009 as a Company Limited by Guarantee. It is governed by its Memorandum and Articles of Association. The Charity registered with the Charity Commission on 12th June 2009.

The Directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. The Board meets four times a year. The three longest serving trustees retire each year, but are subject to re-election.

The Board of Trustees is responsible for determining the overall policy direction of the charity, for fixing and reviewing its annual budget, and for approving annual accounts. The Charity Director is responsible for day-to-day management in accordance with determined policies.



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Financial Review

The Trustees are pleased to present their report together with the financial statements of the charity for the year ending 28th February 2021. Reference and administrative details set out here form part of this report. For financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Reserves Policy and Risk Management

It is the intention of the Trustees that the freely available reserves of the charity should be sufficient to ensure the continuance of its activities, should there be an unexpected short-term adverse fluctuation in income. The Trustees consider that an appropriate level of free reserves is approximately three months' normal expenditure. This equates to approximately **£30107.00**. At 28th February 2021 there was a total of **£60,604.00** of funding freely available for general purposes. Considering the uncertainty caused by the pandemic over the last year, the trustees feel that it is prudent to increase our reserves to safeguard the charity's operations and staff team. The Trustees are satisfied that the long-term financial plans generate sufficient free reserves to satisfy its reserves policy over the coming 12 months and beyond.

The Trustees have examined and addressed the financial risks to which the Charity is exposed and in association with its insurers, has mitigated those risks to the best of its ability.

Transactions and Financial Position

During the year the Charity incurred total expenditure of **£151,925.00** of which **£132,279.00** was directly charitable.

Over the year the Charity received income of **£231,639.00** leading to an overall surplus of **£79,714.00**. The Balance sheet shows total reserves on 28th February 2021 of **£98,708.00**.

Trustees' responsibilities in relation to financial statements

Company law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the Company's state of affairs at the end of the financial year and of its income and expenditure for that year. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and then apply these consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the Charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

We will work together with our members to deliver exemplary and creative activities and services for our community. We are focussed on further developing our employment offer and becoming a beacon of good practice in that area. We will continue to use the arts to support people with learning disabilities to have their voices heard and re-launch our membership offer to ensure we listen to and include people in the best possible way.

OPENSTORYTELLERS LTD
INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

I report on the accounts of the company for the year ended 28th February 2021 which are set out on pages 9 to 14

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to;

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

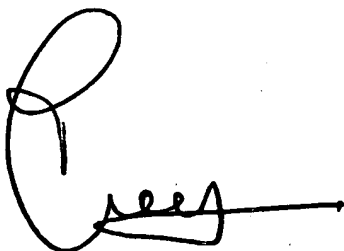
My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual issues or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements

- To keep accounting records in accordance with section 386 of the Companies Act 2006; and
- To prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice; Accounting and Reporting by Charities have not been met.

No other matter has come to my attention in accordance with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'Timothy Green', with a long horizontal line extending to the right.

Timothy Green FCMA

Date: 21st July 2021

OPENSTORYTELLERS LTD
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDING 28th FEBRUARY 2021
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)

	Notes	Unrestricted £	Restricted £	2021 £	2020 £
INCOME & ENDOWMENTS FROM;					
Donations & Legacies	2 & 3	28,028	100,331	128,359	65,623
Charitable Activities	4	46,336	55,958	102,294	78,318
Other Trading	5	986	-	986	5,399
Investments		-	-	-	-
Other Income		-	-	-	-
TOTAL INCOME & ENDOWMENTS		75,350	156,289	231,639	149,340
EXPENDITURE ON;					
Raising Funds		-	19,646	19,646	22,241
Charitable Activities	6 & 7	13,854	118,425	132,279	136,498
Other Expenditure		-	-	-	859
TOTAL EXPENDITURE		13,854	138,071	151,925	159,598
NET EXPENDITURE BEFORE TRANSFERS		61,496	18,218	79,714	(10,258)
Gross Transfers between funds		-	-	-	-
NET MOVEMENT IN FUNDS		61,496	18,218	79,714	(10,258)
TOTAL FUNDS BROUGHT FORWARDS		1,779	17,215	18,994	29,252
TOTAL FUNDS CARRIED FORWARDS	9	63,275	35,433	98,708	18,994

All activities derive from continuing operations
The notes on pages 11 to 14 form part of the financial statements

OPENSTORYTELLERS LTD
BALANCE SHEET
AS AT 28th FEBRUARY 2021

	Notes	2021 £	£	2020 £	£
FIXED ASSETS					
Tangible Assets	11		2,671		1,061
CURRENT ASSETS					
Debtors	12	13,546		11,813	
Cash at bank and in hand		156,671		22,950	
		<u>170,217</u>		<u>34,763</u>	
CREDITORS					
Amounts falling due within one year	13	74,180		16,830	
NET CURRENT ASSETS			<u>96,037</u>		<u>17,933</u>
NET ASSETS			<u>98,708</u>		<u>18,994</u>
FUNDS					
Unrestricted funds			63,275		1,779
Restricted funds			35,433		17,215
TOTAL FUNDS			<u>98,708</u>		<u>18,994</u>

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, and with the Financial Reporting Standard 102

The company has taken advantage of the exemption from audit under Section 477 of the Companies Act 2006 for the year ended 28th February 2021

The members have not required the company to obtain an audit for the year ended 29th February 2021 in accordance with Section 476 of the Companies Act 2006.


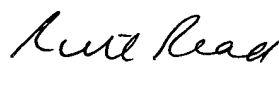
The Trustees acknowledge their responsibilities for;

ensuring that the company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006; and

preparing Accounts which give a true and fair view of the state of the company's affairs at the end of the financial year and of its surplus or deficit for the year in accordance with the requirement of Section 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts were approved by the trustees on 12/8/2021 and signed on their behalf by:

Trustee

SARAH TALBOT-WILLIAMS
The notes on pages 11 to 14 form part of these accounts

RUTH READ

OPENSTORYTELLERS LTD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDING 28th FEBRUARY 2021

1 Accounting Policies

The financial statements have been prepared under the historical cost convention and following the Statement of Recommended Practice for Charities and are in accordance with the Financial Reporting Standard 102 (effective January 2015 and updated by Bulletin 1 effective February 2016) and the Companies Act 2006

a Going Concern

The accounts have been prepared on the going concern basis. There are no material uncertainties about the Charity's ability to continue.

b The Charity

The Charity is a public benefit entity.

c Income

Income from donations, grants and subscriptions is taken to the Statement of Financial Activity on receipt unless there is a Service Level Agreement or Contract in which case it is taken into account in the period to which it relates.

d Resources Expended

Resources expended are accounted for on an accruals basis. Costs are allocated on the basis of usage on each project..

e Operating Leases

The costs of operating leases are charged as they accrue.

f Tangible Fixed Assets

Depreciation is provided on tangible fixed assets at the following annual rates in order to write off each asset over its estimated useful life;

Equipment (including IT items) 20% pa straight line

g Funds

Fund designations are formally approved and minuted by the Trustees. Separate accounting records are kept for restricted funds.

2 Income from Donations & Legacies

	2021 £	2020 £
Donations	2,629	8,634
Other Grants	25,399	-
Restricted Grants	100,331	56,989
	<u>128,359</u>	<u>65,623</u>

3 Analysis of Donations

	2021 £	2020 £
Monetary Donations	2,629	4,914
Donated Services - Consultancy	-	3,720
Donated Services - Travel	-	-
	<u>2,629</u>	<u>8,634</u>

4 Income from Charitable Activities

	Fee for Service £	Restricted Grant £	Total 2021 £	Total 2020 £
Fee for Service				
Day Services	36,187	0	36,187	34,989
Memory People	0	24,520	24,520	15,327
ACE - Lift Off	28	23,057	23,085	12,141
Bookclubs	165	4,650	4,815	8,190
Advocacy Project	0	431	431	4,332
Pigeon Productions	9,956	3,000	12,956	1,337
Living Stories	0	0	0	1,070
Performances & Events	0	300	300	633
Other	0	0	0	299
	<u>46,336</u>	<u>55,958</u>	<u>102,294</u>	<u>78,318</u>

5 Income from Other Trading

	2021 £	2020 £
Room hire	767	3,965
Easy Read Services	-	805
Merchandise sales	20	195
Other trading	199	434
	<u>986</u>	<u>5,399</u>

6 Expenditure on Charitable Activities	Direct Costs £	Support Costs £	Total 2021 £
Day Services	19,693	15,165	34,858
Community Hub	23,386	15,904	39,290
ACE - Lift Off	15,159	12,475	27,634
Memory People	9,811	6,976	16,787
Bookclubs	938	369	1,307
Advocacy Project	135	67	202
Performances & Events	40	-	40
Living Stories	-	-	-
Pigeon Productions	8,762	3,398	12,160
Other	1	-	1
	<u>77,925</u>	<u>54,354</u>	<u>132,279</u>

7 Allocation of Support Costs	Staff Costs £	Office Costs £	Total 2021 £
Day Services	7,559	7,606	15,165
Community Hub	8,290	7,614	15,904
ACE - Lift Off	4,566	7,909	12,475
Memory People	3,831	3,145	6,976
Bookclubs	367	2	369
Advocacy Project	37	30	67
Performances & Events	-	-	-
Living Stories	-	-	-
Pigeon Productions	3,383	15	3,398
Fundraising	19,126	25	19,151
Other	-	-	-
	<u>47,159</u>	<u>26,346</u>	<u>73,505</u>

Staff Costs have been allocated on Actual Hours spent

Office Costs have been allocated based on specific project contributions and the remainder on Total Staff and Freelance Cost

8 Trustees Remuneration & Benefits

During the year no trustee received expenses in respect of delivering courses (2020 - £300).

During the year no trustee donated services (2020 - £1,800)

There were no related party transactions with trustees in the year

9 Independent Examination

The independent examiner was paid £750 (2020 - £750) to prepare and examine these accounts

10 Staff Costs	2021 £	2020 £
Wages & Salaries	103,448	78,512
Social Security Payments	2,731	2,340
Employer Pension Contributions	1,741	1,428
	<u>107,920</u>	<u>82,280</u>

The average number of employees during the year was 11 (2020 - 6)

No employee received remuneration of over £60,000

11 Tangible Fixed Assets	Equipment £	Total £
Cost		
As at 1 March 2020	9,791	9,791
Additions	2,033	2,033
As at 28th February 2021	<u>11,824</u>	<u>11,824</u>
Depreciation		
As at 1 March 2020	8,730	8,730
Charge for the period	423	423
As at 28th February 2021	<u>9,153</u>	<u>9,153</u>
Net Book Value		
As at 1 March 2020	1,061	1,061
As at 28th February 2021	<u>2,671</u>	<u>2,671</u>

12	Debtors	2021 £	2020 £
	Trade Debtors	9,597	8,271
	Other Debtors	2,933	2,933
	Prepayments & Accrued Income	1,016	609
		<u>13,546</u>	<u>11,813</u>
13	Creditors	2021 £	2020 £
	Trade Creditors	778	92
	Accruals	3,174	1,385
	PAYE/NI	3,365	1,579
	Other Creditors	297	252
	Deferred Income	66,566	13,522
		<u>74,180</u>	<u>16,830</u>

Deferred income relates to the Sobell Foundation, Memory People, the Arts Council - Lift Off Project, Frome Town Council, Reaching Communities, SCF Discovery, Julia & Hans Rausing Trust, Somerset Diversities & Equalities and the Paul Hamlyn Foundation all of which extend into the 2021-22 financial year.

14	Fund Accounts	Opening Balance £	Incoming Resources £	Resources Expended £	Transfers £	Closing Balance £
	Unrestricted Funds	1,779	75,350	13,854	-	63,275
	Restricted Funds					
	National Lottery Memory People	2,876	24,520	12,957	-	14,439
	Somerset Diversities & Equalities	-	3,000	-	-	3,000
	National Lottery - Community Hub	12,479	12,698	18,802	-	6,375
	Frome Town Council - Community Hub	-	3,751	3,751	-	-
	Arts Council England - Community Hub	-	4,599	4,599	-	-
	Reaching Communities - Community Hub	-	2,988	2,988	-	-
	Local Giving - Community Hub	-	500	500	-	-
	SCF Discovery - Community Hub	-	7,621	7,621	-	-
	SCC - Holiday Activity Grant Funding	-	300	300	-	-
	Arts Council - Lift Off	-	23,058	21,055	-	2,003
	SCC - Peer Support Group	1,023	431	1,188	-	266
	Bookclubs - Sobell Foundation	837	3,700	660	-	3,877
	Bookclubs - Reaching Communities	-	949	949	-	-
	Edward Gosling Core Funding	-	5,000	5,000	-	-
	Arts Council - Covid Support	-	1,856	1,856	-	-
	Explore Grant	-	5,000	5,000	-	-
	National Lottery Community Fund	-	23,780	18,307	-	5,473
	Somerset Community Foundation	-	7,609	7,609	-	-
	Julia & Hans Rausing Trust	-	20,379	20,379	-	-
	Paul Hamlyn Foundation	-	4,550	4,550	-	-
	Total Restricted Funds	<u>17,215</u>	<u>156,289</u>	<u>138,071</u>	<u>-</u>	<u>35,433</u>
	Total Funds	<u>18,994</u>	<u>231,639</u>	<u>151,925</u>	<u>-</u>	<u>98,708</u>

Fund Purposes

National Lottery Memory People – A multi-year grant to support our Memory People Programme
 Somerset Diversities & Equalities - Support to develop Pigeon Productions
 National Lottery Community Hub - Community Hub
 Frome Town Council - Community Hub
 Arts Council England - Community Hub
 Reaching Communities - Community Hub
 Local Giving - Community Hub
 SCF Discovery - Community Hub
 SCC - Holiday Activity Grant Funding
 Arts Council - Lift Off - Development of a Storytelling Company
 SCC - Peer Support Group for adults with learning difficulties
 Bookclubs - Sensory bookclub funding
 Edward Gosling Foundation - Core Funding
 Arts Council - Covid Support
 Explore Grant - Core Funding
 National Lottery Community Fund - Covid Support
 Somerset Community Foundation - Covid Support
 Julia & Hans Rausing Trust - Charity Survival Fund
 Paul Hamlyn Foundation - Core Funding

	Unrestricted £	Restricted £	2021 £	2020 £
Fixed Assets				
Tangible Assets	2,671	-	2,671	1,061
Current Assets				
Debtors	13,546	-	13,546	11,813
Bank	52,707	103,964	156,671	22,950
	66,253	103,964	170,217	34,763
Current Liabilities				
Creditors	5,649	68,531	74,180	16,830
Net Current Assets	60,604	35,433	96,037	17,933
Net Assets	63,275	35,433	98,708	18,994

15 Members' Liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation. As at the 28th of February 2021 there were 18 members.

16 Controlling entity

The charity is controlled by the trustees who are all directors of the company.