

# File Copy



## CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

Company No. 06792524

The Registrar of Companies for England and Wales hereby certifies that  
EPHESEA UK

is this day incorporated under the Companies Act 1985 as a  
private company and that the company is limited.

Given at Companies House on 15th January 2009



\*N06792524M\*



THE OFFICIAL SEAL OF THE  
REGISTRAR OF COMPANIES



*Companies House*

— for the record —

The above information was communicated in non-legible form and authenticated by the  
Registrar of Companies under section 710A of the Companies Act 1985



**Companies House**

— for the record —

Electronic statement of compliance  
with requirements on application  
for registration of a company  
pursuant to section 12(3A) of the  
Companies Act 1985

Company number

**6792524**

Company name

**EPHESEA UK**

I,

**HANNAH SCRASE**

of

**OLEUFFYNNON OLD HALL  
LLANIDLOES  
SY18 6PJ**

a

person named as a director of the company in the  
statement delivered to the registrar of companies  
under section 10(2) of the Companies Act 1985

make the following statement of compliance in pursuance of section  
12(3A) of the Companies Act 1985

Statement:

I hereby state that all the requirements of the  
Companies Act 1985 in respect of the registration of  
the above company and of matters precedent and  
incidental to it have been complied with.

Confirmation of electronic delivery of information

This statement of compliance was delivered to the registrar of companies  
electronically and authenticated in accordance with the registrar's  
direction under section 707B of the Companies Act 1985.

WARNING: The making of a false statement could result in liability to  
criminal prosecution



**Companies House**  
— for the record —

**10(ef)**

**First directors and secretary and  
intended situation  
of registered office**



XIV8C6JJ

Received for filing in Electronic Format on the: **15/01/2009**

*Company Name*  
*in full:* **EPHESEA UK**

*Proposed Registered  
Office:* **11-13 GREAT OAK STREET  
LLANIDLOES  
POWYS  
SY18 6UB**

*memorandum delivered by an agent for the subscriber(s):* **No**

*Company Secretary*

*Name* **CHARLES JOHN GLADWYN THWAITES**

*Address:* **PIXLEY HOUSE PIXLEY  
NR LEDBURY  
HEREFORDSHIRE  
HR8 2QB**

*Consented to Act:* **Y** *Date authorised* **15/01/2009** *Authenticated:* **YES**

## *Director 1:*

*Name* **MS HANNAH SCRASE**

*Address:* **OLEUFFYNNON OLD HALL  
LLANIDLOES  
SY18 6PJ**

*Nationality:* **BRITISH**

*Business occupation:* **DIRECTOR**

*Date of birth:* **04/01/1967**

*Consented to Act:* **Y** *Date Authorised:* **15/01/2009** *Authenticated:* **YES**

---

## *Director 2:*

*Name* **GILLIAN SUZANNE ORRELL**

*Address:* **10 IVESON ROAD  
HEXHAM  
NORTHUMBERLAND  
NE46 2LX**

*Nationality:* **BRITISH**

*Business occupation:* **DIRECTOR**

*Date of birth:* **05/07/1973**

*Consented to Act:* **Y** *Date Authorised:* **15/01/2009** *Authenticated:* **YES**

---

## *Authorisation*

*Authoriser Designation:* **subscriber**

*Date Authorised:* **13/01/2009**

*Authenticated:* **Yes**

COMPANIES ACTS 1985, 1989 & 2006  
PRIVATE COMPANY LIMITED BY GUARANTEE  
AND NOT HAVING A SHARE CAPITAL  
MEMORANDUM OF ASSOCIATION  
OF Ephesea UK

1. The name of the Company ("Association") is:- Ephesea UK

2. The registered office of the Association will be situated in England & Wales

3. The objects for which the Association is established are to:- promote for the benefit of the public the protection and conservation of the world's forests. In particular, but not exclusively, by;

1) introducing and promoting a programme of voluntary accreditation of forest certification bodies;

2) developing consensus around standards for good forest management;

3) increasing public awareness about independent forest certification. and the Association shall have the following powers exercisable in furtherance of its said objects, namely:

A) To purchase, take on lease or in exchange, hire or otherwise acquire real or personal property and rights or privileges, and to construct, maintain and alter buildings or erections.

B) To sell, let, mortgage, dispose of or turn to account all or any of the property or assets of the Association.

C) To undertake and execute any charitable trusts which may lawfully be undertaken by the association.

D) To borrow or raise money on such terms and on such security as may be thought fit.

E) To invest the moneys of the Association not immediately required for its purpose in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) and such consents (if any) as may for the time being be imposed or required by law and subject also as hereinafter provided.

F) To establish and support or aid in the establishment and support of any charitable associations or institutions and to subscribe or guarantee money for charitable purposes.

G) Employ and pay any person or persons (not being members of the Executive Committee) to supervise, organise and carry on the work of the Association and make all reasonable and necessary provision for the payment of pensions and superannuation to or on behalf of employees and their widows, widowers and other dependents.

H) To do all such other things as are incidental to the attainment or furtherance of the said objects or any of them. Provided that:

i) In case the Association shall take or hold any property which may be subject to any trusts, the Association shall deal with or invest the same only in such manner as allowed by law, having regard to such trusts.

ii) The Association's objects shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers.

iii) In case the Association shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England & Wales, the Association shall not sell, mortgage, charge or lease the same without such authority, approval or consent as may be required by law, and as regards any such property the Council of Management or Governing Body of the Association shall be chargeable for any such property that may come into their hands and shall be answerable and accountable for their own acts, receipts, neglects and defaults, and for the due administration of such property in the same manner and to the same extent as they would as such Council of Management or Governing Body have been if no incorporation had been effected and the incorporation of the Association shall not diminish or impair any control or authority exercisable by the Chancery Division or the Charity Commissioners over such Council of Management or Governing Body, but they shall as regards any such property be subject jointly and separately to such control or authority as if the Association were not incorporated.

4. The income and property of the Association shall be applied solely towards the promotion of its objects as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise howsoever by way of profit, to members of the Association and no member of its Council of Management or Governing Body shall be appointed to any office of the Association paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the Association: Provided that nothing shall prevent any payment in good faith by the Association: (a) of reasonable and proper remuneration to any member, officer or servant of the Association (not being a member of the Council of Management or Governing Body) for any services rendered to the Association; (b) of interest not exceeding 6 per cent per annum on money lent or reasonable and proper rent for the premises demised or let by any member of the Association or its Council of Management or Governing Body; (c) to any member of its Council of Management or Governing Body of out of pocket expenses; (d) to a Company of which a member of the Association or of its Council of Management or Governing Body may be a member holding not more than one hundredth part of the capital of such company.

5. No addition, alteration or amendment shall be made to or in the provisions of the Memorandum or Articles of Association for the time being in force, which would have the effect that the Association shall cease to be a company to which section 30 of the Companies Act 1985 applies.

6. The liability of the members is limited.

7. Every member of the Association undertakes to contribute such amount as may be required (not exceeding £1) to the assets of the Association if it should be wound up while he is a member or within one year after he ceases to be a member, for payment of the Association's debts and liabilities contracted before he ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves.

We the subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum.

Name and Address

Hannah Scrase  
Oleuffynnon  
Old Hall  
Llanidloes  
SY18 6PJ

Charles Thwaites  
Pixley House  
Pixley  
Nr Ledbury  
Herefordshire  
HR8 2QB

Dated 13/01/2009

COMPANIES ACTS 1985, 1989 & 2006  
COMPANY LIMITED BY GUARANTEE  
AND NOT HAVING A SHARE CAPITAL  
ARTICLES OF ASSOCIATION  
of

Ephesea UK

1. Preliminary

1.1 The regulations constituting Table A in the Schedule to the Companies Acts (Table A to F) Regulations 1985, as amended by SI 2007/2541 (Table A) shall apply to the Association except in so far as they are excluded or varied by these Articles.

1.2 Expressions defined in Regulation 1 of Table A shall where the context admits bear in these Articles the meanings so defined.

1.3 The Association is established for the purposes expressed in the Memorandum of Association.

1.4 The subscribers to the Memorandum of Association and such other persons as the Council shall admit to membership in accordance with the Articles shall be members of the Association. No person shall be admitted as a member of the Association unless he is approved by the Council. Every person who wishes to become a member shall deliver to the Association an application for membership in such form as the Council require executed by him.

2. General Meetings

2.1 Unless the Association has elected by Elective Resolution to dispense with the holding of Annual General Meetings the Association shall hold a General Meeting in every calendar year as its Annual General Meeting at such time and place as may be determined by the Council, and shall specify the meeting as such in the notices calling it, provided that every Annual General Meeting except the first shall be held not more than fifteen months after the holding of the last preceding Annual General Meeting, and that so long as the Association holds its first Annual General Meeting within eighteen months after its incorporation it need not hold it in the year of its incorporation or in the following year.

2.2 All General Meetings, other than Annual General Meetings, shall be called Extraordinary General Meetings.

2.3 The Council may whenever they think fit convene an Extraordinary General Meeting, and Extraordinary General Meetings shall also be convened on such requisition, or in default may be convened by such requisitionists, as provided by section 368 of the 1989 Act.

2.4 Twenty-one clear days' notice in writing at the least of every Annual General Meeting and of every meeting convened to pass a Special Resolution or an Elective Resolution and fourteen clear days' notice in writing at the least of every other general Meeting, specifying the place, the day and the hour of the meeting, and in the case of special business the general nature of the business, shall be given in manner hereinafter mentioned to such persons (including the Auditors) as are under these Articles or under the Acts entitled to receive such notice from the Association; but with the consent of all the members having the right to attend and vote thereat, or of such proportion of them as is prescribed by the Acts in the case of meetings other than Annual general Meetings, a meeting may be convened by such Notice as those members may think fit.

2.5 The accidental omission to give notice of a meeting to, or the non-receipt of such notice by, any person entitled to receive notice thereof shall not invalidate any resolution passed, or proceeding had, at any meeting.

3. Proceedings at General Meetings

3.1 All business shall be deemed special that is transacted at an Extraordinary General Meeting, and all that is transacted at an Annual General Meeting shall also be deemed special, with the exception of the consideration of the income and expenditure account and balance sheet, and the reports of the Council and of the Auditors, the election of members of the council in the place of those retiring, and the appointment of, and the fixing of remuneration of the Auditors (if any).

3.2 No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. Save as herein otherwise provided two members personally present shall be a quorum.

3.3 If within half an hour from the time appointed for the holding of a General Meeting a quorum is not present, the meeting, if convened on the requisition of members shall be dissolved. In any other case it shall stand adjourned to the same day in the next week, at the same time and place, or at such other place as the Council may determine.

3.4 The Chairman (if any) of the Council shall preside as Chairman at every General Meeting, but if there be no such Chairman, or if at any meeting he shall not be present within fifteen minutes after the time appointed for holding the same, or shall be unwilling to preside, the members present shall choose some member of the Council or if no such member be present, or if all the members of the Council present decline to take the chair, they shall choose some member of the Association who shall be present to preside.

3.5 The Chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time, and from place to place, but no business shall be transacted at any adjourned meeting other than business which might have been transacted at the meeting from which the adjournment took place. Whenever a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given in the same manner as of an original meeting. Save as aforesaid the members shall not be entitled to any notice of an adjournment or of the business to be transacted at an adjourned meeting.

3.6 At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands, unless a poll is, before or upon the declaration of the result of the show of hands, demanded by the chairman or by at least two members present in person or by proxy, or by a member or members present in person or by proxy and representing one-tenth of the total voting rights of all the members having the right to vote at the meeting, and unless it has been carried or carried unanimously or by a particular majority, or lost, or not carried by a particular majority, and an entry to that effect in the minute book of the Association shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution. The demand for a poll may be withdrawn.

3.7 Subject to the provisions of Article 4.1 if a poll be demanded in manner aforesaid, it shall be taken at such time and place and in such manner as the Chairman of the meeting shall direct and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded. No poll shall be demanded on the election of a Chairman of a meeting or on any question of adjournment. In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the meeting shall be entitled to a second casting vote.

3.8 The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.

3.9 Subject to the provisions of the Acts a resolution in writing signed by all the members for the time being entitled to receive notice of and to attend and vote at General Meetings (or being Corporations by their duly authorised representatives) shall be as valid and effective as if the same had been passed at a General Meeting of the Association duly convened and held.

#### 4. Voting

4.1 Subject as hereinafter provided, every member shall have one vote.

4.2 Save as herein expressly provided, no member other than a member duly registered, who shall have paid every subscription and other sum (if any) which shall be due and payable to the Association in respect of his membership, shall be entitled to vote on any question either personally or by proxy, or as a proxy for another member, at any general meeting.

4.3 No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the Chairman whose decision shall be final and conclusive.

4.4 Votes may be given on a poll either personally or by proxy. On a show of hands a member present only by proxy shall have no vote, but a proxy for a corporation may vote on a show of hands. A corporation may vote by its duly authorised representative appointed as provided by section 375 of the Act. A proxy need not be a member.

4.5 The instrument appointing a proxy shall be in writing under the hand of the appointor or his attorney duly authorised in writing, or if such appointor is a corporation under its common seal (if any), and, if none, then under the hand of some officer duly authorised in that behalf.

4.6 The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified or office copy thereof shall be deposited at the office not less than forty-eight hours before the time appointed for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or in the case of a poll not less than twenty-four hours

before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid. No instrument appointing a proxy shall be valid after the expiration of twelve months from the date of its execution.

4.7 A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of the authority under which the proxy was executed, provided that no intimation in writing of the death, insanity or revocation as aforesaid shall have been received at the office before the commencement of the meeting or adjourned meeting at which the proxy is used.

#### 5. Council of Management

5.1 Until otherwise determined by a General Meeting, the number of members of the Council shall not be less than two nor more than three.

5.2 The first members of the council shall be as named in the Statement delivered to the Registrar of Companies pursuant to Section 10 of the Act.

5.3 The Council may from time to time and at any time appoint any member of the Association as a member of the Council, either to fill a casual vacancy or by way of addition to the Council, provided that the prescribed maximum be not thereby exceeded. Any member so appointed shall retain his office only until the next Annual General Meeting, but he shall then be eligible for re-election.

5.4 No person who is not a member of the Association shall in any circumstances be eligible to hold office as a member of the Council.

#### 6. Powers of the Council

6.1 The business of the Association shall be managed by the Council who may pay all such expenses of, and preliminary and incidental to, the promotion, formation, establishment and registration of the Association as they think fit, and may exercise all such powers of the Association, and do on behalf of the Association all such acts as may be exercised and done by the Association, and as are not by the Acts or by the Articles required to be exercised or done by the Association in General Meeting, subject nevertheless to any regulation of the Articles, to the provisions of the Acts and to such regulations, being not inconsistent with the aforesaid regulations or provisions, may be prescribed by the Association in General Meeting; but no regulation made by the Association in general Meeting shall invalidate any prior act of the Council which would have been valid if such regulation had not been made.

6.2 The members for the time being of the Council may act notwithstanding any vacancy in their body; provided always that in case the members of the council shall at any time be or be reduced in number to less than the minimum number prescribed by or in accordance with the Articles, it shall be lawful for them to act as the Council for the purpose of admitting persons to membership of the Association, filling up vacancies in their body, or of summoning a General Meeting, but not for any other purpose.

#### 7. Proceedings of the Council

7.1 The Council may meet together for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit, and determine the quorum necessary for the transaction of business. Unless otherwise determined, three shall be a quorum. Questions arising at any meeting shall be decided by a majority of votes. In case of an equality of votes the Chairman shall have a second or casting vote.

7.2 A member of the Council may, and on the request of a member of the Council the secretary shall, at any time, summon a meeting of the Council by notice served upon the several members of the Council. A member of the Council who is absent from the United Kingdom shall not be entitled to notice of a meeting.

7.3 The Council shall from time to time elect a Chairman who shall be entitled to preside at all meetings of the Council at which he shall be present, and may determine for what period he is to hold office, but if no such Chairman be elected, or if at any meeting the chairman be not present within five minutes after the time appointed for holding the meeting and willing to preside, the members of the Council present shall choose one of their number to be chairman of the meeting.



7.4 The Council may delegate any of its powers to committees consisting of such member or members of the Council as they think fit, and any committee so formed shall, in the exercise of the powers so delegated, conform to any regulations imposed on it by the Council. The meetings and proceedings of any such committee shall be governed by the provisions of the Articles for regulating the meetings and proceedings of the Council so far as applicable and so far as the same shall not be superseded by any regulations made by the Council.

7.5 All acts bona fide done by any meeting of the Council or of any committee of the Council, or by any person acting as a member of the Council, shall, notwithstanding it be afterwards discovered that there was some defect in the appointment or continuance in office of any such member or person acting as aforesaid, or that they or any of them were disqualified, be as valid as if every such person had been duly appointed or had duly continued in office and was qualified to be a member of the Council.

7.6 The Council shall cause proper records to be kept of all Written Resolutions (and of the signatories). the Council shall cause proper minutes to be made of all appointments of officers made by the Council and of the proceedings of all meetings of the Association and of the Council and of committees of the Council, and all business transacted at such meetings. All such records (and signatories) and minutes shall be entered in books provided for the purpose. Any such record purporting to be signed by a Director or by the secretary shall be evidence of the proceedings in agreeing to the written resolution and until the contrary is proved the requirements of the Acts with respect to those proceedings shall be deemed to be complied with. Any such minutes of any meeting, if purporting to be signed by the Chairman of such meeting, or by the Chairman of the next succeeding meeting, shall be sufficient evidence without further proof of the facts therein stated.

7.7 A resolution in writing, signed by all the members for the time being of the Council or of any committee of the Council shall be as valid and effective as if it had been passed at a meeting of the Council or of a committee of the Council duly convened and constituted.

#### 8. Dissolution

8.1 If upon the winding up or dissolution of the Association there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the association, but shall be transferred either to some other institution (whether or not a member of the Association) having objects similar to the objects of the Association, or to some institution (whether or not a member of the Association) the objects of which are the promotion of charity and anything incidental or conducive thereto, such institution or institutions to be determined by the members of the Association at or before the time of dissolution.

#### Name and Address

Hannah Scrase  
Oleuffynnon  
Old Hall  
Llanidloes  
SY18 6PJ

Charles Thwaites  
Pixley House  
Pixley  
Nr Ledbury  
Herefordshire  
HR8 2QB

Dated 13/01/2009