

REGISTERED COMPANY NUMBER: 06732673 (England and Wales)

REGISTERED CHARITY NUMBER: 1128524

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016  
FOR  
YOUTH AND FAMILIES MATTER  
(A Company Limited by Guarantee)

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COMPANIES HOUSE

**YOUTH AND FAMILIES MATTER**

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**FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2016**

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**YOUTH AND FAMILIES MATTER**

**COMPANY INFORMATION**  
**FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2016**

<b>TRUSTEES:</b>	R Maher ACA – Chair S F Reynolds H Francis ACA S Thatcher (to 19.10.16) J Woodhouse (from 08.02.17)
<b>REGISTERED OFFICE:</b>	Testwood Baptist Church 283A Salisbury Road Totton Southampton Hampshire SO40 3LZ
<b>REGISTERED NUMBER:</b>	06732673 (England and Wales)
<b>CHARITY NUMBER:</b>	1128524
<b>INDEPENDENT EXAMINER:</b>	Nigel Singleton FCA FCCA BD&M Limited Chartered Certified Accountants Skies, 20 St Martinsfield Winterborne St Martin Dorset DT2 9JU
<b>BANKERS:</b>	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

## **YOUTH AND FAMILIES MATTER**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2016**

The trustees present their report together with the financial statements of the company for the year ended 31<sup>st</sup> December 2016.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2015.

#### **OBJECTS AND ACTIVITIES FOR THE PUBLIC BENEFIT**

Youth and Families Matter exists to:

Meet the needs of children, young people and families in the Totton area of Hampshire, and elsewhere through, including, but not limited to the following -

- The provision of training
- The advancement of education
- The provision of support and activities

Which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

The Trustees have established that the aims and purposes of Youth and Families Matter will primarily be achieved by providing the following -

- Parenting support
- Schools work
- Detached youth work
- Family work, including befriending
- Community development work
- Practical help through provision of food parcels

In planning activities for the period, the Trustees have considered the Commission's guidance on public benefit and the needs of the local community.

#### **ACHIEVEMENTS AND PERFORMANCE**

Throughout the period our activities and achievements were as follows -

##### **Family Work**

- Coffee morning – a weekly support group for adults, including sessions on specific topics (mindfulness, quiz, craft, money course, setting goals, budgeting, dance). We have also supported attendees who are trying to get into the world of work, through hosting sessions for them, e.g. Avon, Phoenix cards, Body Shop. Some of the sessions have been run by members of the group to help them build their confidence and share their knowledge.
- ADHD support group – a monthly support group for parents of children with ADHD. Various local agencies and other professionals were invited in to talk about support they can offer.
- One to one support – targeted support to assist vulnerable families.
- Self-esteem course – a support group for adults struggling with issues of low self-esteem.

## YOUTH AND FAMILIES MATTER

### REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2016

- Outreach trips – Trips for vulnerable families, to enable parents and children to spend a day out together – provided free of charge, with travel included. These included a trip to Swanage and local picnics.
  - Family Fun Day – YFM has a presence at the local fun day, open to all members of the local community with visitor numbers estimated at 5000.
  - Basics Bank – Emergency food parcels for families in need. Food parcels supported 537 adults and 358 children. This was a 23% increase on 2015 figures. We became independent from Southampton City Mission during 2016.
  - Christmas toy parcels – we received toys from Wave 105, which were distributed to our most needy families.
  - Christmas Hampers – provision of Christmas food hampers to over 50 families in need.
  - TIDES – support group for people suffering from depression and anxiety.
  - Anger Management – a 6 week course for parents, to help them in managing their child's angry outbursts. The programme was written by Youth and Families Matter, Families Matter and Hampshire Education Psychology service. We ran 3 of these courses over 2016.
  - Supporting Parents of Teenagers – a 6 week course for parents of teenagers, to help them develop their skills in communication, rules and boundaries and relationship building. We ran 2 of these courses over 2016.
  - Belong – a group for vulnerable adults to have company and improve community integration.
  - Community Allotment – a community allotment, where we support volunteers to grow their own vegetables and plants.
  - Community Breakfast – a group for vulnerable adults where they meet and eat together. We work in partnership with the You Trust who provide benefit support.
- In total, YFM has supported approximately 200 families throughout 2016.

### **Schools Work**

- One to one mentoring with primary and secondary pupils – working with children who have emotional needs, or who are at risk of exclusion.
- Lunchtime small group session at one primary school – specifically for a small group of boys, needing support to build and maintain positive friendships.

In total, YFM has supported approximately 173 children and young people throughout 2016.

### **Youth work**

- The Hub after school drop in for pupils aged 14-19, with targeted support on issues including sexual health, drugs and alcohol, education and training.
- Playscheme – A week long summer playscheme, for children aged 5-11, primarily aimed at children worked with in school.
- Christmas playscheme – a day provided for children aged 5-11, primarily aimed at children worked with in school.
- Activity days for 11-14 year olds in the summer holidays and a couple of half-terms – including trampolining, sailing, trip to Thorpe park and a film night
- Friday Youth Club – providing support to a local club for young people aged 11-14, as a way of building ongoing relationships with the young people supported through school.

In total, YFM has supported approximately 230 young people throughout 2016.

**YOUTH AND FAMILIES MATTER**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2016**

**Fundraising Activities**

- Southampton 10K and half marathon – 10 people ran this in support of YFM
- CIAT annual conference – organised by a supporter of YFM, fundraising for YFM
- Totton Lantern Parade
- Totton Carnival
- Weight loss fundraiser
- Fundraising events at The Chapel included :
  - Table top sales
  - Teddy Bear's picnic
  - Easter crafts
  - Father Christmas and stories
  - Sewing Bee

Regular newsletters update all stakeholders of the outcomes achieved using their funds. Personal repeat donations have increased over this period.

**Staff**

In 2016 there were a few changes in hours for staff members and one of our youth workers left.

Pay is reviewed annually on 1 April. Up to 1 April 2016, the pay of the Project Leader and staff was agreed by the Chair of Trustees in consultation with the Board having regard to general pay benchmark data in the public, charity and education sector. Since the above date Mr H Francis has acted as the lead trustee on pay recommendations to the Board.

**General office**

We took on a university student for a 4 week placement to create a promotional video.  
We supported a student from Totton College to do work experience.

**The Chapel**

The aim of The Chapel is to support the immediate local community, understanding their needs and assisting more families and young people to connect into our existing initiatives whilst also helping to provide a sustainable source of income for YFM, in an ever changing financial climate.

The Manager remained the same throughout 2016.

We recruited a Deputy and an Assistant Manager and 2 further bank staff.

We continued to support a number of volunteers, including vulnerable adults.

To help support the fixed running costs The Chapel also became a venue for other events, including private meetings, private parties and fundraising events.

**YOUTH AND FAMILIES MATTER**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2016**

**PLANS FOR FUTURE PERIODS**

**Family Work**

Continuation of current work, including -

- Coffee morning – weekly support group for adults, including sessions on specific topics (choose your attitude, flower arranging, budgeting, craft, wellbeing etc)
- ADHD support group – for parents of children with ADHD.
- One to one– One to one support for vulnerable families.
- Family trips – Trips for families, to enable parents and children to spend a day out together – provided at a discounted rate, with travel included.
- Family Fun Day – YFM has a presence at the local fun day, organised by Testwood Baptist Church – open to all members of the local community
- Basics Bank – provision of emergency food parcels to families in need.
- Christmas toy parcels – to distribute to our most needy families.
- Christmas Hampers – provision of Christmas hampers to families in need.
- TIDES – support group for people suffering from depression and anxiety.
- Anger Management - 6 week course for parents, to help them in managing their children's angry outbursts. The programme was written by Youth and Families Matter, Families Matter and Hampshire Education Psychology service.
- Belong – a group for vulnerable adults to have company and improve community integration.
- Parenting Groups – for parents struggling with the children's challenging behaviour.
- Community Allotment
- Community Breakfast

New initiatives, including

- The Cygnet Parenting Course in partnership with Barnardos.
- A Walking group for adults, to help build their sense of wellbeing and to help build community.

**Schools Work**

Continuation of current work, including -

- One to one mentoring with primary and secondary pupils – working with children who have emotional needs, or who are at risk of exclusion.

Currently all available staff hours for this work, are assigned. If resources allow, we will consider other relevant work. One area we would like to develop is support for children and young people struggling with anxiety.

**Youth Work**

Continuation of current activities, including –

- The Hub drop-in for pupils aged 11-19.
- Playscheme – A week long summer playscheme for children aged 5-11, primarily aimed at children worked with in school.
- Activity days for 11-14 year olds in the summer holidays – including High Ropes, swimming, and films.

**YOUTH AND FAMILIES MATTER**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2016**

New initiatives, including:

- Out of school mentoring for young people aged 11 – 18, to provide a positive role model and information, advice and guidance.
- A needs analysis to identify the needs of the local young people.

**Fundraising Activities**

Initiatives planned include :

- Southampton 10K and half marathon
- Totton carnival
- Test Way Walk
- Junior New Forest fun run
- Sewing Bee
- Table Top Sales
- Fashion Show

*Continue to raise the profile, encouraging individual repeat support through a bi-monthly newsletter and the compilation of a donor pack.*

**The Chapel**

We aim to continue developing The Chapel and to maximise the net surplus. The staff team will continue to recruit and train volunteers.

There are plans to develop the outside seating area and car parking.

There are also plans to buy a second shed for donations and to open up the original shed to sell more donated goods.

**Staff**

We plan to employ a new family worker and a new youth worker.

**Sustainability**

Due to the changing financial climate, and a decrease in available statutory funding, we continue to find alternative ways to fund the work of YFM.

This is done in a variety of different ways:

The Chapel

Increased personal donations

Development of school contributions towards schools and parenting work

Grants

Fundraising



## YOUTH AND FAMILIES MATTER

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2016

#### **FINANCIAL REVIEW**

Total receipts on unrestricted funds were £135,843. Restricted funds of £62,036 were also received and are detailed in the *Financial Statements*.

The Statement of Financial Activities shows net income of £31,677 (2015 £59,641 outgoing) for the year and Reserves are in surplus by £163,475, including £29,718 restricted funds.

Funding sources for the year are as follows –

- Hampshire County Council
- Hampshire and Isle of Wight Community Foundation (HIWCF)
- New Forest District Council
- Redhill Trust
- Testwood Baptist Church
- Denplan Community Fund
- F J Wallis Charitable Trust
- Hedley Foundation Ltd
- MJB Charitable Trust
- Neville Close
- Round Table
- Souter Charitable Trust
- The Barker-Mill Foundation
- The Listeners Trust
- Zurich Community Trust (UK)
- Gifts and Donations
- Bartley School
- Calmore School
- Eling School
- Foxhills Junior School
- Hounsdown School
- Lydlynch School
- Oakfield School
- Testwood School

#### **RESERVES POLICY**

The trustees have set a **reserves policy** which requires:

- Reserves be maintained at a level which ensures that our core activity could continue during a 6 month period of unforeseen difficulty. The trustees recognise that additional free reserves are desirable, to successfully manage our skill base and secure continuity of case work. They are working to maintain financial resilience to ensure much needed stability for our vulnerable client base in an increasingly challenging environment.
- A proportion of reserves be maintained in a readily realisable form.

The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle. It takes into account:

- Risks associated with each stream of income and expenditure being different from that budgeted
- Planned activity level
- Organisation's commitments

## YOUTH AND FAMILIES MATTER

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2016

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT OF THE CHARITY**

The charity is a company limited by guarantee and was formed on 24<sup>th</sup> October 2008. It is governed by its Memorandum and Articles of Association.

#### **DIRECTORS AND TRUSTEES**

The registered directors of the company are also the trustees, and details of the trustees are listed on page 1. Trustees are recruited and appointed by the board of trustees. The charity may, by ordinary resolution, appoint a person who is willing to act to be a Director. He or she is recommended by a Director to the board of trustees, who vote on the appointment. The appointment is recorded in the minutes of the meeting. The full procedure can be found in the Memorandum and Articles of Association.

The Trustees delegate the day to day responsibility for administering the activities of the charity to the part time Project Leader who is also responsible for overseeing the charity's employees.

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are required by law to prepare financial statements for each financial period, which give a true and fair view of the financial activities of the charity and of its financial position at the end of the period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **INDEPENDENT EXAMINER**

Nigel Singleton of BD&M Limited has signified his willingness to continue in office and a resolution for his re-appointment will be proposed at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

#### **ON BEHALF OF THE BOARD:**



R Maher - Director

Date: 6<sup>th</sup> July 2017

## YOUTH AND FAMILIES MATTER

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF YOUTH AND FAMILIES MATTER

I report on the accounts of the company for the year ended 31<sup>st</sup> December 2016, which are set out on pages 10 to 18.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396
- of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Nigel Singleton FCA FCCA  
BD&M Limited  
Chartered Certified Accountants  
Skies, 20 St Martinsfield  
Winterborne St Martin  
Dorset  
DT2 9JU

Date: 6<sup>th</sup> July 2017

## YOUTH AND FAMILIES MATTER

### STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31ST DECEMBER 2016

	Notes	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
<b>Income and endowments from:</b>					
Donations and legacies	2	65,210	-	65,210	86,239
Charitable activities	3	12,699	62,036	74,735	84,777
Other trading activities	4	57,750		57,750	54,387
Investments (Bank interest)		184	-	184	137
Other income (Surplus on sale of bus)		-		-	5,408
<b>Total income</b>		<u>135,843</u>	<u>62,036</u>	<u>197,879</u>	<u>230,948</u>
<b>Expenditure on:</b>					
Cost of raising funds	5	52,298	-	52,298	47,233
Charitable activities	6	50,263	63,641	113,904	124,074
<b>Total expenditure</b>		<u>102,561</u>	<u>63,641</u>	<u>166,202</u>	<u>171,307</u>
<b>Net income/ (expenditure) for the year</b>		33,282	(1,605)	31,677	59,641
Transfers		-	-	-	-
<b>Net movement in funds for the year</b>		<u>33,282</u>	<u>(1,605)</u>	<u>31,677</u>	<u>59,641</u>
Reconciliation of funds					
Funds at 1st January 2015		100,475	31,323	131,798	72,157
<b>Total funds at 31st December 2016</b>		<u><u>133,757</u></u>	<u><u>29,718</u></u>	<u><u>163,475</u></u>	<u><u>131,798</u></u>

All amounts derive from continuing activities.

All gains and losses recognised in the period are included in the statement of financial activities.

The notes on pages 12 to 18 form part of these financial statements

**YOUTH AND FAMILIES MATTER**  
**BALANCE SHEET**  
**AS AT 31ST DECEMBER 2016**

	Notes	2016	2015
		£	£
<b>Tangible fixed assets</b>	8	19,300	23,429
<b>Current assets</b>			
Debtors	9	5,155	8,312
Cash at bank and in hand		140,513	101,438
		<u>145,668</u>	<u>109,750</u>
<b>Creditors: Amounts falling due within one year</b>	10	<u>(1,493)</u>	<u>(1,381)</u>
<b>Net current assets</b>		144,175	108,369
<b>Total assets less current liabilities</b>		<u>163,475</u>	<u>131,798</u>
<b>The funds of the charity:</b>			
Restricted income funds	12	29,718	31,323
Unrestricted income funds:	11		
Designated funds		15,000	15,000
Other charitable funds		<u>118,757</u>	<u>85,475</u>
<b>Total unrestricted funds</b>		133,757	100,475
<b>Total charity funds</b>		<u>163,475</u>	<u>131,798</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2016.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2016 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts:

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime under the Companies Act 2016.

The Financial statements were approved by the board on 6<sup>th</sup> July 2017.

  
**R Maher -Director**

The notes on pages 12 to 18 form part of these financial statements

**YOUTH AND FAMILIES MATTER**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

## **1 Accounting policies**

### **1.1 Basis of preparation**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **1.2 Income**

Income from donations and grants, including capital grants and events utilising the charity's facilities is included in incoming resources when receivable except as follows:

When events are due to take place in a future accounting period and when donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Grant clawbacks are deducted from incoming resources if they occur in the same accounting period. Grant clawbacks made in subsequent accounting periods are shown as outgoing resources in preference to negative income.

Gifts and services in kind are included at their estimated open market valuation.

### **1.3 Expenditure**

Expenditure is included when incurred. Costs which are identified as relating to restricted activities are allocated directly to those activities. Costs which relate to the general running of the charity are allocated against unrestricted funds, and within the statement of financial activities these expenses are shown as cost of activities in furtherance of the objects of the charity, support costs and governance costs. Governance costs are those relating to the charity's compliance with constitutional and statutory requirements.

### **1.4 Tangible fixed assets and depreciation**

Tangible fixed assets costing more than £500 are capitalised at cost. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold improvements	Over period of lease
Bus	25% reducing balance
Equipment	25% straight line

### **1.5 Designated funds**

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion.

### **1.6 Restricted funds**

Restricted funds are funds subject to specific conditions imposed by donors as to how they may be used. The purposes and uses of the restricted funds are set out in note 11 to the accounts.

**YOUTH AND FAMILIES MATTER**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

**2 Donations and legacies**

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Testwood Baptist Church	13,200	-	13,200	13,200
Gift Aid	5,021	-	5,021	8,286
Other donations and gifts	39,834	-	39,834	57,669
	<u>58,055</u>	<u>-</u>	<u>58,055</u>	<u>79,155</u>
Rent & Services from the church (Gifts in kind)	7,155	-	7,155	7,084
	<u>65,210</u>	<u>-</u>	<u>65,210</u>	<u>86,239</u>

**3 Income from charitable activities**

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Grants and Awards:				
Clark Foundation	-	-	-	150
Denplan Community Fund	-	895	895	-
F J Wallis Charitable Trust	-	5,000	5,000	5,000
Hampshire County Council: County Councillor Grant 2016 (DH)	-	1,000	1,000	3,000
Hampshire County Council: Culture and Communities	-	2,260	2,260	-
Hampshire County Council: Oaks Federation	-	5,500	5,500	5,481
Hampshire County Council: Short Breaks	-	2,979	2,979	2,830
Hampshire County Council: YSS Grant (The Hub)	-	8,500	8,500	8,500
Hampshire & Isle of Wight Community Foundation (HIWCF): Apprenticeship Scheme	-	1,200	1,200	-
HIWCF: Hampshire Hundred	-	-	-	4,881
HIWCF: Sovereign Housing	-	-	-	2,305
Hampshire Health Watch	-	-	-	2,445
Hedley Foundation Limited	-	435	435	400
Leeds Building Society	-	-	-	500
Lloyds TSB Foundation for England and Wales (Family Work)	-	-	-	9,000
MJB Charitable Trust	-	20,000	20,000	10,000
Neville Close	-	1,000	1,000	-
New Forest District Council	-	2,300	2,300	1,313
Persimmon Homes Ltd	-	-	-	600
Police and Crime Commissioner	-	-	-	2,914
Redhill Trust	-	3,437	3,437	3,000
Round Table	-	1,600	1,600	-
Souter Charitable Trust	-	2,000	2,000	-
Spectrum Housing Group	-	-	-	1,472
The Barker-Mill Foundation	-	1,000	1,000	-
The Henry Smith Charity	-	-	-	5,000
The Listeners Trust	-	1,430	1,430	-
Zurich Community Trust (UK) Ltd	-	1,500	1,500	1
Fees received	12,692	-	12,692	15,273
Other income	7	-	7	712
	<u>12,699</u>	<u>62,036</u>	<u>74,735</u>	<u>84,777</u>

**YOUTH AND FAMILIES MATTER**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

**4 Other Trading Activities**

	Total 2016 £	Total 2015 £
The Chapel café	37,950	35,898
Sale of donated goods	9,235	11,705
Rent received	1,662	822
Fundraising events	8,903	5,962
	<u>57,750</u>	<u>54,387</u>

**5 Cost of raising funds**

	2016 £	2015 £
The Chapel café costs	13,751	12,723
The Chapel staff costs	25,072	22,174
Staff costs	12,211	12,027
Publicity	1,264	309
	<u>52,298</u>	<u>47,233</u>

**6 Expenditure on charitable activities**

	Charitable Activities £	Support Costs £	Total 2016 £	Total 2015 £
Staff Costs	56,325	29,937	86,262	95,822
Direct Project Costs	9,712	-	9,712	11,030
Office & other costs	-	5,392	5,392	5,617
Depreciation	4,129	-	4,129	3,457
Rent & Services from the church (Gifts in kind)	-	7,155	7,155	7,084
Training	534	-	534	344
<u>Governance costs</u>				
Independent Examiner's fees	-	720	720	720
	<u>70,700</u>	<u>43,204</u>	<u>113,904</u>	<u>124,074</u>

In addition to the above figures we can demonstrate that the above charitable activity costs exclude 7162 hours of voluntary work.



**YOUTH AND FAMILIES MATTER**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2016**

**7 Employee costs**

No remuneration or expenses were paid to any trustees. The remuneration of the remaining staff was as follows:

	Total 2016	Total 2015
	£	£
Wages and salaries	114,125	116,722
Social security costs	4,436	5,051
Pension contributions	3,060	3,348
	<u>121,621</u>	<u>125,121</u>

The charity contributes to the personal pension schemes of any eligible staff who wish to have one. Contributions payable for the year are included in the Statement of Financial Activities.

No employee earned more than £60,000 during the period. The average full time equivalent number of staff employed by the charity during the year was as follows:

	2016 Staff	2015 Staff
Fundraising and marketing	0.5	0.5
The Chapel café	1.6	1.2
Direct charitable activity	2.6	3.1
Support activity	0.9	0.9
Average full time equivalent number of staff employed	<u>5.6</u>	<u>5.7</u>
Average number of staff employed (headcount)	<u>13.9</u>	<u>12.1</u>

**8 Tangible fixed assets**

	Short leasehold £	Fixtures & Equipment £	Total £
Cost			
At 1st January 2016	23,745	5,238	28,983
Additions	-	-	-
At 31st December 2016	<u>23,745</u>	<u>5,238</u>	<u>28,983</u>
Depreciation			
At 1st January 2016	3,563	1,991	5,554
Charge for the year	3,000	1,129	4,129
At 31st December 2016	<u>6,563</u>	<u>3,120</u>	<u>9,683</u>
Net book value			
At 31st December 2016	<u>17,182</u>	<u>2,118</u>	<u>19,300</u>
At 31st December 2015	<u>20,182</u>	<u>3,247</u>	<u>23,429</u>

The charity has signed a licence to occupy the property known as "The Chapel" for a period of 10 years starting in 2014.

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**9 Debtors**

	2016	2015
	£	£
Other debtors	134	26
Income tax on gift-aid payments	5,021	8,286
	<u>5,155</u>	<u>8,312</u>

**10 Creditors: amounts falling due within one year**

	2016	2015
	£	£
Accruals	<u>1,493</u>	<u>1,381</u>

**11 Unrestricted funds**

	Balance at 1st January 2016 £	Net Incoming Resources £	Restricted Fund Transfers £	Designated Fund Transfers £	Balance at 31st Dec 2016 £
Designated funds:					
(a) Salary reserve	15,000	-	-	-	15,000
	15,000	-	-	-	15,000
Other charitable funds	85,475	33,282	-	-	118,757
	<u>100,475</u>	<u>33,282</u>	<u>-</u>	<u>-</u>	<u>133,757</u>

(a) Monies held to ensure cashflow is available to pay salaries as they fall due.

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**12 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1st January 2016 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31st Dec 2016 £
(a) DenplanCommunity Fund	-	895	720	-	175
(b) FJ Wallis Charitable Trust	2,566	5,000	3,781		3,785
(c) Hampshire County Council: County Councillor Grant DH	1,595	1,000	2,079	-	516
(d) Hampshire County Council: CCBS Culture & Community Activity Grant		2,260	1,301		959
(e) Hampshire County Council: Oaks Federation 15/16 & 16/17	1,968	5,500	4,621	-	2,847
(f) Hampshire County Council: Short Breaks	-	2,979	2,706	-	273
(g) Hampshire County Council: YSS Grant (The Hub)	2,111	8,500	8,485	-	2,126
(h) Hampshire and Isle of Wight Community Foundation: Apprenticeship Scheme	-	1,200	1,200	-	-
(i) Hampshire and Isle of Wight community Foundation: Hampshire Hundred	4,068	-	4,068	-	-
(j) Hampshire and Isle of Wight community Foundation: Sovereign Housing	2,289	-	2,118	-	171
(k) Hampshire Health Watch	1,519	-	1,519	-	-
(l) Hedley Foundation Ltd	167	435	356	-	246
(m) Leeds Building Society	500	-	251	-	249
(n) Lloyds TSB Foundation for England and Wales (Family Work)	5,594	-	5,594	-	-
(o) MJB Charitable Trust	5,079	20,000	11,325	-	13,754
(p) Neville Close		1,000	727		273
(q) New Forest District Council	-	2,300	2,300	-	-
(r) Persimmon Homes	600	-	600	-	-
(s) Redhill Trust	826	3,437	3,290	-	973
(t) RoundTable		1,600	760		840
(u) Souter Charitable Trust		2,000	1,905		95
(v) The Barker-Mill Foundation		1,000	171		829
(w) The Henry Smith Charity	2,441	-	2,441	-	-
(x) The ListenersTrust		1,430	200		1,230
(y) Zurich CommunityTrust (UK) Ltd		1,500	1,123		377
	<u>31,323</u>	<u>62,036</u>	<u>63,641</u>	<u>-</u>	<u>29,718</u>

**YOUTH AND FAMILIES MATTER**  
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**12 Restricted funds (continued)**

- (a) Monies received from the Denplan Community Fund for Family Trips
- (b) Monies received from FJ Wallis Charitable Trust for core costs
- (c) Monies received from the County Councillor Grant (HCC) towards the cost of mentoring
- (d) Monies received from Culture and Community Activity Grant (HCC) towards the cost of Coffee Morning
- (e) Monies received from the Oaks Federation (HCC) for family work.
- (f) Monies received from New Forest District Council (HCC) towards the cost of playscheme and activity days.
- (g) Monies received from the Youth Support Services Grant (HCC) for the running of the after school drop-in called
- (h) Monies received from HIWCF (Apprenticeship Scheme) towards the cost of an apprentice.
- (i) Monies received from HIWCF (Hampshire Hundred) for family work
- (j) Monies received from HIWCF (Sovereign Housing) for Community Breakfast
- (k) Monies received from Hampshire Health Watch for mental health work
- (l) Monies received from Hedley Foundation Ltd for Activity days
- (m) Monies received from Leeds Building Society for resources
- (n) Monies from Lloyds TSB Foundation for England and Wales towards the cost of family support work
- (o) Monies received from the MJB Charitable Trust for core costs
- (p) Monies received from Neville Close for core costs
- (q) Monies received from the New Forest District Council towards the costs of running the Summer Playscheme and
- (r) Monies received from Persimmon Homes for promotional materials
- (s) Monies received from Redhill Trust towards the cost of work in schools.
- (t) Monies received from the Round Table towards the cost of Schools Work and Family work
- (u) Monies received from Souter Charitable Trust towards the cost of the Belong group
- (v) Monies received from The Barker-Mill Foundation towards core costs
- (w) Monies received from The Henry Smith Charity for family work
- (x) Monies received from The Listeners Trust for training
- (y) Monies received from Zurich Community Trust (UK) Ltd towards core costs

**13 Analysis of net assets between funds**

	Unrestricted funds	Designated funds	Unrestricted total	Restricted funds	Total funds
	£	£	£	£	£
Fixed assets	19,300	-	19,300	-	19,300
Current assets	100,950	15,000	115,950	29,718	145,668
Creditors: amounts falling due within one year	(1,493)	-	(1,493)	-	(1,493)
	<u>118,757</u>	<u>15,000</u>	<u>133,757</u>	<u>29,718</u>	<u>163,475</u>