

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 6 7 3 1 2 0 8

Company name in full Aura Design Flowers Limited

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) William Antony

Surname Batty

### 3 Liquidator's address

Building name/number Swan House

Street 9 Queens Road

Post town Brentwood

County/Region Essex

Postcode C M 1 4 4 H E

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

① **Other liquidator**  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② **Other liquidator**  
Use this section to tell us about  
another liquidator.

# LIQ03

## Notice of progress report in voluntary winding up


### 6 Period of progress report

From date	<sup>d</sup> <div>2</div>	<sup>d</sup> <div>7</div>	<sup>m</sup> <div>0</div>	<sup>m</sup> <div>1</div>	<sup>y</sup> <div>2</div>	<sup>y</sup> <div>0</div>	<sup>y</sup> <div>2</div>	<sup>y</sup> <div>3</div>	
To date	<sup>d</sup> <div>2</div>	<sup>d</sup> <div>6</div>	<sup>m</sup> <div>0</div>	<sup>m</sup> <div>1</div>	<sup>y</sup> <div>2</div>	<sup>y</sup> <div>0</div>	<sup>y</sup> <div>2</div>	<sup>y</sup> <div>4</div>	

### 7 Progress report

<input type="checkbox"/> The progress report is attached	
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### 8 Sign and date

Liquidator's signature	Signature <div>X</div> <div></div> <div>X</div>								
Signature date	<sup>d</sup> <div>2</div>	<sup>d</sup> <div>6</div>	<sup>m</sup> <div>0</div>	<sup>m</sup> <div>3</div>	<sup>y</sup> <div>2</div>	<sup>y</sup> <div>0</div>	<sup>y</sup> <div>2</div>	<sup>y</sup> <div>4</div>	

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Steven Marshall**

Company name **Antony Batty & Company LLP**

Address **Swan House**

**9 Queens Road**

Post town **Brentwood**

County/Region

Postcode **E s s e x , C**

Country

DX

Telephone **01277 230347**

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Aura Design Flowers Limited**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**

Statement of Affairs £		From 27/01/2023 To 26/01/2024 £	From 27/01/2023 To 26/01/2024 £
	ASSET REALISATIONS		
	Bank Interest Gross	3.02	3.02
457.00	Cash at Bank	447.00	447.00
		450.02	450.02
	PREFERENTIAL CREDITORS		
(700.00)	Employee Arrears/Hol Pay	NIL	NIL
		NIL	NIL
	UNSECURED CREDITORS		
(9,537.99)	Banks/Institutions	NIL	NIL
(3,675.00)	Employees	NIL	NIL
(5,626.17)	Trade & Expense Creditors	NIL	NIL
		NIL	NIL
	DISTRIBUTIONS		
(1.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
<b>(19,083.16)</b>		<b>450.02</b>	<b>450.02</b>
	REPRESENTED BY		
	Bank 1 Current - interest bearing		450.02
			<b>450.02</b>

Note:

\_\_\_\_\_  
William Antony Batty  
Liquidator

**LIQUIDATOR'S PROGRESS REPORT TO CREDITORS AND MEMBERS FOR THE YEAR ENDING 26  
JANUARY 2024**

**AURA DESIGN FLOWERS LIMITED ("THE COMPANY") – IN CREDITORS' VOLUNTARY LIQUIDATION**

ANTONY BATTY & COMPANY LLP  
SWAN HOUSE  
9 QUEENS ROAD  
BRENTWOOD  
ESSEX  
CM14 4HE

## **AURA DESIGN FLOWERS LIMITED - IN LIQUIDATION**

This report is prepared in accordance with the provisions of the Insolvency Act 1986, which require the Liquidator to provide creditors with an update of the progress of the Liquidation. The report has been prepared for the purpose of advising creditors. The report is private and confidential and may not be relied upon, referred to, copied, or quoted from, in whole or in part, by creditors for any purpose other than advising them, or by any other person for any purpose whatsoever.

W A Batty was appointed as Liquidator of Aura Design Flowers Limited on 27 January 2023.

WA Batty, HF Jesseman and CE Howell are licensed as Insolvency Practitioners in the UK by The Institute of Chartered Accountants in England & Wales.

### **Abbreviations used in this report:**

- Aura Design Flowers Limited - ("the Company")
- W A Batty - ("the Liquidator")
- HM Revenue & Customs - ("HMRC")
- Redundancy Payments Office - ("RPO")

## **STATUTORY INFORMATION**

Company name: Aura Design Flowers Limited

Registration number: 06731208

Principal Trading Address: Orsett Hall, Prince Charles Avenue, Orsett, Essex, RM16 3HS

Registered Office: Swan House, 9 Queens Road, Brentwood, Essex, CM14 4HE

Former Registered Office: 43 Bridge Road, Grays, Essex, RM17 6BU

Principal trading activity: Supplier of fresh floral displays for wedding events

Liquidator's names: William Antony Batty

Liquidator's address: Swan House, 9 Queens Road, Brentwood, Essex CM14 4HE

Liquidator's contact details: 01277 230347

Date of appointment: 27 January 2023

## **LIQUIDATOR'S ACTIONS SINCE APPOINTMENT**

Following my appointment as Liquidator, I have received the cash held on my firm's client account and verified that the Company held no other assets.

I have provided assistance to the Director in respect of making a claim to the RPO for outstanding employment entitlements arising on liquidation.

There is certain work that I am required by the insolvency legislation to undertake in connection with the liquidation that provides no financial benefit for the creditors. A description of the routine work undertaken since the appointment of the Liquidator is contained in Appendix II under Administration.

As part of my role, I may need to access and use data relating to individuals, which may include the members of the Company in relation to my obligations under the Money Laundering Regulations 2017. In doing so, I must abide by data protection requirements. Antony Batty & Company LLP's Privacy Notice about the way that personal data is used and stored can be found at <http://www.antonybatty.com/insolvency-resources>. If you are unable to download this, please contact my office and a hard copy will be provided to you.

## **RECEIPTS AND PAYMENTS**

My Receipts & Payments Account for the period from 27 January 2023 to 26 January 2024 is enclosed at Appendix 1.

## **ASSETS**

The Statement of Affairs indicated that there were no assets other than cash at bank detailed below.

**Cash at bank**

On liquidation, the Company's bank account held a credit balance of £10, but that sum has been set off by the Bank against the outstanding liability due to the Bank in respect of a bounce back loan.

I have realised the sum of £447 in respect of the credit balance held on my firm's client account prior to liquidation.

I am not aware of any further assets. However, should any creditor be aware of any realisable assets, they should contact me as soon as possible.

**LIABILITIES****Secured Creditors**

An examination of the Company's mortgage register held by the Registrar of Companies, showed that the Company has no current charges over its assets.

**Preferential Creditors**

The Company's only employee was the Director who had a claim for unpaid wages estimated at £700 per the Company's Statement of Affairs. Claims for outstanding wages rank as preferential claims in the liquidation.

The Director made a claim to the RPO in respect of outstanding employment entitlements, including wages and redundancy pay. The Director's claims were considered by the RPO but ultimately rejected as it was considered the Director did not meet the definition of an employee under s230 of The Employment rights Act 1996.

Accordingly there are no preferential claims in the liquidation.

**Crown Creditors**

There are no amounts outstanding to HMRC per the estimated Statement of Affairs and no claims have been received from HMRC.

**Non-preferential unsecured Creditors**

The statement of affairs included 2 trade and expense unsecured creditors with total claims estimated at £5,626. I have not received any claim from these creditors.

The statement of affairs indicated a bounce back loan balance due to Barclays Bank plc in the sum of £9,538. The Bank have not yet submitted a claim in this respect.

**DIVIDEND PROSPECTS**

On the basis of the information currently available, there is no prospect of a dividend being paid to any class of creditor in this matter.

**INVESTIGATION INTO THE AFFAIRS OF THE Company**

I undertook an initial investigation into the Company's affairs to establish whether there were any potential asset recoveries or conduct matters that justified further investigation, taking account of the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs involved.



Specifically, I recovered, listed and reviewed the Company's accounting records; obtained and reviewed copy bank statements for the 12 months prior to the Company ceasing to trade from the Company's bankers; and compared the information in the Company's last set of accounts with that contained in the Statement of Affairs lodged in the Liquidation and made enquiries about the reasons for the changes.

Within three months of my appointment as Liquidator, I am required to submit a confidential report to the Secretary of State to include any matters which have come to my attention during the course of my work which may indicate that the conduct of any past or present Director would make them unfit to be concerned with the management of the Company. I would confirm that my report has been submitted.

### **PRE-APPOINTMENT FEES**

The costs of Antony Batty & Company LLP in the sum of £3,750 plus VAT and expenses for assistance with preparing the Statement of Affairs and arranging the decision procedure for creditors to appoint a liquidator are being paid directly by the Director.

### **LIQUIDATOR'S REMUNERATION**

The basis of my remuneration has not been fixed by creditors, but as there are no assets available in the liquidation to meet those costs, I do not propose to seek a resolution at this time.

I will report further in due course and provide further information in the event that the position changes and funds become available to meet liquidation costs.

Further information about creditors' rights can be obtained by visiting the website of the Association of Business Recovery Professionals (R3) at <https://www.r3.org.uk/technical-library/england-wales/technical-guidance/creditor-guides/>. A copy of 'A Creditors Guide to Liquidators' Fees' also published by R3, together with an explanatory note which shows Antony Batty & Company LLP's fee policy are available at the link <http://www.antonybatty.com/insolvency-resources>. Please note that there are different versions of the Guidance Notes and in this case you should refer to the most recent version.

### **LIQUIDATOR'S EXPENSES**

Expenses are any payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also includes disbursements. Disbursements are payments which are first met by the office holder and then reimbursed to the office holder from the estate. Expenses are split into:

- category 1 expenses, which are payments to persons providing the service to which the expense relates who are not an associate of the office holder; and
- category 2 expenses, which are payments to associates or which have an element of shared costs. Before being paid category 2 expenses require approval in the same manner as an office holder's remuneration.

### **Category 1 expenses**

I have incurred the following category 1 expenses totalling £223.68 in the Liquidation:

Type of expense	Amount incurred/accrued in the reporting period	Amount incurred/accrued in total	Amount unpaid
Statutory Advertising	£199.60	£199.60	£199.60
Specific bond	£20.00	£20.00	£20.00
Postage	£4.08	£4.08	£4.08

I have not paid any category 1 expenses to date as there are insufficient funds available.

I have not incurred any category 2 expenses in the liquidation to date.

### **FURTHER INFORMATION**

An unsecured creditor may, with the permission of the Court, or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question), request further details of the Liquidator's remuneration and expenses within 21 days of their receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the Court, or with the concurrence of 10% in value of the unsecured creditors (including the creditor in question), apply to Court to challenge the amount of remuneration charged by the Liquidator as being excessive, and/or the basis of the Liquidator's remuneration, and/or the amount of the expenses incurred as being excessive, within 8 weeks of their receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

To comply with the Provision of Services Regulations, some general information about Antony Batty & Company LLP can be found at <http://www.antonybatty.com/insolvency-resources>.

### **SUMMARY**

There are no outstanding matters to deal with in the liquidation and I am now taking steps to conclude my administration.

If creditors have any queries regarding the conduct of the Liquidation, or if they want hard copies of any of the documents made available on-line, they should contact Stephen Silver on 01277 230347 or by email at [stephen.silver@antonybatty.com](mailto:stephen.silver@antonybatty.com).



William Antony Batty  
LIQUIDATOR  
Dated: 25 March 2024

**Aura Design Flowers Limited**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**

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	Bank 1 Current - interest bearing		450.02
			<b>450.02</b>

Note:

\_\_\_\_\_  
William Antony Batty  
Liquidator

### Details of Work undertaken to date

#### Administration

This represents the work involved in the routine administrative functions of the case by the office holder and their staff, together with the control and supervision of the work done on the case by the office holder and their managers. It does not give direct financial benefit to the creditors, but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that an office holder must follow.

Case planning - devising an appropriate strategy for dealing with the case and giving instructions to staff to undertake the work on the case.

Setting up electronic case files.

Setting up the case on the practice's electronic case management system and entering data.

Issuing the statutory notifications to creditors and other required on appointment as office holder, including gazetting the office holder's appointment.

Obtaining a specific penalty bond (this is insurance required by statute that every insolvency office holder must obtain for each insolvency appointment).

Supervising the work of advisors instructed on the case to assist in dealing with pension schemes; obtaining reports and updates from them on the work done; and checking the adequacy of the work done.

Dealing with all routine correspondence and emails relating to the case.

Opening, maintaining and managing the estate bank account.

Creating, maintaining and managing a cashbook.

Undertaking regular bank reconciliations of the estate bank account.

Reviewing the adequacy of the specific penalty bond on a quarterly basis.

Undertaking periodic reviews of the progress of the case.

Overseeing and controlling the work done on the case by case administrators.

Preparing, reviewing and issuing annual progress reports to creditors and members.

Filing returns at Companies House.

Preparing and filing VAT returns.

Preparing and filing Corporation Tax returns.

#### Realisation of assets:

This represents the work involved in the protection and realisation of assets, which is undertaken directly for the benefit of creditors.

Liaising with the bank regarding the closure of the account.

#### Creditors

Claims of creditors - the office holder needs to maintain up to date records of the names and addresses of creditors, together with the amounts of their claims as part of the management of the case, and to ensure that notices and reports can be issued to the creditors. The office holder also needs to deal with correspondence and queries received from creditors regarding their claims and dividend prospects as they are received. The office holder is required to undertake this work as part of their statutory functions

Employees - The office holder needs to deal with the ex-employees in order to ensure that their claims are processed appropriately by the Redundancy Payments Service. The office holder is required to undertake this work as part of their statutory functions.

Obtaining information from the case records about employee claims.

Completing documentation for submission to the Redundancy Payments Service.

Corresponding with employees regarding their claims.  
Liaising with the Redundancy Payments Service regarding employee claims.  
Dealing with creditor correspondence, emails and telephone conversations regarding their claims.  
Maintaining up to date creditor information on the case management system.

Investigations:

The insolvency legislation gives the office holder powers to take recovery action in respect of what are known as antecedent transactions, where assets have been disposed of prior to the commencement of the insolvency procedure, and also in respect of matters such as misfeasance and wrongful trading. The office holder is required by the Statements of Insolvency Practice to undertake an initial investigation in all cases to determine whether there are potential recovery actions for the benefit of creditors.

Recovering the books and records for the case.

Listing the books and records recovered.

Submitting an online return on the conduct of the Directors as required by the Company Directors Disqualification Act.

Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.

Reviewing books and records to identify any transactions or actions the office holder may take against a third party in order to recover funds for the benefit of creditors