

AP03

Appointment of secretary



Companies House

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to appoint
an individual as a secretary

☐ **What this form is NOT**
You cannot use this form
appointing a corporate secretary.
To do this, please use form
AP04 'Appointment of corporate
secretary'

FRIDAY
SA



A2M58HYH
A41 29/11/2013 #254
COMPANIES HOUSE
A2KSFRWZ
A17 09/11/2013 #315
COMPANIES HOUSE

1 Company details

Company number 0 6 7 3 1 0 3 2

Company name in full Colmore Business District Limited

→ **Filing in this form**
Please complete in typescript or in
bold black capitals
All fields are mandatory unless
specified or indicated by *

2 Date of secretary's appointment

Date of appointment d 2 7 m 1 1 y 2 0 y 1 3

3 New secretary's details

Title* Mrs

Full forename(s) Melanie Zoe

Surname Williams-Cobley

Former name(s) ① Williams

① **Former name(s)**
Please provide any previous names
which have been used for business
purposes in the past 20 years
Married women do not need to give
former names unless previously used
for business purposes.
Continue in section 6 if required

4 New secretary's service address ②

Please complete your service address below

Building name/number Company's Registered Office

Street

Post town

County/Region

Postcode

Country

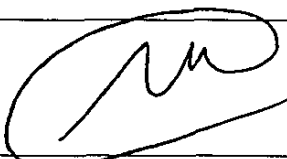
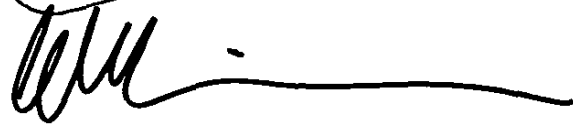
② **Secretary's service address**
This is the address that will
appear on the public record. This
does not have to be your usual
residential address
Please state 'The Company's
Registered Office' if your service
address is recorded in the company's
register of secretaries as the
company's registered office
If you provide your residential
address here it will appear on the
public record

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5

Signatures

I consent to act as secretary of the above named company		
New secretary's signature	Signature 	X
Authorising signature	Signature 	X
This form may be signed and authorised by Director ¹ , Secretary, Person authorised ² , Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor		

¹ Societas Europaea
 If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

² Person authorised
 Under either section 270 or 274 of the Companies Act 2006

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Additional former names (continued from Section 3)

Former names ¹		¹ Additional former names Use this space to enter any additional names