

TM02

Termination of appointment of secretary



Companies House

You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form
to terminate the appointment of a
secretary (individual or corporate)

☐ **What this form is NOT for**
You cannot use this form if you
are terminating the appointment of a
director. To do this, please use
TM01 'Termination of appointment
of director'

SATURDAY



A23 *A4L3DXDE* 28/11/2015 #47
COMPANIES HOUSE

1 Company details

Company number 6700327
Company name in full HUNTLEY CLOSE MANAGEMENT
COMPANY LIMITED

→ **Filing in this form**
Please complete in typescript or in
bold black capitals
All fields are mandatory unless
specified or indicated by *

2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the
public Register

Title* _____
Full forename(s) JAMES MICHAEL
Surname/Corporate name KERR

3 Termination date¹

Date of termination of appointment 27 10 2015

¹ Only one secretary appointment can
be terminated per form

4 Signature

I am signing this form on behalf of the company

Signature

Signature X [Signature] X
This form may be signed by
Director², Secretary, Person authorised³, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver
and manager, CIC manager, Judicial factor

² **Societas Europaea**
If the form is being filed on behalf
of a Societas Europaea (SE) please
delete 'director' and insert details
of which organ of the SE the person
signing has membership
³ **Person authorised**
Under either section 270 or 274 of
the Companies Act 2006

TM02

Termination of appointment of secretary



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

D M KERR

Company name

THE ACT FOUNDATION

Address

61 THAMES STREET

Post town

WINDSOR

County/Region

BERKSHIRE

Postcode

SN4 1QW

Country

UK

DX

Telephone

01753 753900



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have correctly entered the name of the secretary being terminated
- ☐ You have included the date of termination
- ☐ You have signed the form



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

AR01 2015
Annual Return

Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

→ Go to **Part 5 (Signature)**.

Joint shareholders should be listed consecutively

Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary

Shares or stock currently held	
--------------------------------	--

[illegible]

AR01 2015
Annual Return

Part 5

Signature

This must be completed by all companies.

I am signing this form on behalf of the company

Signature

Signature

X

David Taylor

X

This form may be signed by
Director ❶, Secretary, Person authorised ❷, Charity commission receiver and
manager, CIC manager, Judicial factor

❶ **Societas Europaea**
If the form is being filed on behalf
of a Societas Europaea (SE) please
delete 'director' and insert details
of which organ of the SE the person
signing has membership

❷ **Person authorised**
Under either section 270 or 274 of
the Companies Act 2006



Do not cover this barcode

AR01 2015
Annual Return



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searches of the public record.

Contact name Polly Cross/20857/15

Company name
Moore Blatch LLP

Address 11 The Avenue

Post town Southampton

County/Region Hampshire

Postcode S O 1 7 1 X F

Country England

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following

- ☒ The company name and number match the information held on the public Register
- ☐ You have completed your principal business activity
- ☐ You have not used this form to make changes to the registered office address
- ☐ You have not used this form to make changes to secretary and director details
- ☐ You have fully completed the Statement of capital (if applicable)
- ☐ You have signed the form
- ☐ You have enclosed the correct fee



Important information

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How to pay

A fee of £40 is payable to Companies House in respect of a paper Annual Return

Make cheques or postal orders payable to 'Companies House'



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