Registered number: 06700327

# **HUNTLEY CLOSE MANAGEMENT COMPANY LIMITED**

# DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014



# **COMPANY INFORMATION**

**DIRECTORS** 

J M Kerr

D N Taylor

**COMPANY SECRETARY** 

J M Kerr

**REGISTERED NUMBER** 

06700327

**REGISTERED OFFICE** 

61 Thames Street

Windsor Berkshire SL4 1QW

**INDEPENDENT AUDITOR** 

Crowe Clark Whitehill LLP

Aquis House 49-51 Blagrave Street

Reading Berkshire RG1 1PL

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### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2014

The directors present their report and the financial statements for the year ended 31 March 2014.

#### **DIRECTORS' RESPONSIBILITIES STATEMENT**

The directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **PRINCIPAL ACTIVITIES**

The principal activity of the company is that of a management company for Huntley Close, Stanwell, Middlesex, to manage the estate on behalf of the freeholders.

### **DIRECTORS**

The directors who served during the year were:

J M Kerr D N Taylor

### **DISCLOSURE OF INFORMATION TO AUDITOR**

Each of the persons who are directors at the time when this Directors' report is approved has confirmed that:

- so far as that director is aware, there is no relevant audit information of which the company's auditor is unaware, and
- that director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the company's auditor is aware of that information.

### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2014

### **AUDITOR**

The auditor, Crowe Clark Whitehill LLP, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board on 29 duy 2014

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and signed on its behalf.

Director

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HUNTLEY CLOSE MANAGEMENT COMPANY LIMITED

We have audited the financial statements of Huntley Close Management Company Limited for the year ended 31 March 2014, set out on pages 5 to 8. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

As explained more fully in the Directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2014 and of its results for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

# **OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion the information given in the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HUNTLEY CLOSE MANAGEMENT COMPANY LIMITED

### MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and to take advantage of the small companies' exemption from the requirement to prepare a Strategic report or in preparing the Directors' report.

Alastair Lyon (Senior statutory auditor)

29 July 2014

for and on behalf of Crowe Clark Whitehill LLP

Statutory Auditor

Aquis House 49-51 Blagrave Street Reading Berkshire RG1 1PL

Date:

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# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2014

	Note	2014 £	2013 £
Administrative expenses		(95)	(60)
Other operating income	2	95	60
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION  Tax on profit on ordinary activities	_	-	-
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION PROFIT BROUGHT FORWARD	_	-	-
RETAINED PROFIT CARRIED FORWARD	=	-	-

The notes on pages 7 to 8 form part of these financial statements.

# HUNTLEY CLOSE MANAGEMENT COMPANY LIMITED REGISTERED NUMBER: 06700327

### BALANCE SHEET AS AT 31 MARCH 2014

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	Note	£	2014 £	£	2013 £
CURRENT ASSETS					
Cash at bank		31		26	
CREDITORS: amounts falling due within one year	4	(30)		(25)	
NET CURRENT ASSETS	,		1		1
NET ASSETS			1		1
CAPITAL AND RESERVES					
Called up share capital	5		1		1

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the board and were signed on its behalf on 29 duly 2014.

**D N Taylor** Director

The notes on pages 7 to 8 form part of these financial statements.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

### 1. ACCOUNTING POLICIES

### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

### 1.2 Going concern

The financial statements have been prepared on a going concern basis. The directors believe that the company will be able to trade as a going concern, as The ACT Foundation, the company's ultimate parent undertaking has provided formal confirmation of continuing group support.

### 2. OTHER OPERATING INCOME

	2014	2013
	3	£
Other operating income	95	60

### 3. PROFIT

During the year, no director received any emoluments (2013 - £NIL).

### 4. CREDITORS:

Amounts falling due within one year

	2014	2013
	£	£
Amounts owed to group undertakings	30	25

### 5. SHARE CAPITAL

	2014 £	2013 £
Allotted, called up and fully paid		
1 Ordinary Shares share of £1	1	1
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### 6. RELATED PARTY TRANSACTIONS

The company has taken advantage of the exemptions allowed by Financial Reporting Standard 8 not to disclose transactions and balances with related party undertakings which are wholly owned by the group and are included in the group's consolidated accounts

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

### 7. ULTIMATE PARENT UNDERTAKING AND CONTROLLING PARTY

In the directors' opinion the company's ultimate parent company and controlling party is The ACT Foundation which is incorporated in England and Wales. Copies of its smallest and largest group accounts, which are headed up by The ACT Foundation, which include the company, are available from:

61 Thames Street Windsor Berkshire SL4 1QW