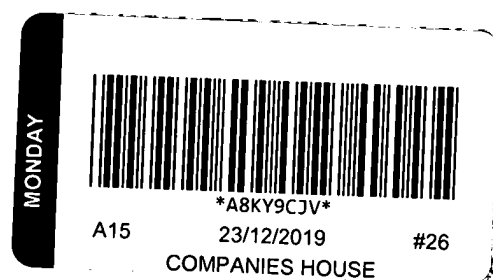




## DATUS ENABLING RECOVERY

A Company Limited by Guarantee (Number – 6654028)  
And  
A Registered Charity (Number – 1126901)

## ANNUAL ACCOUNTS



**Report and Financial Statements  
For the year ended March 2019**

**DATUS Enabling Recovery**  
**(Limited by Guarantee – Registered number: 6654028, Charity Registered**  
**number 1126901)**

**Contents**

<b>Trustees report</b>	<b>2</b>
<b>Statement of Trustees Responsibilities</b>	<b>7</b>
<b>Statement of Financial Activities</b>	<b>8</b>
<b>Balance Sheet</b>	<b>9</b>
<b>Income and Expenditure Account</b>	<b>10</b>
<b>Notes to the Accounts</b>	<b>11</b>

**DATUS Enabling Recovery**  
**(Limited by Guarantee – Registered number: 6654028, Charity Registered**  
**number 1126901)**

**Report of the Trustees & Directors**  
**for the Year Ended 31 March 2019**

The Trustee Board presents its annual report and the financial statements for the year ended March 2019. The trustees confirm the annual report and financial statements comply with the current statutory requirements, the memorandum and articles of association and the provisions of Statement of Recommended Practice(SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The charitable company qualifies as a small company under The Companies Act 2006 section 383.

**LEGAL AND ADMINISTRATIVE DETAILS**

**Name:** DATUS ENABLING RECOVERY  
(referred to as DATUS from here on in)

**Registered Company Number:** 6654028

**Registered Charity No:** 1126901

**Registered Office and  
Operational Address:** 45 Alcester street Digbeth Birmingham, B12 OPH

**BANKERS & AUDITORS**

**Bankers:** Lloyds TSB, Colmore Row, Birmingham

**Accountants:** BVSC (Accountancy Services), 138 Digbeth  
Birmingham, B56DR

## **BOARD OF MANAGEMENT**

The Directors of the 'Company' (as registered with company's house and pursuant to company law) are also the 'Trustees' of the Charity (as registered with the charity commission and pursuant to charity law) and may be referred to in this document as either 'Directors' or 'Trustees'.

**Officers:**  
(Current)

Chair: Dave Targett  
Vice Chair: Helen Cochrane  
Treasurer: Hannah worth  
CEO: James Sadler

**Company Directors:**  
(Served within the Year)

Dave Targett, Helen Cochrane,  
James Sadler, Darren Woodward, Hannah Worth,

**Company Secretary:**

Vacant

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document:**

Drug And Treatment User Service (DATUS) was registered as a charity on 25 November 2008 and incorporated on 22 July 2008. The Company has no share capital and it is legally governed by its articles of association, every member promises, if the Charity is dissolved while he or she is a member or within 12 months after he or she ceases to be a member, to contribute such sum, not exceeding £10, as may be demanded by him or her towards debt and liabilities incurred as a result of the running of the charity.

**Recruitment and Appointment of Trustees:**

New trustees can be nominated by an existing member of the DATUS Board in line with current requirements and guidelines. The board will then, at a board meeting, discuss the nomination and Nominees will then be elected to the Board on the basis of a majority vote by the Board of Trustees.

In unique situations where number or skills of Trustees is deemed by the board to have fallen below what is required by the organisation's governance framework, external recruitment will be used. In this situation, normal recruitment procedures within the organisation will be followed.

Election to the DATUS Board of Trustees lasts until the trustee dies, resigns or is removed from office. DATUS will always strive to maintain a minimum of 50% of the Board of Trustees to be made up of beneficiaries of the charities client group at the time.

### **Induction and Training of Trustees:**

New Trustees will be selected on their ability to perform the role they are offered and will be expected to spend a day in the service itself, to familiarize themselves with staff and operational delivery. New Trustees will be required to complete an e-learning course ([www.trusteelearning.org](http://www.trusteelearning.org)) in regards to the in legal responsibilities on trusteeship. The course is described as an easy access self-paced tool and covers the following areas:

- 0. TrusteeLearning E-Induction
- 1. All About Trusteeship
- 2. All About Charities
- 3. Leadership
- 4. Roles & Responsibilities
- 5. Complying With The Law
- 6. Building an Effective Board
- 7. Good Governance
- 8. Business Planning
- 9. Effective Trustee Meetings
- 10. Financial Management
- 11. Managing People
- 12. Evaluation & Quality

New Trustees will be required to have read and signed all of DATUS core policies and procedures to show awareness and knowledge of its guiding documents. New Trustees will be offered one to one support from a more experienced trustee should that be required.

### **Organisational Structure and Decision Making:**

DATUS remains a relatively small charity and has one main operational contract (sometime referred to as 'the service'), headed up by a Service Manager who is also a member of the Board and the founding member of the organisation. The Service Manager has delegate responsibility for day-to day operational decisions and refers any significant decisions to a non-executive board member. The service manager is also formally supervised by a board member.

The Trustees operate through a non-executive Board, of which the only executive member attends and participates, the board meets as a minimum four times a year. Long term strategically decisions or decisions to start new work or end existing work are agreed at the non-exec board level. DATUS strives at board level to make decision by consensus but in times of deadlock the chair of the board has a deciding vote.

**Risk Management:**

At an organisational level DATUS manages the risk it is exposed to through reviewing key performance and compliance data and information through Board meeting and as required. Within these meeting key financial, operational and legal risks are identified and systems (such as policy or recruitment framework) are employed to mitigate these risks.

In the service the Service Manager is responsible for carrying out regular task based risk assessments across all areas of DATUS service delivery, all risk assessment are up to date and to be reviewed on a bi- annual basis. Staff and volunteers are supervised and work to a core set of policies that meet legal requirements.

**OBJECTIVES AND ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE****Objects of the Charity:**

The protection, preservation & promotion of the good health of persons who are suffering or have suffered hardship or ill health, from the affects of social economic poverty, physical or psychological disability or ill health, substance misuse issues or issues relating to crime, by delivering services supporting individuals at any stage of their own personal recovery or recovering of good health through care, treatment, education, training, advice and guidance and to work with related agencies, commissioners and stakeholders in improving the quality of life and treatment for these people, their family members or affected others.

**The Charity (what it does):**

DATUS is a peer led charity which means, that we strive to ensure peers are represented at board level and within the staff team. DATUS fulfils the charitable objects though the functions it performs operationally, which are:

- Mutual aid network, development and delivery. (we have three distinct mutual aid formats).
- Advocacy Work,
- Volunteer Opportunities,
- Recovery kitchen
- See Change program
- Prison in reach (No performance as only awarded contract at end of reporting period
- Open access computer suit

**Public Benefit Statement: Objectives and Activities for Public Benefit**

DATUS Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

The public benefit from DATUS activities through the prevention of harm to individuals, families and society at large, by meeting our charitable objectives, the harm to which we refer can manifest as harm financially, physically, psychologically and environmentally.

DATUS works with individuals and supports its beneficiaries towards a cessation of negative drain to society and themselves to a positive contribution to individuals, society & themselves as part of a wider recovery agenda.

Furthermore DATUS aims to and does engage with a stigmatised section of the public who otherwise may not be served in such a way should DATUS not deliver its services.

DATUS strives and budgets for supporting, within its objective activities, such underrepresented groups, which have suffered from issues relating to Substance misuse in the Birmingham and surrounding areas.


#### **FINANCIAL REVIEW**

Income for the year was £128k and expenditure £134k giving a deficit for the year of £6k.

**Reserves Policy:** The unrestricted reserves for DATUS is £14k at the year end.

**Investment Policy:** We do not have at the time of this report an investment policy.

***Approved by the Trustee Board and signed on their behalf:***

Trustee .....   
James Sadler

Dated ..... 19-12-2019

**DATUS Enabling Recovery**  
**(Limited by Guarantee – Registered number: 6654028, Charity Registered**  
**number 1126901)**

**Report of the Trustees & Directors**  
**for the Year Ended 31 March 2019**

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

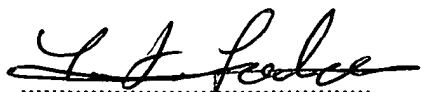
The trustees (who are also the directors of DATUS Enabling Recovery for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ON BEHALF OF THE BOARD:**



Trustee name: James Sadler

Date: 19-12-2018



**DATUS Enabling Recovery****Statement of Financial Activities for the Year Ended 31st March 2019**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
<b>INCOME</b>				
Incoming resources from charitable activities				
Grants and contracts Receivable	0	128,064	128,064	115,437
<b>Total Income</b>	<b>0</b>	<b>128,064</b>	<b>128,064</b>	<b>115,437</b>
<b>EXPENDITURE</b>				
Expenditure on charitable activities	0	133,676	133,676	126,657
<b>Total Expenditure</b>	<b>0</b>	<b>133,676</b>	<b>133,676</b>	<b>126,657</b>
<b>Net Income/Expenditure before transfers</b>	<b>0</b>	<b>-5,612</b>	<b>-5,612</b>	<b>-11,220</b>
<b>Gross Transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income/Expenditure after transfers</b>	<b>0</b>	<b>-5,612</b>	<b>-5,612</b>	<b>-11,220</b>
<b>Net movement in funds</b>				
Total funds brought forward	13,974	16,535	30,509	41,729
Total funds carried forward	<b>13,974</b>	<b>10,923</b>	<b>24,897</b>	<b>30,509</b>

# DATUS ENABLING RECOVERY

Registered Company No. – 6654028

## DATUS Enabling Recovery

### Balance Sheet as at 31st March 2019

	Note	<u>2018-2019</u>		<u>2017-2018</u>	
		£	£	£	£
<b>Fixed Assets</b>	<b>4</b>		<u>5,251</u>		<u>5,520</u>
<b>Current Assets</b>					
Cash at the bank		18,319		23,424	
Cash in hand		165		186	
Prepayments and accrued income	<b>2</b>	<u>2,158</u>		<u>3,971</u>	
			20,642		27,581
<b>Current Liabilities</b>					
Accruals	<b>3</b>		<u>996</u>		<u>2,592</u>
<b>Net current assets</b>			19,646		24,989
<b>Net Assets</b>			<u>24,897</u>		<u>30,509</u>
<b>The Funds of the Charity</b>	<b>7</b>				
Restricted Income Funds		10,923		16,535	
Unrestricted Income Funds		<u>13,974</u>		<u>13,974</u>	
			24,897		30,509

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.


The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 19/12/2019 and were signed on its behalf

by: James Thomas Sadler



Trustee Signature

James Sadler

Trustee Name

**DATUS Income and Expenditure for year to 31st March 2019**

	<b><u>2018-2019</u></b>	<b><u>2017-2018</u></b>
<b><u>Income</u></b>	<b>£</b>	<b>£</b>
CRI Grant	77,355	77,355
BMHT	50,710	38,082
Other Funding	0	0
	<b>128,064</b>	<b>115,437</b>
 <b><u>Expenditure</u></b>		
Salary Costs	67,945	65,581
Travel and Subsistence	29,584	17,938
Training and conference	303	3,490
Office Expenses	7,788	6,136
Advertising	50	45
Stationery and Office Equipment	5,426	3,066
Insurance/legal fees	4,955	3,932
IT/phone	3,284	4,159
Project Delivery :Kayak	0	1,990
Project Delivery: Peer support	10,501	13,036
Advocacy Service	93	6
Project Delivery : ACT group	0	2,923
Depreciation	1,569	0
Accountancy	1,872	864
Misc.	306	3,491
	<b>133,676</b>	<b>126,657</b>
 <b>Surplus/Deficit for the Year</b>	<b>-5,612</b>	<b>-11,220</b>

**DATUS Enabling Recovery**  
**(Limited by Guarantee – Registered number: 6654028, Charity Registered**  
**number 1126901)**

**Notes to the Financial Statements**  
**for the Year Ended 31 March 2019**

**1. Accounting policies**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Fixed assets will be depreciated over their useful life on a straight line basis.  
-Vehicles will be written off over 4 years

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## 2. Debtors

	2018-2019	2017-2018
	£	£
Other Debtors	770	1,430
Prepayments	<u>1,388</u>	<u>2,541</u>
	<u>2,158</u>	<u>3,971</u>

## 3. Creditors falling due within one year

	2018-2019	2017-2018
	£	£
Tax and Social Security	0	0
Accruals and deferred Income	<u>996</u>	<u>2,593</u>
	<u>996</u>	<u>2,593</u>

## 4. Fixed Assets

	Vehicles	Total
	£	£
Cost as at 31 March 2018	5,520	5,520
Additions	1,300	1,300
Disposals	0	0
At 31 March 2019	<u>6,820</u>	<u>6,820</u>
Depreciation at 31 March 2018	0	0
Charges for the Year	1,569	1,569
On Disposals	0	0
Depreciation at 31 March 2019	<u>1,569</u>	<u>1,569</u>
Net Book Value at 31 March 2019	<u>5,251</u>	<u>5,251</u>
Net Book Value at 31 March 2018	<u>5,520</u>	<u>5,520</u>

## Note to the accounts continued

### 5. Related party transactions

There were no related party transactions during the year

### 6. Staff and Trustee expenses

Total number of staff during the year were 4 (2018: 4).

Staff costs during the year totalled £67,945, (2018: £65,581)

One director/trustee is also the CEO and received remuneration for the CEO role.

### 7. Restricted and Unrestricted Reserves

Project	Opening Reserves	Incoming	Expenditure	Transfer	Closing Reserves
(Funder)	31st Mar 2018				31st Mar 2019
<b>Unrestricted Reserves</b>	<b>13,974</b>		<b>0</b>		<b>13,974</b>
<b>Restricted Reserves</b>					
CRI Grant	0	77,355	77,355		0
Birmingham Mental Health Trust	16,535	50,710	56,321		10,924
<b>Total Restricted Reserves</b>	<b>16,535</b>	<b>128,065</b>	<b>133,676</b>	<b>0</b>	<b>10,923</b>
<b>Total Reserves</b>	<b>30,509</b>	<b>128,065</b>	<b>133,676</b>	<b>0</b>	<b>24,897</b>