

WOLDINGHAM SCHOOL  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2014

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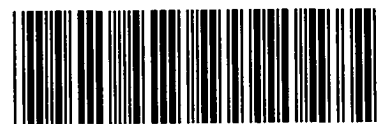


ANNUAL REPORT AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 JULY 2014

A Company Limited by Guarantee No: 6636665

Registered as a Charity No: 1125376

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**REFERENCE AND ADMINISTRATIVE INFORMATION**

**Legal Status**

Woldingham School is an independent Catholic boarding and day school which welcomes students from all Christian denominations and other world faiths. The School's Instruments of Governance are the Memorandum and Articles of Association of Woldingham School dated 2 July 2008. The School, formerly a Charitable Trust, incorporated as a Company Limited by Guarantee Capital [Company No: 6636665; Charity No: 1125376] on 1 December 2009.

**Address of the School**

Woldingham School  
Marden Park  
Woldingham  
Nr. Caterham  
Surrey  
CR3 7YA

Website: <http://www.woldinghamschool.co.uk>

Email: [headmistress@woldinghamschool.co.uk](mailto:headmistress@woldinghamschool.co.uk)

**DIRECTORS REPORT**

**GOVERNANCE OF THE SCHOOL**

The School is governed by an established Board of Governors, each of whom is appointed as a Director of the Company and as a Trustee of the Charity. The Governing Body consists of at least three and not more than fifteen individuals. The Governors, as Trustees, have control of the Charity, its property and funds and are responsible for the overall direction and control of the School.

Governors are made aware of their responsibilities through appropriate induction and training and are involved in educational development, financial planning and School strategies. The Chairman of Governors is responsible for ensuring that the Board's range of skills and competences are appropriate to Governors' roles.

Governors regularly visit the School and thereby obtain a good insight into its workings and provide necessary advice and support to the Head and the Senior Management Team.

The Governors meet twice per term, once in Committees and once as a Board of Governors. Additional meetings are held as required. The Headmistress, Deputy Head and Bursar attend all meetings of the Board.

The detailed day-to-day administration, financial and estate management of the School is undertaken by the Bursar, Mr Niall Campbell, in close consultation with Mrs Jayne Triffitt, the Headmistress.

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**BOARD MEMBERS**

Mr Ian Tyler, BCom, ACA, FICE	(Chairman of Governors)
Ms Marie-Ange Bouchard, JP, MBA	(Deputy Chair and Chair of the Marketing Committee)
Mr Alistair Stoker, BA (Cantab), FCA	(Chairman of the Finance Committee)
Mr Martin Redman	(Chairman of the Estates Committee and Policy Review Committee)
Mr Richard Brumby, BA (Cantab), KSS	
Mr Nicholas Crapp, BSc, FCA	
Mrs Lesley King-Lewis, BA(Mass), MSc (LSE)	
Mr Timothy Woffenden, MA (Oxon)	(Chairman of the Education Committee)
Mrs Alexandra Maule, LLB	
Mr Bill Crothers, BSc, ACA	
Mr Simon Collins	
Mr Robert Parkinson	(Appointed Jan 14)

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**MEMBERSHIP OF COMMITTEES**

Mr Ian Tyler (Chairman of Governors) and Mrs Jayne Triffitt (Headmistress) attend Committee Meetings as appropriate to the topics under review.

**Finance Committee**

Mr A Stoker (Chairman)  
Mr R Brumby  
Mr M Redman  
Mr N Crapp  
Mr R Parkinson

**Estates Committee**

Mr M Redman (Chairman)  
Mr A Stoker  
Mr R Brumby  
Mr N Crapp  
Mr R Parkinson

**Marketing Committee**


Ms M-A Bouchard (Chairman)  
Mrs L King-Lewis  
Mr T Woffenden  
Mrs A Maule  
Mr Simon Collins

**Education Committee**

Mr T Woffenden (Chairman)  
Ms M-A Bouchard  
Mrs L King-Lewis  
Mrs A Maule  
Mr Simon Collins

**Policies Review Committee**

Mr M Redman (Chairman)  
Mr T Woffenden  
Mrs A Maule



The Governors have established five Committees which meet at appropriate times during the School year and report at each meeting to the Governors. These Committees are:


**The Finance Committee** to which the Governors have delegated the oversight of the day to day financial management of the School;

**The Estates Committee** to which the Governors have delegated the oversight of the day to day buildings, infrastructure and maintenance of the School and its grounds;

**The Marketing Committee** to which the Governors have delegated all activities relevant to promoting the School, achieving required admissions to sustain the School and development action.

**The Education Committee** to which the Governors have delegated all matters related to the development of education provision within the School including matters of pastoral care, staff performance and appraisal.

**The Policies Review Committee** to which the Governors have delegated all matters related to review all necessary School policies to ensure that all statutory and regulatory requirements are met.



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**SUBSIDIARY BUSINESS**

Woldingham School has one wholly owned subsidiary, namely:

Marden Enterprises Limited

Company No: 02873104

Registered address: Woldingham School, Marden Park, CR3 7YA.

Marden Enterprises Limited serves as the School's commercial trading arm to ensure positive use of School assets for business purposes when the School is not in session.

The Directors of the subsidiary during the year were:

Mr Alistair Stoker (Chairman)

Mr Ian Tyler

Mrs Jayne Triffitt

Mr Niall Campbell

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**SENIOR MANAGEMENT TEAM AND PROFESSIONAL ADVISERS**

**SENIOR MANAGEMENT TEAM**

<b>Headmistress</b>	Mrs Jayne Triffitt, MA (Oxon)
<b>Deputy Head</b>	Mr Nicholas Waite, BSc (Bristol)
<b>Bursar</b>	Mr Niall Campbell, MBA Def (Cranfield)
<b>Director of Studies</b>	Dr Julian Murphy, BA, MSc, MPhil, DPhil (Oxon)
<b>Director of Pastoral Care</b>	Mrs Judith Brown, BEd (CNAA)
<b>Head of Marden</b>	Mrs Helen Rowe
<b>Head of Sixth Form</b>	Miss Fionnuala Kennedy
<b>Director of Marketing</b>	Mr Peter McNulty (Appointed 2 Jan 14)

**PROFESSIONAL ADVISERS**

<b>Bankers</b>	Barclays Bank plc Caterham Branch The Croydon Group PO Box 95 1 North End Croydon CR9 1RN
<b>Solicitors</b>	Pothercary Witham Weld 70 St George's Square London SW1V 3RD
<b>Auditors</b>	Crowe Clark Whitehill LLP St. Bride's House 10 Salisbury Square London EC4Y 8EH
<b>Insurers</b>	Marsh Limited Education Practice Capital House 1 - 5 Perrymount Road Haywards Heath West Sussex RH16 3SY

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**STRATEGIC REPORT**

**WOLDINGHAM SCHOOL VISION**

The School's Vision encapsulates the school ethos and concerns the School's output, its type and quality. The School seeks:

- To provide a first class independent education for 11 – 18 year old girls in a boarding and day school;
- To encourage the girls to become independent, enquiring young women who achieve academic success, who forge lasting relationships and become positive influencers in the world they will enter.
- To foster a caring and supportive Christian community in which girls are happy, confident, and inspired to achieve their full potential.

In furtherance of this vision, the Woldingham Trustees and Governors, as charity trustees, have complied with the duty set out in Section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

**RISK MANAGEMENT**

The Governors continue to monitor and manage the major strategic, business and operational risks which could impact on the success of the School and its subsidiary company. The Governors are assisted in this by the Senior Management Team. In turn, these groups are supported by specialist advisers including external Human Resources, Health and Safety and Fire Safety Advisers.

The Governors have examined the principal areas of the School's operations and have considered the major risks faced in each of these areas as outlined in the School's Risk Management Strategy and Plan. Risks are identified, assessed and controls established, as required, throughout the year.

The Governors see the principal risks to the School as:

- Failure in marketing to achieve continued success in recruitment and retention of students that are essential to the income and financial viability of the School;
- Failure to ensure the health, safety, security and welfare of students whilst within the care of the School;
- Failure to recruit and maintain a cadre of sufficiently high quality well motivated staff to deliver required educational expectations.

In the opinion of the Governors, the School has established resources and reviewed systems which, under normal conditions, should allow these risks to be mitigated to an acceptable level in its day to day operations. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.



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**KEY OBJECTIVES 2010-2015**

The Board of Governors and the Senior Management Team agreed that key objectives for the five years are to:

- Ensure high calibre School governance and leadership, including the recruitment of first class, committed academic, pastoral and support staff;
- Continue to develop an improved and well-structured marketing and admissions department with a focussed, effective marketing, promotion and PR strategy, to ensure clear market positioning and thereby achievement of a full and well balanced School of over 530 boarding and day pupils;
- Achieve excellent academic results for all our pupils – regardless of their ability and to continue to improve academic results in relation to our competitors;
- Continue to develop our extra-curricular programme to provide a varied, exciting and challenging programme of activities through which both excellence and breadth of activity can be achieved;
- Provide first class pastoral support to both boarders and day girls across all year groups;
- Develop and maintain the best possible communication and links with our current parents, our past pupils and the wider community through use of appropriate media;
- Enhance and explore all aspects of the Catholic ethos of our School;
- Ensure best practice for School information, communication and financial support systems to ensure delivery of accurate and detailed information to all stakeholders including governors, staff, parents and pupils;
- Ensure tight financial control with the capacity to invest where required; to continue to improve the infrastructure, assets and facilities of the School through a well-structured refurbishment and development plan.
- To ensure that the School continues to provide an appropriate level of public benefit.

**ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR 2013-2014**

**Governance and Management**

Strategic governance and management continues to be provided by the Board of Governors in accordance with the strategic direction agreed for 2010-2015. The Governors have remained engaged in overseeing the School Renewal and Refurbishment programme for the period 2010-2015 which is reported on below.

Changes to the Board of Governors included Mr Robert Parkinson joining the Board and becoming a member of the Finance and Estate Committee in January 2014.

Changes in Senior Management Team during the year included welcoming Mr Peter McNulty onto the SMT in January 2014 in his capacity as Marketing Director and saying farewell to Mrs Helen Rowe Head of Marden (Years 7 and 8), who left after five years valuable service in July 2014, to assume the appointment of Deputy Headmistress at Beechwood Sacred Heart School.

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The increased requirement for more active involvement from Governors in Safeguarding issues, and evidence of monitoring/challenge of our safeguarding procedures is in place. 'Safeguarding' is now a standing agenda item for the Education Committee. The new statutory guidance for schools, 'Keeping Children Safe in Education (April 2014)' has been circulated to staff and Governors.

### **Marketing and Admissions**

School numbers for the academic year 2013-2014 averaged 541 with 318 boarders and 223 day girls. We hosted 4 successful Open Mornings throughout the year, enjoyed a full diary for attending senior school fairs and exhibitions and met with a record number of individual families visiting Woldingham School. Consequently we are delighted to report that registrations for Year 7 for September 2015 have seen a 30% increase from the previous year along with a healthy number of 13+ applications. For the past 8 years we have had a steady ratio of 58-60% boarding and 42-40% day pupils and we do not foresee any change to this.

### **Academic Provision**

The A Level results for 2014 were good. The A\*- A headline was 55.6% and the A\*- B rose by 4.0%. Our league table position rose by five places against all independent schools (The Telegraph) and by seven places against girls' independent schools (The Times). It is also notable that more than a third of the year group achieved straight A\*/A grades and that all five students with Oxbridge offers achieved the required grades.

The AS results were most encouraging, with A grades up 3.2% and a rise on every other measure. This bodes well for A level in 2015.

The GCSE/IGCSE results were really pleasing, with 71.5% A\*- A and 44.5% A\*. Fifteen girls achieved ten A\* grades or more and 40% of the year group achieved straight A\*- A grades. Our league table position has risen by forty places against all independent schools (The Telegraph) and by twenty-two places against girls' independents.

### **Extra Curricular Provision**

The wide range of clubs and societies (of which there are 65) continue to provide girls with a fun way to try new things or develop their existing interests.

**Drama.** In Drama, the three major productions were as different as they were spectacular. Including the innovative and visually stunning senior production of 'A Midsummer Night's Dream', the major shows have been further enhanced by the additional support of a professional choreographer.

**Music.** Music continues to flourish, with impressive concerts that extend and challenge the performers. The Amaris Choir reached the finals in the Music for Youth competition, and outstanding individual achievements included a Year 10 student gaining a place at the Guildhall while a Year 9 student earned a distinction in her ATCL diploma on the piano. A stage has been added to the foyer of the Millennium Centre, providing students with an additional opportunity to perform in what has been dubbed the Jazz Café. This is an informal performance space and the girls have even used it to perform their own music.

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Music and Drama joined forces again to grace the stage of the Dineen Theatre with a wonderfully glamorous evening of musical theatre they called 'Face the Music too', performing a collection of scenes from popular West End shows.

**Other Clubs.** There has been an increase in House competitions to enhance the profile of the Houses and encourage teamwork and interaction between the Year Groups. The Go Kart race proved popular, and the whole school trip on the final day of the year became a House 'It's a Knockout' competition at Bracknell Ice Rink. This year, the Mindfulness Club proved popular for both staff and pupils alike, with its opportunity for peaceful reflection and meditation during a busy school day. The cultural society is thriving with varied and inspiring activities, from theatre trips to Mathews Bourne's Swan Lake to Staff Vs Sixth form 'Just a Minute'. Leith's cookery course continues to be very popular.

### **Sport**

The structure of competitive sport was changed for hockey and netball to allow more efficient use of the resources and facilities available. The PE Department now arranges training and fixtures for one sport in the Autumn Term, switching to the other sport in the Spring Term. In Years 7, 8 and 9, girls play Netball in the Autumn Term while the Year 10 and Senior teams play Hockey; the sports are then reversed in the Spring Term.

It is now possible to arrange fixtures without fear of clashing with the other sport, PE teachers can focus on coaching their specialist sport, and teams can enjoy more intensive training between fixtures. This new arrangement has had a positive effect on performances, and the number of fixtures has increased. Woldingham won the Senior District Championships in hockey and the 1<sup>st</sup> XI captain is in the top 24 goalkeepers in England at U18. Two girls earned places in the coveted County Academies for both hockey and netball. Further individual successes included 7 girls being selected for the Surrey Schools Athletics Championships.

Hockey tours to Chester (Year 8) and Madrid (6 Form) extended the sporting experience for these particular age groups, while closer to home, fencing continues to expand with a growing number of students taking to the piste. Eight girls entered the Public Schools Championships in March with commendable results including a 6<sup>th</sup> place.

### **Trips**

Along with the frequent day trips to enhance the curriculum, such as the annual Year 9 Battlefield trip to Belgium, the School offers a number of trips travelling further afield during the School holidays. This year, trips were arranged by the RE, Classics, Geography and History Departments to Rome, Pompeii, Iceland and Berlin respectively. The annual ski trip enjoyed perfect conditions on the slopes of Colorado, and over the summer, our most adventurous senior students took part in a 4 week expedition to Tanzania with Camps International, which included time spent helping to build a new school for a local charity.

Twitter has been employed on all overseas trips, using private accounts to feed parents with information and photographs on a daily basis. More recently, a new service has been employed, called Locuro, which provides further peace of mind to parents by tracking the location of the mobile phone carried by the trip leader.

### **Pastoral Care**

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Pastoral care remains a key strength in the school. Improvements in 2013-14 include:

**Marden (Year 7 and 8).** For the first time, an 'initiation' ceremony was held with Year 7, witnessed by the whole school, to welcome them in to the family of the Sacred Heart.

**Sixth Form.** The structure of the tutor programme changed for the Sixth Form. Instead of being in groups according to their House, students were allocated to a tutor whose subject specialism would benefit that student's programme of study. This has given students more focused guidance through their A level courses and in particular with advice and support for university applications.

**Friday Exeats.** The introduction of extra, optional 'floating' Friday exeats, has proved very popular for the girls. There was not a noticeable drop in numbers of boarders in at the weekend, with an average of 160 Boarders across the school who stay in all weekend. The girls enjoyed increased variety in the in-house activities.

**Accommodation.** The re-furbishment of Year 10/11 boarding accommodation was much appreciated by the girls and residential staff. The transformation of South Wing is particularly striking.

**Mental Health and Wellbeing.** A more direct approach to mental health and wellbeing has had a positive response from the girls. A talk by an external expert on stress was very well received and followed up with the 'personal' approach from the school doctor and Headmistress. The PSHE programme has been revised to achieve a more pro-active approach to study skills and character education with the aim to adopt a more cohesive and consistent whole-school approach to delivery of wellbeing and mindfulness, aiming to raise the emotional resilience of the girls. A new counselling service provided by 'Heads Together', is proving very effective with two counsellors in order to increase the number of appointment slots.

### **Religious Ethos of the School**

The religious ethos of the School continued to be embedded and developed this year through the work of the Chaplaincy, the special liturgical events which punctuated the School year and through the goals of Sacred Heart education which underpin the life of the School. This year's goal was 'Personal Growth and Development' and these themes were addressed in assemblies throughout the year, in PSHE lessons and, for KS3, in their RS lessons.

We continued this year to build on the long-established links we have with the local Anglican community, especially in Woldingham village. The new vicar in Woldingham village prepared and delivered the course of preparation for Anglican girls being confirmed this year and assisted at the service itself, which was celebrated by the Bishop of Southwark. She has celebrated the Eucharist regularly in the Chapel on Tuesday lunchtimes and assisted at Foundation Day and Prize Day Mass.

Years 7, 8 and 9 went on Days of Reflection outside School following the pattern established in recent years; Year 7 visited Westminster Cathedral and Abbey, Year 8 - The Friars, Aylesford and Year 9 were privileged to attend a whole day of activities organised and led by the Poor Clares in Arundel.

The third Westminster Cathedral Carol Service took place in December. This was another successful event bringing together pupils, parents, staff and old girls. The possibilities of

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developing this occasion, which has been brought about by the Cathedral being unable to host us this year, are exciting; we are delighted the Methodist Central Hall has allowed us to host this important occasion for December 2014.

The liturgical life of Sunday Masses at School have been enhanced by the formation of a Chapel choir who organised themselves to lead the singing at Mass. They occasionally perform pieces during Communion and their contribution has been noticeable. It is particularly pleasing because it was an initiative of the girls themselves.

With the appointment of Fr Gerard Devlin (for Sep 2014) as Priest in Residence and Chaplain we look forward to a period of stability of spiritual guidance from our own priest who will be a permanent and resident member of our community.

#### **Finance, Public Benefit and the Wider Community**

The School's financial review is given on page 14-15. The accounts are presented on pages 19. The Governors support the Charity Commission guidance in respect of general provision of public benefit. We have developed such provision to enable girls to come to Woldingham whose parents would not otherwise be able to afford the fees. The total value of bursarial support in 2013/2014 was £519,485 for 32 pupils. In respect of entry bursaries, the School is mindful to ensure a proper balance between fee-paying parents, many of whom make considerable personal sacrifices to fund their children's education, and those benefiting from awards. Entrance interviews and assessments are undertaken to satisfy ourselves that potential students can cope with the School environment and with the required pace of learning in order to benefit from the education provided. Woldingham welcomes students from all backgrounds. Governors set a financial ceiling on the quantum of fee income that may be used to provide bursaries.

The community outreach programme was expanded this year to go alongside the regular charitable fund raising organized within school. This initiative included; supporting the recently established food bank at the Sacred Heart church in Caterham and the Food Hub in Purley, visiting local nursing homes weekly and hosting annual parties within the homes for the residents.

Sixth form students have the opportunity to volunteer through the holidays with the Cardinal Hume Centre working with families and young children and are invited to the centre prior to Christmas to help wrap presents, distribute gifts, and work in language classes and in the centre's nursery. They also work in St Catherine's Charity Shop and assist with the hosting of their bi-annual concert. A group of students have also been helping at the local Disability Sports Club at De Stafford in Caterham.

Sixth formers now help with reading in four local primary schools, assisted by parents who have volunteered to drive them. On the final day of the year, 120 children in Year 6 from the same local schools attended a day of lessons and activities at Woldingham, hosted by the senior girls.

#### **Investments powers, policy and performance**

The Woldingham School Foundation invested £200,211 in a mixture of 4 well-managed UK Investment Trust shares during the summer of 2013. The Investment Trust shares were chosen

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to obtain an interest in a diversified spread of shares providing an average yield of between 3.5% and 4.0% p.a. Dividends from these Investment Trust shares are already being received by the Woldingham School Foundation and are earmarked for the provision of Bursaries to the School.

#### **Assets and Facilities**

The School continues to significantly improve and upgrade its assets and facilities. Requirements for both capital and resources are formally reviewed and approved by the Senior Management team and the Board of Governors. The Renewal and Refurbishment (R&R) Programme, to be concluded over 5 years and costing circa £4.5M, continues to be progressed.

Highlights for the year 2013-14 included:

- Completing Phase 1 of the science block refurbishment with two science laboratories.
- Phase 3 of the refurbishment of the Year 11 accommodation, with the Cloister Wing completed (16 rooms).
- Completion of Phase 1 refurbishment of the showers in Year 11 accommodation, in Cloister Wing.
- Continued updating of School computer systems, including a new IT suite in the DT department, six iMacs for the art department and six iMacs for media Studies.

#### **FINANCIAL REVIEW FOR THE YEAR ENDED 31 JULY 2014**

The consolidated statement of financial activities for the period is set out on page 18 of the financial statements and records the total activities of Woldingham School and its trading subsidiary, Marden Enterprises Ltd.

#### **Income**

##### **(i) School fees**

The School's gross income amounted to £14,396,317 of which £13,008,531 was derived from school fees, an increase on school fee income of 3.7% compared with the prior year. School fees include a development surcharge in order to fund the current five year development plan for the School. The average number of pupils during the year under review was 541, comprising 318 boarders and 223 day girls (2013: 524, consisting of 310 boarders and 214 day girls). During the year bursaries and scholarships amounted to £783,753 (2013: £600,604).

##### **(ii) Trading income**

The trading income of Marden Enterprises Limited amounted to £300,392 (2013: £311,960) and is included in the consolidated accounts.

#### **Expenditure**

The total resources expended increased by 1% to £13,622,951 (2013: 8.3% £13,464,754). Costs in 2012 included £385K to fund a statutory debt obligation to the Flexiplan Pension Scheme. Costs continued to be tightly controlled throughout the year.

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### Reserves

Governors regularly review the level and nature of the reserve funds of the School. The Governors have invested substantial sums in School buildings and the development of the existing buildings in recent years. This has resulted in a £nil balance for the General Fund after separately identifying the amount of funds invested in School tangible fixed assets. In the event that a surplus arose on the General Fund on the above basis, only a minimal level of reserves would be retained for specific future expenditure not expected to be met from future fees. Surpluses would be applied to finance further development of the School facilities. However, the Governors recognise that levels of reserves fluctuate during periods of investment and development of the School facilities and are satisfied that external finance facilities provide an additional and adequate safety net, should this be required.

### Going Concern

The Governors of Woldingham School consider that it is appropriate that the accounts be prepared on a going concern basis. They have considered carefully the facts and circumstances of the Company and confirm that there are no material uncertainties relating to events or conditions that may cast significant doubt on the ability of the Company to continue as a going concern. In coming to their decision, the Directors have:

- Reviewed the forward budget for the Company for the next five years, including undertaking necessary sensitivity analyses in respect of operational and financial risks;
- Reviewed committed financing arrangements including the continued availability of bank borrowing and the Company's ability to continue to comply with required covenants;
- Reviewed the cash flow forecast and liquidity risk for the School having regard to the timing of cash flows; matching cash inflows with projected cash outflows related to all liabilities and commitments;
- Reviewed any potential exposure to contingent liabilities that may emerge.

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**STATEMENT OF GOVERNORS' RESPONSIBILITIES**

The Governors (who are also directors for the purposes of company law) are responsible for preparing the Governors' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

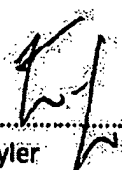
Company law requires the Governors to prepare financial statements for each financial year. Under company law the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions, disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as each of the Governors of the charity at the date of approval of this report is aware there is no relevant audit information (information needed by the charity's auditor in connection with preparing the audit report) of which the charity's auditor is unaware. Each Governor has taken all of the steps that he/she should have taken as a Governor in order to make himself/herself aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The Annual Report and Strategic Report were approved by the Governors on 27 November 2014.

  
..... Governor  
Ian Tyler



**WOLDINGHAM SCHOOL  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2014**

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**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WOLDINGHAM SCHOOL**

We have audited the financial statements of Woldingham School for the year ended 31 July 2013 set out pages 19 to 32.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of Governors and auditor**

As explained more fully in the Statement of Governors' Responsibilities, the governors (who are also the directors of the charitable company for the purpose of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Governors; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Report of the Governors, incorporating the Directors' and Strategic Reports, to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the charitable company's affairs as at 31 July 2014 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

WOLDINGHAM SCHOOL  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2014

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**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Report of the Governors, incorporating the Directors' and Strategic Reports, for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate accounting records; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



Tina Allison  
Senior Statutory Auditor  
For and on behalf of  
Crowe Clark Whitehill LLP  
Statutory Auditor  
London

16 December 2014

**WOLDINGHAM SCHOOL**
**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**
**FOR THE YEAR ENDED 31 JULY 2014**

Income and expenditure account	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	2014 Total £	2013 Total £
<b>Incoming resources</b>						
<b><i>Incoming resources from Charitable Activities</i></b>						
School fees receivable	2	13,008,531	-	-	13,008,531	12,534,810
Other Incoming Resources	3	832,081	-	-	832,081	883,625
<b><i>Incoming Resources from generated funds</i></b>						
Sale of uniforms and venue hire	4	300,392	-	-	300,392	311,960
Other donations		6,000	4,818	30,187	41,005	9,173
Investment income		3,306	8,843	264	12,413	5,169
Rental income		201,895	-	-	201,895	164,261
<b>Total incoming resources</b>		<b>14,352,205</b>	<b>13,661</b>	<b>30,451</b>	<b>14,396,317</b>	<b>13,908,998</b>
<b>Resources expended</b>						
<b><i>Cost of generating funds</i></b>						
Sale of uniforms and venue hire		149,455	-	-	149,455	183,895
Financing costs		194,412	-	-	194,412	194,521
<b><i>Charitable Activities</i></b>						
<b><i>School operating costs and grant making</i></b>						
Teaching costs		5,692,117	-	500	5,692,617	5,541,072
Welfare		2,022,699	2,137	13,416	2,038,252	1,975,880
Premises		3,242,522	-	-	3,242,522	2,933,327
Support costs		2,245,354	-	1,732	2,247,086	2,558,191
Grants, awards and prizes		24,546	-	6,035	30,581	50,688
		<b>13,227,238</b>	<b>2,137</b>	<b>21,683</b>	<b>13,251,058</b>	<b>13,059,158</b>
<b><i>Governance costs</i></b>		<b>28,026</b>	<b>-</b>	<b>-</b>	<b>28,026</b>	<b>27,180</b>
<b>Total resources expended</b>	5	<b>13,599,131</b>	<b>2,137</b>	<b>21,683</b>	<b>13,622,951</b>	<b>13,464,754</b>
<b>Net incoming resources before transfers between funds</b>		<b>753,074</b>	<b>11,524</b>	<b>8,768</b>	<b>773,366</b>	<b>444,244</b>
Transfers between funds	15	225,459	(221,336)	(4,123)	-	-
<b>Net incoming resources before other recognised gains</b>		<b>978,533</b>	<b>(209,812)</b>	<b>4,645</b>	<b>773,366</b>	<b>444,244</b>
<b>Other recognised gains</b>						
Unrealised (loss) on investments	9	-	(2,198)	(45)	(2,243)	(3,882)
<b>Net movement in funds</b>		<b>978,533</b>	<b>(212,010)</b>	<b>4,600</b>	<b>771,123</b>	<b>440,362</b>
Balances brought forward at 1 August 2013		14,729,911	899,132	26,761	15,655,804	15,215,442
<b>Balances carried forward at 31 July 2014</b>	15	<b>£15,708,444</b>	<b>£687,122</b>	<b>£31,361</b>	<b>£16,426,927</b>	<b>£15,655,804</b>

All activities are continuing. There are no other gains or losses other than those shown above.  
The notes on pages 23 to 32 form part of these financial statements.

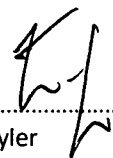
**WOLDINGHAM SCHOOL**

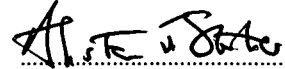
**CONSOLIDATED BALANCE SHEET**

**AT 31 JULY 2014**

	Notes	2014 GROUP £	2014 CHARITY £	2013 GROUP £	2013 CHARITY £
<b>FIXED ASSETS</b>					
Tangible assets	8	22,791,715	22,787,703	23,084,263	23,079,019
Investments	9	204,438	204,440	204,181	204,183
		<u>22,996,153</u>	<u>22,992,143</u>	<u>23,288,444</u>	<u>23,283,202</u>
<b>CURRENT ASSETS</b>					
Stock	10	114,007	-	120,690	-
Debtors	11	785,410	1,048,758	536,572	683,201
Cash at bank and in hand		1,558,776	1,294,163	1,314,679	1,203,339
		<u>2,458,193</u>	<u>2,342,921</u>	<u>1,971,941</u>	<u>1,886,540</u>
<b>CREDITORS: Amounts falling due within one year</b>	12	(4,646,097)	(4,520,114)	(3,301,341)	(3,203,997)
<b>NET CURRENT LIABILITIES</b>		<u>(2,187,904)</u>	<u>(2,177,193)</u>	<u>(1,329,400)</u>	<u>(1,317,457)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>20,808,249</u>	<u>20,814,950</u>	<u>21,959,044</u>	<u>21,965,745</u>
<b>CREDITORS: Amounts falling due after more than one year</b>	13	(4,381,322)	(4,381,322)	(6,303,240)	(6,303,240)
<b>NET ASSETS</b>		<u>£16,426,927</u>	<u>£16,433,628</u>	<u>£15,655,804</u>	<u>£15,662,505</u>
<b>Representing; FUNDS</b>					
Unrestricted					
- General	15	15,708,444	15,715,145	14,729,911	14,736,612
- Designated	15	687,122	687,122	899,132	899,132
Restricted	15	31,361	31,361	26,761	26,761
		<u>£16,426,927</u>	<u>£16,433,628</u>	<u>£15,655,804</u>	<u>£15,662,505</u>

Approved by the Governors and authorised for issue on 27 November 2014 and signed on their behalf by;

  
..... Governor  
Ian Tyler

  
..... Governor  
Alistair Stoker

The notes on pages 23 to 32 form part of these financial statements.

**WOLDINGHAM SCHOOL**

**CONSOLIDATED CASH FLOW STATEMENT**

**FOR THE YEAR ENDED 31 JULY 2014**

		<b>2014 GROUP</b>		<b>2013 GROUP</b>	
		£	£	£	£
<b>Net cash inflow from operating activities</b>	(Note 3)		1,444,678		1,978,012
<b>Return on investments and servicing of finance</b>					
Interest received		12,413		5,169	
Interest paid		(194,412)		(194,521)	
			(181,999)		(189,352)
<b>Capital expenditure</b>					
Acquisition of fixed assets		(455,587)		(1,304,054)	
Acquisition of fixed asset investments		(2,500)		(200,212)	
Receipts from sale of fixed assets		350		350	
			(457,737)		(1,503,916)
<b>Cash inflow before use of liquid resources and financing</b>			804,942		284,744
<b>Financing</b>					
Bank loans received				500,000	
Bank loans repayments		(173,082)		(168,441)	
			(173,082)		331,559
<b>Increase in cash (Note 2)</b>			£631,860		£616,303

The notes on page 22 form part of this cash flow statement.

NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 JULY 2014

		2014 GROUP £	2013 GROUP £
<b>1. Reconciliation of net cash inflow to movement in net debt</b>			
Increase in cash in the year		631,860	616,303
Decrease/(Increase) in financing in the year		173,082	(331,559)
Net debt at 1 August 2013		(3,158,162)	(3,442,906)
Net debt at 31 July 2014		£(2,353,220)	£(3,158,162)
<b>2. Analysis of net debt</b>			
	At 1 August 2013 £	Cash flows £	At 31 July 2014 £
Cash at bank and in hand	1,314,679	244,097	1,558,776
Bank overdraft	(387,763)	387,763	-
	926,916	631,860	1,558,776
Bank loans	(4,085,078)	173,082	(3,911,996)
	£(3,158,162)	£804,942	£(2,353,220)
<b>3. Reconciliation of surplus to net cash inflow from operating activities</b>			
		2014 £	2013 £
Net incoming resources before gain on investments		773,366	444,244
Depreciation		748,135	741,305
(Profit) on disposal of fixed assets		(250)	(350)
Interest receivable		(12,413)	(5,169)
Interest payable		194,412	194,521
Decrease/(Increase) in stock		6,683	(29,306)
(Increase)/Decrease in debtors		(248,838)	19,167
(Decrease)/Increase in creditors		(16,417)	613,600
Net cash inflow from operating activities		£1,444,678	£1,978,012

## 1. ACCOUNTING POLICIES

### a) Basis of preparation

These financial statements have been prepared under the Companies Act 2006 and the historical cost convention, as modified by the adoption of market value for investment assets, and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting and reporting by charities" (SORP 2005).

Having reviewed the financial position the Governors have a reasonable expectation that the charity has adequate resources to continue its activities for the foreseeable future. Accordingly, they continue to adopt a going concern basis in preparing the financial statements.

### b) Group Accounts

These financial statements consolidate the results of the Charity and its wholly owned subsidiary Marden Enterprises Ltd on a line by line basis. In accordance with Section 408 of the Companies Act 2006, no separate Statement of Financial Activities is presented for Woldingham School.

The School has also taken advantage of the exemption in paragraph 3(c) of FRS8 and is not required to disclose details of transactions with other members of the Group.

The unconsolidated total incoming resources for the Charity only, was £14,246,862 and the Charity's surplus was £771,098.

### c) Fees

Fees receivable are accounted for in the period in which the service is provided. Fees receivable are stated after deducting allowances, scholarships and other remissions granted by the School. Fees received in advance of education to be provided in future years, under an advance payment scheme contract, are held as liabilities to be taken to income in the term when used or else refunded.

Income from the sale of goods or the provision of services is recognised in the year in which the good is sold or the service provided.

### d) Interest receivable

Interest receivable is credited to the income and expenditure account in the year in which it is receivable.

### e) Donations and legacies

Donations receivable for the general purposes of the Charity are credited to "unrestricted funds". Donations for purposes restricted by the wishes of the donor are taken to "restricted funds" where these wishes are legally binding on the Governors.

Legacies are recognised in the financial statements to the extent the School was certain of receipt, had entitlement to amounts receivable and was capable of measuring the amounts involved with reasonable accuracy.

### f) Resources expended

Resources expended are accounted for on an accruals basis. The irrecoverable element of VAT is included within the item of expense to which it relates. A liability is recognised when the School has a legal or constructive obligation to transfer economic benefits.

All expenditure is attributable to specific cost categories. There are no costs which are attributable to more than one cost category and therefore there has been no apportionment of costs.

Governance costs comprise the costs of complying with the constitutional and statutory requirements of the School.

### g) Operating leases

Operating lease rentals payable are charged on a time basis over the lease term.

**1. ACCOUNTING POLICIES (continued)****h) Tangible fixed assets**

Assets over £3,000 are capitalised. Depreciation is provided on fixed assets, other than land and assets in the course of construction, to write off their cost over their estimated useful life as follows:

- Freehold buildings - 2% on cost
- Furniture and equipment - 5% - 15% on cost
- Motor vehicles - 25% on cost
- Computers - 33 1/3% on cost

**i) Pension costs**

The Charity contributes to the Teachers' Pension Scheme at rates set by the Scheme Actuary. The Scheme is a multi employer pension scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the School. The School as an employer also contributes to a Standard Life Scheme in respect of the support staff and in addition to the foregoing, contributes to a very small number of non - teaching staff pension arrangements operating on a defined contribution basis. In accordance with FRS17 therefore, the schemes are accounted for as a defined contribution schemes.

The Charity has accrued, in full during the previous financial year, its estimate of the remaining liability under the Federated Flexiplan pension scheme. The net liability remaining at 31 July 2014 is allocated between creditors due in less than one year and after more than one year, on the basis of when the payments fall due.

**j) Investments**

Investments are revalued at mid-market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

**k) Stock**

Stock is stated at the lower of cost and net realisable value.

**2. SCHOOL FEES**

	2014 £	2013 £
<b>The Schools' fee income comprised:</b>		
Gross fees	13,900,600	13,252,053
Less: Total bursaries, grants and allowances	892,069	717,243
	<u>£13,008,531</u>	<u>£12,534,810</u>

**3. OTHER INCOMING RESOURCES**

	Unrestricted funds £	Restricted funds £	2014 Total £	2013 Total £
<b>Other educational charitable activities</b>				
Registration fees	33,395	-	33,395	36,353
<b>Other ancillary activities</b>				
Commission on medical insurances	35,503	-	35,503	30,292
School trips and other income	648,412	-	648,412	723,078
Surcharge on late fees	2,563	-	2,563	5,108
Miscellaneous	112,208	-	112,208	88,794
	<u>£832,081</u>	<u>£-</u>	<u>£832,081</u>	<u>£883,625</u>



#### 4. INCOME FROM SUBSIDIARY'S TRADING ACTIVITIES

The School has owned the whole of the share capital of Marden Enterprises Ltd (MEL), a company registered in the United Kingdom (Company number 2873104) since 30 November 2009. MEL operates as the trading subsidiary of Woldingham School and operated trading activities of the School, including weddings, events and the tuck and uniform shops.

The trading results for the year ended 31 July 2014, as extracted from the audited accounts, are summarised below:

	2014 £	2013 £
Turnover	300,392	311,960
Cost of sales	(133,126)	(169,802)
Gross Profit	167,266	142,158
Administrative expenses	(120,309)	(110,012)
Payment under gift aid to Woldingham School	(47,022)	(32,180)
Operating (loss) for the year	(65)	(34)
Interest payable	65	34
Net result for the year	-	-
Retained loss brought forward	(6,703)	(6,703)
Retained loss carried forward	£(6,703)	£(6,703)

#### 5. ANALYSIS OF TOTAL RESOURCES EXPENDED

	Staff costs £	Other £	Depreciation £	2014 Group total £	2013 Group £
<b>Cost of generating funds</b>					
Sale of uniforms and venue hire	-	147,224	2,231	149,455	183,895
Financing costs	-	194,412	-	194,412	194,521
<b>Charitable Activities</b>					
<i>School operating costs and grants</i>					
Teaching costs	4,767,917	924,700	-	5,692,617	5,541,072
Welfare	582,567	1,455,685	-	2,038,252	1,975,880
Premises	830,888	1,825,852	585,782	3,242,522	2,933,327
Support costs	1,139,209	947,755	160,122	2,247,086	2,558,191
Prizes & Prize day expenses	-	30,581	-	30,581	50,688
<b>Governance costs</b>	-	28,026	-	28,026	27,180
	£7,320,581	£5,554,235	£748,135	£13,622,951	£13,464,754

**5. ANALYSIS OF TOTAL RESOURCES EXPENDED (CONTINUED)**

Teaching 'other costs' include Teaching Materials of £129,099 (2013: £137,487) and School trips and other expenditure of £648,412 (2013: £723,078). Welfare 'other costs' include Catering costs of £1,277,830 (2013: £1,219,563). Premises 'other costs' include Repairs & Maintenance totalling £979,847 (2013: £663,865) and utilities of £639,382 (2013: £679,768).

**6. NET INCOMING RESOURCES**

Net incoming resources is stated after charging:

	<b>2014 Group £</b>	<b>2013 Group £</b>
Depreciation	748,135	741,306
Payments under operating leases	124,247	82,319
Audit fee - current period	21,450	21,475
- over provision prior period	(430)	-
- other services	2,455	4,550
	<hr/>	<hr/>

**7. STAFF COSTS**

Wages and salaries	6,160,338	6,024,117
Social security costs	561,580	555,148
Pension costs	598,663	949,015
	<hr/>	<hr/>
	£7,320,581	£7,528,280
	<hr/>	<hr/>

The average number of full time equivalent employees in the year was:

	<b>No</b>	<b>No</b>
Teachers and support staff	79	76
Non teaching staff	93	94
	<hr/>	<hr/>
	172	170
	<hr/>	<hr/>

The number of employees whose emoluments exceeded £60,000 were:

£60,001 - £70,000	3	4
£70,001 - £80,000	1	1
£80,001 - £90,000	1	1
£160,001 - £170,000	1	1
	<hr/>	<hr/>

The number with retirement benefits accruing in:

- Money Purchase schemes was	5	5
for which the contributions amounted to	£53,664	£49,265
- Defined benefit schemes	-	-

WOLDINGHAM SCHOOL

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 JULY 2014

8. TANGIBLE FIXED ASSETS

Group and charity	Freehold land & buildings £	Assets under course of construction £	Furniture & equipment £	Motor vehicles £	Charity Total £	Subsidiary Furniture & equipment £	Group Total £
<b>COST</b>							
At 1 August 2013	29,226,611	-	3,946,688	46,495	33,219,794	50,964	33,270,758
Additions in period	348,408	16,788	41,883	47,509	454,588	999	455,587
Disposals in period	-	-	-	(3,000)	(3,000)	-	(3,000)
At 31 July 2014	29,575,019	16,788	3,988,571	91,004	33,671,382	51,963	33,723,345
<b>DEPRECIATION</b>							
At 1 August 2013	6,371,457	-	3,738,714	30,604	10,140,775	45,720	10,186,495
Charge for the period	585,781	-	145,306	14,817	745,904	2,231	748,135
Disposals in period	-	-	-	(3,000)	(3,000)	-	(3,000)
At 31 July 2014	6,957,238	-	3,884,020	42,421	10,883,679	47,951	10,931,630
<b>NET BOOK VALUE</b>							
At 31 July 2014	£22,617,781	£16,788	£104,551	£48,583	£22,787,703	£4,012	£22,791,715
At 31 July 2013	£22,855,154	£	£207,974	£15,891	£23,079,019	£5,244	£23,084,263

**WOLDINGHAM SCHOOL**

**NOTES TO THE ACCOUNTS (continued)**

**FOR THE YEAR ENDED 31 JULY 2014**

<b>9. INVESTMENTS</b>	<b>2014 Group £</b>	<b>2014 Charity £</b>	<b>2013 Group £</b>	<b>2013 Charity £</b>
Market value at 1 August 2013	204,181	204,183	7,851	7,853
Additions at cost	2,500	2,500	200,212	200,212
Unrealised (loss)	(2,243)	(2,243)	(3,882)	(3,882)
	<u>£204,438</u>	<u>£204,440</u>	<u>£204,181</u>	<u>£204,183</u>
Market value at 31 July 2014				
	<u>£205,871</u>	<u>£205,871</u>	<u>£203,369</u>	<u>£203,369</u>
Cost transferred and at 31 July 2014				

All investments relate to restricted or designated funds and are held in the UK. Investments comprising 5% or more of the portfolio are as follows:

	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
City of London Inv Ord 25p	52,866	52,866	52,006	52,006
Murray Income Trust Ord 25p	48,710	48,710	49,808	49,808
Murray International Trust Ord 25p	43,047	43,047	46,786	46,786
Troy Income & Growth Trust Ord 25p	50,806	50,806	49,027	49,027

Charity investments also include the £2 investment in its subsidiary Marden Enterprises Ltd.

**10. STOCK**

Stock of goods for resale	<u>£114,007</u>	<u>£-</u>	<u>£120,690</u>	<u>£-</u>
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**11. DEBTORS**

	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
School fees	162,889	162,889	158,595	158,595
Amount due from subsidiary undertaking	-	251,634	-	214,398
Other debtors and prepayments	622,521	634,235	377,977	310,208
	<u>£785,410</u>	<u>£1,048,758</u>	<u>£536,572</u>	<u>£683,201</u>

**12. CREDITORS: Amounts falling due within one year**

Bank overdraft	-	-	387,763	387,763
Bank loans	1,927,862	1,927,862	173,075	173,075
Fees in advance (Note 14)	347,888	347,888	547,819	547,819
Taxation and social security	157,810	157,810	162,283	162,283
Other creditors and accruals	1,854,759	1,728,776	1,693,787	1,596,443
Fee deposits	357,778	357,778	336,614	336,614
	<u>£4,646,097</u>	<u>£4,520,114</u>	<u>£3,301,341</u>	<u>£3,203,997</u>

**WOLDINGHAM SCHOOL**

**NOTES TO THE ACCOUNTS (continued)**

**FOR THE YEAR ENDED 31 JULY 2014**

**13. CREDITORS: Amounts falling due after more than one year**

	<b>2014 Group £</b>	<b>2014 Charity £</b>	<b>2013 Group £</b>	<b>2013 Charity £</b>
Fee deposits	2,058,611	2,058,611	1,973,911	1,973,911
Other loans	50,000	50,000	100,000	100,000
Fees in advance (Note 14)	212,660	212,660	151,076	151,076
Other creditors and accruals	75,917	75,917	166,250	166,250
Bank loans				
Amounts falling due within 1 to 2 years	1,432,813	1,432,813	1,927,862	1,927,862
Amounts falling due within 2 to 5 years	551,321	551,321	1,813,566	1,813,566
Amounts falling due after more than 5 years	-	-	170,575	170,575
	<u>£4,381,322</u>	<u>£4,381,322</u>	<u>£6,303,240</u>	<u>£6,303,240</u>

The bank loans and overdrafts are secured on the freehold property of the school.  
Interest on the bank loan is charged at 2.25% over base rate.

**14. ADVANCE FEE PAYMENTS**

Parents may enter into a contract to pay to the School up to the equivalent of seven years' School fees in advance. The money may be returned to parents or another School, subject to specific conditions upon the receipt of one terms's notice. Assuming pupils will remain in the School, advance fees will be applied as follows:

After 5 years	60,411	60,411	18,395	18,395
Within 2 - 5 years	61,062	61,062	37,031	37,031
Within 1 - 2 years	91,187	91,187	95,650	95,650
	<u>212,660</u>	<u>212,660</u>	<u>151,076</u>	<u>151,076</u>
Within 1 year	347,888	347,888	547,819	547,819
	<u>£560,548</u>	<u>£560,548</u>	<u>£698,895</u>	<u>£698,895</u>

**15. FUNDS**

	<b>Balance 1 Aug 2013 £</b>	<b>Income £</b>	<b>Expended £</b>	<b>Transfers between funds £</b>	<b>Investment (losses) £</b>	<b>Balance 31 July 2014 £</b>
<b>Group</b>						
General funds						
Unrestricted funds	14,729,911	14,352,205	(13,599,131)	225,459	-	15,708,444
Designated funds						
Flexiplan Fund	227,362	11	-	(227,373)	-	-
Roof fund	150,014	72	-	75,000	-	225,086
School Foundation	521,756	13,578	(2,137)	(68,963)	(2,198)	462,036
Restricted funds						
WPSA donations	-	9,271	(5,148)	(4,123)	-	-
V Feng prize day award	-	550	(550)	-	-	-
Community use project	17,041	-	-	-	-	17,041
Bursary donations/legacies	-	7,866	(5,865)	-	-	2,001
McGowan prize day awards	-	2,500	(20)	-	(38)	2,442
Chapel Development fund	-	10,000	(10,000)	-	-	-
Deborah Ogle Fund	6,253	164	(100)	-	(5)	6,312
Corbishley Fund	3,467	100	-	-	(2)	3,565
	<u>£15,655,804</u>	<u>£14,396,317</u>	<u>£(13,622,951)</u>	<u>£-</u>	<u>£(2,243)</u>	<u>£16,426,927</u>

**WOLDINGHAM SCHOOL**

**NOTES TO THE ACCOUNTS (continued)**

**FOR THE YEAR ENDED 31 JULY 2014**

**15. FUNDS (Continued)**

**Flexiplan Fund**

This fund represents funds set aside in respect of the Federated Flexiplan No. 1 pension scheme (See note 20 for further details).

**Foundation fund**

Funds relate to donations to the School Foundation, together with £500K designated by the School Governors to this fund, in order to establish a fund for bursaries, scholarships, building and other specific projects. These funds are intended for specific projects, some of which will happen in the current financial year.

**Roof fund**

Funds represent money to be set aside for the maintenance of the Main House roof. It is intended to establish a 4/5 year plan to repair and maintain the Main house roof, £75K pa will be set aside to fund both these and emergency roof repairs.

**WPSA donation**

The Parent/Staff Association donated funds to enable the purchase of auditorium equipment.

**V Feng prize day award**

An Old Girl has agreed to donate funds to enable an award to be made each Prize day in her name.

**Community Use Project**

Funds represent a donation received for activities which benefit the local Community. From Autumn 2013 the School will be involved in a community project which will utilise the remainder of these funds.

**Deborah Ogle and Corbishley Funds**

Funds represent monies given for prize funds.

**16. ALLOCATION OF THE GROUP NET ASSETS**

	Fixed assets £	Investments £	Net current assets/ (liabilities) £	Long term liabilities £	Total £
Unrestricted funds	22,722,752	-	(2,632,986)	(4,381,322)	15,708,444
Designated funds	68,963	195,429	422,730	-	687,122
Restricted funds	-	9,009	22,352	-	31,361
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Charity funds	£22,791,715	£204,438	£(2,187,904)	£(4,381,322)	£16,426,927
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

**17. CAPITAL COMMITMENTS**

At 31 July 2014 there were capital commitments authorised and contracted for of £403,803 (2013: £135,057).

**18. OPERATING LEASES**

At 31 July the School had annual commitments under non - cancellable operating leases in respect of equipment expiring as follows:

	2014 Group £	2014 Charity £	2013 Group £	2013 Charity £
Operating leases which expire:				
Within one year	2,184	2,184	21,323	21,323
Within one to two years	89,503	89,503	2,184	2,184
Within two to five years	42,717	42,717	100,740	100,740
More than five years	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	£134,404	£134,404	£124,247	£124,247
	<hr/>	<hr/>	<hr/>	<hr/>

## 19. GOVERNORS REMUNERATION AND EXPENSES

Governors are not remunerated. No expenses were reimbursed to Governors during the year or the previous year.

## 20. PENSION COMMITMENTS

### Teachers' Pension Scheme

The School participates in the Teachers' Pension Scheme (England and Wales) ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £505,638 (2013: £448,510).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by the Teachers' Pensions Regulations 2010 and, from 1 April 2014, the Teachers' Pension Scheme Regulations 2014. Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set following scheme valuations undertaken by the Government Actuary Department. The latest valuation report in respect of the TPS was prepared at 31 March 2012 and was published in June 2014. This report confirmed that the employer contribution rate for the TPS will increase from 14.1% to 16.4% although, recognising that teaching establishments work on an academic and not financial year, the Government has deferred the implementation of this increase to 1 September 2015.

The Department of Education is also proposing that scheme administration costs will be devolved to scheme employers in the form of an administration charge. The Department provisionally estimates that the administration charge will be 0.08% of the employers' salary costs which would increase the employer payment rate from 16.4% to 16.48%.

The next revision to the employer contribution rate is not expected to take effect until 1 April 2019. This will follow on from the next actuarial valuation which is due at 31 March 2016. This valuation will also determine the opening balance of the cost cap fund and provide an analysis of the cost cap as required by the Public Service Pensions Act 2013.

### The Flexiplan Pension Scheme

Some of the non teaching staff were originally members of the Federated Flexiplan No. 1 scheme ('The Flexiplan'), a defined benefit scheme providing benefits based upon a guaranteed amount of pensions capital which applies to a number of unconnected employers in the charitable sector.

Members' and School contributions continued to be made to the Flexiplan until 30 November 2009 when, having taken professional advice related to the future of the Plan and in light of plans for incorporation of the School as a Company Limited by Guarantee, the School, in consultation with the Flexiplan Trustee, terminated its participation in the scheme. As a consequence of this termination of participation, a statutory debt obligation was triggered to the Flexiplan. The outstanding liability to the Flexiplan was assumed by Woldingham School (incorporated). It is noted that, following the direction of the Flexiplan Trustee, the Flexiplan was closed to all further contributions at the end of January 2010 with action being taken to wind-up the pension scheme.

**20. PENSION COMMITMENTS (Continued)**

Due to uncertainty over the interpretation of the Flexiplan rules and the benefits to be provided to some members (and hence liabilities) it was agreed with the Flexiplan Trustee, as part of a statutory 'withdrawal arrangement', that the pre-incorporation Trustees of the School should pay £100,000 in full and final settlement of their potential liability to the scheme. The remainder of the liability was assumed by Woldingham School (post incorporation).

A final decision as to the valuation basis to be used to determine each employer's liability was reached by the High Court during the year. Woldingham School's liability is estimated at £350,000 to £420,000 and £385,000 was accrued for in the 2013 financial statements, representing the average of the lower and upper end of these estimates. During the year ended 31 July 2014 payments totalling £250,000 have been made against the liability of £385,000, leaving a net liability of £135,000 which is included in creditors due in less than one year and after more than one year.

**Other pension schemes**

The School instituted a new support staff stakeholder pension scheme with Standard Life in 2008. The School as the Employer provides a maximum contribution of 6% to Standard life plans. Employee contributions vary depending upon employee choice.

In addition, the School as the Employer contributes to a very small number of additional non-teaching staff personal pension arrangements operating on a defined contribution basis.

There were no amounts unpaid or prepaid to any scheme at the year end. The assets of all schemes are held separately from those of the School.