In accordance with Section 276 of the Companies Act 2006.

CH03

Change of secretary's details

BLUEPRINT

OneWorld

You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

✓ What this form is for

You may use this form to change
the details of an individual who is a

secretary.

What this form is NOT for

You cannot use this form if you are changing the details of a corporate secretary. To do this, please use form CH04 'Change of corporate secretary's details'.



A32 02/12/2009 COMPANIES HOUSE

95

in this form complete in typescript or in	
ck capitals.	
s are mandatory unless d or indicated by *	
Current details This information is used to identify	
tails on the public record.	
Service address This is the address that will appear	
lic record. This does not hav our usual residential address	
state The Company's	
Registered Office' if your service address is recorded in the company register of secretaries as the company's registered office.	
vill appear on the public	
×	

CH03 Change of secretary's details

6	Signature	
	I am signing this form on behalf of the company.	Societas Europaea If the form is being filed on behalf of a
Signature	This form may be signed by: Director Secretary Person authorised Administrator, Administrative receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership. Person authorised Under either section 270 or 274 of the Companies Act 2006.

CH03

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Presenter information	Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	Please note that all information on this form will appear on the public record.
	₩ Where to send
Company name	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:
Address	For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.
Postown	For companies registered in Scotland: The Registrar of Companies, Companies House,
County/Region Postcode Country	Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).
DX	For companies registered in Northern Ireland:
Telephone	The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road,
✓ Checklist	Belfast, Northern Ireland, BT1 3BS. DX 481 N.R. Belfast 1.
We may return forms completed incorrectly or with information missing.	<i>f</i> Further information
Please make sure you have remembered the following: The company name and number match the	For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk
information held on the public Register.	This form is available in an
You have entered in Section 3 the date of change of details.	alternative format. Please visit the
You have entered the relevant change of details.	forms page on the website at
A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.	www.companieshouse.gov.uk
You have signed the form.	