

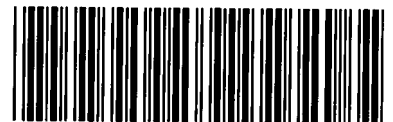
REGISTERED COMPANY NUMBER: 06563550 (England and Wales)
REGISTERED CHARITY NUMBER: 112754

ACTON BRIDGE PRE-SCHOOL ASSOCIATION

**Report of the Trustees and
Unaudited Financial Statements**

For the Year Ended 30 July 2020

TUESDAY



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20/04/2021

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COMPANIES HOUSE

Acton Bridge Pre-School Association

**Contents of the Financial Statements
for the Year Ended 30 July 2020**

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance sheet	6 to 7
Notes to the Financial Activities	8 to 11
Detailed Statement of Financial Activities	12

Acton Bridge Pre-School Association

Report of the Trustees For the Year Ended 30 July 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 July 2020. The trustees has adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015)

OBJECTIVES & ACTIVITIES

Objectives and aims

Our charity's purposes and aim as set out in the objects contained in the company's memorandum of association is to enhance and encourage the development and education of children under statutory school age and to encourage parents to understand and provide for the needs of their children. Our aims fully reflect the purpose that the charity was set up to further.

Significant activities

The aim is achieved by providing structured and less formal activities in a well supervised environment. The Pre-School is registered and inspected by Ofsted. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objective and in planning our future activities. In particular, the trustees consider that planned activities will contribute to the aim and objectives they have set.

Public benefit

Our main activities and who we try to help are described below. All our charitable activities focus on the provision of childcare. Sessions available are Footsteps Toddler Group for younger children, and Pre-School sessions for 2.5 to 5 year olds.

Our objects and funding limit the services we provide to those resident in the Acton Bridge, Cheshire and surrounding areas. The benefits are provided for Pre-School age children and their families by the trustees and employees of the charity.

Funding for the Company's services are provided either by fundraising, charging parents to cover session costs or by the Early Years Funding from Cheshire West and Chester Council (local authority). Our services are provided regardless of gender, disability and ethnicity.

The charity currently employs 4 members of staff, all working part time.

The charity continues to work hard to market its services to aim to improve sustainability.

FINANCIAL REVIEW

Financial position

Against a backdrop of limited resources and insecurities over funding the charity has continued to plan and develop services. This year the Pre-School has made a surplus of £3,900, leaving total funds of £17,968 at 30 July 2020, none of which are restricted.

Principal funding sources

The Pre-School was successful in obtaining continued funding for 2019/20 from the Cheshire West and Chester Council to provide services, this comprises the majority of the incoming resources.

Aside from the income received from the Council, and paid for sessions, the Charity carries out some fundraising activities e.g. sponsored activities and community events.

Investment policy and objectives

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment. Funds not required for running costs are held in a higher interest bank account.

Reserves policy

The Management Committee has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be enough to cover the redundancy and notice period amounts that would be payable if necessary due to closure.

FUTURE PLANS

The charity plans continuing the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Acton Bridge Pre-School Association

Report of the Trustees For the Year Ended 30 July 2020

STRUCTURE, GOVERNANCE & MANAGEMENT

Constitution

The organisation is a charitable company limited by guarantee, incorporated on 11 April 2008 and registered as a charity on 11 January 2009. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee.

All members of the Management Committee give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in the notes to the accounts.

Due to the nature of childcare much of the charity's work inevitably focuses upon young people.

The Management Committee seeks to ensure that the needs of this group are appropriately reflected through the diversity of the trustee body.

Management

The Pre-school has at present a Management Committee of 3 members who meet at least once a term and are responsible for the strategic direction and policy of the charity.

A member of staff currently sits on the Committee but conflicts of interest are managed by staff being excluded from votes on certain issues including salary discussions.

A scheme of delegation is in place and day to day responsibility for the provision of the services rests with the Supervisor.

The Management Committee is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Supervisor has responsibility for the individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

Related parties

The main related party is the major funder Cheshire West and Chester Council along with the Acton Bridge Community Association who lease premises to the Pre-School.

Risk management

The Management Committee has considered the major risks to which the charity is exposed. Significant external risks surround funding has led to the need to develop a strategic plan to increase the diversification of funding and activities. Internal control risks are minimised by the existence of procedures for authorisation for all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff and visitors to the Pre-School. The continuing monitoring of the organisation by Ofsted ensures a consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Acton Bridge Pre-School Association

**Report of the Trustees
For the Year Ended 30 July 2020**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
06563550 (England and Wales)

Registered Charity number
1127543

Registered office
Acton Bridge Parish Rooms
Hill Top Road
Acton Bridge
Northwich
Cheshire
CW8 5RA.

Trustees
I Madej
S M Quinn

Independent examiner
David Brandwood, ACMA, CGMA

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on19th April 2021.....and signed on its behalf by:



I Madej - Trustee

**Independent Examiner's Report to the Trustees of
Acton Bridge Pre-School Association**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 July 2019 set out on pages 3 to 8.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act').

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act: or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D.B.

David Brandwood ACMA, CGMA

Date: 19/04/2021

Acton Bridge Pre-School Association

**Statement of Financial Activities
for the Year Ended 30 July 2020**

		2020 Unrestricted Funds £	2019 Unrestricted funds £
	Notes		
INCOME AND ENDOWMENTS FROM			
Donations and legacies		538	4,621
Government grants		8,311	-
Charitable activities			
Pre-School activities		18,523	19,281
Other trading activities	2	4,572	1,303
Investment income	3	-	-
Total		31,944	25,205
EXPENDITURE ON			
Charitable activities			
Pre-School activities		28,044	34,210
NET INCOME/(EXPENDITURE)		3,900	(9,005)
RECONCILIATION OF FUNDS			
Total funds brought forward		14,068	23,073
TOTAL FUNDS CARRIED FORWARD		17,968	14,068

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

Acton Bridge Pre-School Association

**Balance Sheet
At 30 July 2020**

		2020 Unrestricted funds £	2019 Unrestricted funds £
	Notes		
FIXED ASSETS			
Tangible assets	8	-	-
CURRENT ASSETS			
Debtors	9	-	-
Cash at bank and in hand		17,278	13,378
		<u>17,278</u>	<u>13,378</u>
CREDITORS			
Amounts falling due within one year	10	690	690
NET CURRENT ASSETS		<u>14,068</u>	<u>14,068</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>17,968</u>	<u>14,068</u>
NET ASSETS		<u><u>17,968</u></u>	<u><u>14,068</u></u>
FUNDS	11		
Unrestricted funds		<u>17,968</u>	<u>14,068</u>
TOTAL FUNDS		<u><u>17,968</u></u>	<u><u>14,068</u></u>

The notes form part of these financial statements

continued...

Acton Bridge Pre-School Association

**Balance Sheet – continued
At 30 July 2020**

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 30 July 2020.

The members have not required the charitable company to obtain and audit of its financial statements for the year ended 30 July 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 19/04/2021 and were signed on its behalf by:



I Madej – Trustee

The notes form part of these financial statements

Acton Bridge Pre-School Association
Detailed Statement of Financial Activities
for the Year Ended 30 July 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standards applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixture and fittings	- 10% on cost
Computer equipment	- 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donee or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	2020 £	2019 £
Fundraising events	-	1,303

3. INVESTMENT INCOME

	2020 £	2019 £
Deposit account interest	-	-

Acton Bridge Pre-School Association
Detailed Statement of Financial Activities - continued
for the Year Ended 30 July 2020

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation – owned assets	-	1,720
	<u>-</u>	<u>1,720</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

The trustees include staff representatives who are paid at a market rate for employed work they do at the pre-school and not in their role as trustee.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 July 2020 nor for the year ended 30 July 2019.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
	4	4
Pre-school staff	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	538
Government grants	8,311
Charitable activities	
Pre-School activities	18,523
Other trading activities	4,572
Investment income	-
Total	<u>31,944</u>
EXPENDITURE ON	
Charitable activities	
Pre-school activities	28,044
Total	<u>28,044</u>
NET EXPENDITURE	3,900
RECONCILIATION OF FUNDS	
Total fund brought forward	14,068
TOTAL FUNDS CARRIED FORWARD	<u>17,968</u>

Acton Bridge Pre-School Association

**Detailed Statement of Financial Activities - continued
for the Year Ended 30 July 2020**

8. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer Equipment £	Totals £
COST			
At 1 August 2019	16,016	904	16,920
At 30 July 2020	16,016	904	16,920
DEPRECIATION			
At 1 August 2019	16,016	904	16,920
Charge for year	-	-	-
At 30 July 2020	16,016	904	16,920
NET BOOK VALUE			
At 30 July 2020	-	-	-
At 30 July 2019	-	-	-

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other debtors	-	-

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2019 £
Social security and other taxes	(690)	(690)
Other creditors	-	-
Accrued expenses	-	-
	(690)	(690)

11. MOVEMENT IN FUNDS

	At 30.7.19 £	Net movement in funds £	Transfers between funds £	At 30.7.20 £
Unrestricted funds				
General fund	1,818	3,900	-	5,718
Outdoor equipment	2,000	-	-	2,000
Redundancy and contingency fund	10,250	-	-	10,250
	14,068	3,900	-	17,968
TOTAL FUNDS	14,068	3,900	-	17,968

Acton Bridge Pre-School Association

**Detailed Statement of Financial Activities - continued
for the Year Ended 30 July 2020**

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	31,944	(28,044)	3,900
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>31,944</u>	<u>(28,044)</u>	<u>3,900</u>

The general fund represents the free funds of the charity which have not been designated for particular purposes.

The outdoor equipment fund comprises monies designated by the trustees towards future capital expenditure.

The redundancy and contingency fund represents monies designated by the trustees towards the future redundancy and other expenditure, should funding not be available to enable the charity to carry out its activities.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 July 2020.

Acton Bridge Pre-School Association
Detailed Statement of Financial Activities - continued
for the Year Ended 30 July 2020

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donated services and facilities	538	4,621
Government grants	8,311	-
Other income	4,572	-
	<u>13,421</u>	<u>4,621</u>
Other trading activities		
Fundraising events	-	1,303
Investment income		
Deposit account interest	-	-
Other investment income	-	-
Charitable activities		
Pre-school fees	6,732	5,464
CWAC pre-school fees	11,791	13,817
	<u>31,944</u>	<u>25,205</u>
Total incoming resources	31,944	25,205
EXPENDITURE		
Charitable activities		
Wages	26,611	26,463
Room hire	-	1,358
Insurance	626	911
Telephone	-	20
Postage and stationery	40	6
Advertising	-	-
Staff training	-	-
Outings and parties	98	-
Repairs and renewals	-	8
Groceries	-	-
Uniform costs	-	-
Subscriptions	76	131
Sundry	233	5,593
Fixtures and fittings	-	1,720
	<u>27,684</u>	<u>34,210</u>
Support costs		
Governance costs		
Other costs	-	-
Accountancy and legal fees	360	-
	<u>360</u>	<u>-</u>
Total resources expended	28,044	34,210
Net income/(expenditure)	<u>3,900</u>	<u>(9,005)</u>