

**PETER ALAN DICKSON FOUNDATION  
COMPANY LIMITED BY GUARANTEE  
TRUSTEES' REPORT AND FINANCIAL  
STATEMENTS**

**31 MARCH 2016**



# **PETER ALAN DICKSON FOUNDATION COMPANY LIMITED BY GUARANTEE**

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**PETER ALAN DICKSON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

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<b>Registered charity name</b>	Peter Alan Dickson Foundation
<b>Charity number</b>	1129310
<b>Company registration number</b>	06543481
<b>Registered office</b>	Richard House 9 Winckley Square Preston Lancashire PR1 3HP
<b>Trustees</b>	Mrs Pauline Broomhead Mr Charles Edward Dickson Mr James Duncan Dickson
<b>Company secretary</b>	Mrs Pauline Broomhead
<b>Accountants</b>	Moore and Smalley LLP Chartered Accountants Richard House Winckley Square Preston PR1 3HP

# **PETER ALAN DICKSON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED 31 MARCH 2016**

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The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the Foundation for the year ended 31 March 2016.

### **The trustees**

The trustees who served the company during the period are as noted on page 1.

### **Structure, governance and management**

#### **Governing document**

The Foundation is governed by its memorandum and articles of association dated March 2008.

#### **Trustees**

A trustee must be a natural person aged 18 years or older. The number of trustees shall not be less than three but (unless otherwise determined by ordinary resolution) shall not be subject to a maximum. The Foundation may by ordinary resolution; appoint a person who is willing to act to be a trustee and, determine the rotation in which any additional trustees are to retire. Further guidance on the structure, governance and management of the Foundation is as described in the memorandum and articles of association dated March 2008.

#### **Risk management**

The trustees have a duty to identify the risks to which the Foundation is exposed and have reviewed the risks and established appropriate systems or procedures to mitigate those risks.

#### **Objectives and activities**

The Foundation's objectives are :-

- To benefit people in the developing world through the relief of poverty and the advancement of education.
- To advance in life, young people globally by providing support which will develop their skills and capabilities to enable them to participate in society as mature and responsible individuals.

The charity has considered the guidance issued by the Charity Commission on public benefit and are satisfied that the charity's objectives are for the public benefit.

#### **Achievements and performance**

The Foundation continued to strive for its' objectives during the year. There have been no successful grant applications in the year but the trustees continue to consider applications.

#### **Financial review and plans for future periods**

The detailed results for the Foundation are included in the Statement of Financial Activities. During the next 12 months the Trustees are planning to carry out similar activities.

#### **Reserves**

The trustees consider that a level of reserves should be maintained at all times to fund the operation of the Charity. The trustees will continue to monitor reserves.

# **PETER ALAN DICKSON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED 31 MARCH 2016**

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### **Grant making policy**

The allocation of grants is decided on an individual basis by the Board of Trustees. Each application is reviewed in line with the grant making policy of the Foundation.

### **Statement of trustees' responsibilities in relation to the financial statements**

The trustees (who are also directors of the Peter Alan Dickson Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company and of the incoming resources and application of resources, including income and expenditure, of the charitable company for the year. In preparing financial statements the trustees are required to:

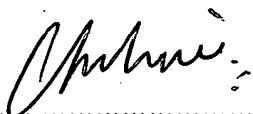
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP 2015 (FRSSE);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy, at any time, the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's examiner is unaware; and
- the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant information and to establish that the examiner is aware of that information.

This report was approved by the trustees on 20/12/2016 and signed on their behalf by:



.....  
**Charles Edward Dickson**  
**Trustee**

# PETER ALAN DICKSON FOUNDATION COMPANY LIMITED BY GUARANTEE

## INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 MARCH 2016

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I report on the accounts of the Charitable Company for the year ended 31 March 2016 which are set out on pages 5 to 8.

### Respective responsibilities of trustees and examiner

The trustees' (who are also the directors of the Peter Alan Dickson Foundation for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2012 Act, and
- state whether particular matters have come to my attention.


### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the method and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
James Treadwell FCA  
Moore and Smalley LLP  
Chartered Accountants  
Preston

Date: 22/2/16

**PETER ALAN DICKSON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2016**

<b>Income</b>	<b>Note</b>	<b>Unrestricted funds £</b>	<b>2016 Total funds £</b>	<b>2015 Total Funds £</b>
Donations and legacies	2	12,000	12,000	12,000
Investment income		<u>2</u>	<u>2</u>	<u>-</u>
<b>Total incoming resources</b>		<b>12,002</b>	<b>12,002</b>	<b>12,000</b>
<b>Expenditure</b>				
Charitable activities	3	216	216	8,916
<b>Total resources expended</b>		<b>216</b>	<b>216</b>	<b>8,916</b>
<b>Net movement in funds</b>		<b>11,786</b>	<b>11,786</b>	<b>3,084</b>
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>11,920</u>	<u>11,920</u>	<u>9,300</u>
<b>Total funds carried forward</b>		<b>23,706</b>	<b>23,706</b>	<b>11,920</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All activities in the current and previous year relate to unrestricted funds.

All of the above amounts relate to continuing activities.

**PETER ALAN DICKSON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**BALANCE SHEET**

**FOR THE YEAR ENDED 31 MARCH 2016**


	Note	Unrestricted funds £	2016 Total funds £	2015 Total Funds £
<b>Current assets</b>				
Debtors		-	-	-
Cash at bank and in hand		23,706	23,706	11,920
<b>Creditors: amounts falling due within one year</b>		-	-	-
<b>Net current assets</b>		23,706	23,706	11,920
<b>Total assets less current liabilities</b>		23,706	23,706	11,920
<b>Funds</b>				
Unrestricted funds	4	23,706	23,706	11,920
<b>Total funds</b>		23,706	23,706	11,920

The trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477 and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records.
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period.

These financial statements were approved by the members of the committee on 20/12/2016 and are signed on their behalf by:

  
Charles Edward Dickson  
Director

Company Registration Number: 06543481



# PETER ALAN DICKSON FOUNDATION COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2016

### 1 Accounting policies

#### Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/07/14, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

#### Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### Donations and legacies

Voluntary income received by way of donations and gifts is included in full in the Statement of Financial Activities (SOFA) when receivable.

#### Resources expended

All expenditure is accounted for on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and has been classified under headings that aggregate all costs related to the category.

Resources expended are allocated to the particular activity where the cost relates directly to that activity.

#### Fund accounting

Unrestricted funds can be used in accordance with the company's charitable objectives at the discretion of the trustees.

#### Cash flow statement

The trustees have taken advantage of the exemption in FRSSE 2015 from including a cash flow statement in the financial statements on the grounds that the company is small.

### 2 Donations and legacies

	Unrestricted	2016 Total funds	2015 Total funds
Donations	£	£	£
Davina Dickson	12,000	12,000	12,000

**PETER ALAN DICKSON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2014**

**3 Charitable activities**

	Unrestricted	2016 Total funds	2015 Total funds
	£	£	£
Grants awarded	-	-	8,916
Administration expenses	<u>216</u>	<u>216</u>	<u>464</u>
	<u>216</u>	<u>216</u>	<u>9,380</u>

**4 Company limited by guarantee**

The charity is a company limited by guarantee. In the event of the charity being wound up or dissolved, each member undertakes to contribute such amount as is required, not exceeding £10, for payment of any debts or liabilities.