# REPORT AND FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 MARCH 2015

WEDNESDAY



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Charity No: 1136364 Company No: 06523160

# REPORT AND FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 MARCH 2015

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# **LEGAL AND ADMINISTRATIVE INFORMATION**

# FOR THE YEAR ENDED 31 MARCH 2015

# Status

The organisation is a company limited by guarantee, incorporated on 4 March 2008 with charitable objects. The company was established under a Memorandum of Association which established the objects and powers of the company and is governed under the Articles of Association. Registration as a charity was confirmed in June 2010.

# **Directors**

Albert Tucker (Chair) Nicholas Hoskyns Duncan White

# **Company Secretary**

Nicholas Hoskyns

# **Registered office**

25 Hamilton Gardens London United Kingdom NW8 9PU

# Bankers

HSBC 2 Craven Rd London W2 3PY

#### REPORT OF THE DIRECTORS

# FOR THE YEAR ENDED 31 MARCH 2015

The Trustees have pleasure in presenting their report and financial statements for the year ended 31 March 2015.

#### **Principal activities**

The company's principal activity is to act as a charity.

#### Review of the Year

Social Business Network further established itself during the year 2014/15.

From an administrative perspective, the company maintained its governance functions previously established.

From a project perspective, Social Business Network continued to focus its work on themes around cooperatives, specifically:

- Through the company's investment and social business trade partner ETICO, work has continued in the Sesame and Coffee supply chains in increasing the economic value to farmers, their cooperatives and their communities. Specifically ETICO continued its development activities around the recognition of the unpaid work of women in sesame and coffee supply chains.
- Collaborating with Cooperatives in Nicaragua and Raleigh International, a UK based youth development organisation, to undertake sustainable development projects that are benefiting hundreds of families to access clean drinking water, composting toilets, reforestation and cultural activities in rural community centres. Additionally, the projects have facilitated volunteer work within Raleigh's youth development program for hundreds of young people from the UK and Central America. Our work as a channel for the funding, successfully concluded in this financial year, with our support in advice and know-how set to continue.
- Participating in events in the UK, Germany and the USA centred on the strategic development of Fair Trade, these were sponsored by Fair World Project.

Charitable expenditure and donations are disclosed in note 3 to the accounts.

#### **Future developments**

During 2015/16 the charity will continue to promote the cooperative business model and facilitate international cooperation. Specifically, Social Business Network will continue to pioneer the "recognition of the unpaid work of women" initiative.

Through the charity's Social Business partner, ETICO, there will be a continued product focus on Sesame and Coffee supply chains, whilst also expanding to new areas.

# Financial review

During the year the charity received income of £187,941 (of which £187,252 was restricted). Its expenditure was £218,981 leaving reserves at the year end of £915 (made up of Unrestricted Funds of £915 and Restricted Funds of £187,252 was restricted.)

Although the financial position of the charity has again strengthened over the last year, looking forward, the charity will continue to grow its unrestricted funds to further meet its reserve policy, detailed below.

### **Reserves policy**

During the year the charity maintained its reserves policy. The main factors that are taken into account are the needs to cover fluctuations in income and unplanned expenditure. The charity continues with its aim to build up an unrestricted reserve amounting to approximately 12 weeks operational expenditure.

At the year end, unrestricted funds held on the balance sheet covered the planned 12 weeks operational expenditure.

# Governance and risk management

The charity has reviewed the risks involved in its activities. The trustees are satisfied that they have put in place appropriate systems and measures to mitigate these risks.

# **REPORT OF THE DIRECTORS (continued)**

#### FOR THE YEAR ENDED 31 MARCH 2015

### **Directors/Trustees**

The directors/trustees of the company/charity who served at any time during the financial year, are as listed on page 1. The Trustees regularly review the governance needs of the charity and will, in the future, approach individuals to join the Board who are known or recommended to them as sharing the charity's values and able to contribute appropriate skills or expertise.

### Responsibilities of trustees

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company's financial activities during the year and of its financial position at the end of the year. In preparing financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small entities.

This report was approved by the trustees on 27 December 2015 and signed on their behalf by:

Albert Tucker Director

Company No. 06523160 Charity No. 1136364

# STATEMENT OF FINANCIAL ACTIVITIES

# FOR THE YEAR ENDED 31 MARCH 2015

		Year ended 31 March 2015			Year ended 31 march 2014
		Unrestricted	Restricted	Total	Total
Incoming Resources	Notes	£	£	£	£
Incoming resources from general funds	2	689	187,252	187,941	319,238
Total incoming resources		689	187,252	187,941	319,238
Resources Expended	3				
Costs of generating funds		-	-	•	-
Charitable activities		-	218,816	218,816	297,306
Governance costs		•	-	•	1,478
Other resources expended		165	-	165	113
Total Expenditure		165	218,816	218,981	298,897
Net incoming / (outgoing) resources		524	(31,564)	(31,040)	20,341
Transfer between funds		(307)	307	-	-
Fund balances brought forward at 31 March 2014	10	698	31,257	31,955	11,614
Fund balances carried forward at 31 March 2015	10	915	•	915	31,955

There were no recognised gains or losses for the year ended 31 March 2015 other than those included in the statement of Financial Activities.

The notes on pages 8 to 10 form part of these accounts.

#### **BALANCE SHEET**

#### **AS AT 31 MARCH 2015**

	Notes	£	£
Fixed Asset Investments	6	1,000	1,000
Current Assets			
Debtors	7	-	-
Cash at bank and in hand		9,167	40,207
		9,167	40,207
<b>Creditors:</b> amounts falling due within one year	8	2,315	2,315
Net Current Assets		6,852	37,892
<b>Creditors:</b> amounts falling due in greater than one year	8	6,937	6,937
Net Assets		915	31,955
Represented by:			
Restricted funds	10	•	31,257
Unrestricted funds	10	915	698
Total Funds		915	31,955

The company is entitled to the exemption from audit under Section 477(1) of the companies Act 2006 for the year ended 31 March 2015.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2015 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006; and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year in accordance with the requirements of Section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the company on 27 December 2015 and signed on its behalf by

Albert Tucker Director

The notes on pages 8 to 10 form part of these accounts

#### NOTES FORMING PART OF THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 MARCH 2015

# 1. Accounting Policies

#### 1.1 Basis of preparation of accounts

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting & Reporting by Charities (SORP 2005)", applicable UK accounting standards and the Companies Act 2006.

#### 1.2 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less estimated residual value, over their expected useful lives.

#### 1.3 Income

Income is received by way of donations, grants, consultancies and gifts in kind and is included in full in the Statement of Financial Activities in the year in which it is receivable. Gifts in kind are included in income at a value which is an estimate of the financial costs borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party. Other income is included when received.

# 1.4 Expenditure

Expenditure comprises activities undertaken which are directly identifiable as wholly or mainly in support of the company's objectives. Governance expenditure relates to compliance with constitutional and statutory requirements. Charitable activities include expenditure on the various projects and programmes undertaken and include both the direct costs and support costs relating to those activities. Support costs have been allocated to activities on a basis consistent with the use of resources, for example staff and subcontractor costs by time spent and other costs by usage. Resources expended include attributable VAT which cannot be recovered.

### 1.5 Funds

The company has a provision to restrict income funds to account for situations where a donor requires that a donation must be spent on a particular purpose or where funds have been raised for a specific purpose.

All other funds are unrestricted income funds. The funds held in each of these categories are disclosed in note 10 to these accounts.

### 2. Incoming resources from generated funds

	2015	2015	2015	2014
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Donations	-	183,423	183,423	319,135
Consultancy	•	-	-	-
Interest receivable	113	-	113	103
Exchange rate gain	576	3,829	4,405	-
	689	187,252	187,941	319,238

# NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)

#### FOR THE YEAR ENDED 31 MARCH 2015

3. Expenditure				
	2015	2015	2015	2014
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cost of generating funds	<del>-</del>		<del>-</del>	
Charitable activities				
Direct project costs	-	218,816	218,816	297,306
Consultancy	•	-	-	
	<u> </u>	218,816	218,816	297,306
Governance costs				
Trustee expenses	-	-	-	-
Exchange rate loss	-	•	-	1,478
Legal costs	-	-	-	-
	-	•	-	1,478
Other resources expended	165		165	113
	165	218,816	218,981	298,897

# 4. Staff Costs

The company utilised subcontract services during the year amounting to £nil (2014: £nil) to cover its project delivery needs.

# 5. Trustees' remuneration and reimbursed expenses

No trustees received remuneration for consultancy services undertaken on behalf of the company during the year (2014: £nil).

1 trustee has a loan account made out to the company for a total of £8,387 (2014: £8,387). This loan is split as £1,450 and £6,937, in respect of amounts due within one year and greater than one year respectively (2014: £1,450 and £6,937). This loan has been made by the trustee as a 'soft-loan', only repayable if and when the charity chooses to and is able to repay, and has been done so to support the charity during its development.

# 6. Fixed Asset Investments

	2015	2014
	£	£
Investment	1,000	1,000

The company holds £1,000 of ordinary share capital in ETICO Ltd (The Ethical Trading and Investment Company), a social enterprise, which describes itself as a 'business initiative that contributes to a more sustainable world'.

# 7. Debtors

	£	2014 £
Trade debtors		-
Accued income	<u> </u>	
	·	<u>-</u>

# NOTES FORMING PART OF THE FINANCIAL STATEMENTS (continued)

#### FOR THE YEAR ENDED 31 MARCH 2015

8.	<b>Creditors</b>

	2015	2014 £
Amounts falling due within one year:	r.	Ľ
Trade creditors	1,450	1,450
Accruals and deferred income	865	865
	2,315	2,315
Amounts falling due in greater than one year:		
Other creditors	6,937_	6,937

# 9. Share capital

Social Business Network is a company limited by guarantee and has no share capital. Each member is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.

# 10. Analysis of Charitable Funds

,	Balance at 31 march 2014 £	Incoming Resources £	Resources Expended £	Resources Transfers £	Fund at 31 march 2015 £
Unrestricted fund movements General Fund	698	689	(165)	(307)	915
Restricted fund movements Raleigh Intl & Nicaragua Coop Collaboration	31,257	187,252	(218,816)	307	

### **General Fund**

During the year the charity maintained its administratiive function - primarilly supporting its restricted fund project activities.

# **Restricted Fund**

Raleigh Intl & Nicaragua Coop Collaboration - During the year the charity continued supporting the collaboration between Cooperative Juan Francisco Pas Silva of Achuapa, Nicaragua and Raleigh International, a UK based youth development organisation. This entailed sustainable development projects using SBN's participatory methodology, which includes the local cooperative and the communities themselves. Hundreds of families have benefited from access to clean drinking water, composting toilets, reforestation and cultural activities in rural community centres. The projects have also facilitated volunteer work within Raleigh's youth development program for hundreds of young people from the UK and Central America. The charity's role as a channel for funds concluded in this financial year, however its support role will continue with no direct management through its restricted funds.

11. Analysis of Net Assets Between Funds	Unrestricted	Restricted	
	Funds	Funds	Total
	£	£	£
Fixed asset investments	1,000	-	1,000
Cash at bank and in hand	9,167	-	9,167
Debtors	-	-	-
Creditors: amounts falling due within one year	(2,315)	•	(2,315)
Creditors: amounts falling due in greater than one year	(6,937)	-	(6,937)
	915	-	915