

Company registration number: 06521773  
Charity registration number: 1127328

**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
(A Company Limited by Guarantee)

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2020**



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**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
**(A Company Limited by Guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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<b>Trustees</b>	Anna Galliford, Treasurer Stephen Scown, Chair Tim Cooper Stephen Cox Aisling Duffy, Vice Chair David Ellis Huw John James Watson-O'Neill (appointed 25 April 2019) John Hoskinson (resigned 14 November 2019) Lorraine Robinson (co-opted 23 September 2020) Alyson Stapleton (co-opted 23 September 2020)
<b>Company registered number</b>	06521773
<b>Charity registered number</b>	1127328
<b>Registered office</b>	6th Floor 2 London Wall Place London EC2Y 5AU
<b>Chief executive officer</b>	Dr. Rhidian Hughes
<b>Independent Examiners</b>	MHA MacIntyre Hudson Chartered Accountants 6th Floor 2 London Wall Place London EC2Y 5AU

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS**  
**(CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**Bankers**

Metro Bank Ltd  
One Southampton Row  
London  
WC1B 5HA

Charity Bank Ltd  
Fosse House  
182 High Street  
Tonbridge  
TN9 1BE

Barclays Bank UK PLC  
326-328 High Holborn  
Holborn  
WC1V 7PE

Shawbrook Bank Ltd  
Lutea House  
Warley Hill Business Park  
The Drive  
Great Warley  
Brentwood  
Essex  
CM13 3BE

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**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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The Trustees confirm that the Annual Report and financial statements of the Charity comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). Since the Charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

VODG is a company limited by guarantee (company number 06521773). It was formed on 3 March 2008 and on 1 April 2008, took over the activities, assets and liabilities of the unincorporated organisation of the same name. It is governed by its memorandum and articles of association and is a registered charity (charity number 1127328, registered 30 December 2008). The charity is subject to the provisions of charity law as well as company law.

The Trustees can appoint anyone who is a member or the representative of a member to fill a vacancy in the Trustees. Any such person will serve until the next annual general meeting and will then be eligible for re-election by the members.

Membership is open to organisations that are registered charities or not for profit organisations and which provide support services to disabled people. Each member holds one vote. The chief officer of each member organisation can attend meetings and vote on its behalf at VODG meetings but may appoint an alternative representative. The business of the charity is managed by its officers who are responsible to, and elected by, the charity's member organisations. The officers, who act as directors of the charity for the purposes of company law and trustees for charity law purposes. Daily management of the charity is delegated to chief executive Dr Rhidian Hughes.

**Charitable Objectives**

The charity's objectives as set out in the articles of association are to promote for the public benefit voluntary sector providers of social care support services to disabled people. The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities.

In particular, VODG seeks to promote for public benefit:

- Liaising between charities, voluntary organisations, government agencies and other groups on relevant issues.
- Educating and undertaking research in relation to the provision and financing of social care services and/or other support for disabled people by voluntary and charitable providers.
- Identifying needs in the voluntary sector and establishing projects or policies to address them.
- Acting as a representative of the voluntary sector in relation to government policies and legislation.

Providing advice and information to promote the efficiency and effectiveness of the provision of social care and/or other support services for disabled people by voluntary and charitable providers.

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**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**OUR MEMBERS IN 2019/20**

Ability Housing Association

Action on Hearing Loss

Active Prospects

Advance

Affinity Trust

Aldingbourne Trust

Avalon Group

Avenues Group

Bethphage

BeyondAutism

Brandon Trust

Camphill Village Trust

Canterbury Oast House

Carers Trust

Castle Supported Living

Centre 404

Certitude Support

Chailey Heritage Foundation

Choice Support

Community Integrated Care

Creative Support

Deafblind UK

Dimensions

Disabilities Trust

Edmund Trust

Encompass

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**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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Enham Trust

Estuary Housing Association

FitzRoy

Foundation for People with Learning Disabilities

Freeways

Future Directions

Golden Lane Housing

Grange Centre

Grapevine Coventry and Warwickshire

Guideposts Trust

Halow Project

Hamelin Trust

Heart of England Mencap

Heritage Care

Hft

Hightown Housing Association

Imagine Act and Succeed

KeyRing

Kisharon

Langdon

Leonard Cheshire Disability

Lewisham Nexus

Life Path Trust

Linkage

Livability

Look Ahead

MacIntyre

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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Milestones Trust

National Autistic Society

National Star

Natural Breaks

New Directions Rugby

Northam Care Trust

Norwood

Nottingham Community Housing Association

Options for Supported Living

Outlook Care

Outward

Papworth Trust

Partners in Support

Perthyn

PossAbilities

PSS

Queen Elizabeth's Foundation

Real Life Options

Reside Housing Association

Respond

Revitalise

Rossendale Trust

Royal Mencap Society

Royal National Institute of the Blind

SeeAbility

Sense

SignHealth



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**TRUSTEES' REPORT**  
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St Anne's Community Services

St Cuthbert's Care

St Elizabeth's Centre

Stockdales

Sue Ryder

SWALLOW

Thera

Three Cs

Together Trust

Turning Point

United Response

Vibrance

VoiceAbility

Walsingham Support

Westminster Society

Wilf Ward Family Trust

William Blake House

Yarrow Housing

Young Epilepsy

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**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**Strategy**

VODG is a membership body representing organisations within the voluntary sector who work alongside disabled people. Our members' work is focused on enabling disabled people of all ages and backgrounds to live the lives they choose. VODG believes that an ambitious, trusted and vibrant voluntary sector that works together plays a unique role in achieving this aim.

*Our vision is for an ambitious, trusted and vibrant voluntary sector that works together to enable disabled people to live the lives they choose.*

*In pursuit of this vision, our mission is to support our members to achieve excellence and to influence those who can improve the environment in which they operate.*

Our values guide how we operate – we are

- ambitious – we have high expectations and strive for our members to achieve excellence
- collaborative – we work with others to deliver our mission and encourage our members to work together
- proactive – we use our members' expertise to set the agenda and constantly seek ways in which we can make a difference
- professional – we work with openness and integrity in everything we do
- thoughtful – we use evidence and experience to inform judgments and our contribution is always constructive.

Our beliefs are passionately held – we believe

- disabled people's human rights must be upheld, including opportunities to live the lives they choose
- we should embrace equality and diversity and understand the impact on individuals and communities
- policymaking should be informed by professional expertise and the views of disabled people and those they wish to involve
- the voluntary sector should play a unique role which is celebrated
- we should work together, share our successes and plan for a stronger future
- we should learn from mistakes
- regulation should be fair, proportionate and focused on quality, safety and improvement.

*How we work*

We deliver our mission through three **business functions**:

- Membership – enables our members to collaborate and harnesses their views and experiences through networks, events and other approaches.
- Sector development – delivers real-world projects that influence our members' practice and seeks to expand our ability to influence.
- Policy, communications and public affairs – works with government and others to ensure our members' voice is heard and acted upon and ensures the right information gets to our members.

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**OVERVIEW OF BUSINESS DELIVERY**

The end of the financial year 2019/20 witnessed the emergence of the Coronavirus (COVID-19) pandemic. This saw VODG transform its offer to members - moving member events and networking online, development activities shifted to focus on supporting the sector while policy, communications and public affairs activities representing members issues and concerns at the highest levels. Trustees also made additional provisions within the budget to support VODG's sector support and response. VODG remains committed to this support during 2020/21 and the ongoing pandemic response. We recognise that there may be an impact on some of the work we plan to do (such as generating income from non-member sources) and trustees will regularly review VODG's position in 2020/21 as the pandemic progresses.

**Membership**

VODG works with its members to enhance and develop their work with disabled people. The first part of our mission is to enable members to achieve excellence. We do this in a number of ways including the core event programme, facilitating professional networks, providing sector wide information and briefings, commissioning research and undertaking projects that both inform and develop member practice.

Member chief executives meet to hear from sector experts as well as share knowledge and ideas. This gives chief executives the opportunity to hear about good practice and consider the implications for their own organisations. Chief executive engagement also enables VODG to identify areas where we need to influence central and local government, commissioners and regulators to improve the environment in which our members operate.

Our annual conference continues to be an important event in chief executive calendars. We have a varied programme with plenary sessions and breakouts to maximise involvement opportunities. In 2019 our annual conference focused on leadership for collaboration.

Alongside chief executive engagement we run an established programme of professional networks. These networks are chaired by leaders from within our membership. The network meetings offer space for discussion, sharing of good practice and to hear from sector experts. The networks are an established part of VODG's offer, and in 2020/21 we are planning to maximise engagement across the membership with more virtual meetings to enable a broader range of members to get involved, subject specific cross network meetings and increasing peer support opportunities.

In addition to the core programme of activities, we offer additional events in response to the changing policy and practice landscape, and the needs of our members. For example, in 2019/20 we ran a series of three national conferences on tackling health inequalities in learning disability service provision (in partnership with NHS England and NHS Improvement), a 'getting ahead with digital' conference in partnership with Digital Social Care, and roundtable events including an event focused on transforming care (supporting re-provision out of long-stay hospitals).

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**FOR THE YEAR ENDED 31 MARCH 2020**

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Looking ahead to 2020/21 we are seeking to:

- Develop the membership benefits package to meet the changing needs of the sector.
- Increase the number of members from across the disability sector to give greater depth to our work.
- Offer a one year free membership for small charities (those under £1million) as part of VODG's response to COVID-19, to support smaller organisations and allow them to contribute their perspective into our work.

**Development**

Our development work seeks to build the VODG infrastructure to support our members and also to contribute to activities that help to support the sectors within which disability organisations operate.

Examples of this include our involvement in the national Digital Social Care project funded by NHS Digital, work to support enhanced cyber and data security for organisations working with 'working age' adults, transitioning, the STOMP (STopping Over-Medication of People with a learning disability, autism or both) healthcare campaign to NHS England and NHS Improvement and working with partners to increase the take up of health checks by people with learning disabilities.

We have also maintained our investors programme, which offers industry experts and suppliers the opportunity to work more closely with VODG and our members and have set out our development strategy to establish priorities in relation to future projects, commercial opportunities and the development of VODG's business infrastructure.

These developments increased non-member income by over 90% compared to last year and total income by over 25%. Meanwhile, careful budgeting, for example on meetings and events, held the total increase in expenditure to 4% whilst still allowing recruitment to an enhanced staff team able to advance our strategic aims.

Looking ahead to 2020/21 we are seeking to:

- Continue to diversify income and maintain growth in support of our mission, vision and values.
- Implement key elements of our development strategy to ensure we continue to be fit for purpose.

**Policy, communications and public affairs**

Through our policy, communications and public affairs activity, we work on behalf of members to build relationships with parliamentarians and policymakers, influence government policy and promote good practice within the sector. We also keep members up to date on matters affecting their organisation as well as represent their 'voice' and the interests of voluntary sector disability organisations across media and parliamentary platforms. We continue to advocate for and promote the role of voluntary sector disability organisations in enabling disabled people of all ages and backgrounds to live the lives they choose.

In 2019/20, VODG represented the interests of members in cross sector and cross government meetings to prepare the sector for the UK's exit from the European Union. We have also maintained our calls for a sustainable solution for funding social care, highlighting the issues and our recommendations in a policy report and following this up with media coverage to give further profile to our messages.

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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We have continued to put pressure on the government to improve its reforms of long-stay NHS-funded care for people with learning disabilities, autism and/or mental health needs through its transforming care programme. By taking an integrated approach – conducting research, publishing a report, securing media coverage, and promoting on our online channels, we keep this issue on the government's agenda. In addition, we have held roundtable events with key stakeholders, including NHS England and VODG members to update on future policy initiatives and facilitate information sharing between providers and policy makers.

Our submission to the government's *Advancing our Health: Prevention in the 2020s* consultation focused on addressing the health inequalities experienced by people with a learning disability, many of which are preventable, and highlighting the need for a cross-departmental government approach to help prevent and reduce health problems among people with a disability or autism.

VODG continues to monitor the situation around overnight support (known as 'sleep in' services). The decision by the Supreme Court on the payment for overnight support, expected in 2020, could impact on the commissioning and provision of services and this may require further work by VODG in 2020/21.

Our press and media comments have featured in national and trade press and VODG also continues to publish its own reports, including:

- Above and Beyond: how voluntary sector providers of disability support add value to communities
- A time for action: ending the reliance on long-stay inpatient units
- Commissioning for a vibrant voluntary sector: a case for change
- Securing the future of social care funding

We keep members informed about policy and practice developments and consultations via our professional networks and briefings.

Looking ahead to 2020/21 we are seeking to:

- Continue to provide vital information to members, raising key issues with commissioners and central government and encourage new levels of support and collaboration between member organisations as part of our pandemic response.
- Increase our profile among parliamentarians and policy makers through a targeted engagement plan that builds valuable relationships across government and its agencies and ensures the 'voice' of voluntary sector disability organisations is well represented and heard.
- Strengthen our communications and increase our presence across all online channels, including the VODG website and social media platforms.
- Implement effective communications strategies that fully support and maximise on all VODG business functions.

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**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**FINANCIAL REVIEW**

VODG continues to strengthen its position, both in terms of the number of members and the work we do to support the sector. To build on the success of VODG, trustees planned a deficit budget in 2019/20 (from free reserves) to enable VODG to invest in key management posts across the operating areas set out in our strategy.

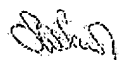
This enabled the enhanced management team to achieve a financial performance significantly above that budgeted with income rising above the increase in expenditure and the resultant delivery of a surplus for re-investment in future service delivery. Thus, for the year ended 31 March 2020, the Charity received unrestricted income of £435,370 (2019: £345,388) and no restricted income (2019: £1,900). Unrestricted expenditure totalled £373,189 (2019: £320,116) and restricted expenditure was £16,317 (2019: £53,986). Total funds carried forward for the Charity at 31 March 2020 were unrestricted reserves of £414,576 (2019: £364,768) and restricted reserves of £19,755 (2019: £23,699).

**RESERVES POLICY**

Each year trustees review VODG's approach to holding reserves ahead of the new business year. VODG follows a policy of keeping sufficient cash reserves to absorb the impact of significant financial shock and its financial operating requirements. Our position is to mirror expected membership subscriptions to our reserves target each financial year. For 2019/20 the target level of unrestricted reserves was aligned to a subscriptions budget of £248,000. For 2020/21 trustees envisage regularly reviewing the level of reserves and, where appropriate, investing these into projects and programmes of work.

In 2020/21 trustees do not envisage holding investments in other forms other than cash reserves. VODG has diversified its cash holdings, to reduce its exposure to risk, across four separate banks.

Approved by order of the members of the board of Trustees on 4 November 2020 and signed on its behalf by:



**Stephen Scown**

Chair of the Board of Trustees

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**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf on 4 November 2020 by:



**Stephen Scown**  
Chair of the Board of Trustees

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**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**Independent Examiner's Report to the Trustees of Voluntary Organisations Disability Group**  
**('the Charity')**

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2020.

**Responsibilities and Basis of Report**

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales., which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 09/11/2020

**Stuart McKay BSc FCA DChA (Senior Statutory Auditor)**

**MHA MacIntyre Hudson**  
Chartered Accountants  
6th Floor  
2 London Wall Place  
London  
EC2Y 5AU



**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
<b>Income from:</b>					
Donations	4	434,907	-	434,907	346,189
Investments	5	463	-	463	1,099
<b>Total income</b>		<b>435,370</b>	<b>-</b>	<b>435,370</b>	<b>347,288</b>
<b>Expenditure on:</b>					
Charitable activities	6	373,189	16,317	389,506	374,102
<b>Total expenditure</b>		<b>373,189</b>	<b>16,317</b>	<b>389,506</b>	<b>374,102</b>
<b>Net income/(expenditure)</b>		<b>62,181</b>	<b>(16,317)</b>	<b>45,864</b>	<b>(26,814)</b>
Transfers between funds	14	(12,373)	12,373	-	-
<b>Net movement in funds</b>		<b>49,808</b>	<b>(3,944)</b>	<b>45,864</b>	<b>(26,814)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		364,768	23,699	388,467	415,281
Net movement in funds		49,808	(3,944)	45,864	(26,814)
<b>Total funds carried forward</b>		<b>414,576</b>	<b>19,755</b>	<b>434,331</b>	<b>388,467</b>

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 17 to 29 form part of these financial statements.

**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
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**REGISTERED NUMBER: 06521773**

**BALANCE SHEET**  
**AS AT 31 MARCH 2020**

	Note	2020 £	2020 £	2019 £	2019 £
<b>Fixed assets</b>					
Tangible assets	11		4,599		5,359
			<u>4,599</u>		<u>5,359</u>
<b>Current assets</b>					
Debtors	12	15,812		11,196	
Cash at bank and in hand		553,148		413,245	
		<u>568,960</u>		<u>424,441</u>	
Creditors: amounts falling due within one year	13	(139,228)		(41,333)	
<b>Net current assets</b>			<u>429,732</u>		<u>383,108</u>
<b>Net assets</b>			<u>434,331</u>		<u>388,467</u>
<b>Charity funds</b>					
Restricted funds	14		19,755		23,699
Unrestricted funds	14		414,576		364,768
<b>Total funds</b>			<u>434,331</u>		<u>388,467</u>

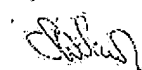
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 4 November 2020 and signed on their behalf by:



**Stephen Scown**  
Chair

The notes on pages 17 to 29 form part of these financial statements.

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**VOLUNTARY ORGANISATIONS DISABILITY GROUP**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**1. General Information**

Voluntary Organisations Disability Group is a Company limited by guarantee and is registered with the Charity Commission (Charity Registered Number 1127328) and Registrar of Companies (Company Registration Number 06521773) in England and Wales.

In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. The address of the registered office is given in the Charity information on page 1 of these Financial Statements.

The significant accounting policies applied in the preparation of these Financial Statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The Charity constitutes a public benefit entity as defined by FRS 102. The Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The Charity has applied Update Bulletin 2 and does not include a cash flow statement as it is applying FRS 102 Section 1A.

Voluntary Organisations Disability Group meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Financial Statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The Financial Statements are presented in sterling which is the functional currency of the Charity and rounded to the nearest pound.

**2.2 Funds**

General funds are Unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**2. Accounting policies (continued)**

**2.3 Income**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Charity and it is probable that they will be fulfilled.

Membership income is recognised in the Financial Statements evenly over the period to which the fee relates. Any subscription or consultancy income that has been received in advance is deferred to the following year.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

**2.4 Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes costs incurred seeking voluntary contributions through donations and the running of fundraising events during the year;
- Expenditure on charitable activities includes all costs incurred on furthering the objects of the Charity; and
- Other expenditure represents those items not falling into the categories above.

All expenditure is inclusive of irrecoverable VAT.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Support costs are those that assist the work of the Charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the Charity. Where support costs cannot be directly attributed to particular headings they have been allocated to expenditure on raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Governance costs are those incurred in connection with the running of the Charity and compliance with constitutional and statutory requirements.

The analysis of these costs is included in Note 6.

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**2. Accounting policies (continued)**

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Computer equipment	- 4 years straight line
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**2.6 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.7 Liabilities**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

**2.8 Employee benefits**

When employees have rendered service to the Charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The Charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

The costs and liabilities associated with employee benefits are allocated to activities and restricted and unrestricted funds based on days and percentage of time worked on specific projects.

**2.9 Tax**

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

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**2. Accounting policies (continued)**

**2.10 Going concern**

The Financial Statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these Financial Statements. The budgeted income and expenditure is sufficient with the level of reserves for the Charity to be able to continue as a going concern.

**2.11 Financial instruments**

The Charity only holds basic Financial Instruments. The financial assets and financial liabilities of the Charity are as follows:

Debtors – trade debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in Note 12. Prepayments are not financial instruments.

Cash at bank – is classified as a basic financial instrument and is measured at face value.

Liabilities – trade creditors and accruals will be classified as financial instruments, and are measured at amortised cost as detailed in Note 13. Deferred income is not deemed to be a financial liability, as in the cash settlement has already taken place and there is simply an obligation to deliver charitable services rather than cash or another financial instrument.

**3. Judgements and key sources of estimation uncertainty**

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the Financial Statements:

- Allocation of support costs
- Depreciation rates for tangible fixed assets

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**4. Income from charitable activities**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>
Other income	178,814	178,814
Membership subscription	256,093	256,093
<b>Total 2020</b>	<b>434,907</b>	<b>434,907</b>

	<b>Unrestricted funds 2019 £</b>	<b>Restricted funds 2019 £</b>	<b>Total funds 2019 £</b>
Other income	91,986	1,900	93,886
Membership subscription	252,303	-	252,303
<b>Total 2019</b>	<b>344,289</b>	<b>1,900</b>	<b>346,189</b>

**5. Investment income**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>	<b>Total funds 2019 £</b>
Bank interest receivable	463	463	1,099
<b>Total 2019</b>	<b>1,099</b>	<b>1,099</b>	

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**6. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2020 £</b>	<b>Support costs 2020 £</b>	<b>Total funds 2020 £</b>
Membership subscription	360,364	29,142	389,506

	<b>Activities undertaken directly 2019 £</b>	<b>Support costs 2019 £</b>	<b>Total funds 2019 £</b>
Membership subscription	347,105	26,997	374,102

**Analysis of direct costs**

	<b>Charitable Activities 2020 £</b>	<b>Total funds 2020 £</b>	<b>Total funds 2019 £</b>
Information materials	14,158	14,158	11,706
Meetings and events	38,017	38,017	58,694
Projects	48,114	48,114	108,933
Staff costs	260,075	260,075	167,772
<b>Total 2020</b>	<b>360,364</b>	<b>360,364</b>	<b>347,105</b>



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**NOTES TO THE FINANCIAL STATEMENTS**  
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**6. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Charitable Activities 2020 £</b>	<b>Total funds 2020 £</b>	<b>Total funds 2019 £</b>
Office and Administration	5,419	5,419	8,585
Bank charges	-	-	20
Website and communications costs	12,830	12,830	11,608
Governance costs	6,726	6,726	3,111
Independent examination fees	2,040	2,040	2,040
Depreciation	2,127	2,127	1,633
<b>Total 2020</b>	<b>29,142</b>	<b>29,142</b>	<b>26,997</b>

**7. Analysis of restricted expenditure**

	<b>2020 £</b>	<b>2019 £</b>
Sleep Ins	-	26,841
Funding issues	4,120	-
Provider delivery task force	-	14,273
Transforming care	12,197	-
Apportioned salary costs	-	12,872
<b>Total</b>	<b>16,317</b>	<b>53,986</b>

This expenditure includes apportioned salary costs which have been calculated by working out staff costs per day and then multiplying by the number of days spent on specific activities.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**8. Governance costs**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Legal and professional fees	<b>6,726</b>	<b>3,111</b>
Independent examiner's remuneration	<b>2,040</b>	<b>2,040</b>
<b>Total</b>	<b>8,766</b>	<b>5,151</b>

**9. Trustees' and key management personnel remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

The total amount of employee benefits received by Key Management Personnel is £106,877 (2018: £103,891). The Charity considers its Key Management personnel comprise:

- Trustees
- Senior Management

During the year ended 31 March 2020, no Trustee expenses have been incurred (2019 - £NIL).

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**10. Staff costs**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>218,684</b>	<b>137,108</b>
Social security costs	<b>25,191</b>	<b>17,591</b>
Defined contribution pension costs	<b>16,200</b>	<b>13,073</b>
	<b>260,075</b>	<b>167,772</b>

The average number of persons employed by the Charity during the year was as follows:

	<b>2020</b>	<b>2019</b>
	<b>No.</b>	<b>No.</b>
Direct staff	<b>4</b>	<b>3</b>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	<b>2020</b>	<b>2019</b>
	<b>No.</b>	<b>No.</b>
In the band £80,001 - £90,000	<b>1</b>	<b>1</b>

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**11. Tangible fixed assets**

	<b>Computer equipment £</b>
<b>Cost or valuation</b>	
At 1 April 2019	9,221
Additions	1,367
	<hr/>
At 31 March 2020	10,588
	<hr/>
<b>Depreciation</b>	
At 1 April 2019	3,862
Charge for the year	2,127
	<hr/>
At 31 March 2020	5,989
	<hr/>
<b>Net book value</b>	
At 31 March 2020	4,599
	<hr/> <hr/>
At 31 March 2019	5,359
	<hr/> <hr/>

**12. Debtors**

	<b>2020 £</b>	<b>2019 £</b>
<b>Due within one year</b>		
Trade debtors	15,298	11,196
Prepayments	514	-
	<hr/>	<hr/>
	15,812	11,196
	<hr/> <hr/>	<hr/> <hr/>

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**13. Creditors: Amounts falling due within one year**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>37,807</b>	<b>32,213</b>
Accruals and deferred income	<b>101,421</b>	<b>9,120</b>
	<b>139,228</b>	<b>41,333</b>

Accruals of £2,040 (2019: £2,100) relate to IE fees in full.

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Deferred income at 1 April 2019	<b>7,080</b>	<b>-</b>
Resources deferred during the year	<b>93,333</b>	<b>7,080</b>
Amounts released from previous periods	<b>(7,080)</b>	<b>-</b>
	<b>93,333</b>	<b>7,080</b>

Income deferred during the year relates to sales invoices raised in the period, but relates to the 2020/21 and 2021/22 financial period.

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**14. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>					
General Funds	364,768	435,370	(373,189)	(12,373)	414,576
<b>Restricted funds</b>					
Restricted Funds	23,699	-	(16,317)	12,373	19,755
<b>Total of funds</b>	<b>388,467</b>	<b>435,370</b>	<b>(389,506)</b>	<b>-</b>	<b>434,331</b>

Restricted funds are held by the charity to support dedicated activity to address sector issues: funding (including payment for overnight support) and transforming care.

**Statement of funds - prior year**

	Balance at 1 April 2018 £	Income £	Expenditure £	Balance at 31 March 2019 £
<b>Unrestricted funds</b>				
General Funds	339,496	345,388	(320,116)	364,768
<b>Restricted funds</b>				
Restricted Funds	75,785	1,900	(53,986)	23,699
<b>Total of funds</b>	<b>415,281</b>	<b>347,288</b>	<b>(374,102)</b>	<b>388,467</b>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**15. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2020 £</b>	<b>Restricted funds 2020 £</b>	<b>Total funds 2020 £</b>
Tangible fixed assets	4,599	-	4,599
Current assets	549,205	19,755	568,960
Creditors due within one year	(139,228)	-	(139,228)
<b>Total</b>	<b>414,576</b>	<b>19,755</b>	<b>434,331</b>

**Analysis of net assets between funds - prior year**

	<b>Unrestricted funds 2019 £</b>	<b>Restricted funds 2019 £</b>	<b>Total funds 2019 £</b>
Tangible fixed assets	5,359	-	5,359
Current assets	400,742	23,699	424,441
Creditors due within one year	(41,333)	-	(41,333)
<b>Total</b>	<b>364,768</b>	<b>23,699</b>	<b>388,467</b>

**16. Related party transactions**

Other than Trustee and Key Management Personnel transactions detailed in Note 9, there were no related party transactions during the year (2019: £NIL).

Some of the directors of this charity are also directors of entities that are members of this charity. All transactions with these various entities are at arms length and on the same terms for all member charities. None of the directors of this charity or the entities that they represent derive any benefit from the arrangements.

**17. Post balance sheet events**

Regarding the increasing impact of the Covid-19 pandemic. Managers and trustees are monitoring the impact of this on member organisations and any consequent impact on VODG as a membership organisation. A prudent budget has been set for the 2020-21 financial year and income and expenditure to date are in line with expectations.