

**VOLUNTARY ORGANISATIONS  
DISABILITY GROUP**

(Company limited by guarantee no. 6521773  
registered charity no. 1127328)

**REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2013**

TUESDAY



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**MHA MacIntyre Hudson**

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**VOLUNTARY ORGANISATIONS DISABILITY GROUP**

(Company limited by guarantee no. 6521773, registered charity no. 1127328)

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**REPORT AND FINANCIAL STATEMENTS**

For the year ended 31 March 2013

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## **VOLUNTARY ORGANISATIONS DISABILITY GROUP**

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### **LEGAL AND ADMINISTRATIVE INFORMATION** **For the year ended 31 March 2013**

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#### **Membership Organisations**

Action on Hearing Loss	Multiple Sclerosis Society
Advance	The National Autistic Society
Affinity Trust	National Star Foundation
ARC	Norwood
Avenues Trust Group	Nottingham Community Housing Association
Bethphage	Outlook Care
Brandon Trust	Outward
The British Home	Papworth Trust
Burgess Autistic Trust	Pepenbury
The Camden Society	Prospects
Camphill Village Trust	Queen Elizabeth's Foundation
Canterbury Oast Trust	Radian Support
Carers Trust	Real Life Options
Certitude	RLSB
Choice Support	Robert Owen Communities
Deafblind UK	RNIB
Dimensions	Scope
The Disabilities Trust	SeeAbility
Enham Trust	Self Unlimited
Epilepsy Society	Sense
FitzRoy	SignHealth
Grapevine	St Anne's Community Services
The Guide Dogs for the Blind Association	St Elizabeth's Centre
Guideposts Trust	Sue Ryder
Guinness Care & Support	Thera Group
Havencare	Thomas Pocklington Trust
Hentage Care	Turning Point
Hft	United Response
KeyRing	Vibrance (formerly RCHL)
Leonard Cheshire Disability	Vitalise
Linkage	VoiceAbility
Livability	Walsingham
MacIntyre	The Westminster Society
Martha Trust	The Wilf Ward Family Trust
mcch	Wired
Mencap	Young Epilepsy
Milestones Trust	

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## VOLUNTARY ORGANISATIONS DISABILITY GROUP

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### LEGAL AND ADMINISTRATIVE INFORMATION

For the year ended 31 March 2013

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#### Officers

William Mumford	(MacIntyre)	Chairperson, first appointed 01/09/2008, reappointed 16/09/2011, retiring September 2013
Graham Faulkner	(Epilepsy Society)	Vice Chair, first appointed 01/09/2008, reappointed 16/09/2011, retiring September 2013
Lucy Hurst-Brown	(Brandon Trust)	first appointed 01/09/2008, reappointed 16/09/2011
Peter Thompson	(mcch)	appointed 17/09/2010, Treasurer from January 2011
Paul Woodward	(Sue Ryder)	appointed 17/09/2010, retiring November 2013
Richard Hawkes	(Scope)	appointed 15/02/2011, appointment confirmed 16/09/2011
Brian Hutchinson	(RLO)	appointed 31/05/2012, appointment confirmed 29/11/2012
Dr Tom Pey	(RLSB)	appointed 29/11/2012
Steve Scown	(Dimensions)	appointed 29/11/2012
Thea Stein	(Carers Trust)	appointed 29/11/2012

#### Secretary

John Adams OBE

#### Registered office

21 Enskay Gardens  
Westbury  
Wiltshire BA13 3GH

#### Independent examiner

James Gare ACA DCha  
MacIntyre Hudson LLP  
New Bridge Street House  
30 - 34 New Bridge Street  
London EC2A 4NJ

#### Website.

[www.vodg.org.uk](http://www.vodg.org.uk)

#### Bankers

NatWest Bank  
Westminster Branch  
PO Box 3038  
57 Victoria Street  
London SW1H 0HN

## **VOLUNTARY ORGANISATIONS DISABILITY GROUP (company limited by guarantee)**

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### **OFFICERS' REPORT**

**For the year ended 31 March 2013**

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The Officers, who act as directors of the Charity for the purposes of company law and trustees for charity law purposes, submit their annual report and the financial statements of Voluntary Organisations Disability Group For the year ended 31 March 2013. The Officers confirm that the annual report and financial statements comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities (revised 2005)'

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Voluntary Organisations Disability Group (VODG) is a company limited by guarantee (Company number 6521773). It was formed on 3 March 2008 and on 1 April 2008, took over the activities, assets and liabilities of the unincorporated organisation of the same name. It is governed by its Memorandum & Articles of Association and is a Registered Charity (Charity number 1127328, registered 30 December 2008). The Charity is subject to the provisions of charity law as well as company law.

Membership is open to any organisations which are registered Charities and other non-statutory bodies which provide support services to disabled people. Each full member organisation holds one vote. The chief officer of each member organisation is committed to attend meetings and vote on its behalf at meetings of the Charity, but may appoint an alternative representative if unable to attend. The day-to-day business of the Charity is managed by its Officers who are responsible to and elected by the Charity's member organisations.

### **OBJECTIVES AND ACTIVITIES**

The Charity's objects as set out in the Memorandum and Articles of Association are to promote for the public benefit voluntary sector providers of social care support services to disabled people.

Members of the VODG work with more than 700,000 disabled people living throughout the UK – providing services that promote independence, choice and control. VODG members share common values, collectively employ more than 75,000 staff and have a combined annual turnover in excess of £2 billion.

As an umbrella group of voluntary sector providers of social care support to disabled people, the VODG aims to facilitate and promote an environment in which its members can provide high quality services that promote the independence of disabled people.

The VODG with the support of membership subscriptions

- seeks to address with Government those issues that affect its members' ability to deliver high quality services to disabled people, using the breadth of members' experience and exposure to illustrate issues pragmatically,
- offers Government and other bodies a means by which providers of support services to disabled people can be consulted in a structured way,
- seeks to lead the sector both in terms of the quality of the services that its members provide and through the strength of their collective voice,
- engages in research to the benefit of its members and disabled people.

### **VODG VISION**

Full choice and control for *everyone* with a disability

The Voluntary Organisations Disability Group will combine and harness the separate skills, experiences and knowledge of individual member organisations to challenge barriers, facilitate best practice and work with others in the exchange of learning.

**OFFICERS' REPORT**

**For the year ended 31 March 2013**

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**ACHIEVEMENTS AND PERFORMANCE**

Our aims throughout the period have been to provide a high quality responsive membership service which offers good value for money, to drive the value of VODG membership throughout member organisations, to raise our profile with government and other key agencies, to offer a useful programme of activities, to increase membership numbers, and grow our core income, thereby extending our reach and influence

The backdrop throughout this period has been the continuing tough fiscal climate, particularly the severe budget reductions faced by Councils. In recognition of these difficulties, we continued to deliver on our promise to keep things simple and focus our capacity on those areas most important to achieve our objects. Namely to place most emphasis on

- Ensuring an excellent member experience and service,
- Strengthening partnerships,
- Consolidation and delivery of current work plan commitments,
- Increasing public profile (as well as sector profile),
- Producing high profile "products"

The trustees' priority throughout this period was to ensure the VODG continued to add value to members' own activities

**Excellent member experience and service**

In 2012/13 in addition to the existing professional networks - HR, Finance, Operations, Marketing, Quality, we developed three new networks, Training, Safeguarding and Change Management. More than 650 people are engaged with these vibrant professional networks. We also supported a member-led network group on auto-enrolment.

One feature of the networks is the increasing number of information requests the VODG receives, questions that members ask of network colleagues, for example queries about

- Employment contracts
- Performance management processes
- Electronic rostering
- Supporting service users on holiday
- Staff consultation process
- Customer satisfaction surveys
- Outsourcing payroll

In 2012/13 we held more than 40 meetings, workshops, round-table events and seminars for members. Feedback about these events included the following comments:

- *Thanks for the very useful workshop on customer surveys yesterday*
- *I found the change management session yesterday incredibly interesting and insightful*
- *The consent seminar was excellent, lots of food for thought*
- *Thank you for inviting me to the resilience roundtable today, I took away some valuable thoughts to reflect on*
- *The course covered everything I wanted to know about*
- *It was a good session today, thanks so much for organising it*
- *Really good meeting which gave me lots of food for thought*
- *Thank you for organising the resilience event, it was extremely useful and a good networking event*
- *Exceeded expectations, very informative*

In addition to these 'internal' networks there were a number of other meetings during the year, including with

- Jeremy Hunt MP, Secretary of State for Health
- Norman Lamb MP, Minister of State for Care Services, The Department of Health
- David Behan, Director General of Social Care, Local Government and Care Partnerships, The Department of Health and latterly chief executive of CQC
- The Parliamentary Joint Committee on the Draft Care & Support Bill
- All Party Parliamentary Group on Learning Disabilities
- National Institute for Clinical Excellence (NICE)

## VOLUNTARY ORGANISATIONS DISABILITY GROUP (company limited by guarantee)

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### OFFICERS' REPORT

For the year ended 31 March 2013

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- The President of ADASS
- Fringe event at the Conservative Party Conference on Public Value hosted by Turning Point
- Fringe event on social care at the Liberal Democrats Party Conference hosted by Demos and Sue Ryder
- ADASS Learning Disability Policy Network
- The Care Quality Commission (QCC)
- Centre for Workforce Intelligence
- Demos
- Skills for Care
- SCIE
- The Nuffield Trust
- The Think Local Act Personal Partnership
- The National Market Development Forum
- The National Skills Academy for social care
- National Development Team for Inclusion (NDTi)
- The Care Providers Alliance
- The Institute of Public Care

### Policy & Information

In addition to the members' weekly briefing which is distributed to more than a thousand people we supplied a number of special briefings, including

- So you thought you were safe to suspend an employee who is alleged to have committed abuse?\*
- Briefing on 'R' (South West Care Homes Limited and others) – v – Devon County Council \*
- Wychavon (parts 1 & 2) \*
- What's changing in the NHS?
- A topline briefing on the White Paper Caring for Our Future reforming Care and Support
- A series of specific White Paper briefings, with supporting blogs the first an overview and commentary on the proposals, the second offered a detailed critique and analysis of the quality and staffing aspects and the third discussed the Government's proposals to publish Provider Quality Profiles
- A topline analysis and briefing of the report of the Joint Committee on the Draft Care & Support Bill
- The Public Services (Social Value) Act two briefings which explained why VODG members should be mindful of the new provisions contained in the Public Services (Social Value) Act 2012 (one produced by Anthony Collins Solicitors)
- CRB & DBS updates – (January/April/June/July/October)
- CRB (DBS) checks- a Breach of Human Rights?\*
- Maximising benefits for society through contracts for public services \*
- Update on the National Minimum Data Set for Social Care (NMDS-SC)
- Admission bodies may be required to place new eligible employees into the LGPS from the start of employment \*
- The end of broad comparability for public sector pensions \*
- Welfare Reform an update \*
- National Minimum Wage – Is time spent on-call working time?\*
- TUPE - All Change?\*
- Preparing for CQC inspection This booklet was co-produced by CQC and the Care Providers Alliance - including the VODG, to help members be ready for and understand the CQC inspection process

(The above briefings marked with an (\*) were produced specifically for VODG members by our partners Anthony Collins Solicitors)

Members report high levels of satisfaction with VODG briefings

- *May I also express my appreciation for this excellent weekly briefing, it's always interesting, and often carries items of real value for my work*
- *This is a really good briefing which is worth reading every week*
- *I find the briefings exceptionally helpful and really appreciate you and colleagues being there for mutual support*
- *Your weekly VODG briefings have been really critical to helping me keep abreast of new developments and government policy*

## **VOLUNTARY ORGANISATIONS DISABILITY GROUP (company limited by guarantee)**

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### **OFFICERS' REPORT**

**For the year ended 31 March 2013**

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We also produced several consultation responses throughout the year reflecting the concerns and interests of VODG members including

- The Draft Care & Support Bill
- The Government's proposals to introduce 'Market Oversight,' arrangements in the wake of the Southern Cross failure
- The Care Quality Commission's consultation, 'The Next Phase CQC Strategy for 2013 to 2016'
- The Care Quality Commission's Regulatory Fees consultation
- The Government's consultation on proposed changes to the rules regarding collective redundancy
- The Government's consultation on proposed changes to the TUPE regulations
- Responses to the DH and Department for Business, Innovation & Skills, 'Better regulation Red Tape Challenge'

Additionally we gave oral evidence and submitted written evidence to the Joint Committee on the Draft Care & Support Bill

#### **Delivery of work plan commitments**

The work plan provides a delivery framework for the VODGs strategy and it includes activities under the following priority areas

#### **Growing membership Increasing income**

2012/13 was another highly successful year with 14 per cent growth in membership (35 per cent in 2011/12), importantly despite the challenging fiscal position we once again enjoyed 100 per cent membership renewals VODG is extremely grateful to its members for their continued support

Growing membership remains an important priority, in order to increase the strength and authority of our collective voice and to achieve our aim of funding core costs and increasing capacity through subscription income

#### **Working with others**

- This was the fourth year of a productive partnership with the National Care Forum (NCF), working together as joint Department of Health (DH) strategic partners The partnership was beneficial, not least because of the access it gave to the DH We jointly ran a number of regional events for members' front-line staff, sharing responsibility for hosting and chairing these In 2012 the annual NCF managers' conference was once again run 'in association' with the VODG and additionally we published several joint briefings and shared sector information and intelligence
- The VODG is a member of the Care Providers Alliance (CPA) a grouping of the leading social care representative bodies With the CPA we held a successful roundtable event with the Association of Directors of Adult Social Services (ADASS) Learning Disability Policy network to discuss a range of learning disability issues, including commissioning
- We were closely engaged with the Think Local, Act Personal Partnership (TLAP) which represents a broad coalition of organisations interested in promoting personalisation and community based support VODG is a TLAP Board member and Bill Mumford, the VODG Chairperson, is Chair of TLAP's National Market Development Forum
- We partnered with Agenda Consulting on their annual benchmarking survey 'People Count,' and their Employee Engagement conference, VODG members benefitted from discounts on these activities
- The Learning Disability Coalition (LDC) an informal grouping of organisations, including a number of VODG members, previously maintained by Mencap through subscription income, transferred to VODG under the Chairpersonship of Brian Hutchinson, chief executive of RLO and VODG trustee The LDC and VODG successfully collaborated on a major conference on the Winterbourne Reviews By agreement the LDC is currently inactive until funding can be secured to support its operation
- We worked closely with Mencap and the DH on the Winterbourne View concordat and are a signatory of the concordat
- We worked with the National Skills Academy on the development of their registered managers and other leadership programmes
- We worked closely with Scope to recruit a Senior Public Policy Advisor – a shared post via a secondment arrangement This successful appointment (Caroline Hawkings) has increased our capacity and added expertise to the VODG Building our capacity was a Trustee priority for 2012/13
- We worked with the National Development Team for Inclusion (NDTi) on a joint workshop on community engagement



## VOLUNTARY ORGANISATIONS DISABILITY GROUP (company limited by guarantee)

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### OFFICERS' REPORT

For the year ended 31 March 2013

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- We worked with The Community Equipment Code of Practice Scheme (CECOPS) to raise awareness of the code
- We continued our partnership with Capita CARE who provide risk management expertise and insurance solutions to many VODG members
- We developed a valuable new partnership with Sayer Vincent a specialist firm of auditors and advisors serving only not-for-profit organisations
- We developed a new relationship with Metro Bank
- Throughout 2012/13 we worked closely with and benefited from our continuing partnership with Anthony Collins Solicitors LLP who as well as supplying briefings on a range of topics, also facilitated consultation responses, ran a number of well attended and popular seminars for VODG members on topics such as cost reduction, contracts and TUPE, and provided regular advice and guidance to the VODG and its members. The VODG warmly acknowledges the support it receives from this partnership. Feedback from members on Anthony Collins Solicitors seminars included the following comments
  - *This was a timely and useful seminar*
  - *I feel better informed about funding options and strategies after attending this seminar*
  - *It was a really good event with well-informed presenters and excellent networking*

Throughout the period VODG was a member of a wide range of national special interest groups including

- The DH's Voluntary, Community and Social Enterprise Sounding Board (with VODG Chairing),
- The National Market Development Forum (with VODG Chairing),
- The CQC's Learning Disability Advisory Committee,
- The CQC's Stakeholder Committee,
- The CQC's Fees Advisory Panel,
- The ADASS Independent Sector Group,
- The Care Funding Calculator National Programme Board,
- The NICE Social Care Advisory Group,
- The National Skills Academy's Registered Managers Advisory Group,
- Skills for Care, London Regional Committee

#### Other activities – building profile and influence

- We published, '*Advocacy: a voice for our future*', with VODG member VoiceAbility. This report sought to demystify advocacy, and show through case studies how it can help to prevent, detect and respond to abuse by enabling disabled and/or vulnerable people to learn about and gain confidence in promoting their rights. The report
  - clarified advocacy's relevance in the current policy and economic landscape
  - presented case study evidence of advocacy in action
  - described the challenges to advocacy delivering greater benefits
  - outlined key messages for stakeholders like providers and commissioners
- In partnership with the Learning Disability Coalition we ran a major conference, '*Lessons from the Winterbourne reviews: improving care and support for people whose support needs are challenging*,' to consider the findings of the Department of Health (DH) and Care Quality Commission reviews and to discuss what providers, commissioners and regulators could do, nationally and locally, to deliver a better life for people with learning disabilities whose support needs are challenging. The conference was fully booked and was judged by participants to have been worthwhile.
- We worked with an informal grouping called the 'Driving Up Quality Alliance,' to co-produce the provider model code as set out in the Winterbourne View concordat.
- The VODG worked with the Centre for Workforce Intelligence (CfWI) on promoting and sharing examples of good workforce planning, recognising the challenges for social care providers in the current financial and commissioning context. The first of a series of '*in focus*' publications was produced with CfWI and VODG member Certitude, to highlight through good practice the challenges and developments providers face in workforce planning and capacity building.

**OFFICERS' REPORT**

**For the year ended 31 March 2013**

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- We worked with the English Community Care Association (ECCA) and members of the DH team working on the quality and transparency measures for the Provider Quality Profiles (PQPs) in order to develop more suitable measures for working age adults
- We published '*Information is power: arguing for a return to care ratings*,' with the NCF outlining why a fresh system is needed to rate care homes and explains why the current regime is inadequate
- We ran a successful seminar on 'volunteering '
- We ran training workshops on using the care funding calculator
- Speakers at VODG meetings and events included
  - David Behan CBE, chief executive, the Care Quality Commission (CQC)
  - Bruce Calderwood, Director of Mental Health, Disability and Equality, Department of Health
  - Vivien Cooper OBE, parent and chief executive, Challenging Behaviour Foundation
  - Mark Goldring CBE, chief executive, Mencap and advisor to DH on Winterbourne
  - Rob Greig CBE, chief executive, National Development Team for Inclusion (NDTi)
  - Andrea Pope-Smith, director of adult services, Dudley metropolitan borough council and Association of Directors of Adult Services (ADASS) learning disability policy lead
  - Rowena Crawford, Research economist, The Institute for Fiscal Studies
  - Richard Humphries, Senior Fellow, Social Care & Local Government, The King's Fund
  - Sarah Pickup, ADASS President
  - Norman Lamb MP
  - Mark Wood, former CEO of Axa UK and Prudential UK & Europe, Chairman of the NSPCC
  - Dr Jennifer Dixon, Chief Executive, Nuffield Trust
  - Michael O'Toole, Crown Representative Voluntary, community and social enterprises
  - David Walden – independent policy consultant
  - Andrew Cozens CBE, Independent Strategic Adviser, social care and health services
  - Dr Sam Bennett, Director, Groundswell Partnership (now chief executive TLAP)
  - James Lloyd, Director Strategic Society Centre
  - Tony Wilson, Policy Director, Centre for Economic and Social Inclusion
  - Graham Clark, Senior Lecturer in Operations Management and MBA Academic Director, Cranfield University, school of management
- We held a successful roundtable for Chief Executives, Finance, HR & Operations Directors along with some external specialists to consider how, in the current climate, organisations can move beyond a survival mentality and build long-term organisational resilience. This event was written-up and published as a 'think-piece '
- The VODG also produced articles during the year for 'Care Management Matters,' on market oversight and for the Guardian's social care professional network
- We continued to publish our popular blogs written by VODG and invited guest authors, including, Adnan Bagg, Chief Executive of Papworth Trust, Des Kelly OBE, Director of the National Care Forum, Paul MacCay, Director of Papworth Trust, (now Chief Executive of the Wilf Ward Family Trust), Moira Fraser, Director of Policy, Carers Trust, Mark Goldring, (then) Chief Executive Mencap, Priya Nath, (then) policy and involvement manager, Papworth Trust, Helen Baker, (then) Chair, Advance Housing and Support, Huw John, Chief Executive, Camphill Village Trust, and Jonathan Senker, Chief Executive, VoiceAbility
- These widely-read blogs, coupled with the use of Twitter were instrumental in building awareness of the VODG and its work. Website 'traffic' has increased to around 40,000 visits per month

**FINANCIAL REVIEW**

The continuing steady growth in membership numbers resulted in increased subscription income, but with increased activity, correspondingly higher operating costs. In particular the costs of increasing the VODG's staffing capacity. Other income included Department of Health strategic partner funding and fees for training events.

## OFFICERS' REPORT

For the year ended 31 March 2013

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### FUTURE PLANS & PRIORITIES

#### Governance

Bill Mumford who has been a trustee and highly committed Chair of the VODG for five years has decided to stand down in the autumn of 2013, appointing his successor will be a key task for the Board

His successor will want to work with the Board to review and refresh VODG's strategy and capacity

#### Events

- To run a seminar on the revised TUPE regulations
- To run a workshop on 'Auto-enrolment – Insiders Knowledge '
- To run a, 'Risk management under the spotlight' workshop
- To run training workshops on using the Care funding calculator
- To run a seminar on 'contracting in straitened times '

#### Facilitating networking and knowledge transfer

- In addition to our regular activities and network meetings to
- To produce special briefings on the relevance and importance of the Francis Inquiry to social care
- With NCF and Hft to publish a case study report on the role of assistive technology in delivering personalised care
- To publish with TLAP a case study report on the value of adopting the 'Making it Real' framework in delivering services for people with life-long disabilities
- To publish the second in series of '*in focus*' publications with CfWI and VODG member Enham highlighting the challenges and developments providers face in transforming their workforces
- To carry-out a members' safeguarding benchmarking exercise
- To carry-out a further 'Ordinary Residence' survey and publish the results
- To actively engage in and support the Think Local, Act Personal partnership and its sub-groups
- To facilitate meetings for members with the NDTI on developing a health charter for providers of services to people with learning disabilities
- To disseminate and promote the Winterbourne Concordat 'provider code'
- To facilitate a roundtable with the DH on providers' quality systems
- To facilitate a provider/commissioner roundtable with ADASS
- To work closely with DH colleagues on developing Ordinary Residence regulations
- To submit consultation responses to the Government's market oversight and strengthening corporate accountability
- To produce briefings on and a consultation response to CQC's revised strategy
- To produce a briefing on CQC's new registration processes
- To respond to the King's Fund Independent Commission on the future of health and social care
- To respond to the Government's funding reform proposals

#### Building our capacity

- Developing our marketing strategy, by establishing a VODG 'Marketing Partners Group,' with the aim of generating new income, to fund a range of marketing and PR materials and activities
- To recruit a membership secretary

### PUBLIC BENEFIT

When planning the activities for the year, the Officers have sought to promote for the public benefit voluntary sector providers of social care support services to disabled people in particular but not exclusively by

- (a) liaising between charities, voluntary organisations, government agencies and other groups on relevant issues,
- (b) educating and undertaking research in relation to the provision and financing of social care services and/or other support for disabled people by voluntary and charitable providers,
- (c) identifying needs in the voluntary sector and establishing projects or policies to address them,
- (d) acting as a representative of the voluntary sector in relation to government policies and legislation,
- (e) providing advice and information to promote the efficiency and effectiveness of the provision of social care and/or other support services for disabled people by voluntary and charitable providers, with a view to promoting the independence of disabled people who are receiving or who may require social care services and/or other support

**OFFICERS' REPORT**

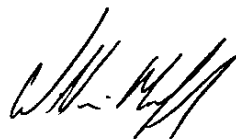
For the year ended 31 March 2013

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**PREPARATION OF THE REPORT**

This report has been prepared taking advantage of the small companies exemption of section 415A of the Companies Act 2006

This report was approved and authorised for issue by the Officers on 19 September 2013 and signed on its behalf by

A handwritten signature in black ink, appearing to read 'W. Mumford', is written over a horizontal line.

WILLIAM MUMFORD  
Chair

## **Independent examiner's report to the Officers of Voluntary Organisations Disability Group**

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I report on the financial statements for the year ended 31 March 2013 set out on pages 12 to 14

### **Respective responsibilities of Officers and independent examiner**

As described on page 2, the Officers, who are the board of directors of Voluntary Organisations Disability Group for the purposes of company law, and the trustees for the purposes of charity law, are responsible for the preparation of the financial statements. The Officers consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is

Having satisfied myself that the Group is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts (under section 144 of the 1993 Act),
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act, as amended), and
- state whether particular matters have come to my attention

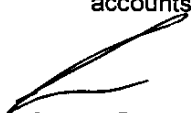
### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Group, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Officers concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

  
**James Gare ACA DChA**  
MacIntyre Hudson LLP  
New Bridge Street House  
30 - 34 New Bridge Street  
London EC4V 6BJ  
Date

29/11/13

**VOLUNTARY ORGANISATIONS DISABILITY GROUP (company limited by guarantee)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 March 2013**

	<b>Note</b>	<b>Total Funds 2013 £</b>	<b>Total Funds 2012 £</b>
<b>INCOMING RESOURCES</b>			
JSNA contract income		-	10,000
Member subscriptions		171,077	132,751
Bank interest receivable		495	206
Other income		37,237	33,782
<b>TOTAL INCOMING RESOURCES</b>		<b>208,809</b>	<b>176,739</b>
<b>RESOURCES EXPENDED</b>			
JSNA expenditure		-	10,000
Management and staffing		123,553	82,595
Information materials		9,746	9,963
Research fees		8,046	13,833
Meetings and events		51,984	48,296
Independent examination fee		1,320	1,200
Office and administration		10,546	5,582
Bank charges		158	151
<b>TOTAL RESOURCES EXPENDED</b>		<b>205,353</b>	<b>171,620</b>
Net income/(expenditure)		3,456	5,119
<b>TOTAL FUNDS AT 1 APRIL 2012</b>		<b>192,083</b>	<b>186,964</b>
<b>TOTAL FUNDS AT 31 MARCH 2013</b>		<b>£ 195,539</b>	<b>£ 192,083</b>

The annexed notes form part of these financial statements

**VOLUNTARY ORGANISATIONS DISABILITY GROUP (company limited by guarantee no. 6521773)**

**BALANCE SHEET**  
**As at 31 March 2013**

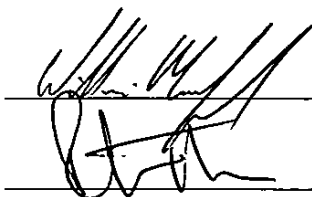
	Notes	2013 £	2012 £
<b>CURRENT ASSETS - Cash at bank</b>		<b>196,859</b>	<b>193,283</b>
<b>CREDITORS, amounts falling due within one year - accruals</b>		<b>(1,320)</b>	<b>(1,200)</b>
<b>NET CURRENT ASSETS / NET ASSETS</b>		<b><u>£ 195,539</u></b>	<b><u>£ 192,083</u></b>
<b>FUNDS</b>			
Unrestricted fund General fund		<b><u>£ 195,539</u></b>	<b><u>£ 192,083</u></b>

For the year ended 31 March 2013 the Charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

**Directors' responsibilities**

- (i) The members have not required the Group to obtain an audit of its accounts for the year in question in accordance with section 476,
- (ii) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) They were approved, and authorised for issue, by the directors on 19 September 2013 and signed on their behalf by -



WILLIAM MUMFORD, Chair



PETER THOMPSON, Treasurer

The annexed notes form part of these financial statements

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## **VOLUNTARY ORGANISATIONS DISABILITY GROUP**

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### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 March 2013**

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#### **1. ACCOUNTING POLICIES**

##### ***Basis of preparation of financial statements***

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in 2005, the Companies Act 2006, applicable accounting standards and the Financial Reporting Standard for Smaller Entities (effective April 2008)

The effects of events relating to the year ended 31 March 2013 which occurred before the date of approval of the financial statements by the Officers has been included in the financial statements to the extent required to show a true and fair view of the state of affairs at 31 March 2013 and the results for the year ended on that date

##### ***Fund accounting***

General funds are unrestricted funds which are available for use at the discretion of the Officers in furtherance of the general objects of the Group and which have not been designated for other purposes

##### ***Incoming resources***

All incoming resources are included in the Statement of Financial Activities when the Group is legally entitled to the income and the amount can be quantified with reasonable accuracy. Subscription income is invoiced and accounted for on a financial year basis.

##### ***Resources expended***

Expenditure includes non-recoverable VAT and is accounted for as incurred

#### **2. RELATED PARTY TRANSACTIONS**

None of the Officers received any remuneration or were reimbursed expenses during the year (2012 - the same)