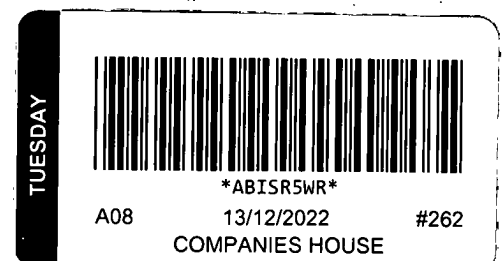


COMPANY REGISTRATION NUMBER: 06519565
CHARITY REGISTRATION NUMBER: 1128024 & SCO45897

The Railway Mission
Company Limited by Guarantee
Financial Statements
31 March 2022

Wyatt & Co
Chartered Accountants
125 Main Street
Garforth
Leeds.
LS25 1AF



The Railway Mission

Company Limited by Guarantee

Financial Statements

Year Ended 31 March 2022

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The Railway Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year Ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2022.

Reference and Administrative Details

Registered charity name	The Railway Mission
Charity registration number	1128024 & SCO45897
Company registration number	06519565
Registered Office	125 Main Street Garforth Leeds LS25 1AF
Principal Office	Rugby Station Station Approach Rugby CV21 3LA
Executive Director	Rev. L. Johnston

The Trustees

B S P Brown	
K Rose	(Retired 29 June 2021)
J M Jaegar	
A J Newman	(Retired 19 October 2021)
Rev. R J Porter	
S J Hailes	
C J J Smith	
R M Westcott	(Retired 28 June 2022)
T J Hanham	
I S Ferguson	
A Volossevich (Chairman)	(Appointed 29 June 2021)

Company Secretary C J J Smith

Auditor Alison Whalley
Naylor Wintersgill
Chartered Accountants & statutory auditor
Carlton House
Grammar School Street
Bradford
BD1 4NS

Bankers Virgin Money
370 Harrogate Road
Leeds
LS17 6QA

The Railway Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2022

Barclays
Leicester
LE87 2BB

Co-operative Bank
1 Balloon Street
Manchester
M60 4EP

Solicitors

Ellis-Fermor and Negus
2 Devonshire Avenue
Beeston
Nottinghamshire
NG9 1BS

Structure, Governance and Management

Governing Document

The organisation is an incorporated charity which was registered as a company (No 06519565) on 29th February 2008 and as an incorporated charity (No. 1128024) on 12 February 2009. The charity was originally set up in 1881. It is operated under the terms of Memorandum and Articles of Association dated February 2008, last update accepted by Companies House and by the Charity Commission in June 2021. Railway Mission is registered as a cross-border charity in Scotland, registered number SC045897.

Recruitment and Appointment of Trustees

The Memorandum and Articles of Association (Articles 25 and 29) requires not less than 3 Trustees and requires one-third of Trustees to retire from office at each AGM, where they may seek re-appointment. In line with the NCVO code a nine-year cap on the term is now being introduced progressively.

The Trustee Handbook gives a clear job description and competence matrix for the role of trustee.

3 Trustees: Steve Hailes, Rachel Westcott and Tom Hanham are due to retire by rotation. All are eligible for re-election. At the June 2022 AGM it is intended that Steve Hailes be re-appointed under article 36 for 1 year until the June 2023 AGM, as at that point he reaches 9 years' service. After 5 years' service Rachel Westcott intends to retire at the June 2022 AGM.

1 Trustee: Barry Brown, who reached 9 years service in June 2019, will be approved to continue for another year until the June 2023 AGM via article 36. This was agreed at the Board in March 2022 and ratified at this AGM.

Currently, there are 9 Trustees, including the chairman. The board will be reviewing the size, structure and skillsets of the Board in line with its new Strategy, item 3.1.

Governance and Risk Management

Railway Mission has a Governance Policy and a management system in place. It has four Board committees that are delegated to review risks and policies within their area. Changes are then brought to the Board for approval, the Board retaining final responsibility for risk. The Board regularly monitors indicators of change to these risks.

The Railway Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2022

The Board has approved new and updated policies and procedures covering a wide range of personnel, data and other issues. In the last year, the Board has devised and approved a refreshed organisational Strategy and the Executive Director, with help from various Trustees, has revised the Business Plan in the light of the new Strategy.

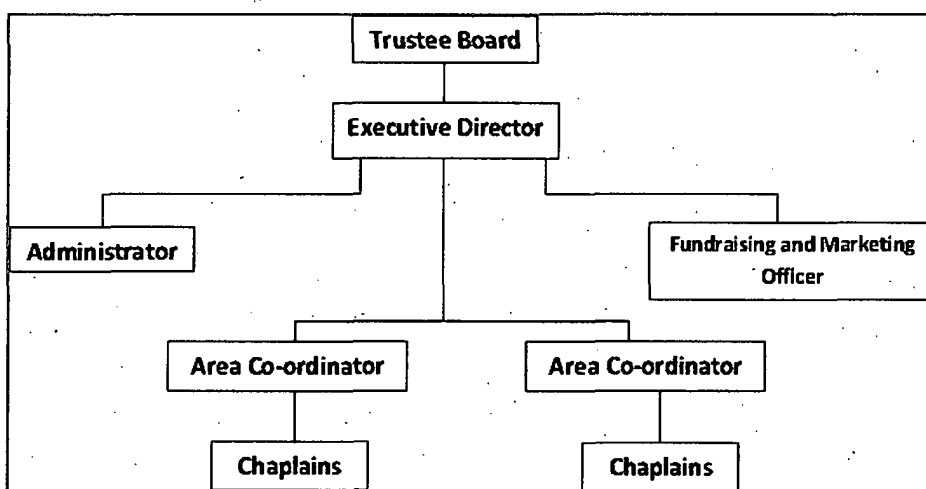
Organisational Structure

The Trustees of Railway Mission meet at least 5 times a year and are responsible for the strategic direction and policy of the charity. The Executive Director also attends the Trustees Board but does not have any voting rights.

The Board has four committees that are delegated to act within a written scope, and make proposals to the Board, thus providing more time for the Board to focus on strategic issues. Currently, these are: Finance, Governance & Legal, Marketing & Fundraising, Personnel Pastoral & Training.

The chaplains' work is overseen by Railway Mission's Executive Director Rev. L Johnston, based at the Rugby office, who is overseen in this role by the Chair. A scheme of delegation is in place, and day-to-day responsibility for the provision of the Chaplaincy services rests with the Executive Director. The Remuneration of the Executive Director is set by the Trustees, and reviewed annually along with all employees.

The Executive Structure reporting to the Board is shown below:



Both the Administrator post and the Fundraising post are part time roles.

Related Parties

There are no related parties

The Railway Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2022

Objectives and Activities

The charitable objective of Railway Mission is "to propagate the Christian Gospel and preserve and protect mental and physical health primarily amongst railway and transport staff and also members of the public affected by railway operations, by all appropriate means".

The charity is Christian but serves people of all faiths and none.

Its objectives are met primarily through the provision of Railway Chaplains who work around England, Scotland and Wales, based in strategic locations on the railway system. This is supplemented by the provision of publications and other support services and by working with other organisations in the railway industry across Great Britain.

The Trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011. The main activities of the Charity are undertaken to further the Charity's purposes for the public benefit.

Achievements and Performance

At the end of March 2022 Railway Mission employed ten full-time, eight part-time chaplains and one volunteer chaplain. Our chaplains have an extensive schedule of visits, including stations, offices, control centres, signal boxes, and depots. The past year has seen our chaplains involved in personal support to both serving and retired railway staff and their families through bereavements, illness, redundancies, and a host of other issues including spiritual concerns. They also conduct various high-profile public events such as Remembrance services. Much of the ministry of the chaplains is at the invitation of rail managers; thus, demonstrating the continued appreciation of the industry for the pastoral support and care provided by the Chaplains. The significant level of suicides on the rail network is an area where the chaplains provide much support, something which is increasingly recognised and valued officially within the industry.

A system of "intervention" reporting by chaplains has allowed the collection of anonymised information to be presented to rail companies, demonstrating our involvement and support to their staff. This is key to maintaining and increasing their support for our work. Chaplaincy Support to the Railway Industry for January to December 2021, saw 8,727 people supported on a total of 10,778 occasions. This is a significant increase over the previous year when COVID restrictions had a negative impact on the amount of support that could be offered.

Network Groups which provide both support to Christians in the workplace and provide a prayer base for the local chaplain exist at a few locations, such as the large Network Rail offices at Milton Keynes and at Reading.

The COVID-19 pandemic has remained a significant challenge to our operations. Railway Mission has worked within the government and industry and guidelines. The Mission has continued to maximise the use of technology to enhance the reach of the chaplaincy service and the support offered.

Financial Review

The Trustees consider that the attached financial statements are satisfactory. The satisfactory financial position of the charity is in large measure due to the continued support of Network Rail and the Train Operating Companies for which we are very grateful.

The Railway Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2022

Principal Funding Sources

The highest proportion of Railway Mission's income is received by way of direct donation from the Railway Operating Companies. Twenty two different companies have provided total donations of £407,760 (2020/21 £372,629). Support from individuals and related Gift Aid continue to provide significant funds, with around £49,402 (2020/21 £54,497) being received in this way.

In 2021/22 the Government's Coronavirus Job Retention Scheme provided an extra source of grants into the Railway Mission. By the year end, grants totalling £34,566 (2020/21 £168,202) had been received. Combined with the revaluation of the Nailsea property, and increase in investments, the budgeted deficit became a surplus for the year.

Notwithstanding this, our budget projections for future years show deficit budgets funded by our reserves. Assuming income growth targets that the Board believe achievable (noting that the Fundraising post is only temporarily filled), the aim is for a balanced budget by 2025/26, but the approved budget for 2022/23 has a deficit of £120,000.

Currently we have a substantial cash and property reserve, in excess of our reserves policy, and this allows us to live with these deficits in the short-term. If income increases in line with targets set (and with no increases in our operating costs), our cash reserve will decrease but it may not be necessary to sell the property (which would represent our operating and redundancy reserve). However, if we do not achieve any increases in income, the projection shows that it would be necessary to sell the property at Nailsea to convert its value into cash by April 2024.

The total reserves at the end of the financial year were £794,542 (2021 £715,186). Of which there were restricted funds of £1,164. (2021 £Nil). There are two designated funds, one for a maximum potential redundancy, should the charity have to close, which was £147,939 (2021 £133,682), which in the view of the trustees is unlikely to crystallise in the foreseeable future, and the other for the Chaplains Conference and training, which was £6,501 (2021 £6,501), which is likely to be utilised in the next 2 years. The free reserves after the restricted and designated funds including property are £638,938 (2021 £575,003). At the year end, the charity is meeting its reserves policy.

Investment Policy

Railway Mission invests capital not needed for monthly operations in various investment accounts, seeking a reasonable rate of return but with low risk. During this year these have included M&G Charifund and Virgin Money. The only property owned by Railway Mission (the house in Nailsea) is currently rented out. The trustees continue this in the short term as the rental income exceeds any interest obtainable on the value of the house. The review date for selling this property is currently during 2023.

Reserves Policy

The reserves policy is as follows: . .

Cash sufficient to meet day to day needs

Available within 6 months - maximum of 50% of capital related assets

Available within 12 months - maximum of 50% of capital related assets

The Board have ring-fenced £147,939 (2020,21 £133,682) from the reserves to cover redundancy payment liability in the event of closure. The Board is currently reviewing the Reserves policy.

The Railway Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2022

Donated goods and services

During the year, the charity received the use of an office at Rugby Station. This is not material to the accounts. The charity also receives free rail passes for all chaplains and trustees when travelling on Railway Mission business. It is not possible to quantify the value of the rail passes utilised during the year.

Plans for Future Periods

Achievement of sustainable finances is the key focus for the Board, and there will be a continued focus on raising the profile and support for Railway Mission both within and outside the industry. The creation, approval and implementation of a fundraising strategy is key to this in the coming year.

No major changes to chaplain numbers are currently planned. There are vacancies within the chaplaincy posts but there are ongoing plans to fill these.

With the easing of COVID restrictions chaplaincy has returned to face-to-face work, but the experience of having to use digital communications during the past two years will have a lasting effect on our ministry as we learn to use a better mix of the physical and the virtual.

The Williams-Shappps report proposes many changes to the rail industry model with the creation of Great British Railways, but it is too early to comment on any effect on funding and the longer-term shape of our work.

Trustees' Responsibilities Statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Railway Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2022

Auditor

In accordance with the company's articles, a resolution proposing that Naylor Wintersgill Limited be re-appointed as auditor of the company will be put at a General Meeting.

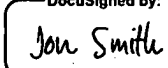
Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken all appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

Small Company Provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 15 November 2022 and signed on behalf of the board of trustees by:

DocuSigned by:

6395992BDC42435...
C J J Smith
Charity Secretary

The Railway Mission

Company Limited by Guarantee

Independent Auditor's Report to the Members of The Railway Mission (Continued)

Year Ended 31 March 2022

Opinion

We have audited the financial statements of The Railway Mission (the 'Charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

The Railway Mission

Company Limited by Guarantee

Independent Auditor's Report to the Members of The Railway Mission (Continued)

Year Ended 31 March 2022

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient and proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The Railway Mission

Company Limited by Guarantee

Independent Auditor's Report to the Members of The Railway Mission *(continued)*

Year Ended 31 March 2022

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

- Discussions with directors including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Reviewing relevant meeting minutes;
- Reviewing of correspondence in so far as they related to non-compliance with laws and regulations and fraud;
- Procedures relating to the recognition of income;
- Identifying and testing journal entries, in particular any journal entries posted with unusual account combinations, posted on unusual days, posted by infrequent users, posted by senior management or posted with descriptions indicating a higher level of risk;

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Other matters

The financial statements of the Charity for the year ended 31 March 2020 were not audited.

Use of our report

This report is made solely to the charity's trustees; as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

DocuSigned by:

Alison Whalley

A3AB0FCA5773466...

Alison Whalley (Senior Statutory Auditor)

for and on behalf of Naylor Wintersgill Limited

15 November 2022

**Chartered Accountants
Statutory Auditor**

Carlton House
Grammar School Street
Bradford
BD1 4NS

Naylor Wintersgill Limited is eligible for appointment as auditor of the Charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

The Railway Mission

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year Ended 31 March 2022

		Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Unrestricted funds £
	Note				
Income and endowments					
Donations and legacies	5	510,235	2,500	512,735	624,454
Investment income	6	15,068	—	15,068	14,595
Total income		<u>525,303</u>	<u>2,500</u>	<u>527,803</u>	<u>639,049</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising donations and legacies	7	23,803	1,336	25,139	4,222
Expenditure on charitable activities	8,9	499,627	—	499,627	490,325
Other expenditure	11	2,162	—	2,162	2,675
Total expenditure		<u>525,592</u>	<u>1,336</u>	<u>526,928</u>	<u>497,222</u>
Net gains on investments	12	78,481	—	78,481	8,984
Net income and net movement in funds		<u>78,192</u>	<u>1,164</u>	<u>79,356</u>	<u>150,811</u>
Reconciliation of funds					
Total funds brought forward		715,186	—	715,186	564,375
Total funds carried forward		<u>793,378</u>	<u>1,164</u>	<u>794,542</u>	<u>715,186</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 14 to 25 form part of these financial statements.

The Railway Mission

Company Limited by Guarantee

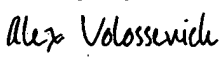
Statement of Financial Position

31 March 2022

	Note	2022 £	2021 £
Fixed Assets			
Tangible fixed assets	17	7,678	10,238
Investments	18	451,246	372,765
		<u>458,924</u>	<u>383,003</u>
Current Assets			
Debtors	19	—	14,879
Cash at bank and in hand		363,254	346,185
		<u>363,254</u>	<u>361,064</u>
Creditors: amounts falling due within one year	20	<u>27,636</u>	<u>28,881</u>
Net Current Assets		<u>335,618</u>	<u>332,183</u>
Total Assets Less Current Liabilities		<u>794,542</u>	<u>715,186</u>
Net Assets		<u>794,542</u>	<u>715,186</u>
Funds of the Charity			
Restricted funds		1,164	—
Designated funds		154,440	140,183
Unrestricted funds		638,938	575,003
Total charity funds	23	<u>794,542</u>	<u>715,186</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 15 November 2022, and are signed on behalf of the board by:

DocuSigned by:

 91922F2F8242476...
 A Volossevich
 Trustee and Chairman

The notes on pages 14 to 25 form part of these financial statements.

The Railway Mission

Company Limited by Guarantee

Statement of Cash Flows

Year Ended 31 March 2022

	2022 £	2021 £
Cash Flows from Operating Activities		
Net income	79,356	150,811
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	2,560	1,806
Government grant income	(34,566)	(168,202)
Net gains on investments	(78,481)	(8,984)
Dividends, interest and rents from investments	(14,733)	(13,992)
Other interest receivable and similar income	(335)	(603)
Interest payable and similar charges	739	728
Accrued expenses	510	4,645
<i>Changes in:</i>		
Trade and other debtors	14,879	(14,879)
Trade and other creditors	(1,755)	2,053
Cash generated from operations	(31,826)	(46,617)
Interest paid	(739)	(728)
Interest received	335	603
Net cash used in operating activities	<u>(32,230)</u>	<u>(46,742)</u>
Cash Flows from Investing Activities		
Dividends, interest and rents from investments	14,733	13,992
Purchase of tangible assets	—	(9,382)
Net cash from investing activities	<u>14,733</u>	<u>4,610</u>
Cash Flows from Financing Activities		
Government grant income	34,566	168,202
Net cash from financing activities	<u>17,069</u>	<u>126,070</u>
Net Increase in Cash and Cash Equivalents	17,069	126,070
Cash and Cash Equivalents at Beginning of Year	346,185	220,115
Cash and Cash Equivalents at End of Year	<u>363,254</u>	<u>346,185</u>

The notes on pages 14 to 25 form part of these financial statements.

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 March 2022

1. General Information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England, Wales and Scotland. The address of the registered office is 125 Main Street, Garforth, Leeds, LS25 1AF.

2. Statement of Compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011, Charities and Trustee Investment (Scotland) Act 2005 and the Charity Accounts (Scotland) Regulations 2006 (as amended).

3. Accounting Policies

Redundancy and Termination Payments

Where redundancies take place during an accounting period, the cost of the redundancy and payment in lieu of notice are accounted for when the payments are processed through the payroll, and the employment ceases.

Basis of Preparation

a. Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of donations and gifts and is included within the Statement of Financial Activities when received. Legacies are included within the Statement of Financial Activities when received. Investment income is included when received.

b. Resources Expended

Resources expended are recognised in the period in which they are incurred and include attributable VAT which cannot be recovered. Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is shown as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes those costs that can be directly attributed to such activities as well as those costs of an indirect nature necessary to support them. Governance costs include those costs associated with the meeting of constitutional and statutory requirements of the charity, and include the audit fees.

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

3. Accounting Policies *(continued)*

Going Concern

There are no material uncertainties about the charity's ability to continue.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming Resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

3. Accounting Policies *(continued)*

Resources Expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods;
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities;
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible Assets

Tangible assets in excess of £2,000 are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Office equipment	- 15% to 25% Reducing balance
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Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Government Grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

Defined Contribution Plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by Guarantee

The company is limited by guarantee and not having a share capital. It is also a registered charity.

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

5. Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Supporter and church donations	45,127	—	45,127
Railway company donations	407,760	—	407,760
Trust companies	9,098	2,500	11,598
Income tax refunds	4,275	—	4,275
Donations for calendars	2,599	—	2,599
Donations for Christmas cards	610	—	610
Grants			
Government grant income (Covid grants)	34,566	—	34,566
Sponsorship			
Sponsorship and fund raising events	5,326	—	5,326
Other Donations and Legacies			
Legacies and memorials	874	—	874
	<u>510,235</u>	<u>2,500</u>	<u>512,735</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Supporter and church donations	48,510	—	48,510
Railway company donations	372,629	—	372,629
Trust companies	6,971	—	6,971
Income tax refunds	5,988	—	5,988
Donations for calendars	2,304	—	2,304
Donations for Christmas cards	311	—	311
Grants			
Government grant income (Covid grants)	168,202	—	168,202
Sponsorship			
Sponsorship and fund raising events	5,061	—	5,061
Other Donations and Legacies			
Legacies and memorials	14,478	—	14,478
	<u>624,454</u>	<u>—</u>	<u>624,454</u>

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2022

6. Investment Income

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Rent	12,300	12,300	11,900	11,900
Charifund investment income	2,433	2,433	2,092	2,092
Bank interest receivable	335	335	603	603
	<u>15,068</u>	<u>15,068</u>	<u>14,595</u>	<u>14,595</u>

7. Costs of Raising Donations and Legacies

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Costs of raising donations and legacies			
-Calendars, newsletters, fundraisers and Will Writing	<u>23,803</u>	<u>1,336</u>	<u>25,139</u>
	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Costs of raising donations and legacies			
- Calendars and Newsletters	<u>4,222</u>	<u>-</u>	<u>4,222</u>

8. Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Provision of Chaplains Services	469,862	-	469,862
Support costs	<u>29,765</u>	<u>-</u>	<u>29,765</u>
	<u>499,627</u>	<u>-</u>	<u>499,627</u>
	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Provision of Chaplains Services	458,955	-	458,955
Support costs	<u>31,370</u>	<u>-</u>	<u>31,370</u>
	<u>490,325</u>	<u>-</u>	<u>490,325</u>

9. Expenditure on Charitable Activities by Activity Type

	Activities undertaken	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Provision of Chaplains Services	469,862	-	469,862	458,955
Support Costs	<u>-</u>	<u>29,765</u>	<u>29,765</u>	<u>31,370</u>
	<u>469,862</u>	<u>29,765</u>	<u>499,627</u>	<u>490,325</u>

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2022

10. Analysis of Support Costs

	Analysis of support costs	Total 2022	Total 2021
	£	£	£
Staff costs	12,565	12,565	14,287
Depreciation	2,560	2,560	1,809
Audit and accountancy	10,742	10,742	7,057
Governance costs	234	234	234
Support costs: Governance	85	85	4,399
Office costs	2,877	2,877	3,524
Trustees training	90	90	60
Reimbursement of Trustees expenses	612	612	—
	<u>29,765</u>	<u>29,765</u>	<u>31,370</u>

11. Other Expenditure

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Property costs	<u>2,162</u>	<u>2,162</u>	<u>2,675</u>	<u>2,675</u>

12. Net Gains on Investments

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Gains on investment property	75,000	75,000	—	—
Gains on listed investments	<u>3,481</u>	<u>3,481</u>	<u>8,984</u>	<u>8,984</u>
	<u>78,481</u>	<u>78,481</u>	<u>8,984</u>	<u>8,984</u>

13. Net Income

Net income is stated after-charging/(crediting):-

	2022	2021
	£	£
Depreciation of tangible fixed assets	<u>2,560</u>	<u>1,806</u>

14. Auditors Remuneration

	2022	2021
	£	£
Fees payable for the audit of the financial statements	<u>3,450</u>	<u>3,540</u>

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

15. Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	406,834	406,041
Social security costs	29,322	28,199
Employer contributions to pension plans	8,474	8,283
Recruitment costs	2,740	320
	<u>447,370</u>	<u>442,843</u>

During the 2020 year, three members of staff were made redundant. The total amount paid in redundancy and payment in lieu of notice was £34,750

The average head count of employees during the year was 20 (2021: 20). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Number of Chaplaincy Service staff	19	18
Number of management and administration	1	2
	<u>20</u>	<u>20</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

Key Management Personnel

The total employee benefits of the key management personnel was £51,076. (2021 £50,600)

16. Trustee Remuneration, Expenses and Related Parties

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2021 - £Nil).

No members of the Trustee group received remuneration during the year. Out of pocket postage, telephone and travel / accommodation expenses were reimbursed to 1 (2021: none) trustees to the value of £612 (2021 £Nil)

In aggregate, Trustees made donations to the charity of £950 (2021 £1,850)

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

17. Tangible Fixed Assets

	Fixtures and fittings £
Cost	
At 1 April 2021 and 31 March 2022	23,680
Depreciation	
At 1 April 2021	13,442
Charge for the year	2,560
At 31 March 2022	16,002
Carrying amount	
At 31 March 2022	7,678
At 31 March 2021	10,238

18. Investments

	Listed investments £	Investment properties £	Total £
Cost or valuation			
At 1 April 2021	47,765	325,000	372,765
Additions	—	—	—
Fair value movements	—	75,000	75,000
Other movements	3,481	—	3,481
At 31 March 2022	51,246	400,000	451,246
Impairment			
At 1 April 2021 and 31 March 2022			—
Carrying amount			
At 31 March 2022	51,246	400,000	451,246
At 31 March 2021	47,765	325,000	372,765

All investments shown above are held at valuation.

Investment properties

The fair value of the investment property has been arrived at on the basis of a valuation carried out on 7th June 2022 by Westcoast Properties, who are not connected with the Charity. The valuation was made on an open market value basis. The Trustees do not consider the value of the property have changed since this date.

Financial assets held at fair value

The listed investments are shown at open market value at the year end.

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

19. Debtors

	2022	2021
	£	£
Other debtors	—	14,879

20. Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals and deferred income	17,970	17,460
Social security and other taxes	7,947	9,524
Other creditors	1,719	1,897
	<u>27,636</u>	<u>28,881</u>

21. Pensions and Other Post Retirement Benefits

Defined contribution plans

The Charity operates a defined contribution pension scheme for the benefit of its employees. At 31st March 2022 £1,719 (2021 £1,897) was included in other creditors in respect of the scheme. The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £8,574 (2021: £8,283).

22. Government Grants

The amounts recognised in the financial statements for government grants are as follows:

	2022	2021
	£	£
Recognised in income from donations and legacies:		
Government grants income	<u>34,566</u>	<u>168,202</u>

The Charity was in receipt of Government grants of £34,566 (2021 £168,202). These were received as part of the Government's Covid-19 financial support, in the form of the Job Retention Scheme.

23. Analysis of Charitable Funds

Unrestricted funds

	At 1 Apr 2021	Income	Expenditure	Transfers	Gains and losses	At 31 Mar 2022
	£	£	£	£	£	£
General funds	575,003	525,303	(525,592)	(14,257)	78,481	638,938
<u>Designated funds</u>						
Redundancy fund	133,682	—	—	14,257	—	147,939
Chaplains	6,501	—	—	—	—	6,501
Conferences fund	<u>140,183</u>	<u>—</u>	<u>—</u>	<u>14,257</u>	<u>—</u>	<u>154,440</u>
	<u>715,186</u>	<u>525,303</u>	<u>(525,592)</u>	<u>—</u>	<u>78,481</u>	<u>793,378</u>

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year Ended 31 March 2022

Analysis of Charitable Funds continued

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2021 £
General funds	446,909	639,049	(497,222)	(22,717)	8,984	575,003
Designated funds						
Redundancy fund	115,000	—	—	18,682	—	133,682
Chaplains						
Conferences fund	2,466	—	—	4,035	—	6,501
	117,466			22,717		140,183
	<u>564,375</u>	<u>639,049</u>	<u>(497,222)</u>	<u>—</u>	<u>8,984</u>	<u>715,186</u>

Restricted funds

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
RROS – will writing	—	2,500	(1,336)	—	—	1,164

The donation from the Retired Railway Officers Society (RROS) for the writing of wills to encourage donations by way of legacies, is expected to be spent within 12 to 24 months.

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2021 £
	—	—	—	—	—	—

24. Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	7,678	—	7,678
Investment property	400,000	—	400,000
Investments	51,246	—	51,246
Current assets	362,090	1,164	363,254
Creditors less than 1 year	(27,636)	—	(27,636)
Net assets	<u>793,378</u>	<u>1,164</u>	<u>794,542</u>

The Railway Mission

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

Analysis of Net Assets Between Funds *continued*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	10,238	—	10,238
Investment property	325,000	—	325,000
Investments	47,765	—	47,765
Current assets	361,064	—	361,064
Creditors less than 1 year	(28,881)	—	(28,881)
Net assets	715,186	—	715,186

25. Analysis of Changes in Net Debt

	At 1 Apr 2021 £	Cash flows £	At 31 Mar 2022 £
Cash at bank and in hand	<u>346,185</u>	<u>17,069</u>	<u>363,254</u>

The Railway Mission

Company Limited by Guarantee

Management Information

Year Ended 31 March 2022

The Following Pages Do Not Form Part of the Financial Statements.

The Railway Mission

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities *(continued)*

Year Ended 31 March 2022

	2022 £	2021 £
Income and endowments		
Donations and legacies		
Supporter and church donations	45,127	48,510
Railway company donations	407,760	372,629
Trust companies	11,598	6,971
Income tax refunds	4,275	5,988
Donations for calendars	2,599	2,304
Donations for Christmas cards	610	311
Government grant income (Covid grants)	34,566	168,202
Sponsorship and fund raising events	5,326	5,061
Legacies and memorials	874	14,478
	<u>512,735</u>	<u>624,454</u>
Investment income		
Rent	12,300	11,900
Charifund investment income	2,433	2,092
Bank interest receivable	335	603
	<u>15,068</u>	<u>14,595</u>
Total income	<u>527,803</u>	<u>639,049</u>
Expenditure		
Costs of raising donations and legacies - Donations		
Calendars	3,432	1,731
Newsletters	4,377	2,491
Fundraising events	1,798	-
Fundraiser salary and agency cover	15,532	-
	<u>25,139</u>	<u>4,222</u>
Costs of raising donations and legacies	<u>25,139</u>	<u>4,222</u>
Expenditure on charitable activities		
Provision of Chaplains Services		
<i>Activities undertaken directly</i>		
Staff salaries	402,049	392,505
Employers National Insurance	29,186	27,667
Pension costs	8,501	8,064
Recruitment costs	2,740	320
Insurance	8,989	8,989
Staff travel and expenses	814	2,435
Telephone	11,347	11,576
Conferences seminars and training	500	110

The Railway Mission

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities *(continued)*

Year Ended 31 March 2022

Subscriptions	975	470
Sundry expenses	956	419
Publicity and advertising	3,805	6,400
	<u>469,862</u>	<u>458,955</u>
Support Costs		
Salaries and wages	4,785	13,536
Employer's NIC	136	532
Pension costs	73	219
Administrator - agency cover	7,571	—
Accountancy fees	7,202	7,057
Audit fees	3,540	—
Legal and professional fees	234	234
Reimbursement of trustees expenses	612	—
Depreciation	2,560	1,809
Bank charges	739	728
Staff expenses	371	—
Administration and office costs	1,767	2,796
Governance costs	85	4,399
Trustees training	90	60
	<u>29,765</u>	<u>31,370</u>
Expenditure on charitable activities	<u>499,627</u>	<u>490,325</u>
Other expenditure		
Property costs	<u>2,162</u>	<u>2,675</u>
Total expenditure	<u>526,928</u>	<u>497,222</u>
Net gains on investments		
Gains/(losses) on investment property	75,000	—
Gains/(losses) on listed investments	3,481	8,984
	<u>78,481</u>	<u>8,984</u>
Net income	<u>79,356</u>	<u>150,811</u>