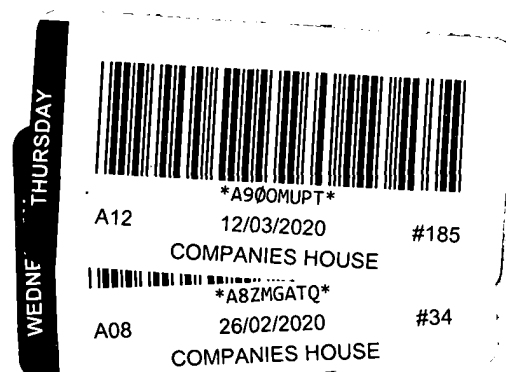


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**PLANTS AND PEOPLE AFRICA LIMITED**  
(A company limited by guarantee)

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**UNAUDITED**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2019**



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**PLANTS AND PEOPLE AFRICA LIMITED**  
**(A company limited by guarantee)**

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**PLANTS AND PEOPLE AFRICA LIMITED**  
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 30 JUNE 2019**

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**Trustees**

Dr D J Goyder  
A M Heath  
J Riggs  
Dr V Samaratunga (resigned 28 November 2018)  
K Wilson, Chairman

**Company registered number**

06488911

**Charity registered number**

1125534

**Registered office**

99 Ridgmount Gardens, London, WC1E 7AZ

**Company secretary**

Roger Heath

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**PLANTS AND PEOPLE AFRICA LIMITED**  
(A company limited by guarantee)

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2019**

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The Trustees present their annual report together with the financial statements of the company for the year 1 July 2018 to 30 June 2019. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

**Objectives and Activities**

**a. POLICIES AND OBJECTIVES**

In the overseeing of the carrying out of the activities of Plants and People Africa the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**b. ACTIVITIES FOR ACHIEVING OBJECTIVES**

- 1 To advance the education of the public in the subject of Botany.
- 2 To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment by promoting biological diversity.
- 3 The relief of financial hardship among people living or working in Botswana by providing such persons with goods which they could not otherwise afford through lack of means.

**c. MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT**

**Object 1: To advance the education of the public in the subject of Botany.**

PAPA undertakes botanical surveys in areas of public concern in Botswana namely the Okavango Delta, the Central Kalahari Game Reserve (CKGR) and most recently around the Makgadikgadi Salt Pans with particular attention to detailed photographic and written documentation of the specimens encountered in a consistent standardized form. This information is collated with earlier observations through a georeferenced database of the findings created by Jeff Riggs. The extension of PAPA's project to include the CKGR and the Makgadikgadi was at the request of The Department of Wildlife and National Parks (DWNP), a Botswana government department. This meshes with the work PAPA has already done with the San people and will also provide field guide information for this area enabling the DWNP and the San to better manage the CKGR for the benefit of people and wildlife alike.

The work in the Makgadikgadi contributes to the project to establish a UNESCO Biosphere Reserve in the salt pans.

In collaboration with RBG Kew, PAPA establishes the authoritative identity of these specimens to create baseline illustrated inventories suited to subsequent monitoring of flora for conservation goals in Object 2.

Collected plant specimens are lodged with RBG Kew and Botswana National Herbarium (both Herbaria of Record), where they are authoritatively identified before being added to these international and national reference collections. PAPA then supplies authoritatively named plant specimens to three national teaching herbaria in Botswana, namely the Okavango Research Institute, the University of Botswana and the Botswana University of Agriculture and Natural Resources [BUAN] so ensuring an accurate link between plant identification

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**PLANTS AND PEOPLE AFRICA LIMITED**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2019**

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either in their herbaria, or in the field through the Field Guide and, eventually, through the database on the internet.

PAPA provides information on native and alien plants, through print and via the web for training schemes of wildlife guides, participants in environmental programmes and undergraduate and postgraduate students.

**Object 2: To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment by promoting biological diversity.**

Through manipulation of the specimen database, created under Object 1, produce user-friendly, highly illustrated printed field guides and on-line interactive sites as tools empowering local people in the management of conservation issues of the complete Okavango Delta, Central Kalahari Game Reserve and Makgadikgadi Salt Pans floras.

Further PAPA analyses the specimen database to identify non-native plant species introduced to the Delta. Based on this analysis PAPA then seeks evidence of species from within this group that are showing invasive behaviour, and which are damaging the Delta ecosystem. This threatens the wildlife balance and hence the day to day earning capacity of the local people. This activity is carried out in cooperation with the Botswana Department of Wildlife and National Parks, the Okavango Research Institute of the University of Botswana, the Botswana University of Agriculture and Natural Resources, Botswana Water Affairs (Government Water Dept) and the Southern Africa Regional Environment Programme (SAREP).

**Object 3: The relief of financial hardship among people living or working in Botswana by providing such persons with goods which they could not otherwise afford through lack of means.**

PAPA collects clothing for young children and adults in families affected by AIDS. This clothing is supplied direct to two bodies involved with these individuals in Maun, Botswana namely Bana Ba Letsatse and the Breath of God ministries. The provision of aid for specific projects.

#### **d. VOLUNTEERS**

The Charity's trustees, directors and staff supply their services exclusively as volunteers.

### **Achievements and performance**

#### **a. REVIEW OF ACTIVITIES**

##### **Preamble.**

The year ending 30th June 2019 saw continued collecting of field specimens and data gathering complimented by an increase in legacy arrangements to ensure the ongoing benefits arising out of the project. Contributions to third party publications increased during the period under review.

Mrs Heath developed Pigmented Villonodular Sinuvitis whilst on the first Botswana field trip 28th October 2017 to 19th February 2018 and underwent surgery on her return to the UK. Her recovery has been slow, but field work was carried out in the April and May of 2019.

Support for the project continues to be received from the Botswanan and British institutions important to the project and volunteers.

**Object 1: To advance the education of the public in the subject of Botany.**

Data inputting on the Okavango Delta, the Makgadikgadi Salt Pans and the CKGR continues. Refining the data bank and adding additional data, a large task, continues.

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**PLANTS AND PEOPLE AFRICA LIMITED**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2019**

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PAPA continues to seek ways of ensuring that the data legacy of its work continues to be available to the greatest number of individuals and institutions. Reference books are one route; viz the first Field Guide and the subsequent book for children. However scientific data is becoming increasingly stored on web sites and made available through the internet.

PAPA has continued its relationship with The Royal Botanic Gardens Kew, UK and has contributed data including 9,000 images to Kew's "Plants of the World Online" (POWO) web site. PAPA has already contributed images of different plants to form a major part of the initial release of this important facility. PAPA has continued and widened its contribution to include data such as commonly used names.

PAPA continues to contribute to RBG Kew's publication "Flora Zambesiaca" with specimens of plants from areas not previously botanized or of plants not previously thought to be in Botswana.

PAPA has participated in various learned publications supplying images and other data. In addition, in 2019 PAPA completed a four-part series on aspects of plants in the Okavango Delta in editions of the Botswana Airlines inflight magazine "Peolwane". This series led to a contribution to an article in the Earth Island Journal, a significant environmental journal in San Francisco.

In 2017/18 PAPA produced text and images for a children's book, for Knyphausen Stiftung, an environmental charity. On 15th February 2018 the book, "The Plants Around You" was published, aimed at school children in Botswana. This book is initially for use in the Junior Ranger Project run by Knyphausen Stiftung as part of an environmental awareness programme in Botswanan Schools.

Since PAPA advised a safari lodge in Maun, Botswana regarding a tree planting project aimed at educating local school children on the various trees of Northern Botswana, another Safari Lodge has since asked for similar help.

**Object 2: To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment by promoting biological diversity.**

The Kalahari Conservation Society (KCS) is an authoritative government 'quango' and administers many wildlife and environmental schemes throughout the country. KCS, recognising the value of accurate species identification in wildlife management schemes, continues to distribute the PAPA Field Guide to the Plants of Northern Botswana throughout the country.

In May 2019 PAPA donated further copies of the Field Guide to the Maun office of the Botswana Department of Wildlife.

As mentioned in Objective 1 above PAPA has supplied further images and data to the RBG Kew UK data base, POWO, to enable easy access by the public to information on plants.

Botswana, Namibia and Angola have joined together to manage the whole Okavango Basin as a single river system ignoring the political boundaries between the countries for wildlife purposes. PAPA continues to contribute its knowledge and understanding to the thinking of this multi governmental body.

Various requests by guides and people working in conservation for the identification of plant specimens have been dealt with by PAPA in e-mails from the UK.

PAPA presented a paper on the Threat of Invasive Alien Species to Plant Biodiversity in the Okavango at the second Botswana Biodiversity Symposium staged by the University of Botswana. As a result of this presentation PAPA has been requested to propose a further paper on this subject to the third symposium of this series.

PAPA supported the National Geographic project entitled "Into the Okavango" to publicise the biodiversity.

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**PLANTS AND PEOPLE AFRICA LIMITED**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2019**

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PAPA carried out the editing of the section on the Alien Plants in Botswana for the International Union for the Conservation of Nature's (IUCN) Global Register of Introduced and Invasive Species (GRIIS) to be published on the Global Biodiversity Information Facility Portal.

PAPA co-authored a report on the Diversity, Population Structure and Regeneration Status of Woody Species in Different Habitats in Maun Wildlife Educational Park, Northern Botswana.

Contributed images and data to a handbook for Mkgadikgadi and Nxai Pans and books on the Genera Eleocharis and Pycneus by Jane Browning,

PAPA is working with Dr Naidu Kurugundla Chandrasekhar of the Botswana Department of Water Affairs on a guide to "The Wetland Plants of Botswana". It has contributed images, text and major editorial input. This book is to be published in the next year.

PAPA also contributed images to the RBG Kew publication "Wild Plants for a Sustainable Future".

The website "Tropical Forages", a Selection Knowledge Tool for the International Centre for Tropical Agriculture is using PAPA images. This site receives over 500,000 visits per annum.

During the field visit to Botswana by the Heaths in April/May 2019 they moved their field HQ. Conditions in the new location are not such as to give secure storage of PAPA's working collection of over 2,000 preserved and labelled pressed plants so arrangements were made to transfer them to the herbarium of the Botswana University of Agriculture and Natural Resources [BUAN] where PAPA will continue to work on it and add to it. But at the same time this collection will be available to be used as a reference collection for students at the university.

Jeff Riggs is working to produce a stand-alone copy of the interactive database which PAPA uses to record the data from its plant collecting programme, for use as a plant identification tool and data bank associated with PAPA's working collection at BUAN.

The above evidence illustrates that both the PAPA database and the published Guides continue to be recognised as authoritative tools empowering local people in the management of conservation issues.

**Object 3 The relief of financial hardship among people living or working in Botswana by providing such persons with goods which they could not otherwise afford through lack of means.**

On their return to Botswana in April 2019 Alison and Roger Heath took a further 20 Kilos of clothes for the AIDS orphans in Maun.

#### **Financial review**

##### **a. GOING CONCERN**

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

##### **b. FINANCIAL REVIEW**

The charity's principal sources of funds are personal donations and contributions in kind to its projects.

The charity also benefits from a minor income from the writing of articles and sale of the field guide.

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**PLANTS AND PEOPLE AFRICA LIMITED**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2019**

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Expenditure has comfortably supported the key objectives of the charity.

It is the policy of the charity given its size and developing nature to hold reserves as readily accessible cash at bank.

**c. RESERVES POLICY**

The charity runs developing programmes in Botswana and finances them on a day to day basis. It maintains reserves in the form of cash at bank deemed sufficient to meet foreseeable expenditure. One individual is pledged to provide at least £5000 per annum.

Reserves as at 30 June 2019 totalled £26,890 cash at bank which is deemed adequate for the foreseen activities.

**Structure, governance and management**

**a. CONSTITUTION**

The company is registered as a charitable company limited by guarantee and was set up by a Trust deed.

The principal object of the company is that of a botanical charity.

**b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

**c. ORGANISATIONAL STRUCTURE AND DECISION MAKING**

Plants and People Africa's (PAPA's) relationship with RBG Kew continues to be close and no immediate threats are visible.

PAPA's activities in the field are enabled by the Botswana safari operator, Sanctuary Retreats, part of the Abercrombie and Kent Group. The impact of the outbreak of Ebola in the northwest of Africa on the level of tourism in Botswana appears to have died away however this threat could re-emerge. The activities of the so named ISIL appear to have had a reduced effect on World tourist bookings and during this reporting year Botswana continues to be seen as one of the safer destinations. PAPA is continuing to monitor this situation.

Dengue Fever, a possible threat in Botswana, does not seem to have manifested itself yet but a close watch is being kept on the situation.

Ngamiland Adventure Safaris, Uncharted Africa Safaris, Lloyd Wilmot Safaris and Great Plains Conservation have joined Sanctuary Retreats and continue to offer facilities for PAPA's research project.

**Plans for future periods**

**a. FUTURE DEVELOPMENTS**

Development of the relationships with Bana Ba Letsatse and the Breath of God ministries.



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**PLANTS AND PEOPLE AFRICA LIMITED**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2019**

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Continuation of the collection and recording of plant specimens in the Okavango Delta, the Central Kalahari Game Reserve and the Makgadikgadi and Nxai Salt Pans to produce field guides and electronic plant identification tools.

Creation of programmes to aid the Government of Botswana in its management of the Okavango Delta and the Okavango Basin.

The continued production of conservation empowerment tools for local people.

**TRUSTEES' RESPONSIBILITIES STATEMENT**

The Trustees (who are also directors of Plants and People Africa Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on 22/01/2020 and signed on their behalf by:

**K Wilson, Chairman**

  
**RAF HEATH**  
**COMPANY SECRETARY.**

**PLANTS AND PEOPLE AFRICA LIMITED**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 30 JUNE 2019**

	Note	Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
<b>INCOME FROM:</b>				
Donations and legacies	2	7,500	7,500	2,748
Charitable activities	3	51	51	37
Other trading activities		293	293	1,535
Investments	4	29	29	22
Other income		-	-	550
<b>TOTAL INCOME</b>		<b>7,873</b>	<b>7,873</b>	<b>4,892</b>
<b>EXPENDITURE ON:</b>				
Raising funds		1,270	1,270	1,587
Charitable activities		10,644	10,644	13,668
<b>TOTAL EXPENDITURE</b>	6	<b>11,914</b>	<b>11,914</b>	<b>15,255</b>
<b>NET EXPENDITURE BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>		<b>(4,041)</b>	<b>(4,041)</b>	<b>(10,363)</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>(4,041)</b>	<b>(4,041)</b>	<b>(10,363)</b>
<b>RECONCILIATION OF FUNDS:</b>				
Total funds brought forward		5,664	5,664	16,027
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,623</b>	<b>1,623</b>	<b>5,664</b>

The notes on pages 10 to 17 form part of these financial statements.

**PLANTS AND PEOPLE AFRICA LIMITED**  
(A company limited by guarantee)  
REGISTERED NUMBER: 06488911

**BALANCE SHEET**  
**AS AT 30 JUNE 2019**

	Note	£	2019 £	£	2018 £
<b>FIXED ASSETS</b>					
Tangible assets	8		1,780		2,772
<b>CURRENT ASSETS</b>					
Stocks	9	5,080		6,350	
Debtors	10	9,061		7,561	
Cash at bank and in hand		26,890		23,528	
		<u>41,031</u>		<u>37,439</u>	
<b>CREDITORS:</b> amounts falling due within one year	11	(1,879)		(1,879)	
<b>NET CURRENT ASSETS</b>			<u>39,152</u>		<u>35,560</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>40,932</u>		<u>38,332</u>
<b>CREDITORS:</b> amounts falling due after more than one year	12		(39,309)		(32,668)
<b>NET ASSETS</b>			<u>1,623</u>		<u>5,664</u>
<b>CHARITY FUNDS</b>					
Unrestricted funds	13		1,623		5,664
<b>TOTAL FUNDS</b>			<u>1,623</u>		<u>5,664</u>

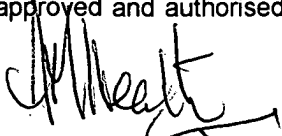
The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 22 January 2020 and signed on their behalf, by:

~~K. Wilson, Chairman~~

  
A.M. HEATH, DIRECTOR

The notes on pages 10 to 17 form part of these financial statements.

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**PLANTS AND PEOPLE AFRICA LIMITED**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2019**

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**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Plants and People Africa Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Company status**

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1.3 Income**

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

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**PLANTS AND PEOPLE AFRICA LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2019**

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**1. ACCOUNTING POLICIES (continued)**

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

**1.5 Tangible fixed assets and depreciation**

All assets costing more than £150 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant and machinery	- Over 5 years
---------------------	----------------

**1.6 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

**1.7 Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

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**PLANTS AND PEOPLE AFRICA LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2019**

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**1. ACCOUNTING POLICIES (continued)**

**1.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.9 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation.

**1.11 Financial instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.12 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

**2. INCOME FROM DONATIONS AND LEGACIES**

	<b>Unrestricted funds 2019 £</b>	<b>Total funds 2019 £</b>	<i>Total funds 2018 £</i>
Donations	6,000	6,000	15,000
Gift aid	1,500	1,500	(12,252)
	<hr/>	<hr/>	<hr/>
Total donations and legacies	<b>7,500</b>	<b>7,500</b>	<b>2,748</b>
	<hr/>	<hr/>	<hr/>
Total 2018	<b>2,748</b>	<b>2,748</b>	
	<hr/>	<hr/>	

**PLANTS AND PEOPLE AFRICA LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2019**

**3. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Royalties received	51	51	37
<i>Total 2018</i>	37	37	

**4. INVESTMENT INCOME**

	Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Investment income	29	29	22
<i>Total 2018</i>	22	22	

**5. SUPPORT COSTS**

	Charitable donations £	Total 2019 £	Total 2018 £
Donations	-	-	225
Travel expenses	6,528	6,528	8,978
Accountancy	1,500	1,500	1,500
Bank charges	1,472	1,472	5
Sundry expenses	152	152	1,923
Foreign exchange difference	-	-	45
Depreciation	992	992	992
	10,644	10,644	13,668
<i>Total 2018</i>	13,668	13,668	

During the year ended 30 June 2019, the company incurred the following Governance costs:  
£1,500 (2018 - £1,500) included within the table above in respect of Charitable donations.

**PLANTS AND PEOPLE AFRICA LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2019**

**6. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE**

	Depreciation 2019 £	Other costs 2019 £	Total 2019 £	Total 2018 £
Expenditure on fundraising trading	-	1,270	1,270	1,587
<b>Costs of raising funds</b>	<b>-</b>	<b>1,270</b>	<b>1,270</b>	<b>1,587</b>
Charitable donations	992	9,652	10,644	13,668
	992	10,922	11,914	15,255
<i>Total 2018</i>	992	14,263	15,255	

**7. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	2019 £	2018 £
Depreciation of tangible fixed assets:		
- owned by the charity	992	992

During the year, no Trustees received any remuneration (2018 - £NIL).

During the year, no Trustees received any benefits in kind (2018 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2018 - £9753).



**PLANTS AND PEOPLE AFRICA LIMITED**  
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**8. TANGIBLE FIXED ASSETS**

	Plant and machinery £
<b>Cost</b>	
At 1 July 2018 and 30 June 2019	22,554
<b>Depreciation</b>	
At 1 July 2018	19,782
Charge for the year	992
At 30 June 2019	20,774
<b>Net book value</b>	
At 30 June 2019	1,780
At 30 June 2018	2,772

**9. STOCKS**

	2019 £	2018 £
Finished goods and goods for resale	5,080	6,350

**10. DEBTORS**

	2019 £	2018 £
Trade debtors	61	61
Other debtors	9,000	7,500
	9,061	7,561

**11. CREDITORS: Amounts falling due within one year**

	2019 £	2018 £
Trade creditors	379	379
Accruals and deferred income	1,500	1,500
	1,879	1,879

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**12. CREDITORS: Amounts falling due after more than one year**

	2019 £	2018 £
Other creditors	39,309	32,668

**13. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 July 2018 £	Income £	Expenditure £	Balance at 30 June 2019 £
<b>Unrestricted funds</b>				
General Funds - all funds	5,664	7,873	(11,914)	1,623

**STATEMENT OF FUNDS - PRIOR YEAR**

	Balance at 1 July 2017 £	Income £	Expenditure £	Balance at 30 June 2018 £
General Funds - all funds	16,027	4,892	(15,255)	5,664
Total of funds	16,027	4,892	(15,255)	5,664

**SUMMARY OF FUNDS - CURRENT YEAR**

	Balance at 1 July 2018 £	Income £	Expenditure £	Balance at 30 June 2019 £
General funds	5,664	7,873	(11,914)	1,623

**SUMMARY OF FUNDS - PRIOR YEAR**

	Balance at 1 July 2017 £	Income £	Expenditure £	Balance at 30 June 2018 £
General funds	16,027	4,892	(15,255)	5,664

**PLANTS AND PEOPLE AFRICA LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2019**

**14. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	Unrestricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	1,780	1,780
Current assets	41,031	41,031
Creditors due within one year	(1,879)	(1,879)
Creditors due in more than one year	(39,309)	(39,309)
	<u>1,623</u>	<u>1,623</u>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	Unrestricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	2,772	2,772
Current assets	37,439	37,439
Creditors due within one year	(1,879)	(1,879)
Creditors due in more than one year	(32,668)	(32,668)
	<u>5,664</u>	<u>5,664</u>