Registered number: 6468130 Charity number: 1141243

#### LIGHT EDUCATION DEVELOPMENT

(A company limited by guarantee)

# UNAUDITED TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2011

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 JANUARY 2011

#### **Trustees**

PL Dover (appointed 22 January 2011)

GJ Buchan

DJ Hicks

#### Company registered number

6468130

#### Charity registered number

1141243

#### Registered office

One London Wall London EC2Y 5AB

#### **Company secretary**

GJ Buchan

#### **Accountants**

Crossley Financial Accounting Chartered Accountants Star House Star Hill Rochester Kent ME1 1UX

#### TRUSTEES' REPORT FOR THE YEAR ENDED 31 JANUARY 2011

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Light Education Development (the company) for the year ended 31 January 2011. The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

#### Structure, governance and management

#### CONSTITUTION

The company is registered as a charitable company limited by guarantee (company number 6468130) The company is constituted under the Companies Act 2006 and is a registered charity number 1141243

The principal object of the company is to promote sustainable development for the benefit of the public in Peru, Nepal and elsewhere in the world

#### METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum and Articles of Association of the company

#### POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

On appointment, the Trustees are provided with a copy of the Memorandum and Articles of Association and a copy of the Charity Commission's guidance "The Essential Trustee" What You Need To Know" They are then thoroughly briefed on the aims and activities of the charity

#### ORGANISATIONAL STRUCTURE AND DECISION MAKING

The activities of the charity are managed by the trustees. There are at least 2 formal annual meetings together with contact as required between the trustees and those performing the operations in the field

#### **RELATED PARTY RELATIONSHIPS**

The charity works closely with the Juniper Trust

#### **RISK MANAGEMENT**

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks

#### **Objectives and Activities**

#### **POLICIES AND OBJECTIVES**

LED is a newly created charity to support the work of Val Pitkethly in her trekking and climbing expeditions in South America and the Himalayas. It is not affiliated to any other group, religious or otherwise, and until now has been funded solely through the donations of those associated with Val's trekking work. Administered by

### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 JANUARY 2011

veterans of Val's expeditions, the aim of the charity is to provide low-tech solutions to 3 basic needs, Cheap affordable lighting, basic education and healthcare leading to economic development for the poorest people in these regions

#### STRATEGIES FOR ACHIEVING OBJECTIVES

As stated in the preceding paragraph, funds are raised by donations received mainly from participants on treks organized and led by Val

#### **ACTIVITIES FOR ACHIEVING OBJECTIVES**

- Educational supplies have been donated to over 20 Peruvian schools
- Medical supplies and solar lights have been provided to Nepal, India and Peru since 2004

#### **GRANT MAKING POLICIES**

The funds are used for the activities described in the previous paragraph

#### **VOLUNTEERS**

Volunteers are all people who have participated in treks run by Val and who have seen at first hand the benefits of the work she has done in the past

#### Achievements and performance

#### **REVIEW OF ACTIVITIES**

From April to August 2010 we visited a clinic built in the village of Quishar in Peru numerous times and provided medical supplies

5 schools in the North East area of the Cordillera Blanca received supplies and mobile medical clinics took place in Taypoora, Safuna, Quitrasca and Jancachuca

#### **FUNDRAISING ACTIVITIES/INCOME GENERATION**

Once again the Juniper Trust assisted with funding for solar lighting

#### **INVESTMENT POLICY AND PERFORMANCE**

Funds are kept in an interest bearing bank account

#### Financial review

#### **RESERVES POLICY**

Activities are based on the funds available, so it is not the intent to retain reserves

### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 JANUARY 2011

#### Plans for the future

#### **FUTURE DEVELOPMENTS**

A recently completed web site with on-line donation facilities will open the fund raising activities to a wider group

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006

This report was approved by the Trustees on  $17/10\sqrt{201}$  and signed on their behalf, by

Mushulus GJ Buchan

Trustee

# STATEMENT OF FINANCIAL ACTIVITIES (incorporating income and expenditure account) FOR THE YEAR ENDED 31 JANUARY 2011

		nrestricted funds 2011	Total funds 2010
INCOMING RESOURCES	Note	£	£
Incoming resources from generated funds			
Voluntary income	2 3	5,627	7,350
Investment income	3	21	44
TOTAL INCOMING RESOURCES	•	5,648	7,394
RESOURCES EXPENDED	•		
Charitable activities	8	6,814	5,279
Governance costs	4	499	411
TOTAL RESOURCES EXPENDED	7	7,313	5,690
MOVEMENT IN TOTAL FUNDS FOR THE YEAR - NET INCOME/(EXPENDITURE) FOR THE YEAR	_	(1,665)	1,704
Total funds at 1 February 2010		9,864	8,160
TOTAL FUNDS AT 31 JANUARY 2011	_	8,199	9,864
	=		

The notes on pages 7 to 10 form part of these financial statements

#### LIGHT EDUCATION DEVELOPMENT

(A company limited by guarantee) REGISTERED NUMBER: 6468130

#### BALANCE SHEET AS AT 31 JANUARY 2011

			2011		2010
	Note	£	£	£	£
CURRENT ASSETS					
Cash at bank		8,699		10,276	
CREDITORS: amounts falling due within					
one year	10	(500)		(412)	
NET CURRENT ASSETS	_		8,199		9,864
TOTAL ASSETS LESS CURRENT LIABILI	TIES		8,199	_	9,864
		=		=	
CHARITY FUNDS					
Unrestricted funds	11		8,199		9,864
		_	8,199	_	9,864
		=		=	

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act

The Trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 January 2011 and of its net resources expended for the year then ended in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements so far as applicable to the company

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Trustees on 170ccccc2011 and signed on their behalf, by

PL Dover

2 Dover

The notes on pages 7 to 10 form part of these financial statements

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2011

#### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards and the Companies Act 2006

#### 1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

#### 1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund

#### 1.4 Incoming resources

All incoming resources are included in the Statement of financial activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the company where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2011

#### 1. ACCOUNTING POLICIES (continued)

#### 1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company, and compliance with constitutional and statutory requirements.

2.	VOLUNTARY INCOME		
		Unrestricted funds 2011 £	Total funds 2010 £
	Donations	<u> </u>	7,350
3.	INVESTMENT INCOME		
		Unrestricted funds 2011 £	Total funds 2010 £
	Investment income	<del></del> =	44
4.	GOVERNANCE COSTS		
		Unrestricted funds 2011 £	Total funds 2010 £
	Accountancy fees	499	411

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2011

5.	DIRECT COSTS				
			Activities £	Total 2011 £	Total 2010 £
	Drinting stationary & nestage		39	39	228
	Printing, stationary & postage Project costs, travel & equipment		6,644	6,644	4,991
			6,683	6,683	5,219
6	SUPPORT COSTS				
			Activities £	Total 2011 £	Total 2010 £
	Bank charges		131	131	60
7.	ANALYSIS OF RESOURCES EXPENDED BY	EXPENDITU	RE TYPE		
			o	ther costs	Total
				2011	2010
				£	£
	Project activities Governance			6,814 499	5,279 411
			=	7,313	5,690
8.	ANALYSIS OF RESOURCES EXPENDED BY	ACTIVITIES			
		Activities			
	ι	ındertaken	Support	Total	Total
		directly 2011	costs 2011	10tai 2011	2010
		£	£	£	£
	Project activities	6,683	131	6,814	5,279

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2011

9.	NET INCOME / (EXPENDITURE)				
	This is stated after charging				
				2011 £	2010 £
	Accountancy fees			499 	411
	During the year, no Trustees received any rem During the year, no Trustees received any ben During the year, no Trustees received any rein	efits in kind (2010	-£NIL)	-£NIL)	
10.	CREDITORS: Amounts falling due within one year				
				2011 £	2010 £
	Accruals and deferred income			500	412
11	STATEMENT OF FUNDS				
		Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
	Unrestricted funds				
	General Funds - all funds	9,864	5,648	(7,313)	8,199
	SUMMARY OF FUNDS				
		Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
		9,864	5,648	(7,313)	8,199