

Company number: 06462220

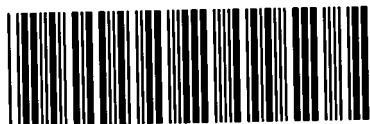
Charity number: 1122297

The Small Charities Coalition

Report and Financial Statements

1 June 2015 – 31 May 2016

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The Small Charities Coalition

Contents

For the year ended 31 May 2016

Contents	Pages
Reference and administrative details	2
Report of the Trustees	3
Independent examiner's report	10
Statement of Financial Activities (incorporating an income and expenditure account)	11
Balance sheet	12
Notes to the financial statements	13

The Small Charities Coalition

Reference and administrative details

For the year ended 31 May 2016

Company number	06462220
Charity number	1122297
Registered office and operational address	Unit 9/10, 83 Crampton Street, London, SE17 3BQ
Trustees	<p>Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:</p> <p>Stephen Elsdon Dr Suzanne King Kirsty Marrins Judith Miller (Treasurer) Simon Hebditch (Chair) Resigned 13/10/16 D'Arcy Myers Resigned 13/10/16 Zoe Willems Resigned 13/10/16 Peter Barrow Appointed 13/10/16 Madeleine Cassidy Appointed 13/10/16 Alice Doyle Appointed 13/10/16 Julia Kaufmann (Chair) Appointed 13/10/16 Steven Kirkpatrick Appointed 13/10/16 Ciaran Price Appointed 13/10/16 Alex Smith Appointed 13/10/16</p>
Company Secretary	Judith Miller from 01/01/15 to present
Senior staff	<p>John Barrett, Acting CEO until 12/04/16 John Barrett, CEO 13/04/16 until present</p>
Bankers	<p>CAF Bank 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA</p>
Independent Examiner	<p>Eric Southwick Eric Southwick & Co Chartered Accountants 51 The Avenue SEAHAM Co Durham SR7 8NS</p>

The Small Charities Coalition

Report of the Trustees

For the year ended 31 May 2016

The Trustees present their report and the independently examined financial statements for the year ended 31 May 2016.

Reference and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (Charities SORP FRS 102).

Structure, governance & management

The organisation is a charitable company limited by guarantee, incorporated on 2 January 2008 and registered as a charity on 14 January 2008. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 5 to the accounts.

The Trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work within the last twelve months. The Trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the Trustees ensure the charity's aims, objectives and activities remain focused on its stated purposes.

Since the year end the charity reviewed terms of office of trustees and ran a trustee recruitment process as a number of trustees were stepping down from the board. This included the Chair of trustees, Simon Hebditch. Seven new trustees were appointed to the board in October 2016, including a new Chair, Julia Kaufmann.

Objectives and activities

The Small Charities Coalition (SCC) exists to benefit small charities in the UK. Our definition of a small charity is any charity, registered or un-registered, that has an income of less than £1 million per year. Our indirect beneficiaries are the thousands of end-user beneficiaries that gain from the improved performance of the small charities that serve them. The trustees are therefore satisfied that SCC ensures its work is in the public benefit.

The environment in which small charities operate has significantly changed since SCC registered in 2008. Charities are feeling the squeeze between increased demand for services and declining resources, yet despite these challenges remain incredibly resourceful and resilient.

Our vision is of a strong, well equipped and more confident small charity sector, valued for the positive difference it makes in society. During 2015 we launched our new three-year strategy and business plan with the following objectives:

1. To collaborate and build partnerships in support of small charities: We will harness the skills and resources of our members and partner organisations to deliver a range of affordable and accessible services that create connections, broker opportunities and build organisational capacity. These services include networking, training, peer support, advice and information.
2. To champion the role and impact of small charities: We will champion the role and impact of small charities in society. We will give them a voice that is heard by politicians, regulators and the media so that they are recognised, valued and supported.

The Small Charities Coalition

Report of the Trustees

For the year ended 31 May 2016

3. To grow membership and build a community of support: We will encourage more small charities to join SCC, to expand our community and help all our members to be stronger and better equipped to make a difference in society.
4. To build better sustainability: We will strive to be sustainable, to safeguard the support we provide and to keep our services accessible and affordable.

Charitable Activities in the past year

Objective 1: To collaborate and build partnerships in support of small charities

a) Skills matching service

We match small charities with volunteers who have the experience skills and knowledge to coach or mentor them in areas such as fundraising strategy, project planning, governance, marketing and communications. The support is free and lasts for an average of 4.5 months. During the year we have:

- Established 78 new matches and coordinated a total of 115 live matches.
- Delivered an average of £480 worth of free consultancy per charity, which totals about £55,200 worth of support for our matched organisations.
- Participated in the Cabinet Office Small Charity Fundraising Training Programme, in partnership with the Foundation for Social Improvement (FSI), delivering 45 fundraising matches. This project, combined with funding from the Westminster Foundation and a programme delivered in partnership with Charity Finance Group (CFG) also enabled us to offer a 6 month internship opportunity to Kathryn Dingle, from March 2016.

We send out evaluation surveys to both the supporter and the charity at the end of each match asking about the impact and success of their mentoring experience and the quality of service they received. Of those that fed back on their match: 100% were likely or very likely to recommend the service; 95% thought the service was good or very good; 80% felt more confident in their role after their match, enabling them to improve their performance; and 75% reported that their need for support had been fully met

b) Training Programme:

Thanks to the growing number of offers, from individuals and organisations, to provide pro-bono training for small charities, we have also been able to respond to an increasing demand for low-cost training. In September 2015 we appointed our new Communications & Events Manager, Felicity Christensen to lead on this area of work. Funding from the City Bridge Trust assisted us to scale up our training model so that we were able to:

- Deliver a total of 52 training events for 761 attendees, covering topics such as: fundraising, governance, trustee recruitment, HR, social media, measuring impact, project management and email & digital marketing.
- Broker training, worth an estimated £197,435, delivered in partnership with organisations such as IBM, International Fundraising Consultancy and the Westminster Foundation to mention but a few.

The Small Charities Coalition

Report of the Trustees

For the year ended 31 May 2016

- Strengthen relationships with a wide range of professional trainers and grow our network of free venues.
- Secure funding from the Westminster Foundation to provide training to small charities in cities and towns throughout the UK.

c) Help & Advice:

Our helpline service delivers free support and information to small charities that are experiencing difficulties. During this past year we have:

- Responded to 835 queries.
- Provided free charity start up advice for the 44% of callers asking for help on 'how to set up' or 'how to register' a charity. We recruited an immensely experienced volunteer, Brian Seaton, who has assisted 14 organisations to register with the Charity Commission since July 2015 with 3 more pending and 1 application ongoing at end May 2016.
- Answered a wide range of queries from: fundraising and property issues to conflict of interest problems and requests for trustee recruitment support.
- Gained invaluable insight and data on the issues facing small charities which we can feed into our policy work to represent the needs of small charities on a national scale.

d) Communications:

Disseminating information and opportunities to small charities is an integral part of our role. Through multiple communications channels, we have helped ensure that they are aware of support and funding opportunities and are kept up-to-date with the issues that affect them.

- We expanded our library of online guides, tools, templates and useful services in areas such as good governance, fundraising and HR support.
- We issued 12 free monthly bulletins for members, passing on savings, discounts and offers on top of our training opportunities at an estimated value of £3,130.
- We maintained a website which had a total of 339,632 views during the year.
- We employed a range of social media outputs and at end May 2016 had 19,200 Twitter followers (an increase of 4,764 since June 2015); 1,266 Facebook likes (compared to 950 this time last year); 780 LinkedIn connections (compared to 513 a year ago) and 4,888 LinkedIn members of the UK Charity Trustees page that we co-manage with Reach Volunteering.
- Throughout the year we have been working on a complete overhaul of our website and development of a new Community Portal, an online platform to streamline our service delivery and core areas of work. This is to be launched in early 2017 (see Future Plans below).

The Small Charities Coalition

Report of the Trustees

For the year ended 31 May 2016

Objective 2: To champion the role and impact of small charities

In December 2015, funding from the Lloyds Bank Foundation enabled us to recruit our first dedicated Policy and Engagement Manager and Rebecca Bunce took up the post in March 2016. Despite our limited policy capacity for the majority of the year covered by this report we achieved the following:

- We lobbied the Office for Civil Society (OCS) on a number of occasions, alongside other organisations, including the Foundation for Social Improvement (the FSI), to provide fundraising training to help small charities become more sustainable. In July 2015, the OCS announced a £100,000 grant for this purpose. The grant was awarded to the FSI and delivered in partnership with SCC and Global Giving.
- We represented small charities at the Fundraising Regulation Summit in early December 2015. This led to a joint partnership with the Institute of Fundraising (IoF) to consult with small charities on the recommendations for the new fundraising regulator; results of which were published at a Fundraising Reform Forum we delivered in partnership with the IoF.
- Consequently, we submitted a joint response to the Fundraising Preference Service (FPS) consultation.
- We were invited to sit on the Skills Exchange Alliance Steering Group and to be an Ambassador for this project.
- We had 29 media mentions, on subjects such as: small charities and the FPS, public awareness of small charities, funding and small charities choosing appropriate financial models.
- We consulted members on the HMRC Gift Aid Small Donations Scheme and produced a joint response to Government with the Charity Finance Group, NCVO and the IoF.

Objective 3: To grow membership and build a community of support

Over the next three years the Small Charities Coalition has set ambitious yet achievable membership growth targets. Our aim is to reach 10,000 individual members by the end of our 2017/18 financial year.

- At the end May 2016 we had a membership of 7,683 individuals from 7,269 small charities. Our use of social media has allowed us to reach many more small charities; raising awareness of the support available to these groups online and in their local areas.
- A grant from the Big Lottery Fund has enabled us to produce a new leaflet promoting our key affordable services and 30,000 of these are being distributed specifically to target the very smallest and isolated small charities.
- Our 'community of support' has enabled us to provide free and inexpensive services which far exceed our financial resources. The extent and quality of our services owe much to our network of volunteer mentors, training providers and partner organisations.

Objective 4: To build better sustainability

Serious and tangible efforts to build better sustainability are crucial to ensure the charity's long term survival. Our

The Small Charities Coalition

Report of the Trustees

For the year ended 31 May 2016

plan is to consider a number of earned income streams that combined, may generate enough income to make a significant contribution to our core costs.

We currently only charge our members to attend training events; all other services are and will remain free to ensure that support remains accessible to our members. However, the Community Portal Project (due to launch early 2017, see Future Plans below) will formalise the ask for a voluntary contribution from our members – anything that the charity or individual can afford – towards their cost of membership.

In January 2016 we appointed a full-time Business Development & Partnerships Manager, Stuart Brown, to lead on the delivery of the income generation and sustainability plan and to assess the potential income that can be generated from sources other than our membership, by growing our commercial income and by providing services to other organisations.

Over the financial period 2015-16 we have succeeded in increasing the total amount and proportion of total income from earned income.

Future plans

1. **Membership:** Over the next three years the Small Charities Coalition has set ambitious yet achievable membership growth targets. Our aim is to reach 10,000 individual members by the end of our 2017/18 financial year.
2. **Community Portal:** The Community Portal project is a major new website and CRM development project that will change the way small charities engage with SCC services and each other. The new web-based Community Portal is expected to be available from early 2017.
 - New collaborative features will be introduced to link-up and support more small charities through peer and shared learning - a key feature to ensure sustainable support in an uncertain funding and infrastructure support environment.
 - The Resources Hub will signpost to even more third-party and in-house resources, allowing more small charities to self-serve before accessing direct support from SCC and its partners.
 - CRM development using the Salesforce CRM platform will improve our Case Support and Event Management systems, ensuring SCC creates the efficiencies and scale to support its growing membership and demand for support.
 - A fully responsive and optimised website.
3. **Mentoring and coaching support:** We will continue to provide technical/task and role-based advice and mentoring support to our members. The service will be further developed by facilitating and coordinating an increased number and range of matches through the Community Portal.
4. **Training events:** We will expand our events programme to deliver even more affordable and accessible training to our members. Our unique model allows us to keep costs low by brokering the generous support of our volunteer supporters and partner organisations to deliver and host workshops and clinics. We aim to schedule and publish a whole series of training sessions well in advance.
5. **Policy and advocacy:** We have identified the following policy objectives which we will continue working to achieve. This involves us working at a policy level, as well as looking at how we as an organisation work to improve use of our data and communicate the work we are doing more widely.

The Small Charities Coalition

Report of the Trustees

For the year ended 31 May 2016

- Ensuring small charities are aware of policies and changes that will affect them.
- Helping small charities to engage with the design and policy, regulation and processes that impact on them.
- Influencing the system to make it simple, proportional and supportive for small charities.
- Collaborating with other organisations to achieve the above.

6. Sustainability: We plan to grow our earned income to gradually fund more of our core running costs, allowing grant fundraising to focus on projects instead of core work.

With the appointment of new trustees, the board will be reflecting on strategy and future plans as well as refreshing SCC's approach to risk management.

Financial Year 2015/16

The Charity had received grants and donations of £134,074, earned £38,780 from an increase in partnership and training activities, and interest of £152 in the year to 31 May 2015. The total expenditure was £154,184 in the period. The charity had planned for a surplus and generated an overall surplus for the year of £18,822.

The City Bridge Trust and the Tudor Trust continued as regular funders (although the Tudor Trust's grant will appear in the next financial year's accounts). We received further funding from the Westminster Foundation and new funding from Lloyds Bank Foundation, Legal Education Foundation, Sobell Foundation and Donald Forrester Trust.

Reserves Policy

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. Trustees are committed to generating sufficient reserves to support current organisational activities to meet the following requirements:

- Safeguarding the charity's service commitment in the event of delays in receipt of grants or other income.
- Providing a financial cushion against risk and future uncertainties.
- Resourcing the research and development of services and initiatives.

To this end, the Trustees have established a reserves policy that is reviewed annually to ensure that the appropriate levels of reserves are maintained and SCC is able to continue to fund its activities without unnecessary disruption as a result of peaks and troughs in income.

Total unrestricted funds at the year-end were £81,041. These are represented entirely by net current assets. In previous years we received unrestricted grant funding, which was designated for future projects. This is not the case at this year-end as the funding mix of the charity is changing with SCC working on developing its funding base. During 2015/16, the charity developed its relationships with existing and new funders and secured a greater proportion of restricted funds as well as increasing unrestricted income from training and events. At 31 May 2015 we had approximately three months' costs in reserves. We have sought to build this to provide the charity with a more sustainable basis and allow it to undertake new initiatives, we now have just over six months' running costs in reserves. The trustees are keeping this under review and will be re-establishing the reserves policy during the next round of planning and budgeting.

The Small Charities Coalition

Report of the Trustees

For the year ended 31 May 2016

Statement of Responsibility of the Trustees

Our Trustees (who are also directors of Small Charities Coalition for the purposes of company law) are responsible for preparing the report of the Trustees' and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant information of which the charity's independent examiner is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 May 2016 was 7 (7 in 2015). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

Signed on behalf of the trustees



Judith Miller, Treasurer

Date: 17 January 2017

The Small Charities Coalition

Statement of Financial Activities (incorporating an income and expenditure account)

For the year ended 31 May 2016

I report on the accounts of the company for the year ended 31st May 2016, which are set out on pages 11 to 19.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
 - a) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eric Southwick BA(Hons) FCA FCIE DChA

Date: 27 February 2017

Eric Southwick & Co
Chartered Accountants
51 The Avenue
Seaham
Co Durham
SR7 8NS
Tel: 0191 581 2233
Fax: 0191 581 3999
Website: ericssouthwickaccountants.co.uk

 **Eric
Southwick & Co**
CHARTERED ACCOUNTANTS
CHARITY ACCOUNTANTS

The Small Charities Coalition

Statement of Financial Activities (incorporating an income and expenditure account)

For the year ended 31 May 2016

	Note	Unrestricted £	Restricted £	2016 Total £	2015 Total £
Income from:					
Donations and legacies : gifts		8,833	-	8,833	3,099
Charitable activities					
Training, events and skill sharing	3	38,780	125,241	164,021	149,685
Investments : interest income		42	110	152	63
Other		-	-	-	85
Total income		<u>47,655</u>	<u>125,351</u>	<u>173,006</u>	<u>152,932</u>
Expenditure on:					
Raising funds		13,200	-	13,200	11,793
Charitable activities					
Training, events and skill sharing		26,979	114,005	140,984	112,873
Total expenditure	4	<u>40,179</u>	<u>114,005</u>	<u>154,184</u>	<u>124,666</u>
Net income for the year	5	<u>7,476</u>	<u>11,346</u>	<u>18,822</u>	<u>28,266</u>
Reconciliation of funds					
Total funds brought forward		73,565	22,140	95,705	67,439
Net income for the year		<u>7,476</u>	<u>11,346</u>	<u>18,822</u>	<u>28,266</u>
Total funds carried forward		<u>81,041</u>	<u>33,486</u>	<u>114,527</u>	<u>95,705</u>

The above results are derived from continuing activities. There were no recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.

The notes on pages 13 to 19 form part of these financial statements.

The Small Charities Coalition

Balance Sheet

For the year ended 31 May 2016

Company Number: 06462220

	Note	2016 £	2015 £
Current assets			
Debtors	9	2,124	1,983
Cash at bank and in hand		<u>115,510</u>	<u>95,231</u>
		117,634	97,214
Liabilities			
Creditors: amounts falling due within one year	10	<u>3,107</u>	<u>1,509</u>
Net current assets		<u>114,527</u>	<u>95,705</u>
Net assets	11	<u>114,527</u>	<u>95,705</u>
The funds of the charity	12		
Restricted funds		33,486	22,140
Designated funds		-	36,300
General funds		<u>81,041</u>	<u>37,265</u>
Total charity funds		<u>114,527</u>	<u>95,705</u>

For the financial year in question the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2016.

The trustees, who are directors of the charitable company under company law, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with provision applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees and authorised for issue on 17 January 2017 and signed on their behalf by:

Judith Miller

Judith Miller, Treasurer

The notes on pages 13 to 19 form part of these financial statements.

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (August 2014) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Reconciliation with previously Generally Accepted Accounting Practice (GAAP)

The accounting policies required by FRS 102 and the Charities SORP FRS 102 have been applied with no restatement of comparative items required. The transition date was 1 June 2014.

c) The charity

The charity is a company limited by guarantee. The members of the company are the Trustees named on page two. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. In the opinion of the Trustees there is no ultimate controlling party.

The charitable company meets the definition of a public benefit entity under FRS 102.

d) Going concern

The Trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. There are no key judgements that the charitable company has made which have a significant effect on the accounts. The Trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

f) Expenditure

Expenditure is accounted for on an accruals basis. Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

The charity is not registered for VAT. In common with many other charities, the Small Charities Coalition expenses are inflated by VAT which cannot be recovered.

The Small Charities Coalition

Notes to the Financial Statements

For the year ended 31 May 2016

g) Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Furniture and fixtures	33.3% straight line
Office equipment	33.3% straight line

h) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

i) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less.

j) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

k) Pensions

The Charity has introduced a defined contribution pension scheme during this financial year. Pension costs are recognised when contributions become payable.

The Small Charities Coalition

Notes to the Financial Statements

For the year ended 31 May 2016

2 Prior year comparatives for the statement of financial activities

	Unrestricted £	Restricted £	2015 Total £
Income from:			
Donations and legacies	3,099	-	3,099
Charitable activities			
Training, events and skill sharing	57,980	91,705	149,685
Other trading activities			
Investments	63	-	63
Other	85	-	85
Total income	61,227	91,705	152,932
Expenditure on:			
Raising funds	11,793	-	11,793
Charitable activities			
Training, events and skill sharing	39,488	73,385	112,873
Other	-	-	-
Total expenditure	51,281	73,385	124,666
Net income for the year	9,946	18,320	28,266
Reconciliation of funds			
Total funds brought forward	63,619	3,820	67,439
Net income for the year	9,946	18,320	28,266
Total funds carried forward	73,565	22,140	95,705

The Small Charities Coalition

Notes to the Financial Statements

For the year ended 31 May 2016

3. Income from charitable activities

	Unrestricted £	Restricted £	2016 Total £	2015 Total £
The charitable activities of the Charity comprise small charity support services				
Income from key funders:				
City Bridge Trust	-	48,500	48,500	46,925
Westminster Foundation	-	22,000	22,000	5,000
Lloyds Bank Foundation	-	19,991	19,991	-
Legal Education Foundation	-	17,500	17,500	-
Foundation for Social Improvement	-	7,250	7,250	-
The Sobell Foundation	-	5,000	5,000	5,000
Donald Forrester Trust	-	5,000	5,000	-
Tudor Trust	-	-	-	30,000
Santander	-	-	-	20,175
Garfield Weston Foundation	-	-	-	10,000
The Big Lottery Fund	-	-	-	9,605
Grant Thornton	-	-	-	5,000
Income from partnerships, training and events	38,780	-	38,780	17,980
Total	38,780	125,241	164,021	149,685

4. Expenditure

	Cost of generating funds £	Training, events and skill sharing £	Governance costs £	Support costs £	2016 total £	2015 total £
Staff costs (note 6)	2,690	102,226	2,690	-	107,606	87,776
Trustees' expenses	-	-	-	-	-	200
Professional fees	9,991	10,785	-	-	20,776	14,363
Project costs	-	13,399	-	-	13,399	-
Recruitment and training	-	-	-	-	-	4,800
Staff and volunteer expenses	-	511	-	-	511	3,000
Event costs	-	2,288	-	-	2,288	1,615
Premises and office costs	-	-	-	7,203	7,203	8,347
Accounting and support costs	-	-	-	486	486	2,529
Other	-	1,915	-	-	1,915	2,036
	12,681	131,124	2,690	7,689	154,184	124,666
Support costs	384	7,305	-	(7,689)	-	-
Governance costs	135	2,555	(2,690)	-	-	-
Total expenditure	13,200	140,984	-	-	154,184	124,666

Of the total expenditure, £40,179 was unrestricted (2015: £51,281) and £114,005 was restricted (2015: £73,385).

The Small Charities Coalition

Notes to the Financial Statements

For the year ended 31 May 2016

5. Net incoming resources for the year

Net incoming resources for the year is stated after charging accountant's fees of £nil (2015: £nil).

During the year no Trustees received any remuneration or benefits. No Trustees received reimbursement of travel and subsistence expenses (2015 : one Trustee with expenses amounting to £137).

6. Staff costs and numbers

Staff costs were as follows:

	2016 £	2015 £
Salaries and wages	99,644	82,407
Social security costs	7,219	5,369
Employer's contribution to defined contribution pension schemes	743	-
	<u>107,606</u>	<u>87,776</u>

No employee earned more than £60,000 during the year.

The average number of employees during the year was as follows:

	2016 Number	2015 Number
Direct charitable activities	2.9	3.1
Support and governance	0.5	0.5
	<u>3.4</u>	<u>3.6</u>

7. Taxation

The charitable company is exempt from corporation tax as all of its income is charitable and is applied for charitable purposes.

The Small Charities Coalition

Notes to the Financial Statements

For the year ended 31 May 2016

8. Tangible fixed assets

	Furniture, fittings and equipment £
Cost	
At the start of the year	2,917
Additions in year	-
Disposals and write-off in year	<u>(2,917)</u>
At the end of the year	<u>-</u>
Depreciation	
At the start of the year	2,917
Charge for the year	-
Disposals and write-off in year	<u>(2,917)</u>
At the end of the year	<u>-</u>
Net book value	
At the end of the year	<u><u>-</u></u>
At the start of the year	<u><u>-</u></u>

9. Debtors

	2016 £	2015 £
Trade debtors	<u><u>2,124</u></u>	<u><u>1,983</u></u>

10. Creditors: amounts falling due within one year

	2016 £	2015 £
Accruals	<u><u>3,107</u></u>	<u><u>1,509</u></u>

11. Analysis of net assets between funds

	General unrestricted £	Designated £	Restricted £	Total funds £
Net current assets	<u><u>81,041</u></u>	<u><u>-</u></u>	<u><u>33,486</u></u>	<u><u>114,527</u></u>

The Small Charities Coalition

Notes to the Financial Statements

For the year ended 31 May 2016

12. Movements in funds

	At the start of the year £	Incoming resources £	Outgoing resources £	Transfers £	At the end of the year £
Restricted funds					
City Bridge Trust	3,940	48,500	(52,440)	-	-
Westminster Foundation	2,500	22,000	(8,000)	-	16,500
Lloyds Bank Foundation	-	19,991	(19,991)	-	-
Legal Education Foundation	-	17,500	(1,764)	-	15,736
Foundation for Social Improvement	-	7,250	(7,250)	-	-
Santander Foundation	10,000	-	(10,000)	-	-
The Big Lottery Fund	3,200	-	(3,200)	-	-
The Sobell Foundation	2,500	5,000	(6,250)	-	1,250
Donald Forrester Trust	-	5,000	(5,000)	-	-
Interest income	-	110	(110)	-	-
Total restricted funds	22,140	125,351	(114,005)	-	33,486
Unrestricted funds					
Designated funds: grants in advance	36,300	-	-	(36,300)	-
General funds	37,265	47,655	(40,179)	36,300	81,041
Total unrestricted funds	73,565	47,655	(40,179)	-	81,041
Total funds	95,705	173,006	(154,184)	-	114,527

Purposes of restricted funds

City Bridge Trust: To deliver the Building Resilience programme.

Westminster Foundation: A contribution towards the cost of our training programme.

Lloyds Bank Foundation: To deliver our policy and advocacy work.

Legal Education Foundation: To fund our CRM and website development work.

Foundation for Social Improvement: Payments for contributing skills matches to the Cabinet Office-funded Small Charities Training Programme.

Santander Foundation: To pay for the production and distribution of the members' bulletin for 12 months.

The Big Lottery Fund: To deliver the Stronger Communities project.

The Sobell Foundation: A contribution to the cost of running our Skills Matching service.

Donald Forrester Trust: A contribution towards the cost of our help and advice services.

Purposes of designated funds

The amount designated as grants in advance represents the proportion of grants and other income received for which costs will be incurred in the year ahead.

13. There are no related party transactions that need to be disclosed in the year to 31 May 2016.