

## Termination of appointment of secretary

*You can use the WebFiling service to file this form online*

Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**What this form is for**  
You may use this form  
to terminate the appointment of a  
secretary (individual or corporate)

**What this form is NOT for**  
You cannot use this form if you  
terminating the appointment of  
director. To do this, please use  
TM01 'Termination of appointment  
director'

SATURDAY



A49 \*A67KKUWH\* 34  
11/06/2011  
COMPANIES HOUSE

### 1 Company details

Company number

Company name in full COGAP LIMITED

**→ Filing in this form**

Please complete in typescript or in  
bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the public  
Register

Title\*

Full forename(s) CLIVE LEONARD

Surname/Corporate name FRANKS

### 3 Termination date <sup>Ⓢ</sup>

Date of termination of appointment

<sup>Ⓢ</sup> Only one secretary appointment can  
be terminated per form

### 4 Signature

I am signing this form on behalf of the company

Signature

Signature

<sup>Ⓢ</sup> **Societas Europaea**

If the form is being filed on behalf of a  
Societas Europaea (SE) please delete  
'director' and insert details of which  
organ of the SE the person signing  
has membership

<sup>Ⓢ</sup> **Person authorised**

Under either section 270 or 274 of the  
Companies Act 2006

This form may be signed by  
Director <sup>Ⓢ</sup> Secretary, Person authorised <sup>Ⓢ</sup> Liquidator, Administrator, Administrative  
receiver, Receiver, Receiver manager, Chantry Commission receiver and manager,  
CIC manager, Judicial factor

# TM02

## Termination of appointment of secretary

### **Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

### **Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following**

- The company name and number match the information held on the public Register
- You have correctly entered the name of the secretary being terminated
- You have included the date of termination
- You have signed the form

### **Important information**

**Please note that all information on this form will appear on the public record**

### **Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.**

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland.**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay Phase 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland.**  
The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N R Belfast 1

### **Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)