

# **THE ALASTAIR RAMSAY CHARITABLE TRUST**

**(A Company Limited by Guarantee)**

## **ANNUAL REPORT AND ACCOUNTS**

**1 January to 31 December, 2010**



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## **A. TRUSTEES' ANNUAL REPORT**

### **1. REFERENCE AND ADMINISTRATIVE DETAILS**

Name The Alastair Ramsay Charitable Trust (the "Trust")

Registered Charity No.: 1122452

Registered Company No.: 06449375

Registered Office: 17 Rosebery Road  
Sutton  
Surrey  
SM1 2BW

Trustees  
Bebhinn Ramsay  
Sally Faiz  
Geoff Peters  
Penelope Dash  
Laura Stevenson  
Niamh Ni Dhonaill  
Maisie O'Flanagan  
Nicola Irwin

### **2. OBJECTS AND ACTIVITIES**

- 2 1 The principal object of the Trust is to promote the physical and mental development of children and young persons. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning its activities.
- 2 2 The Trust is currently carrying out its object by raising funds to support Associação Saúde Criança Florianópolis (formerly known as Saúde Criança Recontar), a charitable organization based in the South of Brazil, for the three year period 2009 to end 2011. Saúde Criança Florianópolis provides direct, broad-based support (financial and otherwise) to low-income families during periods of crisis occasioned by children's severe or chronic ill health. Saúde Criança is modelled on the established Rio de Janeiro charity Saúde Criança (formerly Saúde Criança Renascer). The Trust contributed 65% of the organization's budget in 2010 and the remaining 35% of resources were raised locally. These funds enabled Saúde Criança Florianópolis to scale up activities initiated in 2009.

- 2.3 In 2010, Saúde Criança Florianópolis supported just under 40 families with immediate or longer-term support. By end 2010, 28 families were active in the full programme. In a satisfaction survey in December 2010, all families reported that Saúde Criança is making a difference in their lives, with 87% saying that it makes a big difference and 13% saying that it makes a reasonable difference. During the year, there were more than 250 social work referrals, 50 free dental consultations, 55 nutritional consultations, 40 individual psychological consultations among other services. A great amount of donations were made to the families including a house, 5 bathrooms, 5 cookers, 12 liquidizers, 193 monthly food baskets.
- 2.4 In 2010, we discussed supporting two additional projects, Rainbow in Ireland and Namaste in Mauritius. However, during the year it became clear that neither project was sufficiently responsive or prepared to the offer of a donation and its reporting requirements. At the end of 2010, it was decided that all funds raised by ARCH to date would be invested in Saúde Criança or an associated initiative. In 2011 therefore, we plan to honour our 2011 commitment of funding for Saúde Criança Florianópolis and discuss and agree the use of any additional funding with the local Board. One area of interest is to provide partial funding for a rigorous evaluation of the methodology's effectiveness when used by local government. This evaluation could be pivotal in securing the large-scale replication of the methodology in Brazil and beyond.
- 2.5 The principal activities of the Trust during the period from 1 January to 31 December, 2010 were to
- (a) transfer £65,000 to support Saúde Criança Florianópolis in 2010
  - (b) transfer £50,000 to provide partial funding for a permanent headquarters for Saúde Criança Florianópolis. In 2011, according to a request by the local Saúde Criança Florianópolis Board, it was agreed that these funds be used as a small endowment fund to meet rental costs and basic administrative costs on an ongoing basis, rather than invest in a physical permanent headquarters
  - (c) oversee the application of ARCH funding, receiving and analysing bi-annual narrative and financial reports from Saúde Criança Florianópolis and undertake an evaluation visit in May 2010
  - (d) fund-raising and ongoing communicating activities, including an Oxford Cycle Ride, a sponsored walk up the Sugar Loaf Mountain in Ireland, a sponsored marathon, a charity poker night, bi-annual newsletter and monthly blog updates etc

### **3. STRUCTURE, GOVERNANCE AND MANAGEMENT**

- 3.1 The Trust was incorporated as a company limited by guarantee on 10 December 2007 and is a registered charity. The Trust is governed by its constitutional documents, its Memorandum and Articles of Association.
- 3.2 The Trust is managed by the trustees, who are charity trustees for the purposes of charity law and also company directors for the purposes of company law. The minimum number of trustees is 2 and the maximum number is 8. The trustees hold office for a term of 3

years but are eligible for re-appointment at the end of their term. The trustees are appointed by the members of the Trust. The current sole member is Bebhinn Ramsay.

- 3.3 The Board of Trustees meets at least three times a year. The trustees have been appointed from diverse professional backgrounds and bring to the running of the Trust a wide range of experiences including from the worlds of business consulting, legal services, fund-raising, health-care and international child development. Given the current nature of the Trust's activities, it is not believe that formal training is required for the trustees. However, the trustees are made aware of their responsibilities as charity trustees and company directors.
- 3.4 The trustees all give their time freely. None of them receive any remuneration for the time they give to the Trust.
- 3.5 Bebhinn Ramsay, the founding and sole member of the Trust and one of its trustees, is also a co-founder and President of Saúde Criança Florianópolis. She does not participate in any decisions made by the Board of Trustees in relation to Saúde Criança Florianópolis and the Trust's engagement with Saúde Criança Florianópolis.

#### **4. FINANCIAL REVIEW AND RESERVES POLICY**

- 4.1 The Trust has made a commitment, conditional on raising sufficient funds, provide a total of approximately £200,000 to support of the establishment and operation of Saúde Criança Florianópolis over the three years 2009 to 2011. In addition, the Trust secured a donation of £40,000, to partly fund a permanent headquarters for Saúde Criança Florianópolis. From the time of foundation of ARCH until 31 December, 2010 the Trust raised over £200,000 of unrestricted general funds. The Trust has decided to use any additional funds to only support projects related to Saúde Criança Florianópolis or Rio de Janeiro, as this was the cause for which the money was raised.
- 4.2 As at 31 December 2010 the Trust had not adopted a formal reserves policy. However, the Trust relies solely on its fund-raising abilities to generate funds and, in accordance with its current objective, all funds raised by the Trust are currently held to enable it to meet its commitments to Saúde Criança Florianópolis over the period 2009 to 2011. Funds are held in approved deposit and current accounts pending disbursement to Saúde Criança Florianópolis. The level of funds held on account is subject to regular review by the trustees.

#### **5. RESPONSIBILITIES**

- 5.1 The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.
- 5.2 Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and group and of the profit or loss of the company and group for that period.
- 5.3 In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business, in which case there should be supporting assumptions or qualifications as necessary

- 5 4 The Trustees confirm that they have complied with the above requirements in preparing the financial statements
- 5 5 The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities
- 5 6 This report has been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part 15 of the companies Act 2006 relating to small entities.

Approved by the Board of Trustees on 28th September, 2011 and signed on their behalf by




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Geoff Peters

**B. STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE PERIOD FROM 1 JANUARY TO 31 DECEMBER 2010**

|  | Notes    | Year<br>ended 31<br>December<br>2010<br><br>£ | Year<br>ended 31<br>December<br>2009<br><br>£ |
|--|----------|---|---|
| <b>Incoming Resources</b>                                    |          |   |   |
| Donations and amounts raised through fund raising activities | 1        | 38,376  | 165,673                                       |
| Interest receivable and similar income                       | 2        | 53  | 79  |
|  |          | <hr/>   | <hr/>   |
|  |          | 38,429  | 165,752                                       |
| <b>Resources Expended</b>                                    |          |   |   |
| - in relation to fundraising activities                      |          | (1,037)                                       | (11,163)                                      |
| - in supporting Saúde Criança                                |          | (65,000)                                      | (38,919)                                      |
| <br><b>Foreign exchange loss</b>                             | <br>1(a) | <br>(4,818)                                   | <br>(2,231)                                   |
|  |          | <hr/>   | <hr/>   |
| <b>Total funds carried forward</b>                           |          | <b>(32,426)</b>                               | <b>113,439</b>                                |

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

**C. BALANCE SHEET AS AT 31 DECEMBER 2010**

|  | Notes | 31<br>December<br>2010<br>£ | 31<br>December<br>2009<br>£ |
|--|-------|-----------------------------|-----------------------------|
| <b>Cash at bank and in hand</b>                      | 1(a)  | <u>172,290</u>              | <u>204,749</u>              |
|  |       | 172,290                     | 204,749                     |
| <b>Creditors</b> amounts falling due within one year |       | <u>(943)</u>                | <u>(976)</u>                |
| <b>Net assets</b>                                    |       | <u>171,347</u>              | <u>203,773</u>              |
|  |       |                             |                             |
| <b>Total funds</b>                                   | 3     | <u>171,347</u>              | <u>203,773</u>              |

For the period from incorporation to 31 December 2010, the Trust is entitled to the exemption from audit requirement contained in section 477 of the Companies Act 2006 relating to small Companies

No member of the Trust has deposited a notice, pursuant to section 476 of the Companies Act 2006 requiring an audit of these accounts

The trustees/directors acknowledge their responsibilities for

- (a) ensuring that the Trust keeps accounting records that comply with section 386 of the Companies Act 2006, and
- (b) preparing accounts which give a true and fair view of the state of affairs of the Trust as at 31 December 2010 and of its income and expenditure for the year then ended in accordance with section 396(2), and otherwise to comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the Trust.

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

Approved by the board of Trustees on 28th September 2011 and signed on their behalf by

Signature of Trustee:



Name of signing Trustee

Geoff Peters



**NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR**  
**ENDED 31 DECEMBER 2010**

**1. Accounting policies**

The principal accounting policies adopted by the company are described below. They have been applied consistently throughout the period

**Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice Accounting and Reporting by Charities (issued in March 2005)

**Incoming Resources**

All Incoming Resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied as appropriate

- (a) Monetary donations and amounts raised through fund raising activities are included in full when receivable. Monetary donations received in foreign currencies are included in the income and expenditure account at the prevailing monthly exchange rate. Cash balances held in foreign currencies at year end are valued in the balance sheet at the year end exchange rate. Variations arising as a result of the difference between the monthly exchange rates and the year end exchange rate are recognised as gains or losses, in the income and expenditure account, as appropriate
- (b) Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these financial statements
- (c) Interest receivable and similar income is included in full when receivable

**Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred

**2. Donations and amounts raised through fund raising activities**

All donations and amounts raised through fundraising activities included in the Statement of Financial Activities relate to monies received during the period from 1<sup>st</sup> January to 31<sup>st</sup> December 2010. All of the monies received in 2010 were unrestricted in that they were made available to the company for use at the discretion of the trustees in furtherance of the general objectives of the charity

### 3. Movement in Funds

|                                |                 |
|--------------------------------|-----------------|
| As at 31 December 2009         | <u>203,773</u>  |
| Funds carried forward for 2010 | <u>(32,426)</u> |
| As at 31 December 2010         | <u>171,347</u>  |