

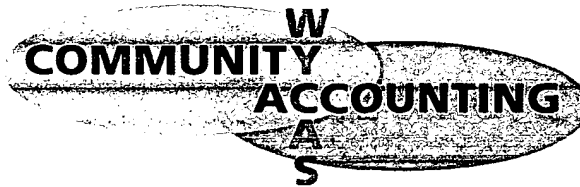
HALE Health Action Local Engagement

Charity number 1123542

A company limited by guarantee number 06443243

Annual Report and Financial Statements

for the year ended 31 March 2018



West Yorkshire Community Accounting Service

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HALE Health Action Local Engagement

Annual Report and Financial Statements for the year ended 31 March 2018

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Prepared by West Yorkshire Community Accounting Service

HALE Health Action Local Engagement

Trustees' report for the year ended 31 March 2018

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Georgina Haslam	Chair	
Mags Pearson	Vice Chair	
Rachel Walsh		Resigned September 2017
Claire White		Resigned July 2017
Robert Prior		
Benjamin Cowell		Resigned March 2017
Paul Dean		Appointed August 2017
Sam Brooks		Appointed January 2018
Ralph Greenwall		Appointed June 2018
Charity number	1123542	Registered in England and Wales
Company number	06443243	Registered in England and Wales
Registered and principal address	Bankers	
1 Westgate	Yorkshire Bank plc	Ecology Building Society
Shipley	Shipley	7 Belton Road
West Yorkshire	West Yorkshire	Silsden
BD18 3QX	BD18 3SB	Keighley BD20 0EE

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 December 2007. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2018

Objectives and activities

The charity's objects

HALE aims in all it does to promote the physical, social and mental health wellbeing of the general public by the provision of training, one to one support, exercise, nutritional advice and other activities to those who need them by reason of their youth, age, infirmity or disability, financial hardship or social circumstances, with the overall object of improving their conditions of life and the social fabric of the community in which they live.

The charity's main activities

Hale is a Healthy Living Project, delivering community based health improvement activities in Shipley and surrounding areas since 2003. We work with people of all ages, concentrating our efforts in the areas of deprivation and health inequalities where there is greatest need, working around the key themes of Mental Health and Wellbeing, Alcohol Awareness, Sexual Health and Nutrition.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health.

Achievements and performance

This has been another highly successful year for HALE despite the pressures of working within a difficult financial environment where funding opportunities are both reducing and becoming increasingly competitive. Our trustees agreed to plan on working outside our standing reserves policy and created a target of getting our reserves back onto its required basis over the next 3 years. This allowed HALE to look positively into the future and remain able to continue to deliver its positive health interventions within the local community. This decision and confidence has been rewarded by the success in gaining new contracts which will hopefully help sustain our business model into the longer term.

We continued our work to enable HALE to access Systm1 (NHS Online referral system). This required significant work in terms of working with Partners and stakeholders regarding IG and safe Data Handling.

We hope the short paragraphs below provide a flavour of the wide range of health and well being activities currently being delivered by HALE to the Bradford Community.

Social Prescribing – Community Connector Service

We are delighted to report that the confidence gained by the CCG in our ability to deliver successful outcomes during the social prescribing pilot scheme has resulted in them commissioning HALE (with our partners – Thornbury Centre, Equality Together and Healthy Lifestyles) to deliver across Bradford social prescribing service. With the national and international ongoing acceptance that social prescribing works and is a major potential part of the GP's toolkit we see the potential for ongoing and significant CCG investment in this model – with our positive experience, access to Systm1 (the NHS referral system) and an established team of connectors HALE are in the position to develop this work into a long term sustainable part of our business model.

Youth Work

Our Youth Work, in partnership with Locala and Step 2, continues to deliver positive messages to the young people in the Bradford District ranging from addressing youth loneliness and bullying to safe sex and the dangers of child sexual exploitation. We regularly utilise our Mobile Outreach Vehicle to get to the places that our young clients gather and this helps ensure high contact figures. We also continue to carry out work within local schools and community centres aimed at integration, community involvement and citizenship. We help to organise and develop local Youth Councils and other groups which empower younger people. Our thanks to all of our funders including Baildon and Bingley Town Councils, who support our youth outreach programs.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2018

Achievements and performance continued

Engagement and Community Development

We have virtually completed our first year of Engagement work for the CCG. This has proved to be both successful and illuminating. Our team has surveyed and questioned a huge number of the local population on a range of surveys relating to the performance of the local NHS and the expressed requirement for future services for the local community. These include, amongst others, seeking views on Self Care Provision and the location of future medical centres. We are expecting this work to continue to develop over the coming months.

Our community development work continues and includes the successful allotment which is located in the Cragg estate. The allotment allows members of the local community to get together to plant, grow and harvest a wide range of vegetables and fruits – supported by a small team of HALE staff and volunteers. Our community development group also run craft and social groups for the local community and these also include both Christmas and Eid celebration events and summer picnics.

Older People's Work

Our Befriending service (funded by the Big Lottery Reaching Communities Fund) continued into its second year of this funding stream. We are delivering really positive interventions in the field of reducing loneliness amongst older people (aged 50+) and have built an ongoing and sustainable partnership with Community Action Bradford and District (CABAD) as a result of this work. It is heartening to recognise that our befriending matches are generally really successful and lead to life friendships being built between our befriending team and those we support. A significant new delivery over the past year has been the development of "life books" which create a lasting memory of our older people both for themselves and their families.

We continue to deliver weekly and monthly events for elderly and isolated people through our range of Wellbeing Cafes, Social Groups and Craft Groups.

Hypertension Project (HOPS)

Our HOPS Project continues to deliver a large amount of Blood Pressure testing sessions throughout the Bradford area. We deliver these in various settings ranging from community centres, work places, shopping arcades to local fun days and festivals. At a recent monitoring and catch up meeting with the local CCG and the British Heart Foundation they expressed their thanks for the successful work being carried out by the team. It is likely that this work will be expanded into the next financial year and will require some more staff hours to complete.

Volunteering

We remain fully supported by our team of invaluable volunteers without whose help we would be unable to deliver all our services – this is especially so in our befriending work. The trustees (who themselves are volunteers) and staff of HALE wish to thank our volunteers for their help and assistance over the past year.

HALE was also able to support the Bradford Royal Infirmary A & E and Acute Wards to manage winter pressures, in conjunction with the VCS Alliance and our Community Connector Projects – the pilot program has been well received and further work is planned.

Financial review

The net expenditure for the year was £5,162, including net expenditure of £5,837 on unrestricted funds and net income of £675 on restricted funds after transfers.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2018

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £71,157.

The trustees aim to maintain sufficient reserves to cover between 3 and 6 months operating expenditure. The Board are working towards achieving these levels within a three year period.

Funds in deficit

There are some minor negative restricted fund balances which can be seen in the notes to the accounts. These will be restored to the positive in the current year.

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed.....  (Trustee)

Name..... GEORGINA HASLAM

Date..... 4 DECEMBER 2018

HALE Health Action Local Engagement

Independent examiner's report to the trustees of HALE Health Action

Local Engagement

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2018, which are set out on pages 7 to 16.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement


Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a member of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Name: Simon Bostrom

Relevant professional qualification or body: FCIE

Date: 5/12/18

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

HALE Health Action Local Engagement
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2018

	Notes	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Income from:					
Grants, donations and service level agreement (2)		126,243	509,697	635,940	387,016
Sales and fees		35,740	9,422	45,162	80,130
Subscriptions		820	6,588	7,408	14,101
Bank interest		839	-	839	540
Other income		781	-	781	2,920
Total income		164,423	525,707	690,130	484,707
Expenditure on:					
Staffing costs (3)		86,064	332,066	418,130	368,997
Project and delivery costs		54,451	157,265	211,716	99,141
Operational and central costs		35,660	13,833	49,493	42,686
Advertising and publicity		521	6	527	4,833
Governance		4,077	5,268	9,345	3,726
Depreciation		6,081	-	6,081	5,544
Total expenditure		186,854	508,438	695,292	524,927
Net income / (expenditure)		(22,431)	17,269	(5,162)	(40,220)
Transfers between funds		16,594	(16,594)	-	-
Net movement in funds		(5,837)	675	(5,162)	(40,220)
Fund balances brought forward		82,187	124,376	206,563	246,783
Fund balances carried forward (4)		76,350	125,051	201,401	206,563

All incoming resources and resources expended derive from continuing activities.

HALE Health Action Local Engagement

Balance sheet

as at 31 March 2018

	2018	2018	2018	2017
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 5,193	-	5,193	9,671
Total fixed assets	<u>5,193</u>	<u>-</u>	<u>5,193</u>	<u>9,671</u>
Current assets				
Debtors and prepayments	(6) 5,905	260,679	266,584	12,721
Cash at bank and in hand	(7) 78,667	243,849	322,516	189,636
Total current assets	<u>84,572</u>	<u>504,528</u>	<u>589,100</u>	<u>202,357</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 13,415	379,477	392,892	5,465
Total current liabilities	<u>13,415</u>	<u>379,477</u>	<u>392,892</u>	<u>5,465</u>
Net current assets / (liabilities)	<u>71,157</u>	<u>125,051</u>	<u>196,208</u>	<u>196,892</u>
Net assets	<u>76,350</u>	<u>125,051</u>	<u>201,401</u>	<u>206,563</u>
Funds				
Unrestricted funds	76,350	-	76,350	82,187
Restricted funds	-	125,051	125,051	124,376
Total funds	<u>76,350</u>	<u>125,051</u>	<u>201,401</u>	<u>206,563</u>

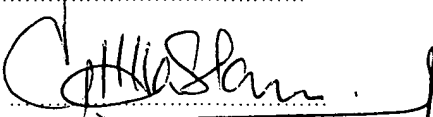
For the year ending 31 March 2018 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date: 4 DECEMBER 2018

Signed:  (Trustee)

Name: GEORGINA HASLAM

HALE Health Action Local Engagement
Statement of cash flows
for the year ended 31 March 2018

	2018 £	2017 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>133,644</u>	<u>21,112</u>
Cash flows from investing activities:		
Dividends and interest	839	540
Purchase of tangible fixed assets	(1,603)	-
Net cash provided by (used in) investing activities	<u>(764)</u>	<u>540</u>
Cash flows from financing activities:		
Repayments on borrowing	-	-
Cash inflows from new borrowing	-	-
Net cash provided by (used in) financing activities	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	132,880	21,652
Cash and cash equivalents at the beginning of the reporting period	189,636	167,984
Cash and cash equivalents at the end of the reporting period	<u>322,516</u>	<u>189,636</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2018 £	2017 £
Net movement in funds for the reporting period (as per the statement of financial activities)	(5,162)	(40,220)
Adjustments for:		
Depreciation charges	6,081	5,544
Dividends and interest from investments	(839)	(540)
(Increase) / decrease in debtors	(253,863)	65,338
Increase / (decrease) in creditors	387,427	(9,010)
Net cash provided by (used in) operating activities	<u>133,644</u>	<u>21,112</u>

Analysis of cash and cash equivalents	2018 £	2017 £
Cash in hand	11	132
Notice deposits (less than 30 days)	322,505	189,504
Total cash and cash equivalents	<u>322,516</u>	<u>189,636</u>

HALE Health Action Local Engagement

Notes to the accounts

for the year ended 31 March 2018

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015). The charity constitutes a public benefit entity as defined by FRS 102. There has been no change to the accounting policies since last year. No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Grants payable with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

HALE Health Action Local Engagement

Notes to the accounts

for the year ended 31 March 2018

1 Accounting policies continued

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold land: nil

Project and office equipment: over 3 years

Motor vehicles: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2018

2 Grants and donations	2018	2018	2018	2017
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Baildon Parish Council (BPC)	-	12,657	12,657	12,656
The Big Lottery	-	110,957	110,957	108,919
Bradford Metropolitan District Council (BMDC)	-	19,249	19,249	21,749
The Brelms Trust	-	2,500	2,500	2,500
Church Urban Fund	-	2,000	2,000	2,250
Leylands Health Centre	-	-	-	1,200
Locala	116,184	-	116,184	87,075
NHS Bradford Districts CCG	-	315,919	315,919	109,494
Social Investment Business	-	16,579	16,579	11,779
London and Associated Properties Plc	-	6,950	6,950	-
West Yorkshire Police Community Trust	-	-	-	4,910
Bingley Town Council	-	1,940	1,940	-
Bradford VCS Alliance	-	14,835	14,835	-
Leeds Community Foundation	4,480	-	4,480	-
Yorkshire Building Society	-	-	-	1,319
The Ashley Family Foundation	-	-	-	5,000
Orthocare	-	-	-	2,000
Glaxo Smith Kline	-	-	-	1,000
Yorkshire Bank	-	5,000	5,000	-
Other grants and donations	5,579	1,111	6,690	15,165
	<u>126,243</u>	<u>509,697</u>	<u>635,940</u>	<u>387,016</u>

3 Staff costs and numbers	2018	2017
	£	£
Gross salaries	352,564	282,598
Social security costs	14,668	11,306
Pensions	14,918	11,024
Other staffing costs	35,980	64,069
	<u>418,130</u>	<u>368,997</u>

The average number employees during the year was 26, being an average of 15 full time equivalent (2017: 23.6, 11.5 FTE).

There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2018	2017
	£	£
Costs of the scheme to the charity for the year	14,918	11,024

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2018

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Baildon Older peoples project	391	4,145	2,689	(288)	1,559
Warm Homes	-	4,607	2,898	(267)	1,442
BMDC - Wellbeing Cafés	7,645	10,731	7,584	(1,560)	9,232
BMDC Shipley cares network	500	-	488	-	12
Reminiscence group	1,431	-	1,431	-	-
Baildon Youth work	2,931	9,751	9,957	(650)	2,075
Dept Adult services	-	14,004	13,113	(1,000)	(109)
Warm Homes Healthy People	3,392	-	345	-	3,047
Church Urban Fund	666	2,165	2,831	-	-
Sovereign Health Care	126	-	126	-	-
Kirkgate Centre	(412)	4,815	4,282	(121)	-
NHS Social Prescribing	64,526	215,744	225,481	-	54,789
Safer Communities 16/17	4,530	-	2,220	(2,310)	-
Workshop on Wheels	1,852	40	533	(960)	399
Yorkshire Building Society	300	-	217	-	83
Big Lottery 2016/2018	25,218	101,260	109,557	(2,873)	14,048
Social Investment Business	4,196	23,529	26,838	(1,783)	(896)
Brelms Trust	2,084	2,500	2,063	(250)	2,271
The Ashley Family Foundation	5,000	476	3,602	(500)	1,374
VCS Alliance A&E	-	14,835	8,859	-	5,976
Cragg Awards for All	-	9,990	-	-	9,990
NHS Heart Foundation	-	34,550	15,042	(1,507)	18,001
Bingley Town Council	-	1,940	669	-	1,271
NHS Engagement project	-	65,625	64,613	(2,525)	(1,513)
Yorkshire Bank	-	5,000	3,000	-	2,000
	<u>124,376</u>	<u>525,707</u>	<u>508,438</u>	<u>(16,594)</u>	<u>125,051</u>

Fund name	Purpose of restriction
Baildon Older peoples project	Project to deal with Isolation and Social Aspects
Warm Homes	Education project promoting warm meals in cold weather periods
BMDC - Wellbeing Cafés	Set up and running costs for a café in Baildon, Bingley, Wrose and Cullingworth
BMDC Shipley cares network	Mental Health Project dealing with older persons
Reminiscence group	Extension of Big Lottery Project for older people
Baildon Youth work	Youth Work funded by Baildon Town Council
Dept Adult services	Social Groups for elderly and isolated people
Warm Homes Healthy People	Towards healthy eating and active citizens activities
Church Urban Fund	Towards the Flower Power enterprise activity
Sovereign Health Care	Towards perinatal service for new mums in Bradford
Kirkgate Centre	Community Networker Project
NHS Social Prescribing	Pilot project funding to work with local GP practices to offer social prescribing solutions for local people
Safer Communities 16/17	For the alcohol misuse education project
Workshop on Wheels	Big Lottery funding towards tutor costs and resources for the WOW project

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2018

4 Restricted funds continued

Fund name	Purpose of restriction
Yorkshire Building Society	Towards bean bags, sewing machines and resources
Big Lottery 2016/2018	Towards the befriending project
Social Investment Business	Big Potential funding towards the Shipley Market hall project
Brelms Trust	Towards the costs of a Lead Worker to support young people, vulnerable to being groomed or sexually exploited
The Ashley Family Foundation	Towards the cost of a tutor and navigator
VCS Alliance A&E	Accident and Emergency Winter Pressure work Jan to March 2018
Cragg Awards for All	Social engagement and group support in Crag and Windhill
NHS Heart Foundation	Community Blood pressure testing scheme
Bingley Town Council	Pilot peer mentoring and youth work
NHS Engagement project	Improving conversations with communities about Health Services
Yorkshire Bank	To deliver training and development for enterprise

The transfers relate to contributions to the overheads of the charity - namely management and admin and also the use of the mobile outreach vehicle.

5 Tangible assets

	Equipment	Motor vehicles	Total
Cost	£	£	£
At 1 April 2017	4,259	16,500	20,759
Additions	1,603	-	1,603
At 31 March 2018	5,862	16,500	22,362
Depreciation			
At 1 April 2017	2,838	8,250	11,088
Charge for year	1,956	4,125	6,081
At 31 March 2018	4,794	12,375	17,169
Net book value			
At 31 March 2018	1,068	4,125	5,193
At 31 March 2017	1,421	8,250	9,671

6 Debtors and prepayments

	2018	2017
	£	£
Debtors	263,746	7,107
Prepayments	2,838	5,614
	266,584	12,721

7 Cash at bank and in hand

	2018	2017
	£	£
Yorkshire bank current account	217,269	135,106
Ecology savings account	105,236	54,398
Petty cash	11	132
	322,516	189,636

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2018

8 Creditors and accruals	2018	2017
	£	£
Creditors	13,640	-
Accruals	2,627	5,465
Deferred income	376,625	-
	<u>392,892</u>	<u>5,465</u>

9 Trustee expenses

No trustee received any expenses during this year or the previous year.

10 Related party transactions

There were no related party transactions during this year or the previous year.

Key management personnel

The key management personnel of the charity comprised the CEO, Finance & Operations Manager, Community Connections Coordinator and Engage Lead. Total Employee benefits of key management personnel of the charity were £ 81,624 (2017:£71,480).

There were no other related party transactions during this year or the previous year.

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	Shipley office	Photocopier
	£	£
Within one year	10,561	893
In the second to fifth years inclusive	11,892	1,269
Over five years from the balance sheet date	-	-
	<u>22,453</u>	<u>2,162</u>

HALE Health Action Local Engagement

Statement of Financial Activities including comparatives for all funds

(including summary income and expenditure account)

for the year ended 31 March 2018

	2018 Unrestricted funds £	2017 Unrestricted funds £	2018 Restricted funds £	2017 Restricted funds £	2018 Total funds £	2017 Total funds £
Income						
Grants, donations and SLAs	126,243	114,877	509,697	272,139	635,940	387,016
Sales and fees	35,740	68,520	9,422	11,610	45,162	80,130
Subscriptions	820	155	6,588	13,946	7,408	14,101
Bank interest	839	540	-	-	839	540
Other income	781	2,920	-	-	781	2,920
Total income	164,423	187,012	525,707	297,695	690,130	484,707
Expenditure						
Staffing costs	86,064	188,213	332,066	180,784	418,130	368,997
Project and delivery costs	54,451	56,161	157,265	42,980	211,716	99,141
Operational and central costs	35,660	15,210	13,833	27,476	49,493	42,686
Advertising and publicity	521	2,446	6	2,387	527	4,833
Governance	4,077	1,652	5,268	2,074	9,345	3,726
Depreciation	6,081	5,544	-	-	6,081	5,544
Total expenditure	186,854	269,226	508,438	255,701	695,292	524,927
Net income / (expenditure)	(22,431)	(82,214)	17,269	41,994	(5,162)	(40,220)
Transfers between funds	16,594	(9,525)	(16,594)	9,525	-	-
Net movement in funds	(5,837)	(91,739)	675	51,519	(5,162)	(40,220)
Fund balances brought forward	82,187	173,926	124,376	72,857	206,563	246,783
Fund balances carried forward	76,350	82,187	125,051	124,376	201,401	206,563