

HALE Health Action Local Engagement

Charity number 1123542

A company limited by guarantee number 06443243

Annual Report and Financial Statements

for the year ended 31 March 2020



Health Action Local Engagement

Healthy Living Charity



West Yorkshire Community Accounting Service

HALE Health Action Local Engagement

Annual Report and Financial Statements for the year ended 31 March 2020

Contents	Page
Trustees' report	2 to 6
Examiner's report	7
Statement of financial activities	8
Balance sheet	9
Statement of cash flows	10
Notes to the accounts	11 to 17

Prepared by West Yorkshire Community Accounting Service

HALE Health Action Local Engagement

Trustees' report for the year ended 31 March 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Georgina Haslam	Chair	
Robert Prior		
Paul Dean		
Sam Brooks		
Ralph Greenwall		
Norma Bartle		Resigned July 2020
Patricia Clough		Appointed July 2019
		Resigned July 2020
Charity number	1123542	Registered in England and Wales
Company number	06443243	Registered in England and Wales
Registered and principal address	Bankers	
1 Westgate	Yorkshire Bank plc	Ecology Building Society
Shipley	Shipley	7 Belton Road
West Yorkshire	West Yorkshire	Silsden
BD18 3QX	BD18 3SB	Keighley BD20 0EE

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 December 2007. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2020

Objectives and activities

The charity's objects

The promotion of the physical, social, economic, environmental and mental health and wellbeing of the general public by the provision of counselling, advice, education, training, recreation or other occupations to those who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances, with the overall object of improving their conditions of life and the social fabric of the community in which they live.

The charity's main activities

HALE is a Healthy Living Project, delivering community based health improvement activities in Shipley and surrounding areas since 2003. We work with people of all ages, concentrating our efforts in the areas of deprivation and health inequalities where there is greatest need, working around the key themes of Mental Health and Wellbeing, Alcohol Awareness, Sexual Health and Nutrition.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health.

Achievements and performance

Once again this has been a busy and successful year for HALE, reflected by our engagement figures and financial turnover.

Through the delivery and expansion of our projects and our creative and collaborative approaches which are underpinned by our mission **"To Improve health where there is greatest need"** we have engaged, supported, provided information to and signposted over **16,000** individuals living in the Bradford district.

The year has seen progress and success with many new exciting developments and partnerships, further strengthening of our organisation financially and operationally and well planned exit strategies for some of our projects.

Our work with General Practices across the district has significantly increased throughout the year which is a real milestone for us. This has enabled us to offer a more holistic and tailored approach when working with clients, to ensure improved and sustained health and social outcomes are achieved.

We also said farewell to Alastair McGregor and welcomed an existing Senior Manager within HALE, Sonjia Peers into the Chief Officer role. This has provided a seamless transition and ensured strong continuity and leadership in the delivery of our strategic plan.

The summary below provides further details about the wide range of health and wellbeing activities, currently being delivered by HALE for the Bradford Community.

Social Prescribing – Community Connector Service and PCN Link Workers

This was the final year of our Community Connector Programme, supporting almost **2,886** people, working with **63** different G.P practices and our local A & E department since it began in March 2017.

The final evaluation demonstrates a high proportion of service users reporting improvements in their health and mental wellbeing, social connectedness and trust in others according to validated measures. With more than two thirds of service users having at least one long term health condition, it means that some of these benefits will be realised to alleviate pressures on primary and secondary care services.

Building on the great success of this service, we celebrated a further 2 great achievements.

Securing contracts with 4 out of 11 Bradford City and District Primary Care Networks (PCNs - groups of G.Ps) to deliver their social prescribing services.

Designing a new Community Connector service as part of the RIC (Reducing Inequalities in City) programme working closely with our Clinical Commissioning Group, **28** city based G.P practice sites and several voluntary sector partners.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2020

Youth Work – Sexual Health, Youth Council, Youth Work

Our experienced youth development team, in partnership with colleagues at Locala Sexual Health and Step 2 Young People's Health Project reached out to over **8,000** young people across the district this year and distributed over **32,000** condoms. Our work focused on providing information, advice and access into services to promote positive sexual health and healthy relationships. Our longstanding partnerships with schools, colleges, children homes and youth and community services allowed us to connect with some of the most vulnerable and at risk young people in our district. We also continued to utilise our Mobile Outreach Vehicle providing an opportunity to meet young people where they gather, and capture a target audience at larger district events such as Bradford Pride and the District Careers Fayre.

Through our wider youth work which includes the Youth Councils in Baildon and Shipley we have evidenced the positive impact for young people in developing new skills, feeling part of and making a difference in their own communities and broadening their understanding of their health and wellbeing. The members have been involved in fundraising activities, raising awareness of the impact of anti-social behaviour, working towards the ASDAN volunteering award and playing an important role in the Intergenerational Afternoon Teas this year to name but a few. A young person told us ***"Youth Council has allowed us to involve ourselves in local community and improve our education of many modern aspects to life such as sexuality, it has given us the opportunity that could shape our futures to new and better standards."***

Engagement and Community Development

Our Engaging People Project continues to provide a platform for local people to share their views, thoughts, feelings and ideas about health services, health messages and what's important to them about their own health. Throughout the year we have engaged over **5,000** individual's and reported on what they told us about Local Health Care Provision, Self-Care and End of Life Care. All of the intelligence gathered is used to help design, improve or adapt services for the benefit of local people. Someone told us ***"You made me feel like my opinion and what I say matters."***

In the latter part of the year we established 2 new engagement projects to support the work of Affinity Care Group (A network of 8 G.P practices) and S10 (A community partnership) bringing health, social care and the third sector together to develop localised services to improve the health and wellbeing of their population.

Community Development

We have continued to deliver a range of projects throughout the year all of which have been well received by the communities we serve. Our "Blooming Marvellous Horticultural Project" worked within a primary school to develop an unused area into a thriving plant, grow and cook your own learning experience for 450 children to enjoy. The children, parents and teachers have been amazed by this wonderful project.

Our Men's Shed project has also continued to thrive, with the gents creating a range of resources to be enjoyed by the wider community. These include raised planters for the elderly, a viewing platform to ensure wheelchair users can enjoy the stunning view over Baildon Moor, bird tables and even a chicken coop. The gents who attend told us that ***"the interaction that we have with one another whilst working on the projects, not only gives a feeling of camaraderie and friendship, but a good reason to attend each week"***.

This year we have also established 2 new Self Care Champions funded through the WISHH community partnership. Their work has included establishing weekly walking and cycling groups, hosting stalls to promote self-care messages, undertaking blood pressure checks and talking to people about small steps to improving health. A highlight of their work included hosting a Christmas Day walk for people who live alone and would not have seen anyone else over the Christmas period.

We have also continued to facilitate a fortnightly singing group, bringing people affected by Dementia together. The group aims to improve their brain activity and overall wellbeing.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2020

Older Peoples Services

This year has very much been a tale of two halves for our Befriending Service. After 10 years of Lottery funding, receiving 1,200 referrals, registering 600 volunteers and matching 630 isolated individuals living in Shipley & Bingley, we sadly brought this project to an end in August 2019. A family member of someone referred to us said *"I can't thank you, and indeed all the people I have dealt with at HALE, for all your support with my father. He and I would be truly lost without you!"* However all was not lost and thanks to a small amount of funding from our local Community Partnership we continued to support a small number of individuals and retain links with active volunteers. This funding gave us the time needed to write our Community Fund Partnership bid with our longstanding colleagues at Community Action Bradford and District, which the Lottery successfully awarded to us in March 2020. We also established a new Befriending offer for the community served by the S10 partnership, enabling us to provide support to many more people across the district.

Our weekly social and creative groups along with our monthly wellbeing cafes continue to provide an opportunity to meet, talk and give/receive support. Individuals who are older, isolated or living with additional mental or physical health needs really value these activities. Carers of those who attend also tell us how important these groups are in providing much needed respite from their caring responsibilities, whilst also being a source of enjoyment for them too.

Hypertension Project (HOPS)

We brought this project to a planned end in September, following its great success in carrying out almost 5,000 community based blood pressure tests for some of Bradford's most hard to reach individuals. This project delivered great results in identifying 8% of the tested individuals who had undiagnosed Hypertension, Atrial Fibrillation or required further monitoring as part of a pre-diagnosis pathway. The project was held up as an exemplary model by the British Heart Foundation for raising awareness of how to improve heart health and early intervention. The project leaves a legacy of continued community testing embedded within our own projects and wider partner projects throughout the district.

Volunteering

The work we undertake at HALE could not be delivered without the continued support and dedication of our invaluable volunteer team. Our volunteers continue to provide valuable Befriending to those who are lonely and isolated and are the hidden hero's in the delivery of our wellbeing cafes and social groups. Towards the end of this year we also saw a significant increase in volunteers and their efforts to assist those most affected by the COVID-19 crisis. On behalf of the HALE Trustees (also volunteers) and staff team we wish to offer our heartfelt thanks for their help and assistance over the past year.

Financial review

The net expenditure for the year was £24,063, including net income of £33,845 on unrestricted funds and net expenditure of £57,908 on restricted funds.

Reserves policy

The trustees aim to maintain sufficient reserves to cover between 3 and 6 months operating expenditure. The Board are working towards achieving these levels within a three year period. Based on budgeted expenditure of £945k, this would equate to approximately £236 to £472k.

The charity's free reserves, excluding fixed assets, at the year end were £153,974.

Our Budget and forecast for the financial year April 2020 to March 2021 did not give any cause for concern for the organisation as a whole. There were/are a couple of projects which we had not secured funding for, but these would not impact the ongoing operations.

Regarding the financial effects of the Covid-19 coronavirus; early on in the pandemic HALE was notified by almost all of its funders that they would continue to fund the work that we were doing and allow freedom from contractual obligations to deliver various new initiatives. Having reviewed our budget we are satisfied that there are no material uncertainties and the organisation can be treated as a going concern.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2020

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed  (Trustee)

Name GEORGINA HASLAM

Date 26.10.2020

HALE Health Action Local Engagement

Independent examiner's report to the trustees of HALE Health Action Local Engagement

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2020, which are set out on pages 8 to 17.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a member of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Simon Bostrom

Relevant professional qualification or body: FCIE

Date:29/10/2020.....

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

HALE Health Action Local Engagement
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2020

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Income from:					
Donations and legacies		10,585	5,089	15,674	11,992
Charitable activities	(2)	225,512	526,052	751,564	781,334
Other trading activities	(3)	4,022	-	4,022	16,649
Bank interest		1,063	-	1,063	1,052
Other income		-	550	550	21,250
Total income		<u>241,182</u>	<u>531,691</u>	<u>772,873</u>	<u>832,277</u>
Expenditure on:					
Charitable activities	(4)	<u>207,337</u>	<u>589,599</u>	<u>796,936</u>	<u>806,810</u>
Total expenditure		<u>207,337</u>	<u>589,599</u>	<u>796,936</u>	<u>806,810</u>
Net income / (expenditure)		<u>33,845</u>	<u>(57,908)</u>	<u>(24,063)</u>	<u>25,467</u>
Fund balances brought forward		<u>121,125</u>	<u>105,743</u>	<u>226,868</u>	<u>201,401</u>
Fund balances carried forward	(5)	<u>154,970</u>	<u>47,835</u>	<u>202,805</u>	<u>226,868</u>

All incoming resources and resources expended derive from continuing activities.

HALE Health Action Local Engagement

Balance sheet

as at 31 March 2020

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(6) 996	-	996	2,523
Total fixed assets	<u>996</u>	<u>-</u>	<u>996</u>	<u>2,523</u>
Current assets				
Debtors and prepayments	(7) 9,215	1,196	10,411	66,971
Cash at bank and in hand	(8) 199,326	46,639	245,965	480,509
Total current assets	<u>208,541</u>	<u>47,835</u>	<u>256,376</u>	<u>547,480</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(9) 54,567	-	54,567	323,135
Total current liabilities	<u>54,567</u>	<u>-</u>	<u>54,567</u>	<u>323,135</u>
Net current assets / (liabilities)	<u>153,974</u>	<u>47,835</u>	<u>201,809</u>	<u>224,345</u>
Net assets	<u>154,970</u>	<u>47,835</u>	<u>202,805</u>	<u>226,868</u>
Funds				
Unrestricted funds	154,970	-	154,970	121,125
Restricted funds	-	47,835	47,835	105,743
Total funds	<u>154,970</u>	<u>47,835</u>	<u>202,805</u>	<u>226,868</u>

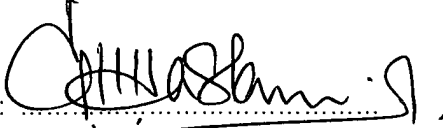
For the year ending 31 March 2020 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on

Date: 26.10.2020

Signed: 

(Trustee)

Name: GEORGINA HASLAM

HALE Health Action Local Engagement
Statement of cash flows
for the year ended 1 April 2019

	2020 £	2019 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>(235,607)</u>	<u>159,925</u>
Cash flows from investing activities:		
Dividends and interest	1,063	1,052
Purchase of tangible fixed assets	-	(2,984)
Net cash provided by (used in) investing activities	<u>1,063</u>	<u>(1,932)</u>
Cash flows from financing activities:		
Repayments on borrowing	-	-
Cash inflows from new borrowing	-	-
Net cash provided by (used in) financing activities	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	(234,544)	157,993
Cash and cash equivalents at the beginning of the reporting period	<u>480,509</u>	<u>322,516</u>
Cash and cash equivalents at the end of the reporting period	<u>245,965</u>	<u>480,509</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2020 £	2019 £
Net movement in funds for the reporting period (as per the statement of financial activities)	(24,063)	25,467
Adjustments for:		
Depreciation charges	1,527	5,654
Dividends and interest from investments	(1,063)	(1,052)
(Increase) / decrease in debtors	56,560	199,613
Increase / (decrease) in creditors	<u>(268,568)</u>	<u>(69,757)</u>
Net cash provided by (used in) operating activities	<u>(235,607)</u>	<u>159,925</u>

Analysis of cash and cash equivalents	2020 £	2019 £
Cash in hand	100	49
Notice deposits (less than 30 days)	<u>245,865</u>	<u>480,460</u>
Total cash and cash equivalents	<u>245,965</u>	<u>480,509</u>

HALE Health Action Local Engagement

Notes to the accounts

for the year ended 31 March 2020

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

Motor vehicles: over 4 years

HALE Health Action Local Engagement

Notes to the accounts

for the year ended 31 March 2020

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2020

2 Income from charitable activities	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Contracts and service level agreements				
Locala	116,100	-	116,100	116,100
Bradford VCS Alliance	29,618	-	29,618	40,964
Westcliffe Health Centre	-	-	-	18,516
Bradford Teaching Hospitals	7,500	-	7,500	15,137
Baildon Town Council	-	-	-	519
Affinity Care	31,912	-	31,912	-
Bowling Highfield	14,454	-	14,454	-
Community Partnerships North	16,912	-	16,912	-
Hollyns Health and Wellbeing	8,925	-	8,925	-
Grants and donations				
Baildon Parish Council (BPC)	-	20,851	20,851	25,686
City of Bradford Metropolitan District Council (CBMDC)	-	10,000	10,000	18,195
Bradford VCS Alliance	-	7,593	7,593	13,100
Cnet	-	2,877	2,877	2,852
Groundwork	-	7,178	7,178	9,214
NHS Bradford Districts CCG	-	419,450	419,450	403,567
Sovereign Healthcare	-	-	-	4,000
The Big Lottery	-	25,587	25,587	101,973
The Brelms Trust	-	-	-	2,500
Community Partnerships North	-	23,991	23,991	-
Users contributions to activities	91	8,525	8,616	9,011
	<u>225,512</u>	<u>526,052</u>	<u>751,564</u>	<u>781,334</u>

3 Other trading activities	2020	2019
	£	£
Venue hire	2,022	4,589
Student placements	1,400	2,800
Training	500	1,860
Administrative services	-	5,000
Other trading income	100	2,400
	<u>4,022</u>	<u>16,649</u>

4 Expenditure on charitable activities	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Staffing costs	(10) 110,870	428,162	539,032	500,284
Project and delivery costs	69,203	138,879	208,082	257,849
Operational and central costs	22,752	22,558	45,310	40,158
Advertising and publicity	590	-	590	496
Governance	595	-	595	569
Independent examination	1,800	-	1,800	1,800
Depreciation	1,527	-	1,527	5,654
	<u>207,337</u>	<u>589,599</u>	<u>796,936</u>	<u>806,810</u>

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2020

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Baildon Older peoples project	2,365	4,417	4,937	-	1,845
Warm Homes	3,241	7,178	8,125	-	2,294
CBMDC - Wellbeing Cafés	10,397	21,445	25,622	-	6,220
Baildon Youth work	5,233	-	4,493	-	740
NHS Social Prescribing	17,011	315,000	330,521	-	1,490
Big Lottery 2016/2018	8,922	25,737	34,659	-	-
Brelms Trust	2,235	-	1,381	-	854
The Ashley Family Foundation	891	150	711	-	330
VCS Alliance A&E	2,296	-	2,296	-	-
Crag Awards for All	1,749	3,374	5,041	-	82
NHS Heart Foundation	25,171	-	24,821	-	350
NHS Engagement project	6,896	107,297	88,687	-	25,506
Yorkshire Bank	1,104	-	980	-	124
Westcliffe Health Centre	14,530	12,105	23,454	-	3,181
VCS Alliance HPOC	1,139	3,000	3,845	-	294
Baildon Town Council	2,563	10,625	9,684	-	3,504
CBMDC Activity fund	-	1,000	-	-	1,000
Befriending Extension	-	11,210	11,210	-	-
Baildon Youth 19/20	-	8,160	8,139	-	21
Shipley Youth Council	-	993	993	-	-
	<u>105,743</u>	<u>531,691</u>	<u>589,599</u>	<u>-</u>	<u>47,835</u>

Fund name	Purpose of restriction
Baildon Older peoples project	Project to deal with isolation and social aspects
Warm Homes	Towards healthy eating and active citizens activities
CBMDC - Wellbeing Cafés	Set up and running costs for a café in Baildon, Bingley, Wrose and Cullingworth
Baildon Youth work	Youth Work funded by Baildon Town Council
NHS Social Prescribing	Pilot project funding to work with local GP practices to offer social prescribing solutions for local people
Big Lottery 2016/2018	Towards the befriending project
Brelms Trust	Towards the costs of a Lead Worker to support young people, vulnerable to being groomed or sexually exploited
The Ashley Family Foundation	Towards the cost of a tutor and navigator
VCS Alliance A&E	Accident and Emergency Winter Pressure work
Crag Awards for All	Social engagement and group support in Crag and Windhill
NHS Heart Foundation	Community Blood pressure testing scheme
NHS Engagement project	Improving conversations with communities about Health Services
Yorkshire Bank	To deliver training and development for enterprise
Westcliffe Health Centre	Towards the Self care Champions project
VCS Alliance HPOC	Towards the costs of a befriending service
Baildon Town Council	Towards the Baildon Communities Together project
CBMDC Activity fund	For design and print of Activity Leaflets and postcards
Befriending Extension	Befriending offer to Community served by S10 Community Partnership
Baildon Youth 19/20	Youth work and youth council funded through Baildon Town Council
Shipley Youth Council	Pilot project to form a Youth Council in Shipley

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2020

6 Tangible assets

	Equipment	Motor vehicles	Total
<u>Cost</u>	£	£	£
At 1 April 2019	8,846	16,500	25,346
Additions	-	-	-
At 31 March 2020	8,846	16,500	25,346
<u>Depreciation</u>			
At 1 April 2019	6,323	16,500	22,823
Charge for year	1,527	-	1,527
At 31 March 2020	7,850	16,500	24,350
<u>Net book value</u>			
At 31 March 2020	996	-	996
At 31 March 2019	2,523	-	2,523

7 Debtors and prepayments

	2020	2019
	£	£
Debtors	8,372	66,769
Prepayments	2,039	202
	10,411	66,971

8 Cash at bank and in hand

	2020	2019
	£	£
Cash at bank	245,865	480,460
Cash in hand	100	49
	245,965	480,509

9 Creditors and accruals

	2020	2019
	£	£
Creditors	-	2,500
Accruals	2,061	5,635
Deferred income	52,506	315,000
	54,567	323,135

10 Staff costs and numbers

	2020	2019
	£	£
Gross salaries	467,811	429,461
Social security costs	20,656	22,711
Pensions	19,950	17,762
Other staffing costs	30,615	30,350
	539,032	500,284

The average number employees during the year was 32, being an average of 21 full time equivalent (2019: 31, 19 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2020	2019
	£	£
Costs of the scheme to the charity for the year	19,950	17,762
Amount of any contributions outstanding at the year end	-	-

HALE Health Action Local Engagement
Notes to the accounts continued
for the year ended 31 March 2020

11 Support costs	2020	2019
	£	£
Information Technology	6,423	4,030
Legal and professional	413	685
Project evaluation	6,000	-
Independent examination	1,800	1,560
Annual report	432	314
	<u>15,068</u>	<u>6,589</u>

12 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees, CEO, Finance & Operations Manager, Community Connections Coordinator and Engage Lead. The total employee benefits received were £99,757 (previous year: £91,768).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

13 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	Shipley office	Photocopier
	£	£
Within one year	1,302	374
In the second to fifth years inclusive	-	-
Over five years from the balance sheet date	-	-
	<u>1,302</u>	<u>374</u>

HALE Health Action Local Engagement

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2020

	2020 Unrestricted funds £	2019 Unrestricted funds £	2020 Restricted funds £	2019 Restricted funds £	2020 Total funds £	2019 Total funds £
Income						
Donations and legacies	10,585	9,786	5,089	2,206	15,674	11,992
Charitable activities	225,512	173,071	526,052	608,263	751,564	781,334
Other trading activities	4,022	16,649	-	-	4,022	16,649
Bank interest	1,063	1,052	-	-	1,063	1,052
Other income	-	21,250	550	-	550	21,250
Total income	241,182	221,808	531,691	610,469	772,873	832,277
Expenditure						
Charitable activities	207,337	177,033	589,599	629,777	796,936	806,810
Total expenditure	207,337	177,033	589,599	629,777	796,936	806,810
Net income / (expenditure)	33,845	44,775	(57,908)	(19,308)	(24,063)	25,467
Fund balances brought forward	121,125	76,350	105,743	125,051	226,868	201,401
Fund balances carried forward	154,970	121,125	47,835	105,743	202,805	226,868