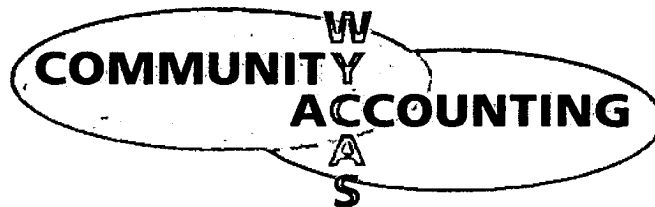


# **HALE Health Action Local Engagement**

Charity number 1123542

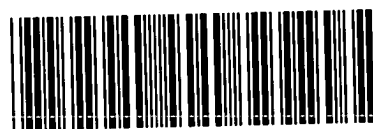
A company limited by guarantee number 06443243

## **Annual Report and Financial Statements for the year ended 31 March 2019**



**West Yorkshire Community Accounting Service**

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# **HALE Health Action Local Engagement**

## **Annual Report and Financial Statements for the year ended 31 March 2019**

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**Prepared by West Yorkshire Community Accounting Service**

# **HALE Health Action Local Engagement**

## **Trustees' report for the year ended 31 March 2019**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

| <b>Name</b>                             | <b>Position</b>    | <b>Dates</b>                    |
|---|--------------------|---------------------------------|
| Georgina Haslam                         | Chair              |                                 |
| Mags Pearson                            | Vice Chair         | Resigned February 2019          |
| Robert Prior                            |                    |                                 |
| Paul Dean                               |                    |                                 |
| Sam Brooks                              |                    |                                 |
| Ralph Greenwall                         |                    | Appointed June 2018             |
| Norma Bartle                            |                    | Appointed October 2018          |
| <b>Charity number</b>                   | 1123542            | Registered in England and Wales |
| <b>Company number</b>                   | 06443243           | Registered in England and Wales |
| <b>Registered and principal address</b> | <b>Bankers</b>     |                                 |
| 1 Westgate                              | Yorkshire Bank plc | Ecology Building Society        |
| Shipley                                 | Shipley            | 7 Belton Road                   |
| West Yorkshire                          | West Yorkshire     | Silsden                         |
| BD18 3QX                                | BD18 3SB           | Keighley BD20 0EE               |

### **Independent examiner**

Simon Bostrom FCIE

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a company limited by guarantee and was formed on 3 December 2007. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

# **HALE Health Action Local Engagement**

## **Trustees' report (continued) for the year ended 31 March 2019**

### **Objectives and activities**

#### **The charity's objects**

HALE aims in all it does to promote the physical, social and mental health wellbeing of the general public by the provision of training, one to one support, exercise, nutritional advice and other activities to those who need them by reason of their youth, age, infirmity or disability, financial hardship or social circumstances, with the overall object of improving their conditions of life and the social fabric of the community in which they live.

#### **The charity's main activities**

Hale is a Healthy Living Project, delivering community based health improvement activities in Shipley and surrounding areas since 2003. We work with people of all ages, concentrating our efforts in the areas of deprivation and health inequalities where there is greatest need, working around the key themes of Mental Health and Wellbeing, Alcohol Awareness, Sexual Health and Nutrition.

#### **Public benefit statement**

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health.

#### **Achievements and performance**

This year has been such a busy year for all connected with HALE. Our team has reached a record number of people across Bradford and West Yorkshire with over 17,000 people receiving some form of support, help and information. This has been reflected in our growth in Turnover, supporting our growing team of dedicated staff.

Our collaborative approach has meant that our work with Partner organisations continues to grow, which results in sharing best practice for the benefit of our clients.

We have again been incredibly lucky to have been chosen by GSK and Kings Fund to be one of their chosen winners in the GSK Impact Leaders Categories, alongside three other organisations from across the country. This resulted in a Grant to develop our Management, alongside some training provided by the Kings Fund on knowledge capture – something we have been able to use in our work on integration into Systm1. The funding allowed HALE to write a guide to preparation to access Systm1 for the VCS, which will be circulated by the Kings Fund.

The coming year is also looking to be just as busy, with lots of new opportunities on the horizon – but also with some funding reaching the end of their funding, we know we will continue to face challenges.

We hope the short paragraphs below provide a flavour of the wide range of health and well being activities currently being delivered by HALE to the Bradford Community.

#### **Social Prescribing – Community Connector Service**

This year again saw a huge increase in the demand for our community connector service, with more and more of the GP practices taking up the option to refer in to ourselves and our partners. (Thornbury Centre, Equality Together and Healthy Lifestyles). Building on the success of the service, we hope to be in a strong position to take on new work to be delivered in the near future.

#### **Youth Work**

Our Youth Work, in partnership with Locala and Step 2, continues to deliver positive messages to the young people in the Bradford District ranging from addressing youth loneliness and bullying to safe sex and the dangers of child sexual exploitation. We regularly utilise our Mobile Outreach Vehicle to get to the places that our young clients gather and this helps ensure high contact figures. This year we were very kindly supported by Sovereign Health with a grant to help us to make necessary upgrades to our vehicle to enable us to offer additional services.

# **HALE Health Action Local Engagement**

## **Trustees' report (continued) for the year ended 31 March 2019**

### **Achievements and performance continued**

We also continue to carry out work within local schools and community centres aimed at integration, community involvement and citizenship. We help to organise and develop local Youth Councils and other groups which empower younger people. Our thanks to all of our funders including Baildon and Bingley Town Councils, who support our youth outreach programs.

### **Engagement and Community Development**

We have continued our work of Engagement work for the CCG. With a different focus this year we have again proved to be both innovative and informative. Our team has surveyed and questioned a huge number of the local population on a range of surveys relating to the performance of the local NHS and the expressed requirement for future services for the local community. These include, amongst others, seeking views on Self Care Provision, End of Life Care, PPG's and Care Navigation.

Our community development work continues and includes the successful allotment which is located in the Cragg estate. The allotment allows members of the local community to get together to plant, grow and harvest a wide range of vegetables and fruits – supported by a small team of HALE staff and volunteers. Our community development group also run craft and social groups for the local community and these also include both Christmas and Eid celebration events and summer picnics.

### **Older People's Work**

Our Befriending service (funded by the Big Lottery Reaching Communities Fund) continued into its third year of this funding stream. We are delivering really positive interventions in the field of reducing loneliness amongst older people (aged 50+) and have built an ongoing and sustainable partnership with Community Action Bradford and District (CABAD) as a result of this work. It is heartening to recognise that our befriending matches are generally really successful and lead to life friendships being built between our befriending team and those we support. We continued our work on the development of "life books" which create a lasting memory of our older people both for themselves and their families.

We continue to deliver weekly and monthly events for elderly and isolated people through our range of Wellbeing Cafes, Social Groups and Craft Groups.

### **Hypertension Project (HOPS)**

Our HOPS Project continued through this year, with an expansion of the team to reach a greater number of people to deliver a large amount of Blood Pressure testing sessions throughout the Bradford area. We deliver these in various settings ranging from community centres, work places, shopping arcades to local fun days and festivals.

### **Volunteering**

We remain fully supported by our team of invaluable volunteers without whose help we would be unable to deliver all our services – this is especially so in our befriending work. The trustees (who themselves are volunteers) and staff of HALE wish to thank our volunteers for their help and assistance over the past year.

Moving into its second year, HALE was also able to continue to support the Bradford Royal Infirmary A & E and Acute Wards to manage winter pressures, moving beyond the winters pressure timeline and continuing an all year round presence within the wards.

# HALE Health Action Local Engagement

## Trustees' report (continued) for the year ended 31 March 2019

### Financial review

The net income for the year was £25,467, including net income of £44,775 on unrestricted funds and net expenditure of £19,308 on restricted funds.

### Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £118,602.

The trustees aim to maintain sufficient reserves to cover between 3 and 6 months operating expenditure. The Board are working towards achieving these levels within a three year period.

### Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed  (Trustee)

Name GEORGINA HASLAM

Date 03.12.19

## **HALE Health Action Local Engagement**

### **Independent examiner's report to the trustees of HALE Health Action Local Engagement**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2019, which are set out on pages 7 to 16.

#### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a member of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Simon Bostrom

Relevant professional qualification or body: FCIE

Date: 4.12.19

#### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**HALE Health Action Local Engagement**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2019**

|                                      | Notes | 2019<br>Unrestricted<br>funds<br>£ | 2019<br>Restricted<br>funds<br>£ | 2019<br>Total<br>funds<br>£ | 2018<br>Total<br>funds<br>£ |
|--------------------------------------|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Income from:</b>                  |       |                                    |                                  |                             |                             |
| Grants, donations and contracts      | (2)   | 182,087                            | 602,228                          | 784,315                     | 635,940                     |
| Sales and fees                       |       | 20,099                             | -                                | 20,099                      | 45,162                      |
| Subscriptions                        |       | 770                                | 8,241                            | 9,011                       | 7,408                       |
| Bank interest                        |       | 1,052                              | -                                | 1,052                       | 839                         |
| Other income                         |       | 17,800                             | -                                | 17,800                      | 781                         |
| <b>Total income</b>                  |       | <b>221,808</b>                     | <b>610,469</b>                   | <b>832,277</b>              | <b>690,130</b>              |
| <b>Expenditure on:</b>               |       |                                    |                                  |                             |                             |
| Staffing costs                       | (3)   | 127,345                            | 372,939                          | 500,284                     | 418,130                     |
| Project and delivery costs           |       | 63,117                             | 194,732                          | 257,849                     | 211,716                     |
| Operational and central costs        |       | 17,432                             | 22,726                           | 40,158                      | 49,493                      |
| Advertising and publicity            |       | 336                                | 160                              | 496                         | 527                         |
| Governance                           |       | 2,369                              | -                                | 2,369                       | 9,345                       |
| Depreciation                         |       | 5,654                              | -                                | 5,654                       | 6,081                       |
| <b>Total expenditure</b>             |       | <b>216,253</b>                     | <b>590,557</b>                   | <b>806,810</b>              | <b>695,292</b>              |
| <b>Net income / (expenditure)</b>    |       | <b>5,555</b>                       | <b>19,912</b>                    | <b>25,467</b>               | <b>(5,162)</b>              |
| <b>Transfers between funds</b>       |       | <b>39,220</b>                      | <b>(39,220)</b>                  | <b>-</b>                    | <b>-</b>                    |
| <b>Net movement in funds</b>         |       | <b>44,775</b>                      | <b>(19,308)</b>                  | <b>25,467</b>               | <b>(5,162)</b>              |
| <b>Fund balances brought forward</b> |       | <b>76,350</b>                      | <b>125,051</b>                   | <b>201,401</b>              | <b>206,563</b>              |
| <b>Fund balances carried forward</b> | (4)   | <b>121,125</b>                     | <b>105,743</b>                   | <b>226,868</b>              | <b>201,401</b>              |

All incoming resources and resources expended derive from continuing activities.



# HALE Health Action Local Engagement

## Balance sheet

as at 31 March 2019

|  | 2019<br>Unrestricted<br>£ | 2019<br>Restricted<br>£ | 2019<br>Total<br>£ | 2018<br>Total<br>£ |
|--|---------------------------|-------------------------|--------------------|--------------------|
| <b>Fixed assets</b>                        |                           |                         |                    |                    |
| Tangible assets (5)                        | 2,523                     | -                       | 2,523              | 5,193              |
| <b>Total fixed assets</b>                  | <u>2,523</u>              | <u>-</u>                | <u>2,523</u>       | <u>5,193</u>       |
| <b>Current assets</b>                      |                           |                         |                    |                    |
| Debtors and prepayments (6)                | 2,542                     | 64,429                  | 66,971             | 266,584            |
| Cash at bank and in hand (7)               | 121,695                   | 358,814                 | 480,509            | 322,516            |
| <b>Total current assets</b>                | <u>124,237</u>            | <u>423,243</u>          | <u>547,480</u>     | <u>589,100</u>     |
| <b>Current liabilities:</b>                |                           |                         |                    |                    |
| <b>amounts falling due within one year</b> |                           |                         |                    |                    |
| Creditors and accruals (8)                 | 5,635                     | 317,500                 | 323,135            | 392,892            |
| <b>Total current liabilities</b>           | <u>5,635</u>              | <u>317,500</u>          | <u>323,135</u>     | <u>392,892</u>     |
| <b>Net current assets / (liabilities)</b>  | <u>118,602</u>            | <u>105,743</u>          | <u>224,345</u>     | <u>196,208</u>     |
| <b>Net assets</b>                          | <u>121,125</u>            | <u>105,743</u>          | <u>226,868</u>     | <u>201,401</u>     |
| <b>Funds</b>                               |                           |                         |                    |                    |
| Unrestricted funds                         | 121,125                   | -                       | 121,125            | 76,350             |
| Restricted funds                           | -                         | 105,743                 | 105,743            | 125,051            |
| <b>Total funds</b>                         | <u>121,125</u>            | <u>105,743</u>          | <u>226,868</u>     | <u>201,401</u>     |

For the year ending 31 March 2019 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date: 03.12.19

Signed:  (Trustee)

Name: GEORGINA HASLAM

**HALE Health Action Local Engagement**  
**Statement of cash flows**  
**for the year ended 31 March 2019**

|   | 2019<br>£      | 2018<br>£      |
|---|----------------|----------------|
| <b>Cash flows from operating activities:</b>                        |                |                |
| <b>Net cash provided by (used in) operating activities</b>          | <u>159,925</u> | <u>133,644</u> |
| <b>Cash flows from investing activities:</b>                        |                |                |
| Dividends and interest  | 1,052          | 839            |
| Purchase of tangible fixed assets                                   | <u>(2,984)</u> | <u>(1,603)</u> |
| <b>Net cash provided by (used in) investing activities</b>          | <u>(1,932)</u> | <u>(764)</u>   |
| <b>Cash flows from financing activities:</b>                        |                |                |
| Repayments on borrowing   | -              | -              |
| Cash inflows from new borrowing                                     | <u>-</u>       | <u>-</u>       |
| <b>Net cash provided by (used in) financing activities</b>          | <u>-</u>       | <u>-</u>       |
| Change in cash and cash equivalents in the reporting period         | 157,993        | 132,880        |
| Cash and cash equivalents at the beginning of the reporting period  | <u>322,516</u> | <u>189,636</u> |
| <b>Cash and cash equivalents at the end of the reporting period</b> | <u>480,509</u> | <u>322,516</u> |

|   |                 |                |
|---|-----------------|----------------|
| <b>Reconciliation of net movement in funds to net cash flow from operating activities</b>     | 2018<br>£       | 2017<br>£      |
| Net movement in funds for the reporting period (as per the statement of financial activities) | 25,467          | (5,162)        |
| Adjustments for:  |                 |                |
| Depreciation charges  | 5,654           | 6,081          |
| Dividends and interest from investments   | (1,052)         | (839)          |
| (Increase) / decrease in debtors  | 199,613         | (253,863)      |
| Increase / (decrease) in creditors  | <u>(69,757)</u> | <u>387,427</u> |
| <b>Net cash provided by (used in) operating activities</b>                                    | <u>159,925</u>  | <u>133,644</u> |

|  |                |                |
|--|----------------|----------------|
| <b>Analysis of cash and cash equivalents</b> | 2018<br>£      | 2017<br>£      |
| Cash in hand                                 | 49             | 11             |
| Notice deposits (less than 30 days)          | <u>480,460</u> | <u>322,505</u> |
| <b>Total cash and cash equivalents</b>       | <u>480,509</u> | <u>322,516</u> |

# **HALE Health Action Local Engagement**

## **Notes to the accounts**

### **for the year ended 31 March 2019**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Grants payable with performance conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

##### **Grants payable without performance conditions**

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

# **HALE Health Action Local Engagement**

## **Notes to the accounts**

### **for the year ended 31 March 2019**

#### **1 Accounting policies continued**

##### **Tangible fixed assets**

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold land: nil

Project and office equipment: over 3 years

Motor vehicles: over 4 years

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

# HALE Health Action Local Engagement

## Notes to the accounts continued

for the year ended 31 March 2019

| 2 Grants, donations and contracts             | 2019<br>Unrestricted<br>funds<br>£ | 2019<br>Restricted<br>funds<br>£ | 2019<br>Total<br>funds<br>£ | 2018<br>Total<br>funds<br>£ |
|---|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Contracts and service level agreements</b> |                                    |                                  |                             |                             |
| Locala  | 116,100                            | -                                | 116,100                     | 116,184                     |
| Bradford VCS Alliance                         | 40,964                             | -                                | 40,964                      | -                           |
| Westcliffe Health Centre                      | -                                  | 18,516                           | 18,516                      | -                           |
| Bradford Teaching Hospitals                   | 15,137                             | -                                | 15,137                      | -                           |
| Baildon Town Council                          | -                                  | 519                              | 519                         | -                           |
| <b>Grants and donations</b>                   |                                    |                                  |                             |                             |
| Baildon Parish Council (BPC)                  | -                                  | 25,686                           | 25,686                      | 12,657                      |
| Bradford Metropolitan District Council (BMDC) | 100                                | 18,095                           | 18,195                      | 19,249                      |
| Bradford VCS Alliance                         | -                                  | 13,100                           | 13,100                      | 14,835                      |
| Cnet  | -                                  | 2,852                            | 2,852                       | -                           |
| Groundwork                                    | -                                  | 9,214                            | 9,214                       | -                           |
| NHS Bradford Districts CCG                    | -                                  | 308,192                          | 308,192                     | 315,919                     |
| NHS Bradford Districts CCG                    | -                                  | 95,375                           | 95,375                      | -                           |
| Sovereign Healthcare                          | -                                  | 4,000                            | 4,000                       | -                           |
| The Big Lottery                               | -                                  | 101,973                          | 101,973                     | 110,957                     |
| The Brelms Trust                              | -                                  | 2,500                            | 2,500                       | 2,500                       |
| Bingley Town Council                          | -                                  | -                                | -                           | 1,940                       |
| Church Urban Fund                             | -                                  | -                                | -                           | 2,000                       |
| Leeds Community Foundation                    | -                                  | -                                | -                           | 4,480                       |
| London and Associated Properties Plc          | -                                  | -                                | -                           | 6,950                       |
| Social Investment Business                    | -                                  | -                                | -                           | 16,579                      |
| Yorkshire Bank                                | -                                  | -                                | -                           | 5,000                       |
| Other grants and donations                    | 9,786                              | 2,206                            | 11,992                      | 6,690                       |
|   | <u>182,087</u>                     | <u>602,228</u>                   | <u>784,315</u>              | <u>635,940</u>              |

| 3 Staff costs and numbers | 2019<br>£      | 2018<br>£      |
|---------------------------|----------------|----------------|
| Gross salaries            | 429,461        | 352,564        |
| Social security costs     | 22,711         | 14,668         |
| Pensions                  | 17,762         | 14,918         |
| Other staffing costs      | 30,350         | 35,980         |
|                           | <u>500,284</u> | <u>418,130</u> |

The average number employees during the year was 31, being an average of 19 full time equivalent (2018: 26, 15 FTE).

There were no employees with emoluments above £60,000.

# HALE Health Action Local Engagement

## Notes to the accounts continued

### for the year ended 31 March 2019

#### 3 Defined contribution pension scheme

|   | 2019   | 2018   |
|---|--------|--------|
|   | £      | £      |
| Costs of the scheme to the charity for the year         | 17,762 | 14,918 |
| Amount of any contributions outstanding at the year end | -      | -      |
| Amount of any contributions prepaid at the year end     | -      | -      |

| 4 Restricted funds            | Balance b/f    | Incoming       | Outgoing       | Transfers       | Balance c/f    |
|-------------------------------|----------------|----------------|----------------|-----------------|----------------|
|                               | £              | £              | £              | £               | £              |
| Baildon Older peoples project | 1,559          | 4,507          | 3,381          | (320)           | 2,365          |
| Warm Homes                    | 1,442          | 9,214          | 8,316          | (533)           | 1,807          |
| BMDC - Wellbeing Cafés        | 9,232          | 11,342         | 8,367          | (1,810)         | 10,397         |
| BMDC Shipley cares network    | 12             | -              | 12             | -               | -              |
| Baildon Youth work            | 2,075          | 13,297         | 9,151          | (988)           | 5,233          |
| Dept Adult services           | (109)          | 14,565         | 13,649         | (807)           | -              |
| Warm Homes Healthy People     | 3,047          | -              | 53             | (1,560)         | 1,434          |
| Sovereign Health Care         | -              | 4,000          | 4,000          | -               | -              |
| NHS Social Prescribing        | 54,789         | 256,750        | 279,763        | (14,765)        | 17,011         |
| Workshop on Wheels            | 399            | -              | 399            | -               | -              |
| Yorkshire Building Society    | 83             | -              | 83             | -               | -              |
| Big Lottery 2016/2018         | 14,048         | 102,003        | 104,214        | (2,915)         | 8,922          |
| Social Investment Business    | (896)          | -              | -              | 896             | -              |
| Brelms Trust                  | 2,271          | 2,500          | 2,077          | (459)           | 2,235          |
| The Ashley Family Foundation  | 1,374          | 184            | 667            | -               | 891            |
| VCS Alliance A&E              | 5,976          | -              | 3,277          | (403)           | 2,296          |
| Cragg Awards for All          | 9,990          | 746            | 8,987          | -               | 1,749          |
| NHS Heart Foundation          | 18,001         | 51,442         | 38,443         | (5,829)         | 25,171         |
| Bingley Town Council          | 1,271          | -              | 1,271          | -               | -              |
| NHS Engagement project        | (1,513)        | 98,227         | 83,623         | (6,195)         | 6,896          |
| Yorkshire Bank                | 2,000          | -              | 896            | -               | 1,104          |
| Westcliffe Health Centre      | -              | 18,516         | 3,525          | (461)           | 14,530         |
| VCS Alliance HPOC             | -              | 12,115         | 8,976          | (2,000)         | 1,139          |
| VCS Alliance Baildon          | -              | 11,061         | 7,427          | (1,071)         | 2,563          |
|                               | <u>125,051</u> | <u>610,469</u> | <u>590,557</u> | <u>(39,220)</u> | <u>105,743</u> |

# HALE Health Action Local Engagement

## Notes to the accounts continued

for the year ended 31 March 2019

| 4 Fund name                   | Purpose of restriction  |
|-------------------------------|---|
| Baildon Older peoples project | Project to deal with isolation and social aspects   |
| Warm Homes                    | Education project promoting warm meals in cold weather periods  |
| BMDC - Wellbeing Cafés        | Set up and running costs for a café in Baildon, Bingley, Wrose and Cullingworth                               |
| BMDC Shipley cares network    | Mental Health Project dealing with older persons  |
| Baildon Youth work            | Youth Work funded by Baildon Town Council   |
| Dept Adult services           | Social Groups for elderly and isolated people   |
| Warm Homes Healthy People     | Towards healthy eating and active citizens activities   |
| Sovereign Health Care         | Towards perinatal service for new mums in Bradford  |
| NHS Social Prescribing        | Pilot project funding to work with local GP practices to offer social prescribing solutions for local people  |
| Workshop on Wheels            | Big Lottery funding towards tutor costs and resources for the WOW project                                     |
| Yorkshire Building Society    | Towards bean bags, sewing machines and resources  |
| Big Lottery 2016/2018         | Towards the befriending project   |
| Social Investment Business    | Big Potential funding towards the Shipley Market hall project   |
| Brelms Trust                  | Towards the costs of a Lead Worker to support young people, vulnerable to being groomed or sexually exploited |
| The Ashley Family Foundation  | Towards the cost of a tutor and navigator   |
| VCS Alliance A&E              | Accident and Emergency Winter Pressure work Jan to March 2018   |
| Cragg Awards for All          | Social engagement and group support in Crag and Windhill  |
| NHS Heart Foundation          | Community Blood pressure testing scheme   |
| Bingley Town Council          | Pilot peer mentoring and youth work   |
| NHS Engagement project        | Improving conversations with communities about Health Services  |
| Yorkshire Bank                | To deliver training and development for enterprise  |
| Westcliffe Health Centre      | Towards the Self care Champions project   |
| VCS Alliance HPOC             | Towards the costs of a befriending service  |
| VCS Alliance Baildon          | Towards the Baildon Communities Together project  |

The transfers relate to contributions to the overheads of the charity - namely management and admin and also the use of the mobile outreach vehicle.

## 5 Tangible assets

|                       | Equipment | Motor vehicles | Total  |
|-----------------------|-----------|----------------|--------|
| Cost                  | £         | £              | £      |
| At 1 April 2018       | 5,862     | 16,500         | 22,362 |
| Additions             | 2,984     | -              | 2,984  |
| At 31 March 2019      | 8,846     | 16,500         | 25,346 |
| <b>Depreciation</b>   |           |                |        |
| At 1 April 2018       | 4,794     | 12,375         | 17,169 |
| Charge for year       | 1,529     | 4,125          | 5,654  |
| At 31 March 2019      | 6,323     | 16,500         | 22,823 |
| <b>Net book value</b> |           |                |        |
| At 31 March 2019      | 2,523     | -              | 2,523  |
| At 31 March 2018      | 1,068     | 4,125          | 5,193  |

**HALE Health Action Local Engagement**  
**Notes to the accounts continued**  
**for the year ended 31 March 2019**

| 6 Debtors and prepayments | 2019          | 2018           |
|---------------------------|---------------|----------------|
|                           | £             | £              |
| Debtors                   | 66,769        | 263,746        |
| Prepayments               | 202           | 2,838          |
|                           | <u>66,971</u> | <u>266,584</u> |

| 7 Cash at bank and in hand     | 2019           | 2018           |
|--------------------------------|----------------|----------------|
|                                | £              | £              |
| Yorkshire bank current account | 374,171        | 217,269        |
| Ecology savings account        | 106,289        | 105,236        |
| Petty cash                     | 49             | 11             |
|                                | <u>480,509</u> | <u>322,516</u> |

| 8 Creditors and accruals | 2019           | 2018           |
|--------------------------|----------------|----------------|
|                          | £              | £              |
| Creditors                | 2,500          | 13,640         |
| Accruals                 | 5,635          | 2,627          |
| Deferred income          | 315,000        | 376,625        |
|                          | <u>323,135</u> | <u>392,892</u> |

**9 Trustee expenses**

No trustee received any expenses during this year or the previous year.

**10 Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**11 Remuneration and benefits received by key management personnel**

The key management personnel of the charity include the trustees, CEO, Finance & Operations Manager, Community Connections Coordinator and Engage Lead. The total employee benefits received were £91,768 (previous year: £81,624).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

There were no other related party transactions during this year or the previous year.

**12 Operating leases**

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

|   | Shipley office | Photocopier  |
|---|----------------|--------------|
|   | £              | £            |
| Within one year                             | 10,590         | 895          |
| In the second to fifth years inclusive      | 1,302          | 374          |
| Over five years from the balance sheet date | -              | -            |
|   | <u>11,892</u>  | <u>1,269</u> |



# HALE Health Action Local Engagement

## Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2019

|                                      | 2019<br>Unrestricted<br>funds<br>£ | 2018<br>Unrestricted<br>funds<br>£ | 2019<br>Restricted<br>funds<br>£ | 2018<br>Restricted<br>funds<br>£ | 2019<br>Total<br>funds<br>£ | 2018<br>Total<br>funds<br>£ |
|--------------------------------------|------------------------------------|------------------------------------|----------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Income</b>                        |                                    |                                    |                                  |                                  |                             |                             |
| Grants, donations and contracts      | 182,087                            | 126,243                            | 602,228                          | 509,697                          | 784,315                     | 635,940                     |
| Sales and fees                       | 20,099                             | 35,740                             | -                                | 9,422                            | 20,099                      | 45,162                      |
| Subscriptions                        | 770                                | 820                                | 8,241                            | 6,588                            | 9,011                       | 7,408                       |
| Bank interest                        | 1,052                              | 839                                | -                                | -                                | 1,052                       | 839                         |
| Other income                         | 17,800                             | 781                                | -                                | -                                | 17,800                      | 781                         |
| <b>Total income</b>                  | <b>221,808</b>                     | <b>164,423</b>                     | <b>610,469</b>                   | <b>525,707</b>                   | <b>832,277</b>              | <b>690,130</b>              |
| <b>Expenditure</b>                   |                                    |                                    |                                  |                                  |                             |                             |
| Staffing costs                       | 127,345                            | 86,064                             | 372,939                          | 332,066                          | 500,284                     | 418,130                     |
| Project and delivery costs           | 63,117                             | 54,451                             | 194,732                          | 157,265                          | 257,849                     | 211,716                     |
| Operational and central costs        | 17,432                             | 35,660                             | 22,726                           | 13,833                           | 40,158                      | 49,493                      |
| Advertising and publicity            | 336                                | 521                                | 160                              | 6                                | 496                         | 527                         |
| Governance                           | 2,369                              | 4,077                              | -                                | 5,268                            | 2,369                       | 9,345                       |
| Depreciation                         | 5,654                              | 6,081                              | -                                | -                                | 5,654                       | 6,081                       |
| <b>Total expenditure</b>             | <b>216,253</b>                     | <b>186,854</b>                     | <b>590,557</b>                   | <b>508,438</b>                   | <b>806,810</b>              | <b>695,292</b>              |
| <b>Net income / (expenditure)</b>    | <b>5,555</b>                       | <b>(22,431)</b>                    | <b>19,912</b>                    | <b>17,269</b>                    | <b>25,467</b>               | <b>(5,162)</b>              |
| <b>Transfers between funds</b>       | <b>39,220</b>                      | <b>16,594</b>                      | <b>(39,220)</b>                  | <b>(16,594)</b>                  | <b>-</b>                    | <b>-</b>                    |
| <b>Net movement in funds</b>         | <b>44,775</b>                      | <b>(5,837)</b>                     | <b>(19,308)</b>                  | <b>675</b>                       | <b>25,467</b>               | <b>(5,162)</b>              |
| <b>Fund balances brought forward</b> | <b>76,350</b>                      | <b>82,187</b>                      | <b>125,051</b>                   | <b>124,376</b>                   | <b>201,401</b>              | <b>206,563</b>              |
| <b>Fund balances carried forward</b> | <b>121,125</b>                     | <b>76,350</b>                      | <b>105,743</b>                   | <b>125,051</b>                   | <b>226,868</b>              | <b>201,401</b>              |