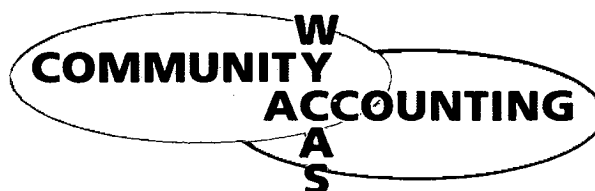


HALE Health Action Local Engagement

Charity number 1123542

A company limited by guarantee number 06443243

Annual Report and Financial Statements for the year ended 31 March 2017



West Yorkshire Community Accounting Service



HALE Health Action Local Engagement

Annual Report and Financial Statements for the year ended 31 March 2017

| Contents | Page |
|-----------------------------------|-------------|
| Trustees' report | 2 to 5 |
| Examiner's report | 6 |
| Statement of financial activities | 7 |
| Balance sheet | 8 |
| Notes to the accounts | 9 to 16 |

Prepared by West Yorkshire Community Accounting Service

HALE Health Action Local Engagement

Trustees' report for the year ended 31 March 2017

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| Name | Position | Dates |
|---|--------------------|--|
| Catherine Pitts | Company secretary | Resigned September 2016 |
| Georgina Haslam | Chair | |
| Mags Pearson | | |
| Geoff Hinds | | Resigned 6 June 2016 |
| Rachel Walsh | | |
| Claire White | | |
| Robert Prior | | |
| Benjamin Cowell | | Appointed June 2016 Resigned March 2017 |
| Charity number | 1123542 | Registered in England and Wales |
| Company number | 06443243 | Registered in England and Wales |
| Registered and principal address | Bankers | |
| 1 Westgate | Yorkshire Bank plc | Ecology Building Society |
| Shipley | Shipley | 7 Belton Road |
| West Yorkshire | West Yorkshire | Silsden |
| BD18 3QX | BD18 3SB | Keighley BD20 0EE |

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 December 2007. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2017

Objectives and activities

The charity's objects

HALE aims in all it does to promote the physical, social and mental health wellbeing of the general public by the provision of training, one to one support, exercise, nutritional advice and other activities to those who need them by reason of their youth, age, infirmity or disability, financial hardship or social circumstances, with the overall object of improving their conditions of life and the social fabric of the community in which they live.

The charity's main activities

Hale is a Healthy Living Project, delivering community based health improvement activities in Shipley and surrounding areas since 2003. We work with people of all ages, concentrating our efforts in the areas of deprivation and health inequalities where there is greatest need, working around the key themes of Mental Health and Wellbeing, Alcohol Awareness, Sexual Health and Nutrition.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health.

Achievements and performance

I am delighted to say that this year our financial health has significantly improved. We have won some good contracts and captured some amazing evidence to demonstrate the worth and value of our work which I hope will keep us going for another 14 years. This also has meant that we have been able to maintain excellent, skilled and gifted staff as well as being able to recruit new people onto our team. Despite, this success, we will need to continue to work hard at recovering the £40K deficit that we incurred over the last year due to loss of earnings.

Through our contracts we have brought in £124k of restricted reserves which will enable us to carry on comfortably, however we cannot be complacent in trying to recover our unrestricted reserves so as to stay in line with our reserves policy.

We have worked with over 4703 people this year engaging them in a variety of activities. Over 1200 of whom, were involved in our Self Care survey, which helped to inform service providers the general public's opinion of what it means to look after oneself. The final report is available on our website.

Social Prescribing – Community Connector Service

The most significant new service has been the evolution of the Networker service into the Community Connector service. This has enabled us to work with 30 health centres across the district offering them a social prescribing service. As part of this contract we have new partners who are: Equality Together, Carers Resource, Health Trainers, Thornbury Centre and Healthy Lifestyles. The service is supporting people of all ages who need support often due to the fact that they are isolated and unable to make the necessary connections into community activities. The Connector is there to support them make those small steps.

An evaluation of the service so far suggests that we are in fact reducing the number of unnecessary GP visits, reducing isolation and increasing confidence. A comprehensive evaluation will be completed by December 2017.

Growth of our youth work service

Through our continued contract with Locala we are providing a sexual health service in the community across Bradford, sometimes using our converted buses, or by working in children's homes, colleges, or PRU's. We have successfully continued to build up a strong youth council in Baildon and hope to replicate this in Bingley with a new grant from the Bingley Parish council.

Brelms (A local Trust) and West Yorkshire Safer Community funding enabled us to develop our Loud Whispers programme, supporting peer awareness about grooming and inappropriate 'sexting'. The service aimed to build up confidence and awareness of some of the dangers that young people encounter over the internet. The young people produced some excellent art work and messages, which has been shared on YouTube.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2017

Achievements and performance - continued

Growth of our youth work service

Through our continued contract with Locala we are providing a sexual health service in the community across Bradford, sometimes using our converted buses, or by working in children's homes, colleges, or PRU's. We have successfully continued to build up a strong youth council in Baildon and hope to replicate this in Bingley with a new grant from the Bingley Parish council.

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Promoting healthy living with the Mosques

We were very glad of the opportunity to promote healthy living and eating to a number of Masjids and mosques across Bradford, taking the bus and appropriate literature to support conversations about health and particularly raising the awareness about the risk of diabetes. This was a significant opportunity for us to build up good relationships with local leaders who could continue to pass on the message around healthy eating and living.

Our contract with ABL to deliver a tier two obesity service ended in March.

Community Engagement in Shipley

Thanks to receiving a grant from Laura Ashley Foundation and the church Urban Fund, we have been able to continue delivering activities in Crag, Shipley, using our bus and in the Methodist Church. Additionally we have been able to support local people to gain volunteering experience in making hanging baskets which then were sold

Older People's work

We have nearly completed 8 months of our Befriending service thanks to Reaching Communities Lottery fund. So far we have had 108 people referred into the service as a whole and have matched 75 people. We are so very grateful to the volunteers who visit just once a week, but who then make such a difference to the life of someone who is unable to get out to meet others.

We continue to run 8 older people's groups, across Shipley area particularly for older people who are isolated or who have the onset of dementia.

Volunteering

We have many people volunteer for HALE offering a diversity of skills and expertise. For instance by being a member of our board, in the Cafe, Befriending, youth work and or acting as tutors for our sewing, knit and natter and woodwork classes. These classes support between 4 and 10 people a week. As a result of these workshops we have also begun managing Shipley's Indoor Market which provides us with the potential to reach more people in the community.

HALE continues to be a flourishing organisation, and despite the ebbs and flow of funding, we as a team of people are committed to supporting and serving our community to improve health and wellbeing where we can.

Financial review

The net expenditure for the year was £40,220, including net expenditure of £91,739 on unrestricted funds and net income of £51,519 on restricted funds.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2017

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £72,516.

The trustees aim to maintain sufficient reserve funds to cover between 3 and 6 months operating expenditure. Based on budgeted expenditure of approximately £600k, that would equate to £150k to £300k.

HALE will continue to strive towards attaining 3months unrestricted reserves. However it is not expected that we will recover this target by March 2018.

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

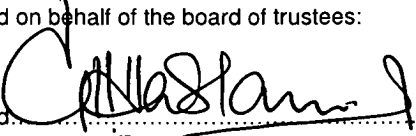
state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed  (Trustee)

Name GEORGINA HASLAM

Date 7 DECEMBER 2017

HALE Health Action Local Engagement

Independent examiner's report to the trustees of HALE Health Action Local Engagement

I report on the accounts of the charitable company for the year ended 31 March 2017, which are set out on pages 7 to 16.

Respective responsibilities of the trustees and the examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 386 of the Companies Act 2006; and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS 102)).

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Simon Bostrom

Relevant professional qualification or body: FCIE

Date: 11/12/17

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

HALE Health Action Local Engagement
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2017

| | Notes | 2017 | 2017 | 2017 | 2016 |
|--|-------|-----------------|----------------|-----------------|----------------|
| | | Unrestricted | Restricted | Total | Total |
| | | funds | funds | funds | funds |
| | | £ | £ | £ | £ |
| Income from: | | | | | |
| Grants, donations and service level agreements | (2) | 114,877 | 272,139 | 387,016 | 431,765 |
| Sales and fees | | 68,520 | 11,610 | 80,130 | 38,911 |
| Subscriptions | | 155 | 13,946 | 14,101 | 6,599 |
| Bank interest | | 540 | - | 540 | 1,011 |
| Other income | | 2,920 | - | 2,920 | 64,995 |
| Total income | | 187,012 | 297,695 | 484,707 | 543,281 |
| Expenditure on: | | | | | |
| Staffing costs | (3) | 188,213 | 180,784 | 368,997 | 349,148 |
| Project and delivery costs | | 56,161 | 42,980 | 99,141 | 102,724 |
| Operational and central costs | | 15,210 | 27,476 | 42,686 | 50,444 |
| Advertising and publicity | | 2,446 | 2,387 | 4,833 | 621 |
| Governance | | 1,652 | 2,074 | 3,726 | 3,950 |
| Depreciation | | 5,544 | - | 5,544 | 5,544 |
| Total expenditure | | 269,226 | 255,701 | 524,927 | 512,431 |
| Net income / (expenditure) | | (82,214) | 41,994 | (40,220) | 30,850 |
| Transfers between funds | | (9,525) | 9,525 | - | - |
| Net movement in funds | | (91,739) | 51,519 | (40,220) | 30,850 |
| Fund balances brought forward | | 173,926 | 72,857 | 246,783 | 215,933 |
| Fund balances carried forward | (4) | 82,187 | 124,376 | 206,563 | 246,783 |

All incoming resources and resources expended derive from continuing activities.

HALE Health Action Local Engagement

Balance sheet

as at 31 March 2017

| | 2017 | 2017 | 2017 | 2016 |
|--|---------------|----------------|----------------|----------------|
| | Unrestricted | Restricted | Total | Total |
| | £ | £ | £ | £ |
| Fixed assets | | | | |
| Tangible assets | (5) 9,671 | - | 9,671 | 15,215 |
| Total fixed assets | <u>9,671</u> | <u>-</u> | <u>9,671</u> | <u>15,215</u> |
| Current assets | | | | |
| Debtors and prepayments | (6) 11,324 | 1,397 | 12,721 | 78,059 |
| Cash at bank and in hand | (7) 66,657 | 122,979 | 189,636 | 167,984 |
| Total current assets | <u>77,981</u> | <u>124,376</u> | <u>202,357</u> | <u>246,043</u> |
| Current liabilities: | | | | |
| amounts falling due within one year | | | | |
| Creditors and accruals | (8) 5,465 | - | 5,465 | 14,475 |
| Total current liabilities | <u>5,465</u> | <u>-</u> | <u>5,465</u> | <u>14,475</u> |
| Net current assets / (liabilities) | <u>72,516</u> | <u>124,376</u> | <u>196,892</u> | <u>231,568</u> |
| Net assets | <u>82,187</u> | <u>124,376</u> | <u>206,563</u> | <u>246,783</u> |
| Funds | | | | |
| Unrestricted funds | 82,187 | - | 82,187 | 173,926 |
| Restricted funds | - | 124,376 | 124,376 | 72,857 |
| Total funds | <u>82,187</u> | <u>124,376</u> | <u>206,563</u> | <u>246,783</u> |

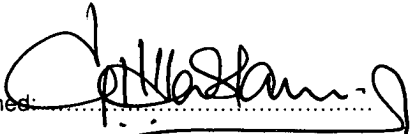
For the year ending 31 March 2017 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date: 7 DECEMBER 2017

Signed:  (Trustee)

Name GEORGINA HASLAM

HALE Health Action Local Engagement

Notes to the accounts

for the year ended 31 March 2017

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015). The charity constitutes a public benefit entity as defined by FRS 102.

Reconciliation with previous Generally Accepted Accounting Practice In preparing the accounts

The trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. They have determined that no such restatement is required.

As a consequence, there has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Grants payable with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

HALE Health Action Local Engagement

Notes to the accounts

for the year ended 31 March 2017

1 Accounting policies

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold land: nil

Project and office equipment: over 3 years

Motor vehicles: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2017

| 2 Grants and donations | 2017 Unrestricted funds £ | 2017 Restricted funds £ | 2017 Total funds £ | 2016 Total funds £ |
|---|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Baildon Parish Council (BPC) | - | 12,656 | 12,656 | 12,384 |
| The Big Lottery | - | 108,919 | 108,919 | 97,868 |
| Bradford Metropolitan District Council (BMDC) | - | 21,749 | 21,749 | 151,000 |
| The Breims Trust | - | 2,500 | 2,500 | - |
| Church Urban Fund | - | 2,250 | 2,250 | 1,500 |
| Leylands Health Centre | 1,200 | - | 1,200 | - |
| Locala | 87,075 | - | 87,075 | 87,075 |
| NHS Bradford Districts CCG | 12,000 | 97,494 | 109,494 | 28,500 |
| Social Investment Business | - | 11,779 | 11,779 | - |
| West Yorkshire Police Community Trust | - | 4,910 | 4,910 | 4,991 |
| Council for Mosques | - | - | - | 3,335 |
| Sovereign Health Care | - | - | - | 5,104 |
| The Clothworkers Foundation | - | - | - | 15,000 |
| Yorkshire Building Society | - | 1,319 | 1,319 | - |
| The Ashley Family Foundation | - | 5,000 | 5,000 | - |
| Orthocare | 2,000 | - | 2,000 | - |
| Glaxo Smith Kline | 1,000 | - | 1,000 | - |
| Other grants and donations | 11,602 | 3,563 | 15,165 | 25,008 |
| | <u>114,877</u> | <u>272,139</u> | <u>387,016</u> | <u>431,765</u> |

| 3 Staff costs and numbers | 2017 £ | 2016 £ |
|---------------------------|----------------|----------------|
| Gross salaries | 282,598 | 303,445 |
| Social security costs | 11,306 | 9,769 |
| Pensions | 11,024 | 10,070 |
| Other staffing costs | 64,069 | 25,864 |
| | <u>368,997</u> | <u>349,148</u> |

The average number employees during the year was 23.6, being an average of 11.5 full time equivalent (2016: 25, 13 FTE).

There were no employees with emoluments above £60,000.

| Defined contribution pension scheme | 2017 £ | 2016 £ |
|---|-----------|-----------|
| Costs of the scheme to the charity for the year | 11,024 | 10,070 |

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2017

| 4 Restricted funds | Balance b/f | Incoming | Outgoing | Transfers | Balance c/f |
|----------------------------------|---------------|----------------|----------------|--------------|----------------|
| | £ | £ | £ | £ | £ |
| Awards for All | 324 | - | 324 | - | - |
| Baildon Older peoples project | 165 | 3,583 | 3,357 | - | 391 |
| BMDC - Warm Homes Eat Well | 19 | - | 19 | - | - |
| BMDC - Wellbeing Café | 2,302 | 5,576 | 4,826 | - | 3,052 |
| Wellbeing Café (Wrose & Bingley) | 992 | 2,311 | 1,813 | - | 1,490 |
| BMDC (Dementia small grant) | 55 | - | - | (55) | - |
| BMDC self care programme | 2,349 | - | 2,349 | - | - |
| BMDC Shipley cares network | 1,489 | - | 989 | - | 500 |
| Brelms Loud Whispers | 479 | - | 479 | - | - |
| Cragg Wellbeing | - | 947 | 942 | (5) | - |
| Lloyds TSB Foundation | 5,084 | - | 14,337 | 9,253 | - |
| The Big Lottery | 6,076 | 24,647 | 30,678 | (45) | - |
| Reminiscence group | 1,824 | - | 393 | - | 1,431 |
| SBVS Befriending project | - | - | 1,235 | 1,235 | - |
| Santander | 603 | - | 603 | - | - |
| Our place continuation | 22 | - | 22 | - | - |
| Ashwell Medical Centre | 11 | - | - | (11) | - |
| Baildon Youth work | 2,663 | 9,818 | 9,550 | - | 2,931 |
| Dept Adult services | - | 14,225 | 14,385 | 160 | - |
| Youth Service | 1,111 | - | 1,096 | (15) | - |
| Warm Homes Healthy People | 7,987 | 2,500 | 7,095 | - | 3,392 |
| HALE Mobile Vehicles | 2,071 | 1,751 | 3,194 | (628) | - |
| Safer Communities Navigators | 2,375 | - | 2,372 | (3) | - |
| Council for Mosques | - | 5,665 | 5,383 | (282) | - |
| Riddlesden Primary School | 815 | - | 815 | - | - |
| Church Urban Fund | 232 | 3,283 | 2,849 | - | 666 |
| Social connectors | 26,238 | - | 26,238 | - | - |
| CNet | 75 | - | 75 | - | - |
| Sovereign Health Care | 4,101 | - | 3,975 | - | 126 |
| School Allotment Project | (179) | 800 | 555 | (66) | - |
| Wellbeing Cafe Cullingworth | 1,505 | 5,290 | 3,692 | - | 3,103 |
| Kirkgate Centre | 2,069 | 6,420 | 8,901 | - | (412) |
| NHS Social Prescribing Service | - | 97,494 | 32,968 | - | 64,526 |
| Safer Communities 16/17 | - | 4,910 | 380 | - | 4,530 |
| Sam Sunderland Grant | - | 245 | 245 | - | - |
| Workshop on Wheels | - | 8,543 | 6,691 | - | 1,852 |
| Yorkshire Building Society | - | 1,319 | 1,019 | - | 300 |
| Big Lottery 2016/2018 | - | 76,173 | 50,955 | - | 25,218 |
| Social Investment Business | - | 13,976 | 9,780 | - | 4,196 |
| Shipley Area Committee | - | 279 | 266 | (13) | - |
| Brelms Trust 2016 | - | 2,500 | 416 | - | 2,084 |
| Kirkgate Drop In | - | 440 | 440 | - | - |
| The Ashley Family Foundation | - | 5,000 | - | - | 5,000 |
| | <u>72,857</u> | <u>297,695</u> | <u>255,701</u> | <u>9,525</u> | <u>124,376</u> |

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2017

4 Restricted funds - continued

| Fund name | Purpose of restriction |
|----------------------------------|--|
| Awards for All | Volunteer Support for Refugee and Asylum Seekers |
| Baildon Older peoples project | Project to deal with Isolation and Social Aspects |
| BMDC - Warm Homes Eat Well | Education project promoting warm meals in cold weather periods |
| BMDC - Wellbeing Café | Set up and running costs for a café in Baildon |
| Wellbeing Café (Wrose & Bingley) | Set up and running costs for a café in Bingley |
| BMDC (Dementia small grant) | Towards costs of Dementia project. |
| BMDC self care programme | Staff Hosting |
| BMDC Shipley cares network | Mental Health Project dealing with older persons |
| Brelms Loud Whispers | Towards outreach service costs |
| Cragg Wellbeing | Allotment activities funded by CDF |
| Lloyds TSB Foundation | Contribution towards communications worker salary, rent and rates |
| The Big Lottery | Towards the costs of a befriending project for older people |
| Reminiscence group | Extension of Big Lottery Project for older people |
| SBVS Befriending project | Befriending service for older and isolated people |
| Santander | Creative Fashion and design youth work |
| Our place continuation | Extension of Crag Road Scheme, dealing with various community issues |
| Ashwell Medical Centre | Diabetes outreach work, using MOV |
| Baildon Youth work | Youth Work funded by Baildon Town Council |
| Dept Adult services | Social Groups for elderly and isolated people |
| Youth Service | Towards awareness of child exploitation and cyber safety |
| Warm Homes Healthy People | Towards healthy eating and active citizens activities |
| HALE Mobile Vehicles | Two converted vehicles for use as outreach venues for various projects |
| Safer Communities Navigators | Community Work in Crag Road area |
| Council for Mosques | Towards sessions on the Masjid healthy lives project |
| Riddlesden Primary School | LBGT/Tolerance Workshops |
| Church Urban Fund | Towards the Flower Power enterprise activity |
| Social connectors | Funding from Bradford and District CCG for a project to increase engagement in social and self care activities |
| CNet | Cook and Eat Diabetes Project |
| Sovereign Health Care | Towards perinatal service for new mums in Bradford |
| School Allotment Project | Schools growing and allotment project |
| Wellbeing Cafe Cullingworth | Towards café sessions as part of the wellbeing café network |
| Kirkgate Centre | Community Networker Project |
| NHS Social Prescribing Service | Pilot project funding to work with local GP practices to offer social prescribing solutions for local people |
| Safer Communities 16/17 | For the alcohol misuse education project |
| Sam Sunderland Grant | Fund for local people who are in need, hardship or distress |
| Workshop on Wheels | Big Lottery funding towards tutor costs and resources for the WOW project |
| Yorkshire Building Society | Towards bean bags, sewing machines and resources |
| Big Lottery 2016/2018 | Towards the befriending project |
| Social Investment Business | Big Potential funding towards the Shipley Market hall project |
| Shipley Area Committee | Community Chest grant towards sewing machines |
| Brelms Trust 2016 | Towards the costs of a Lead Worker to support young people, vulnerable to being groomed or sexually exploited |
| Kirkgate Drop In | Room hire contributions for the Kirkgate drop in |
| The Ashley Family Foundation | Towards the cost of a tutor and navigator |

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2017

5 Tangible assets

| | Equipment | Motor vehicles | Total |
|-----------------------|--------------|----------------|---------------|
| <u>Cost</u> | £ | £ | £ |
| At 1 April 2016 | 4,259 | 16,500 | 20,759 |
| Additions | - | - | - |
| At 31 March 2017 | <u>4,259</u> | <u>16,500</u> | <u>20,759</u> |
| <u>Depreciation</u> | | | |
| At 1 April 2016 | 1,419 | 4,125 | 5,544 |
| Charge for year | 1,419 | 4,125 | 5,544 |
| At 31 March 2017 | <u>2,838</u> | <u>8,250</u> | <u>11,088</u> |
| <u>Net book value</u> | | | |
| At 31 March 2017 | <u>1,421</u> | <u>8,250</u> | <u>9,671</u> |
| At 31 March 2016 | <u>2,840</u> | <u>12,375</u> | <u>15,215</u> |

6 Debtors and prepayments

| | 2017 | 2016 |
|-------------|---------------|---------------|
| | £ | £ |
| Debtors | 7,107 | 71,049 |
| Prepayments | 5,614 | 7,010 |
| | <u>12,721</u> | <u>78,059</u> |

7 Cash at bank and in hand

| | 2017 | 2016 |
|--------------------------------|----------------|----------------|
| | £ | £ |
| Yorkshire bank current account | 135,106 | 112,317 |
| Ecology savings account | 54,398 | 53,859 |
| Co-op deposit account | - | 1,723 |
| Petty cash | 132 | 85 |
| | <u>189,636</u> | <u>167,984</u> |

8 Creditors and accruals

| | 2017 | 2016 |
|-----------|--------------|---------------|
| | £ | £ |
| Creditors | - | - |
| Accruals | 5,465 | 14,475 |
| | <u>5,465</u> | <u>14,475</u> |

9 Related party transactions

Key management personnel

The key management personnel of the charity comprises the Chief Officer, Community Connector Co-ordinator and the Finance and Operations Manager. The total employee benefits of the key management personnel of the charity were £71,480.

There were no other related party transactions during this year or the previous year.

10 Trustee expenses

No trustee received any expenses during this year or the previous year.

HALE Health Action Local Engagement
Notes to the accounts continued
for the year ended 31 March 2017

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

Within one year

In the second to fifth years inclusive

Over five years from the balance sheet date

| Shipleigh office | Photocopier |
|---------------------|-------------|
| £ | £ |
| 1,560 | 230 |
| - | - |
| - | - |
| <u>1,560</u> | <u>230</u> |

HALE Health Action Local Engagement

Statement of Financial Activities including comparatives for all funds

(including summary income and expenditure account)

for the year ended 31 March 2017

| | 2017 Unrestricted funds £ | 2016 Unrestricted funds £ | 2017 Restricted funds £ | 2016 Restricted funds £ | 2017 Total funds £ | 2016 Total funds £ |
|--------------------------------------|------------------------------------|------------------------------------|----------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income | | | | | | |
| Grants, donations and SLAs | 114,877 | 99,974 | 272,139 | 331,791 | 387,016 | 431,765 |
| Sales and fees | 68,520 | 23,792 | 11,610 | 5,197 | 80,130 | 38,911 |
| Subscriptions | 155 | 14 | 13,946 | 16,507 | 14,101 | 6,599 |
| Bank interest | 540 | 1,011 | - | - | 540 | 1,011 |
| Other income | 2,920 | 64,995 | - | - | 2,920 | 64,995 |
| Total income | 187,012 | 189,786 | 297,695 | 353,495 | 484,707 | 543,281 |
| Expenditure | | | | | | |
| Staffing costs | 188,213 | 120,558 | 180,784 | 228,590 | 368,997 | 349,148 |
| Project and delivery costs | 56,161 | 16,799 | 42,980 | 85,925 | 99,141 | 102,724 |
| Operational and central costs | 15,210 | 41,184 | 27,476 | 9,260 | 42,686 | 50,444 |
| Advertising and publicity | 2,446 | 567 | 2,387 | 54 | 4,833 | 621 |
| Governance | 1,652 | 1,946 | 2,074 | 2,004 | 3,726 | 3,950 |
| Depreciation | 5,544 | 5,544 | - | - | 5,544 | 5,544 |
| Total expenditure | 269,226 | 186,598 | 255,701 | 325,833 | 524,927 | 512,431 |
| Net income / (expenditure) | (82,214) | 3,188 | 41,994 | 27,662 | (40,220) | 30,850 |
| Transfers between funds | (9,525) | 40,694 | 9,525 | (40,694) | - | - |
| Net movement in funds | (91,739) | 43,882 | 51,519 | (13,032) | (40,220) | 30,850 |
| Fund balances brought forward | 173,926 | 130,044 | 72,857 | 85,889 | 246,783 | 215,933 |
| Fund balances carried forward | 82,187 | 173,926 | 124,376 | 72,857 | 206,563 | 246,783 |