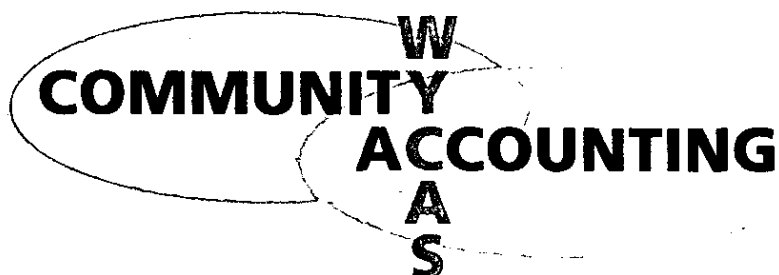


HALE - Health Action Local Engagement

Charity number 1123542

A company limited by guarantee number 6443243

Annual Report and Financial Statements ***for the year ended 31 March 2009***



West Yorkshire Community Accounting Service

HALE - Health Action Local Engagement

Annual Report and Financial Statements for the year ended 31 March 2009

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Prepared by West Yorkshire Community Accounting Service

HALE - Health Action Local Engagement

Directors' report

The directors during the year were:

Name	Position	Dates
Dilys Bruce	Chair	
Sheila Asgari-Tourzan	Secretary	Appointed June 2008
Kathryn Tola-Awe	Treasurer	Appointed April 2008
Sarah Wilson-Fleming	Director	
Helena Hughes	Director	Appointed June 2008
Carol Woodley	Director	
Anna Barclay	Director	
Karina Addy	Director	Resigned April 2008

Method of appointment

Directors are elected by the members at the AGM.

Registered address

Shipley Town Hall
Kirkgate
Shipley
West Yorkshire
BD18 3EJ

Bankers

The Co-operative Bank Plc
PO Box 250
Skelmersdale
WN8 6WT

Governing document

Memorandum and Articles of Association dated 28 November 2007.
Charitable registration was obtained 9 April 2008.

Objects of the organisation

The promotion of the physical, social, economic, environmental and mental health wellbeing of the general public by the provision of counselling, advice, education, training, recreation or other occupations to those who have a need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances, with the overall object of improving their conditions of life and the social fabric of the community in which they live.

Independent examiner

Susan Szamakowicz
on behalf of:

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

HALE - Health Action Local Engagement

Directors' report continued

Review of progress and achievements

The end of HALE's first complete year as a registered charity and registered company provides a great opportunity to reflect on the achievements of the last year and look ahead to the future.

The HALE team have continued to build on previous years' successes as well as introduce new themes of work. Funding from NHS Bradford and Airedale, Bradford Council, Streets Ahead and other sources has meant we have been able to continue to build on our reputation for innovation and excellence.

We have reached more local people and expanded the geographical area we work in. Important messages about oral health, sexual health, mental wellbeing, physical activity and community cohesion have been spread across the area to people of all ages and all backgrounds. We have worked hard to refine our monitoring and evaluation systems so that we are better able than ever to demonstrate how our work makes a difference and why we need to keep on doing it.

As Chair of HALE's Management Committee, it is a pleasure and a privilege to support the work of the HALE team who are so passionate about their work and who, between them, have a fantastic depth and breadth of skills. All the staff team, along with my fellow Trustees, are absolutely committed to making sure HALE's work makes a difference to health and wellbeing of individuals, groups and local communities both *now* and in the *future*. I'd like to take this opportunity to say a huge 'thank you' to all those at HALE who have worked so hard to make the last year such a success, and to all our partners in the NHS, the Council and other voluntary sector agencies.

2009/10 already looks set to be an exciting year with new funding and new projects starting up as well as our current work continuing to grow.

HALE do not currently have a reserves policy.

Statement of directors' responsibilities

Company law requires the directors to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial accounts, the directors are required to:

select suitable accounting policies and apply them consistently

make reasonable and prudent judgements and estimates

prepare the accounts on a going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the directors by:

Signed.....

Name.....HELENA HUSHES

Date.....4 JULY 2009

HALE - Health Action Local Engagement
Independent examiner's report on the accounts of
HALE - Health Action Local Engagement
for the year ended 31 March 2009

I report on the accounts of the charity set out on pages 5 to 9.

Respective responsibilities of the trustees and the examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- a) examine the accounts under section 43 of the 1993 Act;
- b) to follow the procedures laid down in the general directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- c) to state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - a) to keep accounting records in accordance with section 386 of the Companies Act 1985; and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 1985 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting for Charitieshave not been met: or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name : Susan Szamakowicz

Date: 8 July 2009

West Yorkshire Community Accounting Service
Stringer House
34 Lupton Street
Leeds
LS10 2QW

HALE - Health Action Local Engagement
Statement of Financial Activities
for the year ended 31 March 2009
(including the Income and Expenditure account)

	Notes	2009 Unrestricted funds £	2009 Restricted funds £	2009 Total funds £	2008 Total funds £
Incoming resources					
Grants and contracts	(2)	218,363	15,500	233,863	31,062
Sales and fees		1,260	-	1,260	-
Subscriptions		1,952	-	1,952	310
Bank interest		485	-	485	-
Other income		228	-	228	507
Total incoming resources		222,288	15,500	237,788	31,879
Resources expended					
Staffing costs:					
Staff salaries	(3)	87,270	1,699	88,969	-
Payroll fees		473	-	473	-
Freelance networker and facilitator fees		18,053	2,218	20,271	-
Staff travel		1,006	-	1,006	-
Staff training		2,337	-	2,337	-
CRB checks		488	51	539	-
Project and delivery costs:					
Resources		6,120	805	6,925	-
Trips		180	-	180	-
Film licence		38	-	38	-
Creche		1,452	-	1,452	-
Room hire		5,077	711	5,788	-
Start up costs		2,180	-	2,180	-
Other travel		1,439	2,426	3,865	-
Volunteer expenses and training		345	-	345	-
Operational and central costs:					
Equipment		400	-	400	-
Insurance		862	-	862	-
Printing and photocopying		2,288	-	2,288	-
Postage		1,084	-	1,084	-
Rent and service charge		4,533	-	4,533	-
Telephones		2,008	-	2,008	-
Stationery		1,294	-	1,294	-
Depreciation		689	-	689	-
Advertising and publicity:					
Advertising		444	-	444	-
Marketing facilitator costs		10,838	2,231	13,069	-
Newsletter		5,653	-	5,653	-
Governance:					
Independent examination		868	-	868	-
Total resources expended		157,419	10,141	167,560	-
Net incoming / (outgoing) resources		64,869	5,359	70,228	31,879
Fund balances brought forward		31,879	-	31,879	-
Fund balances carried forward	(4)	96,748	5,359	102,107	31,879

HALE - Health Action Local Engagement

Balance Sheet

as at 31 March 2009

		2009 Unrestricted £	2009 Restricted £	2009 Total £	2008 Total £
Fixed assets					
Tangible assets	(5)	-	-	-	-
Total fixed assets		-	-	-	-
Current assets					
Debtors and prepayments	(6)	12,186	-	12,186	11,499
Cash at bank and in hand	(7)	85,430	5,359	90,789	20,380
Total current assets		97,616	5,359	102,975	31,879
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	868	-	868	-
Total current liabilities		868	-	868	-
Net current assets / (liabilities)		96,748	5,359	102,107	31,879
Total assets less current liabilities		96,748	5,359	102,107	31,879
Creditors: amounts falling due after one year		-	-	-	-
Net assets		96,748	5,359	102,107	31,879
Funds					
Restricted funds		-	5,359	5,359	-
Unrestricted funds		96,748	-	96,748	31,879
Total funds		96,748	5,359	102,107	31,879

The directors consider that for the year ending 31 March 2009 the company was entitled to exemption under subsection 1 of section 249A of the Companies Act 1985. No member or members have deposited a notice requesting an audit for the financial year under subsection 2 of section 249B of the Act.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 221 of the Companies Act 1985 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit and loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities.

The financial statements were approved at a meeting of the directors and signed on its behalf by:

Name: Sarah Wilson - Fleming

Signed: S. A. Wilson - Fleming

Date: 4. 6. 09.

HALE - Health Action Local Engagement

Notes to the accounts

for the year ended 31 March 2009

1 Accounting policies

a Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005), applicable accounting standards and the Companies Act 1985.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for the previous year.

The comparative figures for 2008 relate to the first accounting period of HALE; the period covered 3 December 2007 to 31 March 2008.

b Income

Donations and legacies are accounted for when received by the charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

c Grants

Revenue grants are recognised in the Statement of Financial Activities on receipt, subject to any required conditions being met or services being provided. Capital grants are recognised on receipt in the Statement of Financial Activities. This policy has been adopted to give a true and fair view as recommended by the SORP.

d Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

e Tangible fixed assets

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £500.

Rates of depreciation

Computer equipment: 100% straight line basis to nil

f Fund accounting

Funds held by the charity are either:

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the directors.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

HALE - Health Action Local Engagement

Notes to the accounts

for the year ended 31 March 2009

2 Grants and contracts	2009 Unrestricted funds £	2009 Restricted funds £	2009 Total funds £	2008 Total funds £
BMDC Streets Ahead	-	5,500	5,500	17,303
Bradford and Airedale PCT	200,331	-	200,331	13,759
Bradford and Airedale PCT (2007-08)	10,038	-	10,038	-
Bradford and Airedale PCT (Waterboys Project)	1,250	-	1,250	-
Bradford and Airedale PCT (Health and Wellbeing)	1,500	-	1,500	-
Bradford and Airedale PCT (Team Building)	261	-	261	-
BMDC Safer Communities	317	-	317	-
SHIP Speakeasy	3,166	-	3,166	-
BMDC Social Services	-	10,000	10,000	-
N & P Hartley Memorial Fund	1,500	-	1,500	-
	<u>218,363</u>	<u>15,500</u>	<u>233,863</u>	<u>31,062</u>

3 Staff costs and numbers

	2009 £	2008 £
Gross salaries	84,333	-
Social security costs	4,636	-
	<u>88,969</u>	<u>-</u>

No employee earned £60,000 per annum or more in the current accounting period.

The average number of employees during the year was 9.

4 Restricted funds summary

	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
BMDC Streets Ahead	-	5,500	5,500	-
BMDC Social Services	-	10,000	4,641	5,359
	<u>-</u>	<u>15,500</u>	<u>10,141</u>	<u>5,359</u>

Purpose of restricted funds

BMDC Streets Ahead	Towards costs of a number of projects for older people and young people, mental health and sexual health projects.
BMDC Social Services	Towards costs of projects in the Windhill and Wrose wards.

HALE - Health Action Local Engagement
Notes to the accounts
for the year ended 31 March 2009

5 Tangible assets

Cost

At 1 April 2008

Additions

At 31 March 2009

Depreciation

At 1 April 2008

Charge for year

At 31 March 2009

Net book value

At 31 March 2009

At 31 March 2008

Computers

£

Total
£

-

689

689

-

689

689

-

-

-

-

6 Debtors and prepayments

Debtors

Bradford and Airedale PCT

Bradford University

Prepayments

Film Licence

Insurance

Rent

2009

£

9,243

1,260

411

105

1,167

12,186

2008

£

11,499

-

-

-

-

11,499

7 Cash at bank and in hand

Current account

Cash in hand

2009

£

90,545

244

90,789

2008

£

20,380

-

20,380

8 Creditors and accruals

Creditors

Accruals

Independent examination

2009

£

-

868

868

2008

£

-

-

-

9 Director expenses

No directors received any remuneration or expenses during this or the previous accounting period.

10 Related party transactions

There were no related party transactions during this or the previous accounting period.