

TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019

Company No: 06426744

Charity No: 1122363

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HACKNEY MIGRANT CENTRE
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2019

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HACKNEY MIGRANT CENTRE
DIRECTORS AND TRUSTEES REPORT
FOR THE YEAR ENDED 31 MARCH 2019

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2019, which are also prepared to meet the requirements for a directors' report and Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting for Charities: Statements of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1 January 2016).

REFERENCE AND ADMINISTRATIVE DETAILS

Company number: 06426744

Charity number: 1122363

Directors and trustees who served during the year:

Rayah Feldman	Chair
Roy Hiscock	Treasurer
Mark Palframan	Vice-Chair
Hannah Rymer McConnachie	(appointed 3 December 2018)
Hannah Ward	
Jose-Charles Makassa	(resigned 24 June 2019)
Katharine Meade	(appointed 24 June 2019)
Rosemary Sales	
Wendy Pettifer	(resigned 21 November 2018)

Senior Management

Dafydd Viney	Director of Services
Helen Hibberd	Centre Manager – resigned September 2018
Sue Marris	*Director of Operations – appointed September 2018*

Registered office: Hackney Migrant Centre, The Old Fire Station, 61 Leswin Road, London N16 7NX

Independent examiner: David Terry, Chartered Accountant
Ramon Lee Ltd, 93 Tabernacle Street London EC2A 4BA

Bankers: Unity Trust Bank, Four Brindleyplace, Birmingham B1 2JB

PUBLIC BENEFIT STATEMENT

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance "Public Benefit: Running a Charity". The achievements and activities outlined in this report demonstrate the public benefit arising through the charity's activities.

ABOUT US AND WHAT WE DO

Objectives

The objects for which the company is established, as stated in the Memorandum and Articles of Association, are:

- To advance education and relieve financial hardship amongst migrants, especially those seeking asylum and those granted refugee status, particularly by the provision of legal and other advice.
- To preserve and protect the physical and mental heath of migrants, especially those seeking asylum and their dependents
- To advance the education of the public in general about the issues relating to migrants, especially refugees and those seeking asylum
- To provide facilities for recreation or other leisure time occupations with the object of improving the conditions of life of those persons who have need of such facilities by reason of their immigration status and their social and economic circumstances
- To relieve unemployment of those granted refugee status and those seeking asylum in the United Kingdom and in particular in East London, by provision of vocational skills training, advice and support.

Activities

Hackney Migrant Centre was established in 2008 to meet the shortage of advice available to refugees, asylum seekers and other migrants in Hackney. Many were living in deep poverty, experiencing destitution and homelessness as a result of their immigration status or because local services were not accessible to them.

Our primary aims are to:

- Provide holistic advice and assistance to migrants on immigration, welfare and health issues
- Offer a welcoming environment to migrants and help reduce social isolation
- Raise public awareness about migrants' social and economic circumstances

Our weekly drop-in is open to all migrants, regardless of immigration status, nationality or current place of residence. In particular, we try to assist migrants who have few other sources of support and who face complex issues. They include victims of trafficking and human rights abuses, survivors of gender-based violence, and people with irregular immigration status, including refused asylum seekers. Many of our visitors are destitute or face destitution.

Over the last 11 years, thousands of migrants have come to our drop-in for advice and help. Volunteers collect basic information to identify what advice individual visitors require, and professional advisers then offer immigration and welfare advice and health advocacy as appropriate. Many people need to see more than one adviser. Volunteers provide a welcoming atmosphere and a delicious lunch and also carry out myriad other tasks, such as applying for cash grants for individuals in poverty, filling out forms or writing letters.

Outside the drop-in, our in-house welfare advisers provide ongoing help to obtain housing and financial support for destitute individuals and families with No Recourse to Public Funds or who are undocumented migrants. We also help those visitors who need to make immigration or asylum applications to obtain immigration solicitors. Our approach is to provide a holistic service, linking immigration with welfare advice, as irregular immigration status is often at the heart of our visitors' problems.

We have used the knowledge and experience gained through our work to challenge aspects of the hostile environment that have a particularly harmful effect on our visitors. We are currently campaigning with other organisations for free school meals for all children who need them, regardless of their parents' immigration status, and to end NHS charges for migrants accessing health care.

ACHIEVEMENTS AND IMPACT

Message from the Chair and Trustees

At Hackney Migrant Centre we continue to prioritise helping visitors to our drop-in to solve their immigration, housing and welfare problems. However, although this remains our core activity, we have significantly developed the work of the Centre in the last few years.

Cuts in legal aid, a reduction in the availability of immigration advice and an increasingly 'hostile environment' for migrants have led us to develop our own in-house services rather than relying on sessional advisers and onward signposting. We now have two welfare advisers and have set up an 'Access to Justice' team of legally trained volunteers. They provide invaluable assistance in moving forward our visitors' immigration cases, especially through finding solicitors and helping visitors obtain legal aid through applying for 'Exceptional Case Funding' (ECF).

Our partner agency, Coram Children's Legal Centre, has recently trained some volunteers to carry out the non-legal part of the complex process of making ECF applications. We are currently considering employing an in-house immigration adviser and plan to re-launch a volunteer 'Destitution Support Team' to support our welfare advisers.

All this means we now do much more intensive work both during the drop-in session and in our office. We took a first step in extending the scope of our work by publishing *Section 17 Support: A Guide for Families,* a co-production with families with experience of requesting Section 17 support from local authorities. This was led by Giulia Gosi and produced in partnership with several other migrant support agencies.

Our two campaigns - on free school meals for all children who need them regardless of their parents' immigration status and against NHS charging migrants for hospital care - have grown over the year, led by two really dedicated volunteers, Nadia Chalabi and Mamie Joyce. They have obtained robust evidence from our visitors' experiences about the hardship these policies inflict on families and have also been instrumental in helping us advocate for affected individuals.

Extending our work has involved some big organisational changes. We now have a staff team of six, having split our former Centre Manager role between two co-directors, Daf Viney, now Director of Services, and Sue Marris, Director of Operations. We also recently appointed Ida Jarsve as our first Fundraiser. We welcomed back Anna Rudd, our Destitution Coordinator, from maternity leave, though lost Benjamin Morgan, who did excellent work to cover for her. Sarah Emm continues as our amazingly efficient Finance Officer.

This year we were sorry to lose Giulia Gosi and Amira Rady, both superb job-share caseworkers for the Lottery-funded Families and Young People post at HMC and Haringey Migrant Support Centre (HMSC). Giulia has been replaced by Lauren Stewart, and HMSC now administers its share of the post independently.

It has been heartening and exciting for us as Trustees to see our staff taking on real leadership roles, making the day-to-day decisions which are vital to keeping the organisation running. Without the commitment, hard work, imagination and flair of them all, HMC would not have the successes, which we now celebrate on an almost weekly basis, of people obtaining leave to remain and getting housed and financially supported. Their work is enormously appreciated.

As chair, I am incredibly grateful to our dedicated Board of Trustees. In the last year we were sad to lose Jose-Charles Makassa as a Trustee although he continues to manage our kitchen at the drop-in. He is both working and studying for a degree, leaving him little time for anything else. We wish him great success and thank him for his contribution. This year we were delighted to welcome Kathy Meade, housing lawyer and former sessional adviser as a new member of the Board.

We offer huge thanks to all our volunteers, whether in the drop-in with visitors or in the kitchen, or increasingly in the office helping with follow up work. Finally, we thank all our funders, both grant and community funders, for their faith in us, and their continuing support.

Rayah Feldman, Chair of Trustees

Message from the Director of Services

Our work continues to tackle injustice on an individual scale. We work with many people who have endured traumatic experiences in leaving their home countries, on the journey to the UK or in their precarious situations here; people who are now being punished by grossly unfair legislation and let down by underfunded public services. We continue to provide advice and casework on immigration, housing, health and destitution. Despite the change in name from a "hostile environment" to a "compliant" one, our visitors still suffer the negative consequences of racist immigration policies. Recognising we could do more to tackle the underlying causes of these injustices, the past year has seen an increase in HMC's involvement in campaigning mainly through the work of two amazing volunteers, more of which you can read about later.

Visitors to our drop-in regularly tell us that the welcome we provide is as important as the advice we give and this leads to many of our regular visitors becoming volunteers and carrying out casework or cooking our weekly meal. It's been a great year for many of these volunteers and we've had almost monthly reports of success in making immigration applications or finding permanent accommodation for people we've come to know very well.

The past year has seen us develop new advice partnerships with the Joint Council for the Welfare of Immigrants and Praxis Community Projects, which has increased the number of people who are able to receive immigration advice at HMC. However, we were very sad to the see the closure of Lambeth Law Centre following our long term partnership with them. We were also sorry to lose Nese Erkan who has advised visitors on accessing healthcare at the drop-in since we began the service and has now moved on to work in another borough. We left our home of 11 years at St Mary's Church as the building we use there for our drop-in is being completely rebuilt and moved a mile or so down the road to St Mark's Church in Dalston.

We began a partnership with Supply Yoga last year - Abi and Ni involve our visitors in regular yoga sessions. We're soon to begin working with Draw On, a community-based art therapy initiative, who will provide a creative psychosocial group at the drop-in for our visitors. We have renewed our partnership with Doctors of the World, who now have secured new funding, and a van, to attend our drop-in to provide health advice and advocacy.

Looking back at the year I'm surprised at the number of changes and developments we've undergone – it's a testament to the dedication and ability of our staff, Board of Trustees and supporters that our work has continued without interruption and seemingly without missing a beat. We're indebted as always to our incredible volunteer team whose enthusiasm and resourcefulness is a constant source of inspiration.

I'd like to give a big thank you to all of our visitors, so many of whom have undergone enormous hardships and are inspirational in their determination to work with us to find solutions to the problems they face.

Daf Viney, Director of Services

Our Year in Figures

Last year we saw 691 visitors from 76 different countries.

- 525 visitors accessed our service for the first time. 215 of them had families.
- Over 70% of our visitors have no right to benefits either because they have No Recourse to Public Funds as a condition of their leave, or because they have no current valid immigration status.
- 46% are people who've overstayed visas but many of them might be eligible for leave for a wide range of reasons. These include the length of time they have already lived in the UK, the fact of having British children, or having compelling reasons not to return to their country of origin.
- 14% have had applications for asylum refused but are unable to return home, mostly because they consider themselves still at risk. We try to assess their claims to see if they can submit further applications to enable them to stay in the UK.
- 10% do have leave to remain, as refugees or for long term settlement, but are finding it hard to navigate the complex housing and welfare benefit systems or want advice on how to become a British citizen.
- 13% have Limited Leave to Remain and are on the current 10-year route to settlement which means they have to extend their leave three times before gaining permanent settlement. Nearly ¾ of these visitors have No Recourse to Public Funds so cannot access housing and welfare benefits.
- 4% of our visitors are asylum seekers, who may be eligible for asylum support but who feel socially isolated and are often living in inadequate accommodation with very little income.
- A further 4% are EU citizens, fearful about their immigration status if/when the UK leaves the EU.

How We Helped Our Visitors

At 45 drop-in sessions during the year we provided

- 462 specialist immigration advice consultations
- 271 welfare and housing advice consultations
- 93 health advocacy consultations
- Over 340 hardship grants of £20 given to visitors in crisis

Our volunteers

- applied grants for 375 individuals totalling nearly £49,000 to enable them to buy basic necessities – an average of about £130 per person
- gave out 272 food bank vouchers
- requested free school meals for 58 destitute families on behalf of 68 children
- assisted 138 people to complete NHS HC1 forms to claim help with health costs
- carried out over 500 other pieces of advocacy work on behalf of visitors, such as letter writing, phone calls, contacting external agencies, applying for travel passes

Referrals were made for

- 31 families for social services support
- 28 people to emergency shelters or hostels
- 92 people to solicitors
- 13 families to North East London Migrant Action (NELMA)'s scheme accompanying people to social services

We helped

- Over 200 people access safe accommodation and support
- Nearly 60 individuals secure legal immigration status
- 46 children to receive free school meals

Campaigns

Over the last year two of our volunteers have started work on campaigning issues. We've often lacked capacity to get involved in campaigning as much as we'd like since the majority of our resources are spent on dealing with crisis situations. Mamie and Nadia are both involved in carrying out casework with our visitors, then using the results and our visitors' testimony of their experiences to inform campaigns and to work with other organisations who meet people facing similar problems.

Healthcare advocacy - Mamie Joyce

The role of healthcare advocate at HMC has, since December 2018, grown organically in response to the needs of visitors impacted by increasingly punitive government regulations within NHS Trusts and their being required to charge 'overseas patients' for secondary (hospital) care.

HMC visitors had been coming to us in increasing numbers with large invoices they had been issued, with amounts ranging from £1,500 to over £96,000, for treatments including maternity care, cancer treatment, care of premature babies, operations required by young children and treatment for severe mental health issues. Visitors were often unaware they would be charged, or that having outstanding debt could be used as a reason for the refusal of their immigration claim. This often results in a great deal of distress and uncertainty, as well as acting as a deterrent in seeking further treatment or effecting a deterioration in a client's condition.

It became clear that there was a need for both advocacy on behalf of those affected by such policy, and for greater understanding of its impact more broadly.

The role therefore expanded to encompass three main areas:

- Casework – looking at case files in detail to ascertain whether or not that person is, in fact, entitled to free care, exploring where exemptions may have previously been missed, debt repayment negotiation, correspondence with Trusts in the writing off of debts, finding solicitors to take on relevant cases and challenge unlawful decisions where possible

- Campaign and Media – engaging with organisations such as MedAct, DocsNotCops, Maternity Action, the Joint Council for the Welfare of Immigrants (JCWI) on their wider campaigns around access to healthcare and healthcare justice, working with members of the press and using visitors' experiences to sensitively highlight the human impact of such policy and campaigning on the ground to offer practical information to those affected

- Data Collection – collating all of HMC's data on visitors with NHS charges detailing the size of charges, Trust names, treatment background, current issues being faced, options with regards to debt and any associated NHS or third party contacts. As Trusts are not currently required to audit numbers of NHS patients charged for secondary care, HMC is one of only a handful of organisations currently doing so.

The casework, campaign and data gathering elements of the role have allowed for a new area of HMC advocacy to develop and for successful challenges to debt and immigration. It has also highlighted individual experiences of the NHS charging regulations, as well as to situate them more broadly in the context of the government's 'hostile environment.'

Free School Meals Advocacy- Nadia Chalabi

Hackney Migrant Centre has been carrying out free school meals advocacy on behalf of children from families with No Recourse to Public Funds for around 3 years. Our work aims to ensure that no child risks skipping meals at school and no family is pushed into further destitution because their children need to eat at school.

Since August 2018 we have been documenting our advocacy in detail to support NELMA's (North East London Migrant Action) free school meals campaign which calls for 'free school meals for all who need them regardless of immigration status'. Our advocacy provides an evidence base that campaigners and activists can use to prove the harm that No Recourse to Public Funds causes, and to demand national policy change to how free school meals are given. We are currently finalising our data for a report that will be published before the end of the year which will then be a useful campaigning tool.

From August 2018 - November 2019 we have advocated on behalf of 98 children and we are happy to have secured free school meals for over 65% of them. All the children that we advocate for are destitute. Many are homeless and have found themselves sofa surfing: sharing beds or sleeping in the living rooms of friends or family members on a temporary basis. Around half of the children living in private rented accommodation are in severely overcrowded conditions with between 3-6 people sharing a bedroom. The families that are receiving Section 17 support from their local council can be placed in bed and breakfasts with no cooking facilities. The ability to prepare food when a family is in inadequate accommodation is already a huge challenge, that combined with tiny budgets results in school meals being both essential and completely unaffordable.

Currently, for a child to be given free school meals their parent/carer needs to be receiving one of a list of benefits. As people with No Recourse to Public Funds cannot access the safety net of benefits they and their children are left vulnerable to the most extreme poverty. Their children are then excluded from free school meals on top of this.

Only 15.4% of children claimed free school meals in England in 2018 yet it is estimated that 30% of children in the UK are living in poverty. Amongst the children living in poverty who are not getting free school meals the poorest children can be found – those whose carers have NRPF and are struggling or children in undocumented families who are often totally dependent on friends and charitable handouts. A child's ability to access enough food to enjoy their school day should not depend on their parents' immigration status or what their carers earn.

FUTURE PLANS AND DEVELOPMENTS

We are committed to providing our visitors with the best possible support over the next year, despite the increasingly hostile environment facing migrants. To further this, we plan to develop both the services we provide and our internal systems and staffing.

- **Improved immigration advice.** Free legal advice and assistance is becoming increasingly difficult to access. At present, we rely on a range of both formal and informal agreements with several different organisations to provide visitors with immigration advice. While these relationships are very valuable, problems can arise if partner agencies experience financial or other challenges that make them unable to continue the partnership. We are currently considering different options for placing our advice provision on a more stable footing, including the possibility of bringing some of this in-house. This could give us closer control over both casework and workload and allow us to be more responsive to needs of visitors.

- **Fundraiser.** In recent months we have expanded our staff team to employ a Fundraiser. Ida Jarsve was appointed in July 2019 and she has overall responsibility for both grants and community fundraising. This is the first time HMC has had such a post and going forward we foresee this will increase our ability to diversify our income streams and ensure we remain financially viable in the longer-term.

- **Destitution Support Team.** We will continue to build the volunteer Destitution Support Team so as to increase our capacity to support destitute migrants. The Destitution Coordinator will work with a team of volunteer advocates and interns to raise awareness of issues faced by destitute migrants in various forums and contribute to policy and strategic legal work aimed at reducing destitution of migrants. The team will develop new avenues of support and build on projects currently trying to address these issues.

- **Database.** We have commissioned a new custom-built online database which will enable us to streamline our recording systems and improve the monitoring of our outcomes and outputs. Implementation of the database is being rolled out in late 2019 and should become fully operational and integrated into HMC work by next year.

- **Website.** We are creating a newly designed website to better showcase what we do and to explain how our services can be accessed. This will be easier to navigate than our current one and contain information for visitors, volunteers, professionals and funders. We hope it will lead to an increased public profile and improved understanding of our work.

FINANCIAL REVIEW

Income for the 2018-19 year was more than budgeted, mainly due to a generous legacy received at the end of the financial year, which leaves us with reserves equating to just under 5 months' worth of costs at the year end. This meets our reserves policy, which is to keep at least 3 months' worth of costs in reserve in order to maintain the service should we have a drop in funding. We have a generous pool of individual, corporate and community funders, but only a small amount of this income is secured and so the extra in reserves ensures we can start the new financial year confidently. We were able to keep our costs under budget in the 2018-19 year whilst still investing in our staff and volunteer team.

During the year the charity's income amounted to £403,768 (2018: £366,718). Expenditure for the year was £338,267 (2018: £304,792).

The surplus for the year was £65,501, which added to our funds brought forward, gives us total funds of £225,075 at 31 March 2019. Out of these funds, £55,320 are restricted for specific purposes set by the donors and £35,007 are designated for specific purposes by the trustees. This leaves our free reserves at £134,748.

Reserves policy

In common with other charitable organisations of a similar size, we rely on our funders to provide the finances which enable the organisation to operate. While we believe that our service delivery meets all the requirements of current funders, we cannot assume that such funding will continue (and in some cases, our funders specifically state this) and we are constantly attempting to ensure that adequate funding is in place. While this has not so far been a problem, the directors and trustees consider it appropriate to ensure that we are able to continue the service in the event of a funding hiatus. We would estimate that an unrestricted reserve of a minimum of three months' expenditure is necessary for this purpose and for the year under review such reserves would be a minimum of £84,500.

The directors consider that the charity's reserves will enhance the services provided and provide financial security for the future. The reserves held in unrestricted funds, which have not been designated or invested in fixed assets, at 31 March 2019 were £134,748 (2018: £106,463), therefore adequately meeting our reserves requirements and setting us up for a good start to the 2019/20 financial year.

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 14 November 2007 and registered as a charity on 17 January 2008. The company's operations are governed by its Memorandum and Articles of Association dated 14 November 2007.

Recruitment and appointment of directors/trustees

The directors of the company are also the charity's trustees for the purposes of charity law.

The number of directors shall not be less than three but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum.

The directors have no beneficial interest in the company other than as members and all guarantee to contribute up to £10 in the event of winding up.

As set out in the Articles of Association, one third of the directors shall retire by rotation at each annual general meeting. No paid employee is eligible to serve as a director or trustee.

Trustee induction and training

New trustees are initially provided with copies of the Memorandum and Articles of association together with the most recent annual report. All trustees continue to maintain a good working knowledge of charity and company law and best practice by studying the Charity Commission newsletters and attending appropriate external courses. The trustees aim to maintain a broad spectrum of specialised abilities and experience on the board, thus enhancing the ongoing successful operation of the organisation.

Organisation

The trustees are responsible for the development and operation of the charity and day to day tasks are delegated to the senior management team.

Pay policy for staff

Staff remuneration reflects appropriate skills level in National Joint Council salary levels and includes Inner London weighting.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees (who are also directors of Hackney Migrant Centre for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that year. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

APPROVED BY THE BOARD OF DIRECTORS AND SIGNED ON ITS BEHALF BY



RAYAH FELDMAN – CHAIR

20 NOVEMBER 2019

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HACKNEY MIGRANT CENTRE

I report on the accounts of the company for the year ended 31 March 2019.

Respective responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants of England and Wales.

DAVID TERRY – CHARTERED ACCOUNTANT
RAMON LEE LTD
93 Tabernacle Street
London
EC2A 4BA

Hackney Migrant Centre

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2019

	Note	Unrestricted £	Designated £	Restricted £	2019 Total £	RESTATED Unrestricted £	Designated £	Restricted £	2018 Total £
Income from:									
Grants, donations and legacies	2	102,109	-	300,600	**402,709**	93,823	-	272,895	366,718
Other income	3	1,059	-	-	**1,059**	-	-	-	-
Total income		103,168	-	300,600	**403,768**	93,823	-	272,895	366,718
Expenditure on:									
Raising funds	4	993	-	-	**993**	-	-	-	-
Charitable activities									
Drop-in Centre	4	66,054	-	118,551	**184,605**	10,567	-	138,011	148,578
Moving out of Hardship	4	-	-	95,494	**95,494**	-	-	98,929	98,929
Grants for Individuals	4			48,727	**48,727**			40,657	40,657
Hardship fund	4	-	-	8,448	**8,448**	-	-	7,677	7,677
Natural Resilience Project	4	-	-	-	-	-	-	8,951	8,951
Total expenditure		67,047	-	271,220	**338,267**	10,567	-	294,225	304,792
Net income / (expenditure) for the year		36,121	-	29,380	**65,501**	83,256	-	(21,330)	61,926
Transfers between funds		(7,836)	7,507	329	-	(39,419)	27,500	11,919	-
Net movement in funds		28,285	7,507	29,709	**65,500**	43,837	27,500	(9,411)	61,926
Reconcillation of funds:									
Total funds brought forward		106,463	27,500	25,611	**159,574**	62,626	-	35,022	97,648
Total funds carried forward		134,748	35,007	55,320	**225,075**	106,463	27,500	25,611	159,574

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 17 to the financial statements.

Hackney Migrant Centre

Balance sheet

Company no. 06426744

As at 31 March 2019

	Note	£	2019 £	£	2018 £
Fixed assets:					
Tangible assets	11		**7,507**		1,819
			7,507		1,819
Current assets:					
Debtors	12	**11,334**		514	
Cash at bank and in hand		**242,447**		237,746	
		253,781		238,260	
Liabilities:					
Creditors: amounts falling due within one year	13	**36,213**		80,505	
Net current assets / (liabilities)			**217,568**		157,755
Total assets less current liabilities			**225,075**		159,574
Total net assets / (liabilities)			**225,075**		159,574
The funds of the charity:	18				
Restricted funds			**55,320**		25,611
Unrestricted funds:					
Designated funds		**35,007**		27,500	
General funds		**134,748**		106,463	
Total unrestricted funds			**169,756**		133,963
Total charity funds			**225,075**		159,574

In preparing these financial statements:

For the financial year ended 31st March 2019 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.
These accounts were approved and authorised for issue by the Board of Directors and Trustees on 20 November 2019 and were signed on its behalf by:

Rayah Feldman
Chair of Trustees

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

c) Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

For legacies, entitlement is taken when a distribution is received from the estate. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is a treated as a contingent asset and disclosed if material.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

The income figures for the year ended 31 March 2018 have been restated to show under the correct heading for the type of income.

e) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

g) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

1 Accounting policies (continued)

h) **Expenditure and irrecoverable VAT**
Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose

- Expenditure on charitable activities includes the costs of delivering services undertaken to further the purposes of the charity and their associated support costs

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) **Allocation of support costs**
Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned to the Moving out of Hardship project where the budget allows and the balance to the Drop-In Centre activities, where the bulk of our resources are used. The Hardship Fund and the Grants for Individuals are co-ordinated mainly by volunteers.

j) **Operating leases**
Rental charges are charged on a straight line basis over the term of the lease.

k) **Tangible fixed assets**
Items of equipment are capitalised where the purchase price exceeds £500. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.
Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

- Fixtures, fittings and computer equipment 4 years

l) **Debtors**
Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) **Cash at bank and in hand**
Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n) **Creditors and provisions**
Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.
The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

o) **Pensions**
The charity pays employer contributions to defined contribution pension schemes.

2 Income from grants, donations and legacies

	Unrestricted £	Restricted £	**2019 Total £**	2018 Total £
Trusts and Foundations				
AB Charitable Trust	10,000	-	**10,000**	-
Centre for Innovation in Voluntary Action	-	-	**-**	8,709
Hackney Parochial Charities	-	10,000	**10,000**	7,500
London Catalyst	-	7,000	**7,000**	-
London Community Foundation - Reel Fund	-	-	**-**	10,000
Metropolitan Migration Fund	-	-	**-**	19,294
MSN Fund	-	10,000	**10,000**	-
South Hackney Parochial Charity	-	3,000	**3,000**	-
Stoke Newington Relief in Need	2,000		**2,000**	-
The Hilden Charitable Trust	5,000	-	**5,000**	-
The National Lottery Community Fund	-	123,278	**123,278**	97,835
Trust for London	-	34,000	**34,000**	33,000
Tudor Trust	-	45,000	**45,000**	36,500
West Hackney Parochial Charity	-	5,000	**5,000**	6,500
Other small grants	2,700	1,600	**4,300**	1,956
	19,700	238,878	**258,578**	221,294
Grants for Individuals				
Hackney Parochial Charities	-	927	**927**	3,447
Heinz, Anna & Carol Kroch Foundation	-	46,365	**46,365**	37,075
Mary Strand Trust	-	2,900	**2,900**	3,495
Methodist Church Fund for Human Need	-	360	**360**	1,000
South Hackney Parochial Charity	-	-	**-**	1,137
Other small grants		969	**969**	2,509
	-	51,521	**51,521**	48,663
Community Supporters	22,720	3,500	**26,220**	53,852
Donated Goods	-	3,151	**3,151**	-
Indivdual Donations	38,632	3,550	**42,182**	39,584
Fundraising	1,057	-	**1,057**	3,325
Legacies	20,000	-	**20,000**	-
	102,109	300,600	**402,709**	366,718

The donated goods represent a credit against the cost of 12 new laptops from TET Ltd
The legacy has been recognised as it has been received.

3 Other income

	Unrestricted £	Restricted £	**2019 Total £**	2018 Total £
Staff secondments	642	-	**642**	-
Reimbursement of costs	417	-	**417**	-
	1,059	-	**1,059**	-

4 Analysis of expenditure

		Charitable activities						
	Cost of raising funds	Drop-In Centre	Moving out of Hardship	Hardship Fund	Grants for Individuals	Natural Resilience Project	Support costs	2019 Total	2018 Total
	£	£	£	£	£	£	£	£	£
Staff costs (Note 7)	-	85,089	35,842	-	-	-	7,861	128,792	106,744
Project partners' costs	-	-	52,781	-	-	-	-	52,781	48,067
Legal advisors	-	41,167		-	-	-	-	41,167	43,498
Legal advisors - disbursements	-	3,911	644	-	-	-	-	4,555	3,193
Interpreting and other direct costs	-	654	-	-	-	-	-	654	739
Grants for individuals	-	-	-	-	48,727	-	-	48,727	40,657
Hardship fund - grants	-	-	-	7,442	-	-	-	7,442	7,227
Hardship fund - subject access requests		-	-	-	-	-	-	-	530
Hardship fund - emergency accommodation		-	-	1,007	-	-	-	1,007	-
Natural Resilience Project Costs	-	-	-	-	-	-	-	-	8,951
Evaluation and monitoring	-	-	-	-	-	-	-	-	4,910
Other direct costs	-	-	1,349	-	-	-	-	1,349	659
Rent for Drop-In centre	-	5,910	-	-	-	-	-	5,910	6,000
Volunteer and intern expenses	-	3,342	-	-	-	-	-	3,342	4,091
Food and kitchen supplies	-	2,536	-	-	-	-	-	2,536	3,007
Drop-In centre running costs	-	5,198	-	-	-	-	-	5,198	5,195
Fundraising	993	-	-	-	-	-	-	993	170
Review period	-	-	-	-	-	-	7,171	7,171	375
Database development	-	-	-	-	-	-	5,269	5,269	454
Office rent	-	-	-	-	-	-	6,288	6,288	5,548
Internet	-	-	-	-	-	-	569	569	492
Office equipment and supplies	-	-	-	-	-	-	2,411	2,411	4,609
Finance and admin	-	-	-	-	-	-	4,914	4,914	1,846
Insurance	-	-	-	-	-	-	800	800	911
Subscriptions and membership	-	-	-	-	-	-	306	306	310
Other expenses	-	-	-	-	-	-	1,876	1,876	2,694
Trustee training	-	-	-	-	-	-	-	-	180
AGM and Annual Report	-	-	-	-	-	-	1,097	1,097	1,063
Independent Examiner's fee	-	-	-	-	-	-	1,400	1,400	1,000
Depreciation	-	-	-	-	-	-	3,746	3,746	1,671
Disposal of asset (insurance)	-	-	-	-	-	-	(2,033)	(2,033)	-
	993	147,807	90,616	8,449	48,727	-	41,675	338,267	304,792
Support costs	-	36,797	4,878	-	-	-	(41,675)	-	-
Total expenditure 2019	**993**	**184,604**	**95,494**	**8,449**	**48,727**	**-**	**-**	**338,267**	
Total expenditure 2018	-	148,578	98,929	7,677	40,657	8,951	-		304,792

Of the total expenditure, £67,047 unrestricted (2018: £10,567) and £271,220 restricted (2018: £294,225).

5 Grant making

We grant small amounts of cash, usually £10 or £20 to visitors to our Drop-In centre, known as Hardship grants which cover emergency costs they may have such as food, travel and personal care items. Each grant is assessed on an individual basis and the visitor signs a receipt confirming they have received it. Grants are paid from our restricted Hardship Fund, which is funded by grants and donations specifically earmarked for the purpose.

We also apply for grants on behalf of visitors to our centre which we pass on to them.

During 2019, we received 323 grants (2018: 325) totalling £51,521 (2018: £47,239) for our visitors. The grants received are kept in a separate bank account to the rest of the organisation's cash. The grants are received and paid to the individuals usually within 2 weeks of receipt, therefore the balance on this fund carried forward will be paid subsequently. In the rare occasion that we cannot subsequently contact the grant recipient, then the funds are paid back to the grantor. The grants were received from the following organisations:

	2019	2018
	£	£
Heinz, Anna & Carol Kroch Foundation	46,365	37,075
Mary Strand Trust	2,900	3,495
Hackney Parochial Charities	927	3,447
West Hackney Parochial Charity	509	-
Methodist Church Fund for Human Need	360	1,000
Sheila Hind Trust	170	850
Society of Friends for Foreigners in Distress	150	600
Catholic Women's League	100	325
Positive Action in Housing	40	-
South Hackney Parochial Charity	-	1,137
Hornsey Parochial Charities	-	600
Family Holiday Association	-	134
	51,521	48,663

6 Net incoming resources for the year

This is stated after charging / crediting:

	2019	2018
	£	£
Depreciation	3,746	1,671
Loss or profit on disposal of fixed assets	(2,033)	
Operating lease rentals:		
Property	6,288	5,548
Independent Examiners' remuneration	1,400	1,000

7 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2019	2018
	£	£
Salaries and wages	**114,090**	84,656
Temporary staff cover	**1,813**	7,875
Social security costs	**3,710**	7,174
Employer's contribution to defined contribution pension schemes	**9,179**	7,039
	128,792	106,744

No employee earned more than £60,000 during the year (2018: nil).

The total employee benefits including pension contributions of the key management personnel were £69,551 (2018: £43,572).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2018: £nil). No charity trustee received payment for professional or other services supplied to the charity (2018: £nil). No trustee claimed travel expenses in 2018 or 2019.

8 Staff numbers

The average number of employees (head count based on number of staff employed) during the year was as follows:

	Full Time Equivalent		Average Head Count	
	2019	2018	2019	2018
	No.	No.	No.	No.
Raising funds	-	-	-	-
Charitable activities	**2.5**	2.2	**3.9**	3.3
Support and governance	**1.0**	0.6	**1.2**	1.2
	3.5	2.8	**5.1**	4.5

9 Related party transactions

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

10 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

11 Tangible fixed assets

	Fixtures and fittings and computer equipment £	**Total £**
Cost		
At the start of the year	7,881	**7,881**
Additions in year	10,010	**10,010**
Disposals in year	(2,298)	**(2,298)**
At the end of the year	15,593	**15,593**
Depreciation		
At the start of the year	6,062	**6,062**
Charge for the year	3,747	**3,747**
Eliminated on disposal	(1,723)	**(1,723)**
At the end of the year	8,086	**8,086**
Net book value		
At the end of the year	7,507	**7,507**
At the start of the year	1,819	**1,819**

All of the above assets are used for charitable purposes.

12 Debtors

	2019 £	2018 £
Grants and donations receivable	**5,963**	514
Prepayments	**5,371**	-
	11,334	514

13 Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors	**18,570**	-
Taxation and social security	**886**	1,164
Accruals	**16,342**	13,952
Deferred income	**415**	65,389
	36,213	80,505

14 Deferred income

Deferred income this year represents fundraised income received in advance of the event. Previous years deferred income represents grants received in advance.

	2019	2018
	£	£
Balance at the beginning of the year	**65,389**	44,897
Amount released to income in the year	**(65,389)**	(44,897)
Amount deferred in the year	**415**	65,389
Balance at the end of the year	**415**	65,389

15 Analysis of net assets between funds

	General unrestricted	Designated	Restricted	**Total funds**
	£	£	£	£
Tangible fixed assets		7,507		**7,507**
Net current assets	134,748	27,500	55,320	**217,568**
Net assets	**134,748**	**35,007**	**55,320**	**225,075**

16 Analysis of net assets between funds (prior year)

	General unrestricted	Designated	Restricted	**Total funds**
	£	£	£	£
Tangible fixed assets	103	-	1,716	**1,819**
Net current assets	106,360	27,500	23,895	**157,755**
Net assets	**106,463**	**27,500**	**25,611**	**159,574**

17 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10.

18 Movements in funds

	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At the end of the year £
Restricted funds:					
Drop-In Centre					
Akin Gump LLP and TET Ltd	-	6,651	(6,651)	-	-
The National Lottery Community Fund - Review Period	-	7,000	(7,172)	172	-
Clothworkers Foundation	1,716	-	(1,716)	-	-
Hackney Community Law Centre	27	-	-	(27)	-
Hackney Parochial Charities	7,610	10,000	(17,610)	-	-
Heinz, Anna and Carol Kroch Foundation - IT and Travel	102	-	(102)	-	-
Heinz, Anna and Carol Kroch Foundation - Volunteers	-	800	(800)	-	-
Individual donation for database work		2,500	(2,500)	-	-
London Catalyst	-	5,000	(5,000)	-	-
London Community Foundation Dispossessed Fund	40	-	-	(40)	-
MSN Fund	-	10,000	(5,000)	-	**5,000**
Natural Resilience Project	201	-	-	(201)	-
Sebastian Kangah Appeal	59	-	-	(59)	-
South Hackney Parochial Charity	-	3,000	(3,000)	-	-
Trust for London	-	34,000	(34,000)	-	-
Tudor Trust	-	45,000	(30,000)	-	**15,000**
West Hackney Parochial Charity	-	5,000	(5,000)	-	-
Moving Out of Hardship					
The National Lottery Community Fund - Moving out of Hardship	3,736	116,278	(95,494)	-	**24,520**
Grants for Individuals	8,006	51,521	(48,727)		**10,800**
Hardship Fund					
Hardship Fund	4,114	1,050	(5,648)	484	-
London Catalyst - Samaritans grant	-	2,000	(2,000)	-	-
London Churches Refugee Fund	-	800	(800)	-	-
Total restricted funds	**25,611**	**300,600**	**(271,220)**	**329**	**55,320**
Unrestricted funds:					
Designated funds:					
Staff costs	27,500	-	-	-	**27,500**
Fixed assets				7,507	**7,507**
Total designated funds	27,500	-	-	7,507	**35,007**
General funds	106,463	103,168	(67,047)	(7,836)	**134,748**
Total unrestricted funds	**133,963**	**103,168**	**(67,047)**	**(329)**	**169,756**
Total funds	**159,574**	**403,768**	**(338,267)**	**-**	**225,075**

19 Movements in funds (prior year)

	At the start of the year £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At the end of the year £
Restricted funds:					
Drop-In Centre					
Centre for Innovation	3,821		(3,821)		-
Clothworkers Foundation	3,313		(1,597)		**1,716**
East End Community Foundation - Hackney Giving	186		(186)		-
Hackney Community Law Centre	27				**27**
Hackney Parochial Charities	7,068	7,500	(6,958)		**7,610**
Heinz, Anna and Carol Kroch Foundation - IT and Travel		4,634	(4,532)		**102**
London Community Foundation Dispossessed Fund	4,870		(4,830)		**40**
Metropolitan Migration Fund	1,381	19,294	(26,517)	5,842	-
MSN Fund Creative Writing Classes	602			(602)	-
Sebastian Kangah Appeal	59				**59**
South Hackney Parochial Charity	907		(907)		-
The Hilden Charitable Trust	3,634		(3,634)		-
Trust for London	308	33,000	(33,535)	227	-
Tudor Trust	2,401	36,500	(44,751)	5,850	-
West Hackney Parochial Charity	243	6,500	(6,743)		-
Moving Out of Hardship					
The National Lottery Community Fund - Moving out of Hardship	4,830	97,835	(98,929)		**3,736**
Grants for individuals	-	48,663	(40,657)		**8,006**
Hardship Fund	929	10,260	(7,677)	602	**4,114**
Natural Resilience Project	443	8,709	(8,951)		**201**
Total restricted funds	35,022	272,895	(294,225)	11,919	**25,611**
Unrestricted funds:					
Designated funds:					
Staff costs	-	-	-	27,500	**27,500**
Total designated funds	-	-	-	27,500	**27,500**
General funds	62,626	93,823	(10,567)	(39,419)	**106,463**
Total unrestricted funds	62,626	93,823	(10,567)	(11,919)	**133,963**
Total funds	**97,648**	**366,718**	**(304,792)**	-	**159,574**

Purpose of Restricted and Designated Funds:

Drop-In Centre
Hackney Parochial Charities - for Drop-in centre running costs

Clothworkers Foundation - Funding towards purchasing office equipment, computer and mobile handsets of which £6,388 was capitalised in 2015/16 and depreciated in the following years.

Heinz, Anna and Carol Kroch Foundation - IT and Travel - for the purchase of computer equipment for the Drop-in centre and travel expenses for the Destitution Support Team

London Community Foundation Dispossessed Fund - for Drop-in centre running costs

Tudor Trust - for salary costs towards the Centre Manager's post

Trust for London - Salary and project costs to deliver specialist immigration rights advice service

MSN Fund - toward to the cost of the Destitution Coordinator

The National Lottery Community Fund - Review Period - for costs related to a review of the services provided with improvement recommendations

Akin Gump LLP and TET Ltd - for new laptops for the Drop-in centre

London Catalyst - toward to the cost of the Destitution Coordinator

West Hackney Parochial Charity - for Drop-in centre running costs.

South Hackney Parochial Charity - for Drop-in centre running costs.

Individual donation for database work - a donation from one of our volunteers towards the development of our new database.

Heinz, Anna and Carol Kroch Foundation - volunteers - for costs relating to volunteers at our Drop-in centre.

Moving Out of Hardship
National Lottery Community Fund- Moving out of Hardship - funding for our "Moving Out of Hardship" project, which is carried out in partnership with Coram Children's Legal Centre and Haringey Migrant Support Centre.

Grants for individuals
Grants received from the organisations listed in note 5 to be passed on to individual visitors.

Hardship Fund
Hardship Fund - donations and gift aid received for our Hardship Fund which pays out small grants or pays for emergency accommodation to individuals in need
London Catalyst Samaritans Grant - for hardship payments to visitors
London Churches Refugee Fund - for hardship payments to visitors

Designated Funds
Staff costs - a donation received in 2017/18 was earmarked by the trustees to use towards the costs of a staff post. Funding was received in the 2018/19 year towards this post and so this designated fund is carried forward to use in 2019/20.

Fixed Assets - the net book value of the fixed assets has been transferred to a designated fund from which the depreciation will be expensed each year over the useful life of the assets.