

AFC BOURNEMOUTH COMMUNITY SPORTS TRUST

(LIMITED BY GUARANTEE)

REPORT AND FINANCIAL STATEMENTS

NOVEMBER 30, 2009

COMPANY NUMBER 06396310

CHARITY NUMBER 1122693

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Stone & Partners

AFC BOURNEMOUTH COMMUNITY SPORTS TRUST

REPORT OF THE TRUSTEES

NOVEMBER 30, 2009

The Trustees present their report and audited financial statements for the year ended November 30, 2009

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity name: AFC Bournemouth Community Sports Trust

Registered Charity Number: 1122693

Registered Company Number: 06396310

Directors and Trustees:

E S Battey (resigned November 20, 2009)
M Burke (appointed November 20, 2009)
E J Finney
L C Jones (resigned August 10, 2009)
J D Oakley (appointed November 20, 2009)

Bankers:

Lloyds TSB
45-47 Old Christchurch Road
Bournemouth
BH1 1ED

Auditors:

Stone & Partners
571 Fishponds Road
Fishponds
Bristol
BS16 2AF

Registered Office

571 Fishponds Road
Fishponds
Bristol
BS16 2AF

REPORT OF THE TRUSTEES

NOVEMBER 30, 2009

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

AFC Bournemouth Community Sports Trust is a charitable company limited by guarantee, incorporated on October 11, 2007 and registered as a charity on February 8, 2008. The company was established under a Memorandum of Association and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Appointment of trustees

The trustees who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report, are set out on page 1. New trustees are appointed upon the recommendation of existing trustees. One third of the trustees must retire at each annual general meeting and offer themselves for re-election.

Risk management

The Board of Trustees are aware of the required procedures involved in the recruitment of staff prior to employment.

Strict procedures are necessary when working with children under the age of sixteen years. These procedures prior to recruitment of staff include CRB checks, verification of qualifications and an interview process. The Trustees are involved in these procedures when deemed appropriate.

In addition, procedures are in place to ensure compliance with Health and Safety regulations by all staff, volunteers and clients. The organisation has an appointed safety officer and appropriate risk assessments covering the specific activities and projects are in place.

The procedures and formats are periodically reviewed and assessed to ensure that they continue to meet the needs of the Charitable Trust to fulfil its responsibilities.

Organisational structure

Day to day responsibility for the provision of services rests with the head of the Community Sports Trust, Steve Cuss, a qualified FA and UEFA coach and a team of coaches Russell Beardsmore, Gareth Stewart, Jamie Dighton and Tom Marshall. All administration is undertaken by Anne Cuss.

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

The Charity's objective is the promotion of community participation in healthy recreation, in particular by the provision of facilities for the playing of football. The aim is to help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society. Also, to provide or assist in the provision of sporting and recreational facilities for the public of Bournemouth and surrounding areas without reference to race, religion and belief, sex, disability, nationality, ethnic or national origin or social background, with the object of improving their conditions of life.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

The charity carries out these objects by providing a wide range of football related activities.

AFC BOURNEMOUTH COMMUNITY SPORTS TRUST

REPORT OF THE TRUSTEES

NOVEMBER 30, 2009

(continued)

It actively supports both the community and Football Club of Bournemouth, providing everyone with the community opportunities to get involved and using the power of football to deliver inspirational, progressive and professional initiatives that follow the accessible, stylish and friendly values of the Club, which maximise the opportunities for local talent, and make a positive, real and lasting difference to the community within which the Club operates

The charity has grown rapidly and delivers sessions under its schools programme across Bournemouth, Poole, Christchurch, Purbeck and the surrounding areas to 1700 children per week visiting 48 schools. School visits take place all over the region with three main clubs; Breakfast Club, which runs for an hour before school, Lunchtime Club, that runs for 45 minutes during school lunchtime and the very popular After School Club, which runs for one hour after school. All of these clubs are for boys and girls, covering all school age years.

These six week programmes include coaching on passing, control, dribbling, heading, shooting combined with fun games and small sided matches.

In addition to the regular schools programme other activities include

School Health Initiative

AFC Bournemouth Community Sports Trust offers a two session course run by FA qualified coaches. The first session is a classroom based interactive lecture on Health and Fitness, Diet and Planning a Coaching Session. The second session is a practical session which implements the points learned during the lecture and classroom activities.

This programme has been developed over a number of years to benefit students who are taking PE as a GCSE subject but can be useful for all students taking part in curriculum PE lessons.

It can be held at school or at Dean Court. The bonus of holding the course at Dean Court is the Stadium Tour that can be added to give the students an idea of the behind the scenes business attached to running the football club.

Sponsored Skills Days

AFC Bournemouth Community Sports Trust Sponsored Skills Days begin with an introductory assembly where the football coach explains the Skills Day to the children and answers questions on life as a professional footballer. The children then take part in 5 football skills and the final presentation assembly completes the event with prizes given out from a draw involving all donation forms.

The money raised is split between the school and AFC Bournemouth Community Sports Trust which goes towards the work done with many different community based organisations, including children and adults with special educational needs, disadvantaged groups, Special Needs schools, adult day centres and the many different football festivals organised throughout the season.

Soccer Schools – arranged during school holidays

REPORT OF THE TRUSTEES

NOVEMBER 30, 2009
(continued)

Saturday Soccer Club

A two hour coaching session, open to boys and girls, 7-12 years of age and runs every Saturday all year round at Avonbourne School .

Minikickers

Alongside the Saturday Soccer Club, Minikickers, which is for younger boys and girls aged 4 to 6 years old, runs every Saturday at Avonbourne School

During the year a new football coaching programme was introduced in partnership with AFC Bournemouth and the Bournemouth and Poole College. A five month course provided the students, who were working toward NVQs in sport, recreation and allied occupations, with training for the FA Level 1 Coaching Award, the FA Safeguarding Children certificate and emergency first aid.

The Football Futures initiative launched during the year involves a 2 day a week, 12 week project based at Dean Court and targets adults who have been unemployed for at least 12 months. The project which is supported by The Targeted Support Fund trains the participants in gaining their FA Level 1 Coaching Award, the FA Safeguarding Children certificate and emergency first aid.

During the 12 weeks many workshops were organised to help re-employment such as CV writing and interview techniques with guest speakers invited to share and explain their roles and details of their jobs.

The Charity is supported by the Football League Trust whose four core themes are social inclusion, community cohesion, health and education and sports participation, and achieved its Silver Award during the year

A further grant of £10,000 was received from Ryvita Co Ltd in connection with the Schools Development programme which commenced in August 2007.

A donation of £5,000 was received from AFC Bournemouth's FA Charity Shield income to support the community programme and grants and donations were also received from Europartner Reisen, Strouden Police, the New Forest Activity Centre and the Prince's Trust to support summer schools

AFC Bournemouth Community Sports Trust is actively involved in Disability Football and received a donation of £1,000 from Norwich Union towards its Activity Counts programme. It will also be involved in the new 'Every Player Counts' project, a partnership between The Football League Trust and the New Football Pools, which aims to grow disability football provision across England and Wales by the involvement of 36 Football League Community schemes providing the first national pan-disability programme

FINANCIAL REVIEW

The net incoming resources for the year amounted to £1,142 which together with the accumulated funds brought forward leave funds of £16,875 to be carried forward

Reserves

It is the policy of the charity to maintain unrestricted funds to the level required to provide sufficient funds to cover administration costs

Stone & Partners

AFC BOURNEMOUTH COMMUNITY SPORTS TRUST

REPORT OF THE TRUSTEES

NOVEMBER 30, 2009

(continued)

PLANS FOR FUTURE PERIODS

During the coming year the charity will continue to participate in the new pan-disability project Every Player Counts and will also be involved in the "Building Healthier Communities" campaign, launched by The Football League Trust in December 2009, building upon the work already completed in relation to health issues

Since the year end the charity also succeeded in its bid to take part in the Vodafone World of Difference Project which provides funding for a full time work placement to a local NACRO volunteer

TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and:

Select suitable accounting policies and then apply them consistently

Make judgements and estimates that are reasonable and prudent

Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business

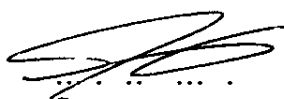
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

AUDITORS

A resolution proposing the re-appointment of Stone & Partners as auditors will be put to the next Annual General Meeting.

This above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime in Part 15 of the Companies Act 2006.

By order of the board


Secretary

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AFC BOURNEMOUTH COMMUNITY SPORTS TRUST

We have audited the financial statements of AFC Bournemouth Community Sports Trust for the year ended November 30, 2009 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein

This report is made solely to the company's members, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of directors and auditors.

As explained more fully in the Trustees' Report, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements.

Stone & Partners

CHARTERED
ACCOUNTANTS

REGISTERED
AUDITORS

571 Fishponds Road
Fishponds
Bristol BS16 3AF

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AFC BOURNEMOUTH COMMUNITY SPORTS TRUST continued

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs at November 30, 2009 and of its net incoming resources for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice,
- have been prepared in accordance with the requirements of the Companies Act 2006.

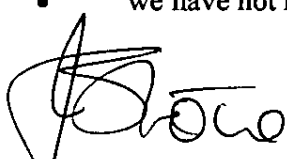

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

Matters on which we are required to report exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or
- the financial statements are not in agreement with the accounting records, or
- certain disclosures of directors remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

 
Mrs J Stone FCA
Senior Statutory Auditor
For and on behalf of Stone and Partners
Statutory Auditor
Chartered Accountants
571 Fishponds Road
Fishponds
Bristol
BS16 3AF

Dated..  .., 2010

STATEMENT OF FINANCIAL ACTIVITIES

NOVEMBER 30, 2009

	Notes	Restricted funds £	Unrestricted funds £	Total 2009 £	Total 2008 £
Incoming resources					
Incoming resources from generated funds:					
Activities for generating funds					
Investment income		-	17	17	526
Online filing rebate		-	75	75	100
Incoming resources from charitable activities:					
Grants and awards	2	10,000	78,379	88,379	84,506
Other activities	3	-	104,450	104,450	95,655
Total incoming resources		<u>10,000</u>	<u>182,921</u>	<u>192,921</u>	<u>180,787</u>
Resources expended.					
Charitable activities	4	19,360	171,753	191,113	167,647
Governance costs	4	-	666	666	4,540
Total resources expended		<u>19,360</u>	<u>172,419</u>	<u>191,779</u>	<u>172,187</u>
Net incoming/(outgoing) resources		(9,360)	10,502	1,142	8,600
Transfer between funds		9,360	(9,360)	-	-
Incoming resources from unincorporated organisation		-	-	-	7,133
Funds brought forward		-	15,733	15,733	-
Funds carried forward		-	16,875	16,875	15,733

Total recognised gains and losses

The company has no recognised gains or losses other than those stated in the statement of financial activities for the above periods.

Stone & Partners

AFC BOURNEMOUTH COMMUNITY SPORTS TRUST


BALANCE SHEET

NOVEMBER 30, 2009

	Notes	2009 £	2008 £
Fixed assets	8	4,504	3,011
Current assets			
Cash at bank		21,302	25,274
Cash in hand		<u>69</u>	<u>69</u>
		<u>21,371</u>	<u>25,343</u>
Creditors: Amounts falling due within one year			
Bank overdraft		5,576	6,418
Other taxation and social security		2,392	5,103
Accruals		<u>1,032</u>	<u>1,100</u>
		<u>9,000</u>	<u>12,621</u>
Net current assets		<u>12,371</u>	<u>12,722</u>
Total assets less current liabilities		<u>16,875</u>	<u>15,733</u>
Represented by:			
Unrestricted funds	9	16,875	15,733
Restricted funds	10	<u>-</u>	<u>-</u>
Funds carried forward		<u>16,875</u>	<u>15,733</u>

These accounts were approved by the Trustees on

and were signed on their behalf by


Trustee E. Finney
Dated 21/4/10

NOTES TO THE FINANCIAL STATEMENTS

NOVEMBER 30, 2009

1. Accounting policies
Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice Accounting and Reporting by Charities issued in March 2005

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Investment income is included when receivable
- Incoming resources from charitable activities are accounted for when earned
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis

NOTES TO THE FINANCIAL STATEMENTS

NOVEMBER 30, 2009

(continued)

Depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Motor vehicles 25% reducing balance

Computer equipment 25% reducing balance

2. Grants, awards and donations

	Restricted funds £	Unrestricted funds £	2009 £	2008 £
Ryvita and Sportsmatch	10,000	-	10,000	25,000
FFE & VTS	-	-	-	11,500
Football League Trust	-	40,000	40,000	34,000
The Community Foundation for Bournemouth, Dorset and Poole				
Burning Issues fund	-	1,500	1,500	-
Targeted Support fund - Football Futures	-	13,000	13,000	-
AFC Bournemouth FA Charity shield	-	5,000	5,000	-
Europartner Reisen – summer schools	-	13,834	13,834	7,856
Bournemouth Borough Council	-	700	700	1,150
J P Morgan	-	-	-	5,000
Strouden Police Project – summer schools	-	525	525	-
New Forest Activity Centre	-	1,320	1,320	-
Norwich Union – disability football	-	1,000	1,000	-
Charities Aid	-	500	500	-
Prince's Trust	-	500	500	-
Siemens	-	500	500	-
	<u>10,000</u>	<u>78,379</u>	<u>88,379</u>	<u>84,506</u>

3. Incoming resources from other charitable activities

	Restricted funds £	Unrestricted funds £	2009 £	2008 £
The Bournemouth and Poole				
College coaching courses	-	25,548	25,548	-
Schools coaching	-	45,533	45,533	47,042
Soccer schools	-	19,694	19,694	31,450
Saturday soccer clubs	-	2,735	2,735	3,106
Ability counts	-	3,196	3,196	2,100
Skills days	-	1,130	1,130	1,150
Matchday packages	-	753	753	2,785
Soccer centre	-	589	589	1,042
Birthday parties	-	3,152	3,152	3,967
Other activities	-	1,720	1,720	2,705
Community Cup	-	400	400	308
	<u>-</u>	<u>104,450</u>	<u>104,450</u>	<u>95,655</u>

NOTES TO THE FINANCIAL STATEMENTS

NOVEMBER 30, 2008

(continued)

4. Total resources expended

	Restricted funds	Unrestricted funds	2009	2008
	£	£	£	£
Costs directly allocated to activities				
Salaries and wages	17,100	133,722	150,822	130,979
Staff training	-	80	80	233
CRB checks	-	24	24	60
Motor and travel	760	4,962	5,722	2,141
Vehicle hire	-	4,199	4,199	3,123
Coach hire	-	2,085	2,085	820
Trophies	-	1,042	1,042	2,275
Catering	-	2,228	2,228	3,064
Tickets and programmes	-	-	-	430
Venue hire	612	10,385	10,997	9,963
Kit and equipment	158	1,076	1,234	3,967
Ryvita event	-	-	-	715
Community Cup	-	-	-	455
Mascot suit	-	-	-	850
Coaching course fees	-	4,113	4,113	-
Coaching course resources	-	3,072	3,072	-
Room hire	-	1,000	1,000	-
	<u>18,630</u>	<u>167,988</u>	<u>186,618</u>	<u>159,075</u>
Support costs allocated to activities				
AFC Bournemouth East Stand sponsorship	-	-	-	4,000
Promotional DVD	360	90	450	875
Bank charges	-	51	51	35
Sundries	10	292	302	162
Printing and stationery	360	104	464	1,125
Payroll costs	-	420	420	-
Loss on disposal of assets	-	-	-	1,369
Depreciation	-	1,502	1,502	1,006
Donations	-	841	841	-
Insurance	-	465	465	-
	<u>730</u>	<u>3,765</u>	<u>4,495</u>	<u>8,572</u>
Total charitable activities	<u>19,360</u>	<u>171,753</u>	<u>191,113</u>	<u>167,647</u>
Governance costs				
Audit and accountancy	-	651	651	723
Legal fees	-	-	-	3,802
Companies house e-filing fee	-	15	15	15
Total governance costs	<u>-</u>	<u>666</u>	<u>666</u>	<u>4,540</u>
Total resources expended	<u>19,360</u>	<u>172,419</u>	<u>191,779</u>	<u>172,187</u>

NOTES TO THE FINANCIAL STATEMENTS**NOVEMBER 30, 2009****(continued)****5. Incoming resources for the period**

	2009	2008
	£	£
This is stated after charging -		
Depreciation	1,502	1,006
Auditors' remuneration	<u>650</u>	<u>750</u>

6. Staff costs and numbers

	2009	2008
	£	£
Staff costs were as follows -		
Salaries and wages including social security costs	<u>150,822</u>	<u>130,979</u>

No employee received emoluments of more than £50,000

The average number of employees during the period was:

Full time staff	5
Part-time coaches	10

7. Trustees' remuneration

The Trustees received no remuneration during the year and no expenses were reimbursed

NOTES TO THE FINANCIAL STATEMENTS

NOVEMBER 30, 2009

(continued)

8.	Fixed assets	Motor vehicles £	Equipment £	Total £
	Cost			
	At November 30, 2008	3,111	906	4,017
	Additions	2,995	-	2,995
	Disposals	-	-	-
	At November 30, 2009	<u>6,106</u>	<u>906</u>	<u>7,012</u>
	Depreciation			
	At November 30, 2008	779	227	1,006
	Charge in period	1,332	170	1,502
	Disposal	-	-	-
	At November 30, 2008	<u>2,111</u>	<u>397</u>	<u>2,508</u>
	Net book value			
	At November 30, 2009	<u>3,995</u>	<u>509</u>	<u>4,504</u>
	Net book value			
	At November 30, 2008	<u>2,332</u>	<u>679</u>	<u>3,011</u>
9.	Unrestricted funds		2009 £	2008 £
	Funds brought forward		15,733	-
	Incoming resources from unincorporated organisation		-	7,133
	Incoming resources		182,921	155,623
	Resources expended		172,419	145,117
	Transfers to restricted funds		(9,360)	(1,906)
	Funds carried forward		<u>16,875</u>	<u>15,733</u>

NOTES TO THE FINANCIAL STATEMENTS**NOVEMBER 30, 2009****(continued)****10. Restricted funds**

	Incoming resources	Resources expended	Transfers from unrestricted funds	At November 30, 2009
	£	£	£	£
Ryvita/Sportsmatch	<u>10,000</u>	<u>19,360</u>	<u>9,360</u>	<u>-</u>

Purposes of restricted funds**Schools Development Programme – Ryvita Co. Ltd - Sportsmatch**

This project commenced in August 2007 and is running for 3 years. The project is jointly funded by Ryvita Co. Ltd and Sportsmatch and aims to encourage boys and girls to participate in football related activities with the emphasis on fun and enjoyment.

During this financial year no funding was received from Sportsmatch, so in order to maintain the project unrestricted funds were used.